National Bank for Agriculture and Rural Development (NABARD) invites tenders for conducting Structural Audit of the following three premises of NABARD, Kolkata:

1. Staff Quarters, NABARD Abasan, 51, R N C Road, Tangra, Kolkata - 700015.
2. NABARD Officers Quarters, Susham Apartments, 112 NSC Bose Road, Ranikuthi, Kolkata - 700040.
3. NABARD Adhikari Niwas, 16, Prince Anwar Shah Road, Kolkata- 700033.

Interested parties are requested to submit the Bids in sealed envelopes for the aforesaid work as per detailed specifications and other requirements as mentioned elsewhere in this tender document.

This information (tender document) is also available on our website [https://www.nabard.org/English/Tenders.aspx](https://www.nabard.org/English/Tenders.aspx) for download.
2. This NIT (tender document) can be downloaded from our website at https://www.nabard.org/English/Tenders.aspx as well as CPP portal.

Tenders in sealed envelopes super scribed “Tender for appointment of structural consultant for conducting Structural Audit of Three Premises of NABARD in Kolkata” shall be submitted addressed by name to Chief General Manager, NABARD, West Bengal Regional Office, “NABARD Bhawan”, Plot No.- 2, Block - DP, Street No.:11, Sector- V, Salt Lake, Kolkata - 700091

3. Last date for the submission of tender is 21-02-2022 by 14:00 hrs.

4. Envelope shall contain:
   a) Duly filled in tender with every page signed and stamped.
   b) Power of Attorney/Authority Letter authorizing the person to sign the tender.
   c) Earnest Money Deposit (EMD) amount of Rs.24,000/- in form of Demand Draft in favour of NABARD payable at Kolkata. The DD shall be enclosed in the envelope-1. The tenders without EMD shall be rejected outrightly. No interest shall be paid on the EMD thus collected. EMD of the successful tenderer shall be refunded after successful completion of work.

Note: Sarbikhi Xiroedh may be submitted in the envelope-1 along with the EMD. The envelope shall be marked “Tender for appointment of structural consultant for conducting Structural Audit of Three Premises of NABARD in Kolkata” and shall be submitted in the sealed and superscribed envelopes addressed by name to Chief General Manager, NABARD, West Bengal Regional Office, “NABARD Bhawan”, Plot No.- 2, Block - DP, Street No.:11, Sector- V, Salt Lake, Kolkata - 700091.

3. Last date for the submission of tender is 21-02-2022 by 14:00 hrs.

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   a) Duly filled in tender with every page signed and stamped.
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   c) Earnest Money Deposit (EMD) amount of Rs.24,000/- in form of Demand Draft in favour of NABARD payable at Kolkata. The DD shall be enclosed in the envelope-1. The tenders without EMD shall be rejected outrightly. No interest shall be paid on the EMD thus collected. EMD of the successful tenderer shall be refunded after successful completion of work.

Whereas
EMD of the unsuccessful bidders will be refunded upon the issuance of work order to and acceptance of the same by the successful bidder.

d) The tender is to be submitted in 2 envelopes. Envelope-1 will contain the tender document along with documents related to prequalification criteria, and EMD DD. Envelope-2 will contain only the Bill of Quantities (Annexure-C).

Note: Micro and Small Enterprises (MSEs) registered with National Small Industries Corporation under Single Point Registration Scheme for participation in Government purchases, shall be exempt from payment of EMD. However, they will have to produce documentary evidence in support of seeking such exemption.

5. 28-01-2022 को अपराहन 14.00 बजे हमारे कार्यालय में प्रत्याशित बोलीदाताओं के साथ बोली पूर्व बैठक आयोजित की जाएगी, ताकि निविदा से संबंधित किसी भी मुद्दे को स्पष्ट किया जा सके। बोलीदाताओं से उम्मीद की जाती है कि वह बोली पूर्व बैठक के लिए मोजूद रहने से पहले निविदा दस्तावेज को अच्छी तरह से पढ़ लें, ताकि काम के सभी पहलुओं को समझ सकें। निविदा कर्ताओं द्वारा मांगे गए किसी भी स्पष्टीकरण/शर्तों की जांच की जाएगी और बोलीदाताओं के साथ चर्चा की जाएगी और बैंक को स्वीकार करने वाली शर्तों की सूचना बोलीदाताओं को दी जाएगी। बोलीदाताओं का उन शर्तों से सहमत होना होगा जो बैंक को स्वीकार करेगा। बोली पूर्व बैठक के बाद किसी भी शर्त/स्पष्टीकरण पर विचार नहीं किया जाएगा। निविदा कर्ताओं को सलाह दी जाती है कि वे विभिन्न पर भरे गए निविदा का उपयोग करके बैंक के बाद जमा करें।

6. निविदा में कोई भी शर्त नहीं होगी और किसी भी सरकारी निविदा को अस्वीकार कर दिया जाएगा।

7. निविदा को 21-02-2022 को अपराहन 2 बजे तक समय, आयोजित की जाएगी। किसी अन्य माध्यम से जमा निविदा को स्वीकार नहीं किया जाएगा। निविदाओं को 21.02.2022 को अपराहन 3.00 बजे हमारे कार्यालय में बोलीदाताओं के प्रतिनिधियों की उपस्थिति में, जो भी उपस्थित होंगे, खोले जाएंगे। अगर निविदा प्राप्त तो खोलने का दिन नाबार्द के लिए अवकाश का दिन होगा तो निविदा प्राप्ति और खोलने का दिन अगले कार्य दिवस में समय और स्थान में परिवर्तन किए बिना स्थानांतरित कर दिया जाएगा।

5 A pre-bid meeting will be held in our office at 14.00 Hrs. on 28-01-2022 with the prospective bidders, to clarify any issues pertaining to the tender. The bidders are expected to thoroughly read the tender document before being present for the pre-bid meeting, so as to understand all aspects of the work. The clarifications/conditions, if any, sought by the tenderers shall be examined and discussed with the bidders and the conditions that are acceptable to the Bank shall be intimated to the bidders. The bidders will have to agree to the conditions which are acceptable to the Bank. No conditions/clarifications shall be entertained after the pre-bid meeting. Tenderers are advised to submit the duly filled in tenders after the Pre-Bid meeting.

6 Tender shall not contain any condition whatsoever and any conditional tender shall be rejected.

7 The tenders may be submitted by hand by 2pm on 21.02.2022. The tenders submitted through any other mode shall not be accepted / considered. Tenders will be opened on 21.02.2022 at 03.00 pm in our office in the presence of the representatives of the
bidders, whoever are present. If the last date of receipt or opening of the tenders happens to be a holiday for NABARD, then the receipt and opening of the tenders shall be shifted to next working day without change of time and venue.

8. Tenders of only those tenderers will be considered, who are found to be eligible as per the eligibility criteria mentioned in this tender document and who have complied with all the requirements in the tender document. List of eligible and ineligible bidders will be posted on our website https://www.nabard.org/English/Tenders.aspx and no separate communication will be sent to the bidders in this regard. Bidders are requested to kindly visit our website regularly.

9. The bids shall remain valid and open for acceptance for 03 months from the date of opening of tender. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Bank, then the bank without prejudice, to any other right or remedy will be at liberty to forfeit tenderer’s earnest money.

10. नाबार्ड, बिना कारण बताए किसी फार्म/फार्मों के निविदा के किसी भी हिस्से या पूरी निविदा को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है।

11. निविदाओं के संबंध में प्रचार करना निषिद्ध है और निविदाकर्ता जिन्होंने प्रचार का सहारा लिया है, के द्वारा जमा की गई निविदाएं अस्वीकृति के लिए उत्तरदायी होंगे।

12. नाबार्ड, कार्य को स्वच्छतक पर, एक से अधिक निविदाकर्ताओं में विभाजित या वितरण करने का अधिकार सुरक्षित रखता है।
10. NABARD reserves the right to accept or reject any/all tender/s in part or whole of any firm/firms without assigning any reasons for doing so.

11. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the tenderer who resort to canvassing will be liable to rejection.

12. NABARD also reserves the right to divide and distribute the work to more than one tenderer at its sole discretion.

13. For any clarification you may please contact DPSP Section at NABARD, West Bengal Regional Office, Kolkata, at (033) 4087 9600.

ह/-(अमित कुमार दास)
उप महाप्रबंधक

Sd/-
(Amit Kumar Das)
Deputy General Manager