

 <p>नाबार्ड</p>	<p>National Bank for Agriculture and Rural Development Regional Office : Plot No.3, Sector 34-A, Chandigarh - 160 022 Telephone No. : 0172 - 5046704,5071431 Fax No.: 0172-5046702 E-Mail: chandigarh@nabard.org</p>	<p>राष्ट्रीय कृषि और ग्रामीण विकास बैंक प्लाट नं. 3, सैक्टर 34-ए, चण्डीगढ़-160 022 टेलीफोन : 0172 - 5046704,5071431 ई-मेल : chandigarh@nabard.org Fax No.: 0172-5046702</p>
--	---	--

एडवांस टैंडर सूचना

राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड) अपने पंजाब और हरियाणा क्षेत्रीय कार्यालय, चंडीगढ़ में निम्नलिखित ब्यौरे वाले कार्य कराने हेतु विक्रेताओं/डीलरों की इंपैनलमेंट के लिए आवेदन आमंत्रित करता है:-

क्रमांक	कार्य का ब्यौरा	अनुमानित लागत (रू.)	*कार्य पूरा करने हेतु समय
1	पर्सनल कंप्यूटरों की आपूर्ति, लगाना, परीक्षण और चालू करना (पुराने पीसी वापिस करने की व्यवस्था के तहत), लैपटॉप, लेजर प्रिंटर (नेटवर्क और स्टैंडअलोन, कलर और मोनो), मल्टी फंक्शनल डिवाइसेस (एमएफडी), स्कैनर और अन्य पेरिफरल।	58 लाख	दो सप्ताह

* कार्य दिए जाने की तारीख से

केवल ऐसे विक्रेता/डीलर ही निर्धारित फार्म में आवेदन करें जिन्हें उपर्युक्त कार्यों की संबंधित श्रेणी में लगभग 5 वर्ष का अनुभव हो और पिछले तीन वर्षों के दौरान उन्होंने इसी तरह के कम से कम तीन अलग-अलग कार्यों को पूरा किया हो जिनकी लागत उपर्युक्त अनुमान से कम से कम चार गुना हो. आवेदन फार्म राष्ट्रीय कृषि और ग्रामीण विकास बैंक, प्लाट नं. 3, सैक्टर-34 ए, चंडीगढ़-160022 से दिनांक 10 फरवरी 2009 को अपराह्न 01.00 बजे तक लिए जा सकते हैं. विधिवत् भरे हुए सीलबंद लिफाफे में ये आवेदन फार्म (दो प्रतियों में) जो श्री जे.आर.सारंगल, मुख्य महा प्रबंधक, नाबार्ड, पंजाब एवं हरियाणा क्षेत्रीय कार्यालय, चंडीगढ़ को संबोधित हों, 10 फरवरी 2009 को सांय 05.00 बजे तक उनके कार्यालय में प्राप्त किए जाएंगे. टैंडर फार्म केवल उन चयनित आवेदकों को जारी किए जाएंगे जो पात्रता की शर्तें पूरी करते हों और संबद्ध दस्तावेज प्रस्तुत कर सकें.

अतिरिक्त जानकारी और अनुदेशों के लिए हमारी कार्पोरेट वेबसाइट www.nabard.org देखें. ऊपर संदर्भित कार्य के लिए आगे कोई टैंडर सूचना प्रेस में प्रकाशित नहीं की जाएगी.

बैंक अपना यह अधिकार सुरक्षित रखता है कि वह बिना कोई कारण बताए किसी भी आवेदन को अस्वीकृत कर दे.

Instructions to the Applicants for furnishing information as a part of pre-qualifications

1. Intending Applicants are required to submit their full bio-data giving details about their Organisation, experience, technical personnel in their organisation, spare capacity, competence, authorisation from reputed brands and adequate evidence of their financial standing, etc. in the enclosed form which will be kept confidential.
2. While deciding upon the selection of contractors great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items.
3. Decision of the Bank in regard to selection of contractors for issue of tender forms will be final. The Bank is not bound to assign any reason therefor.
4. Each page of the application shall be signed. The application shall be signed by person/persons on behalf of the organisation having necessary authorisation/Power of Attorney to do so.
5. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper stating therein the part of the proforma and serial number. Separate sheets shall be used for each part.
6. Any letter or document accompanying the pre-qualification form shall be submitted in duplicate.
7. Applications containing false and/or inadequate information are liable for rejection.
8. While filling up the application with regard to the list of important projects completed or on hand, the applicants shall only include those works which individually cost not less than Rs. **232 Lakh**.
9. Clarifications if any required may be obtained from the Assistant General Manager, DIT /Deputy General Manager DIT ,National Bank for Agriculture and Rural Development, Punjab & Haryana RO, Plot No 3, sector 34 A Chandigarh.

Part - I : Basic Information

- 1 Name of the Applicant / Organisation and address of the Registered Office
- 2 Year of establishment
- 3 Type of the Organisation (Whether Sole Proprietorship, Partnership, Private Limited or Co-operative body etc.)
- 4 Name of the Proprietor/Partners/Directors of the organisation/Firm
 - (a)
 - (b)
 - (c)
 - (d)
 - (e)
 - (f)
- 5 Details of Registration - Whether Partnership firm, Company, etc.
Name of Registering Authority,
Date and Registration Number
- 6 Whether registered with Government/
Semi-Government/Municipal Authorities
or any other public Organisation and if so, in
which class and since when ?
- 7 Experience in the field of the proposed work
- 8 Areas of business activities other than the
proposed work, if any and place of business.
- 9 Address of business activities other than the
proposed work, if any and place of business.
- 10 Address of office through which proposed
work of the Bank will be handled and the
name and designation of the officer-in-charge.
- 11 Adequate and satisfactory evidence to
indicate financial capacity of the Organisation
to undertake the said work with name of
Bankers and their full address.

(Income-tax clearance certificate should be attached)*.

- 12 Yearly turnover of the Organisation during last five years.
- 13 Ability to provide Bank Guarantee or other equivalent form of security from a Scheduled Bank
- Rs.
- 14 Number of supplementary sheets attached
- 15 Whether any Civil suit/litigation arisen in the contracts executed during the last ten years/being executed now. If yes, please furnish the details in the proforma given below :

* (Audited Balance Sheets and Profit and Loss account for past three years shall be attached)

Sr. No.	Name of the project and Employer	Nature of work	Work Order No. & date	Present stage of work	Value of contract (Rs.)	Brief details of litigation
1	2	3	4	5	6	7

Signature of the Applicant

Part - II : Work capability and previous experience

a) List of important Projects executed by the organisation during last five years costing Rs. and above *

Sr. No.	Name of the Project and Location	Nature of work involved in the contract	Name and full postal address of the owner and engineer. Also indicate whether Govt. or Semi-Govt. or Private Body	Contract Amount (Rs.)
1	2	3	4	5

Completion Period		Whether work was left incomplete or contract was terminated from either side ? Give full details.	Any other relevant information.
Stipulated	Actual		
6	7	8	9

* As mentioned in the newspaper advertisement.

Signature of the Applicant

b) List of important projects ON HAND costing
Rs. lakhs and above *

* As mentioned in the newspaper advertisement.

Sr. No.	Name of the Project and Location	Nature of work involved in the contract	Name and full postal address of the owner and engineer. Also indicate whether Govt. or Semi-Govt. or Private Body	Contract Amount (Rs.)
1	2	3	4	5

Completion Period		Present stage of work with reason if the work is getting delayed.	Any other relevant information.
Stipulated	Expected		
6	7	8	9

Signature of the Applicant

c) **References**

Please give reference with full postal address of two persons (Engineers, or top officials of an Organisation for whom you have executed construction works of importance), who may be directly contacted by the Bank about the ability, competence or capability of your Organisation.

d) Number of supplementary sheets attached for Part II.

Signature of the Applicant

Part III : Technical personnel and special experience

1. List of your technical personnel, giving details about their technical qualifications and experience including that in your establishment.

Sr. No.	Name	Age	Qualifications	Work Experience
1	2	3	4	5

Nature of works handled

Name of the Projects handled, costing more than Rs. _____ lakhs *

Date from which employed in your organisation

6

7

8

2. Indicate other points, if any, to show your technical and managerial competency to indicate any important point in your favour.

3. No of supplementary sheets attached for Part III.

* As mentioned in the newspaper advertisement.

signature of the Applicant