

NABARD

राष्ट्रीय बैंक स्टाफ महाविद्यालय
NBSC
National Bank Staff College
ISO 9001:2000 Certified Institution

सेक्टर-एच Sector-H
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मानस की उत्कृष्टता हमारा ध्येय - SHAPING MINDS TO EXCEL

सं.रा.बैं.स्टा.महा.लख./ / परिसर अनुभाग - Conference hall wooden flooring/ 2009 - 10
दिनांक : 02 February 2010

मैसर्स _____

प्रिय महोदय

राष्ट्रीय बैंक स्टाफ महाविद्यालय – Providing & fixing wooden flooring & associated works at Conference Hall and Computer Lab. at NBSC, Lucknow

1. उक्त कार्य के लिए एस ओ क्यू विवरण में निर्दिष्ट व उक्त कार्य के लिए संलग्न शर्तों के अनुसार भावदरें (कोटेशन) प्रस्तुत करने के लिए आप आमंत्रित हैं.
2. पूरे कार्य की अनुमानित लागत रूपए 4,11,150/- (रूपए चार लाख ग्यारह हजार एक सौ पचास मात्र) है और कार्य सौंपने के बाद 45 दिनों के भीतर इसे पूरा किया जाना है.
3. श्री वी. श्रीनारायणन, प्रधानाचार्य, राष्ट्रीय बैंक स्टाफ महाविद्यालय , सेक्टर एच, एलडीए कॉलोनी, कानपुर रोड, लखनऊ- 226012 को सम्बोधित पूर्ण टेण्डर, स्टाफ महाविद्यालय के भूतल पर स्थित प्रधानाचार्य के सचिवालय में इस प्रयोजन हेतु रखे गए टेण्डर बाक्स में दिनांक **16 फरवरी 2010 को अपराह्न 3.00 बजे** तक जमा करवाए जा सकते हैं तथा टेण्डर प्रस्तुतकर्ताओं अथवा उनके प्रतिनिधियों की उपस्थिति में उसी दिन अपराह्न 3.30 बजे टेण्डर खोले जाएँगे.
4. राष्ट्रीय बैंक स्टाफ महाविद्यालय, लखनऊ के पक्ष में देय डिमाण्ड ड्राफ्ट के माध्यम से रूपए **8,200/- (रूपये आठ हजार दो सौ मात्र)** बयाने की राशि (Earnest Money Deposit) मुहरबन्द लिफाफे में कोटेशन के साथ जमा करवाई जानी चाहिए . निर्धारित समय तक प्राप्त सभी टेण्डर खोले जाएँगे लेकिन बयाने की राशि के बिना प्राप्त टेण्डर नामंजूर कर दिए जाएँगे. सफल टेण्डरकर्ता की बयाने की राशि जमानत जमा / प्रतिधारण राशि (retention money) के रूप में रख ली जाएगी. इस राशि पर कोई ब्याज देय नहीं होगा. उपर्युक्त समय व तिथि के पश्चात् प्राप्त टेण्डर नामंजूर किए जा सकते हैं.
5. राष्ट्रीय बैंक स्टाफ महाविद्यालय न्यूनतम अथवा अन्य कोई टेण्डर स्वीकार करने को बाध्य नहीं है तथा प्राप्त हुए किसी भी अथवा सभी टेण्डरों को बिना कोई कारण बताए नामंजूर करने, उन पर मोलभाव करने तथा काम को बाँटने

का अधिकार उसके पास सुरक्षित रहेगा.

6. मूल्य बोली (price bid) खोले जाने की तिथि से न्यूनतम 90 (नब्बे)दिन के लिए टेण्डर वैध रहेगा.
7. जो टेण्डर उपर्युक्त शर्तों में से किसी या सभी शर्तों को पूरा नहीं करते अथवा जो किसी भी दृष्टि से अपूर्ण हैं, नामंजूर किए जा सकते हैं.
8. मूल्य बोली में दरें अंकों व शब्दों दोनों में दी जानी चाहिए तथा इन दोनों में कोई विसंगति होने की स्थिति में शब्दों में लिखी गई राशि मान्य होगी.
9. बैंक द्वारा टेंडरकर्ता को टेण्डर मंजूर हो जाने की सूचना जारी होते ही यह करार टेण्डरकर्ता (tenderer) पर बाध्यकारी (binding) हो जाएगा.

भवदीय

(मुकेश वत्स)

सहायक महाप्रबन्धक

Encl. : 1) General terms & conditions
2) Schedule of Quantity

General Terms and conditions for Providing & fixing wooden flooring & associated works at Conference Hall and Computer Lab. at NBSC, Lucknow

1. The defects liability period shall be one year from the date of virtual completion.
2. The RMD@5% shall be deducted from the bill of contractor which will be released after completion of defects liability period.
3. Tax deduction at source as per rules would be deducted from the payments.
4. The contractor will follow all the applicable labour laws.
5. The contractor will take insurance cover for all the skilled/unskilled persons employed by him.
6. The quoted rates shall be inclusive of carting away debris to nearest municipal dump & cleaning the floors ,doors, windows, glasses etc.
7. The agency will take care in dismantling all the materials carefully, to avoid damage to bank's other property.
8. The work shall be done with utmost precaution and without causing any damages to Bank's property/equipment/installations. Damages done, if any, would be recovered from the contractor.
9. The EMD of **Rs.8,200/-** shall be deposited by demand draft payable to **National Bank Staff College**.
10. All materials shall be got approved from Bank before start of work.
11. Measurements shall be taken according to IS:1200 unless otherwise specified.
12. Any extra item required for proper completion of work shall be got approved from the Bank & shall be paid on actual cost of labour & materials plus 15% towards overheads & profit.
13. The dispute, if any, shall be resolved as per Arbitration & Reconciliation Act.
14. No payment shall be made for defective work.
15. The contractor will submit bill with measurement sheets, wherever applicable. No bills, without measurements shall be accepted.
16. The quoted rates shall remain valid for 90 days for acceptance.
17. The quantities in the SOQ are indicative & can increase or decrease during execution of work, no claim on this account shall be admissible.
18. The contractor will quote rates according to SOQ, incomplete or partly filled tenders shall be rejected.
19. The total time allowed for completing the work is **45 days** from the date of issue of work order. Contractor may carry out work in shifts excluding night. There will be no extension of time on any account.
20. The contractor shall coordinate with other contractors (electrical/civil etc.) for carrying out the work of wooden flooring.
21. The bank reserves the right to reject any or all the bids without assigning any reason.

Date :

Place :

Signature of agency with seal

APPENDIX

SCHEDULE OF FISCAL ASPECTS

S No	Item	Details
1	Earnest Money Deposit	Rs. 8,200/- (Rupees Eight Thousand Two Hundred Only) to be deposited with tender
2	Possession of site	Immediately on award of work
3	Time of completion	Within 45 days from the date of the site is handed over or from the date of issue of work order, whichever is later
4	Liquidated damage per day	0.50% of vaule of the unfinished work per week subject to a maximum of 5% of value of contract.
5	Minimum value of work for interim bill	Rs.2,00,000.00 (Rupees Two Lakh only)
5(a)	Payment of interim bill	Within one month from the date of receipt of bill
5(b)	Payment of final bill	Within three months from the date of receipt of bill
6	Minimum interval between submission of interim bills	30 (thirty) days.
7	Retention money/security deposit bills	05 (Five) percent of value of work shown in bills
8	Release of retention money	The retention amount shall be refunded after one year from the date of virtual completion, subject to satisfactory rectification of defects, if any
9	Defects liability period	12 (Twelve) months from the date of virtual completion

EMPLOYER

CONTRACTOR

NATIONAL BANK STAFF COLLEGE

SCHEDULE OF QUANTITIES

Preamble :

The rates quoted shall include the following :

- i. The contractor will keep record of material brought to site and get it inspected before use.
- ii. The bank may allow the representative of manufacturer to inspect the materials.
- iii. The work shall be carried out as per manufacturers specifications.
- iv. The work shall be carried out both during/after working hours and even on holidays if situation so warrants.
- v. The successful tenderers will be required to prepare a sample of an item for approval by the Bank and if required, carry out any changes as per Banks advise without any extra cost to the Bank.
- vi. The work in the conference hall/Computer lab involves shifting/removing of conference table/chairs & other fixtures/furniture. The contractor should quote the rates accordingly. No separate payment shall be done on this account.

Schedule of Quantities

Providing & fixing wooden flooring & associated works at Conference Hall and Computer Lab. at NBSC, Lucknow

S No	Particulars	Unit	Qty.	Rate (Rs)	Amount (Rs)
	CONFERENCE HALL				
1	Providing and fixing 9-10.0 mm thick laminated wooden flooring with high density fiber substrate core having locking arrangement with an underlay made of natural colour foam, with accessories like end profile, transition profile, reducer as per manufacturers specifications and make approved by NBSC. The product should carry guarantee from manufacturer for performance. APPROVED MAKE : PERGO(DOMESTIQUE PLUS), ARMSTRONG(ETHOS) for conference hall, including cutting in curve, fixing in pattern, making provision for existing furniture etc. complete.	Sq Mtr	205		
2	Providing and fixing wood or steam beach wood profile 50x20 mm as skirting in curve with polishing in matching shade after removing existing skirting and repairing the wall complete.	Rmt.	50		
3	Distempering the walls & ceiling of conference hall with oil bound washable distemper of approved brand and manufacture to give an even shade (two or more coats) on new surface including priming coat, filling with POP/whiting, cement primer including removing old dry or oil bound distemper by scraping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. Complete	LS	LS		
4	Terazzo Floor cutting for 50 to 100 mm width x 50 mm depth by machine and making good the surface with cement (1:2:4).	Mtr	35		
5	Less Discount for taking away old carpet of conference hall (Disposal of carpet will be at sole discretion of the Bank).	LS	LS		
	COMPUTER LAB.				
6	Providing and fixing 8-8.5 mm thick laminated wooden flooring with high density	Sq Mtr	80		

	fiber substrate core having locking arrangement with an underlay made of natural colour foam, with accessories like end profile, transition profile, reducer as per manufacturers specifications and make approved by NBSC. The product should carry guarantee from manufacturer for performance. APPROVED MAKE : PERGO(FAMILY), ARMSTRONG(AMBIENCE CRYSTAL) for computer lab, including fixing in pattern, making provision for existing furniture etc. complete.				
7	Providing & fixing skirting of same material as used in flooring with teak wood beading on top fixed on wall with 6.0 mm ply wood backing after removing existing skirting and repairing the damaged area with cement plaster (1:3).	Rmt	40		
TOTAL					

**APPROVED
MAKES**

1	Wooden Flooring	PERGO(DOMESTIQUE PLUS), ARMSTRONG(ETHOS) for conference hall
2	Wooden Flooring	PERGO(FAMILY), ARMSTRONG(AMBIENCE CRYSTAL) for computer lab
3	Paint (OBD)	Asian Paints / I.C.I. paints / Shalimar Paints / Berger / Jenson & Nicholson / British Paints / Garware Paints / Goodlass Nerolac

DATE:

SIGNATURE OF TENDERER WITH SEAL

PLACE:

NOTE : TENDERER SHOULD QUOTE RATES & AMOUNT BOTH IN WORDS & FIGURE