



राष्ट्रीय कृषि और ग्रामीण विकास बैंक
NATIONAL BANK FOR AGRICULTURE
AND RURAL DEVELOPMENT

गुजरात*

नाबार्ड टावर
म्युनिसिपल गार्डन के सामने
उस्मानपुरा
अहमदाबाद-380 013
टेलीफोन : 27552257-58-59
27551959, 27550094
27552857
टेलीग्राम : अग्रफिनांस
फैक्स : 079-27551584

GUJARAT*

NABARD Tower
Opp. : Municipal Garden
Usmanpura
Ahmedabad-380 013
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संदर्भ सं. राबैं.गुज./6031/डीआईटी-16(22)/2009-10

24 सितंबर 2009

प्रिय महोदय

लैपटाप / डिजिटल नोटपैड / एलसीडी प्रोजेक्टर की आपूर्ति और संस्थापन

- लैपटाप / एलसीडी प्रोजेक्टर / डिजिटल नोटपैड की खरीद हेतु मुहरबन्द कोटेशन आमंत्रित किए जाते हैं जिनके कनफिगरेशन तथा तकनीकी विवरण क्रमशः अनुबन्ध-।(ए) से । (सी) में दिए गए हैं. कोटेशन के साथ दिया गया कनफिगरेशन सम्बन्धित मद के लिए अनुबन्ध में दिए गए फार्मेट के अनुसार होना चाहिए.
- इस इन्क्वायरी की अन्य शर्तें अनुबन्ध-।। में दी गई हैं.
- आपूर्ति आदेश में सभी कर, वैट, परिवहन प्रभार, अन्य कर एवं चुंगी प्रभार रसीद प्रस्तुत करने पर वास्तविक आधार पर शामिल हैं.
- मात्रा एवं डेलीवरी के स्थान का विवरण निम्नानुसार है :

| क्रम सं. | मद | मात्रा | डेलीवरी का स्थान |
|----------|--|--------|------------------------------------|
| 1 | लैपटाप | 1 | नाबार्ड टावर, उस्मानपुरा, अहमदाबाद |
| 2 | स्क्रीन और सीलिंग माउंट किट के साथ एलसीडी प्रोजेक्टर | 1 | |
| 3 | डिजिटल नोटपैड | 31 | |

- कोटेशन मुहरबन्द लिफाफे में निम्नलिखित पते पर भेजे जाएं. लिफाफे पर "लैपटाप / डिजिटल नोटपैड / एलसीडी प्रोजेक्टर की आपूर्ति हेतु कोटेशन" लिखा होना चाहिए.

श्री एस जी सिद्धेश
मुख्य महा प्रबंधक
नाबार्ड, नाबार्ड टावर, म्युनिसिपल गार्डन के सामने
उस्मानपुरा, अहमदाबाद 380 013

- उक्त कोटेशन हमारी वेबसाइट www.nabard.org पर भी प्रकाशित किया गया है.
- कोटेशन हमारे पास दिनांक 09 अक्टूबर 2009 को 1700 बजे तक पहुंच जाना चाहिए.

- viii. आपको अग्रिम धन जमा (ईएमडी) के रूप में रु.10000/- का पे आर्डर / डिमाण्ड ड्राफ्ट देना है जो 'नाबार्ड' के पक्ष में किसी वाणिज्य बैंक पर आहरित हो तथा अहमदाबाद में देय हो. ईएमडी के बिना कोटेशन स्वीकार नहीं किए जायेंगे.
- ix. यह इन्क्वायरी अथवा आपका आपूर्ति का प्रस्ताव आपको किसी प्रकार का अधिकार प्रदान नहीं करता है और बैंक को बिना कोई कारण बताए एक या सभी कोटेशन को रद्द करने का अधिकार होगा.
- x. यह प्रस्ताव कोटेशन खोले जाने की तारीख से 90 दिनों तक की अवधि के लिए वैध होगा.
- xi. कोटेशन के साथ अनुबंध-11 में उल्लिखित शर्तों को स्वीकार किए जाने संबंधी पत्र भी कोटेशन के साथ दिया जाए.
- xii. राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड) को ऐसे कोटेशन को अस्वीकार करने का अधिकार होगा जो अपूर्ण हैं अथवा अस्पष्ट हैं और संबंधित अनुबंध में उल्लिखित विनिर्देशों के अनुसार नहीं हैं.

भवदीय

(पी बालचन्द्रन)

सहायक महा प्रबंधक

| | | | |
|------------|---------------|---|--|
| अनुलग्नक : | Annexure I(A) | : | Configuration of Laptop |
| | Annexure I(B) | : | Configuration of LCD Projector |
| | Annexure I(C) | : | Configuration of Digital Notepad |
| | Annexure II | : | Basic Information of the Agency |
| | Annexure III | : | Previous Experience |
| | Annexure IV | : | Terms and Conditions of Contract |
| | Annexure V | : | Machine Installation Report |
| | Annexure VI | : | Proforma of Letter of Indemnity |
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ANNEXURE - I (A) Conventional Laptops

| Sr. No. | Component | Minimum Specifications | Yes/No* |
|----------------|-----------------------|--|----------------|
| 1. | Processor | Intel Core2Duo 2.4 Ghz or above 3MB L2 Cache or above 1066 MHz FSB) or above | |
| 2. | Chipset | Intel 45 Express Chipset | |
| 3. | Memory | 2 GB DDR2 (Upgradeable up to 4 GB) | |
| 4. | HDD | 250 GB @5400 rpm SATA | |
| 5. | Optical Drive | DVD-RW | |
| 6. | Network interface | 10/100/1000 Gigabit Ethernet Card | |
| 7. | Wireless technologies | Intel Wireless LAN 802.11g/n, Bluetooth 2.0+ | |
| 8. | Ports | 2 or more USB ports, VGA – 1;RJ-11 Port | |
| 9. | Power supply & | Battery Lithium Ion Battery backup for at least 4 Hrs duration and External AC Adaptor | |
| 10 | Weight | Less than 3 KG | |
| 11 | Graphics Controller | Mobile Intel Graphics Media Accelerator | |
| 12 | Multimedia | High definition audio, in-built stereo speakers, headphone, Microphone and Webcam | |
| 13 | Key board | Full Sized Keyboard | |
| 14 | Pointing Device | Touchpad with scroll zone | |
| 15 | Display Size | Not more than 15" TFT colour display supporting 1024 x 768 resolution or higher | |
| 16 | Slots | Express Card Slot | |
| 17 | Carrying Case | Executive Carrying Case | |
| 18 | Operating systems | Microsoft Windows Vista Business 32 Bit Edition | |
| 19 | Warranty | 3-years On-site Comprehensive | |
| 20 | Certifications | Microsoft certified for running Windows Vista Business. The systems should be from OEM having ISO 9000 or similar certifications | |

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted alongwith quotation. Technical configuration must be submitted in the above format with all the details above

ANNEXURE - I (B) – LCD Projector

| Sr.No. | Component | Minimum Specifications | Yes/No* |
|--------|---------------------------------|--|---------|
| 1. | Technology | LCD (panel system - TFT) | |
| 2. | Picture Brightness | 2000 ANSI lumens or more | |
| 3. | Panel Resolution | 1024 dots x 768 lines (XGA) | |
| 4. | Projection Lamp | UHP 200w or above | |
| 5. | Keystone correction (U/D ratio) | 20:01 | |
| 6. | Contrast ratio | 450:1 (ANSI 100:1) or above | |
| 7. | Zoom & Focus | Fixed/ Manual focus, Zoom ratio - 1:1.5 or more U:D = 9:1 | |
| 8. | Screen size | Adjustable from 30" to 300" | |
| 9. | Terminals | Computer Input/ Output, Computer Audio Input, Computer control port, S - video input, AV input, Audio output etc. | |
| 10. | Colour System | PAL / SECAM / NTSC / NTSC4.43 / PAL-M/N | |
| 11. | Net Weight | Projector with light weight (upto 4 kg) | |
| 12. | Standard Accessories | Computer cable, control cable, lens cover, carrying case, remote, software, AC power supply cord, laser pointer, dust cover etc. | |
| 13. | Warranty | Comprehensive minimum 02 years | |
| 14. | Lamp Warranty | Comprehensive minimum 1000 hours | |
| 15. | Recommended Makes | Sharp, Sanyo, Panasonic, Philips, Epson, Canon, Toshiba etc. | |

Ceiling Mount Kit : Ceiling mount bracket with adjustable extension column, span : 42" – 59"

Manual Screen : High Gain Manual Screen, 87"D, 52"x70"

Vendors may visit the site for actual inspection before submitting the quotes to enable to ascertain the exact requirement for ceiling mount kit and manual screen.

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted alongwith quotation. Technical configuration must be submitted in the above format with all the details above

ANNEXURE - I (C) – Digital Notepad

Model : iBall Take Note or equivalent

| Sr. No. | Component | Minimum Specifications | Yes/No* |
|---------|-----------------------------|---|---------|
| 1 | Digital pad size | A4 Size | |
| 2 | Writing area | 210mm x 279mm | |
| 3 | Built-in memory | 32MB | |
| 4 | Memory slot | Secure Digital (SD) memory card slot | |
| 5 | Interface | USB 1.1 | |
| 6 | No. of Digital pens bundled | 1 unit | |
| 7 | OS Supported | Windows 2000 / XP / Vista | |
| 8 | Bundled softwares | A Suitable Hand Recognition Software (Should be a part of the device) | |
| 9 | Bundled accessories | Battery, USB Cable etc. | |
| 10 | Warranty | Minimum 1 Year | |

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted alongwith quotation. Technical configuration must be submitted in the above format with all the details above

Annexure II

BASIC INFORMATION OF THE AGENCY

1. NAME AND ADDRESS OF THE FIRM/ORGANISATION

2. ADDRESS OF REGISTERED OFFICE OF THE FIRM / ORGANISATION

3. TYPE OF THE FIRM / ORGANISATION (SOLE PROPRIETOR / PARTNERSHIP /PUBLIC OR PRIVATE LIMITED COMPANY ETC.)

4. NAME OF THE PROPRIETOR / PARTNERS / DIRECTORS OF THE ORGANISATION

1. EXPERIENCE IN HANDLING SIMILAR TYPE OF WORK : YEARS

2. NAME OF OIC, ADDRESS AND TELEPHONE NO. OF LOCAL OFFICE

3. WHETHER ANY CIVIL SUIT / LITIGATION HAS ARISEN IN THE CONTRACTS EXECUTED ? IF **YES**, PLEASE FURNISH THE NAME OF THE FIRM / ORGANISATION NATURE OF WORK, CONTRACT VALUE, DATE AND BRIEF DETAILS OF LITIGATION (ATTACH A SEPARATE SHEET IF REQUIRED)

SIGNATURE WITH SEAL :

NAME :

DATE :

ANNEXURE III

PREVIOUS EXPERIENCE

LIST OF IMPORTANT WORKS EXECUTED BY THE FIRM DURING THE LAST FIVE YEARS
FROM **01 APRIL 2004 TO 31 MARCH 2009**

| Sr. No. | Name of the work and Location | Name of the Client with address and contact no. | Contract Amount |
|----------------|--------------------------------------|--|------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Note : Copies of the contract / work order in respect of the aforesaid must be enclosed.

Annexure IV

Terms and Conditions of the Contract

1. A minimum average turnover of **Rs. 200 Lakhs** for the last 3 years.
2. Minimum 5 years of experience of similar work in PSUs/Banks/reputed public and Pvt. Ltd companies **alongwith the certificate from the respective firm. (to be submitted in Annexure III)**
3. The **Laptops/Digital Notepads/LCD Projector** to be supplied will be as per the specifications given in **Annexure-I(A) to Annexure I(C) respectively.**
4. The rates quoted shall be inclusive of Excise duty, Sales tax, Transportation cost, other levies, VAT, etc.
5. **The delivery and installation will have to be completed within 2 weeks from the date of receipt of the final order and a machine installation report as per proforma (Annexure VI) may be submitted.**
6. **Warranty** : The equipment will carry a minimum on-site comprehensive warranty as per against all manufacturing defect(s) and the offerer will give an undertaking to the effect that after-sale service facilities are available against any manufacturing defect(s) during the currency of warranty period and defective items will be replaced free of cost during the period .Quarterly preventive maintenance shall be done during the warranty period. Further, the suppliers / vendors will be asked to provide delivery and installation of Desktop PCs without any extra cost at Ahmedabad and also to provide comprehensive ON-SITE after-sales maintenance services at their cost during the warranty period.
7. **Inspection and Testing** : The equipment will be made available to the Bank's representative for inspection and the supplier will render all necessary assistance for the same. The supplier will also make all necessary arrangement for testing the material.
8. The offer will remain valid for a minimum period of **90 days** from the date of opening the quotations.
9. **The National Bank does not bind itself to accept the lowest or any other tender and reserves to itself the right to accept or reject any or all the tenders/quotations either in whole or in part without assigning any reason.**
10. The supplier will have to make good the damages, if any , caused to the bank's properties while attending to the captioned work, at no extra cost to the Bank.
11. **Payment terms**: 90 % payment on successful installation and its satisfactory performance for a period of 15 days and 10% on submission of Performance Bank Guarantee as per proforma enclosed in Annexure V and Indemnity Bond as per proforma enclosed in Annexure IV for the sale of Software supplied along with the PCs / Laptops.

Certificate of Acceptance of Terms & Conditions :

The above Terms & Conditions have been read and understood fully and we agree to abide by the same.

Date:

Signature of the authorized
representative of the Firm with
address

Place:

seal

Annexure V

Machine Installation Report

Location :

Details of Hardware :

| | |
|------------------------|--|
| Machine Serial Number | |
| Monitor Serial Number | |
| Keyboard Serial Number | |
| Mouse Serial Number | |

| | |
|----------------------|--|
| Date of Installation | |
|----------------------|--|

| | | |
|----|--|--|
| 1 | CPU CO-PROCESSOR CACHE MEMORY (KB) | |
| 2 | MEMORY (MB) MEMORY TYPE | |
| 3 | HDD (CAPACITY) HDD TYPE HDD MAKE | |
| 4 | FDD (CAPACITY) FDD MAKE | |
| 5 | DISPLAYs | |
| 6 | DVD SPEED AND MAKE | |
| 7 | KEYBOARD | |
| 8 | SERIAL, PARALLEL, USB PORTS | |
| 9 | MOUSE | |
| 10 | OTHER HARDWARE | |

Details of Software Received with (To be filled in by NABARD Representative)

| Sr. No | Software | Version Number | License Number | No. of CDs / Floppies | Pre-Loaded on PC (Y/N) | Remarks |
|--------|----------|----------------|----------------|-----------------------|------------------------|---------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| Vendor's Engineer/ Representative | | NABARD Representative | |
|-----------------------------------|--|-----------------------|--|
| Name | | Name | |
| Signature | | Signature | |
| Date | | Date | |

Annexure VI

LETTER OF INDEMNITY

The Chief General Manager
National Bank for Agriculture and Rural Development
NABARD TOWER, Opp. Municipal Garden
Usmanpura
Ahmedabad 380 013

Dear Sir,

Sale of Systems Software, Compilers and Utilities to be used on Laptops / Digital Notepads

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'the Bank') has expressed desire to purchase systems software, compilers and utilities to be used on _____ for the various functions as per the Schedule hereunder written and which are hereinafter for the sake of brevity referred to as 'the said systems package', subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT :

We, hereby declare and certify that we are the rightful owners/licensees of the said systems package offered for sale to the Bank and that the sale of the said systems package to the National Bank by us and the use thereof by the National Bank does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We the said _____ hereby agree to indemnify and keep indemnified and harmless the Bank, its Officers, servants, agents and other authorized persons against any action that may be brought against them for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to the Bank and will defend the same at our cost and consequences, and will pay or reimburse the Bank, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection.

SCHEDULE

- 1.
- 2.
- 3.

Yours faithfully

(Name and Designation)
Authorized Official

Annexure -VII

Performance of Bank Guarantee Pro forma

National Bank for Agriculture and Rural Development
Regional Office
Ahmedabad

This deed of guarantee made on this _____ day of _____ by (Name of Bank giving guarantee) having its registered office at _____ and amongst all places a branch at (address of the bank branch giving guarantee)/ and wherever the context so requires includes its successors and assigns (hereinafter called the "Surety") for the favour of National Bank for Agriculture and Rural Development, Regional Office, NABARD Tower, Opp. Municipal Garden, Usmanpura, Ahmedabad 380 013 and wherever the context so requires includes its successors and assigns (hereinafter called the "Purchaser").

1. The Purchaser has placed an order No _____ (hereinafter called the "Said Order") with (Name of vendor) a Company having its registered office at (Address) and wherever the context so requires includes its successors and assigns (hereinafter called or referred to as "The Supplier").
2. Under the terms of the order, the supplier is required to furnish the purchaser at his own cost a Bank guarantee for an amount of Rs. _____ (Rupees _____) for fulfilling the conditions of technical delivery in the purchase order towards guarantee against all manufacturing defects for a period upto _____ in lieu of retention of an amount of 10 % of the value of the order towards satisfactory fulfillment of the order and for defects if any, noticed during the warranty period of one year from date of satisfactory installation.
3. The Surety at the request of the Supplier who are constituents of surety agreed to issue a Bank guarantee in terms of the said order on behalf of the supplier and the purchaser has agreed that the supplier shall repair or replace free of cost, equipment, machinery, its parts and components found defective on account of bad workmanship or defective materials or inferior manufacture as mentioned in the warranty and guarantee clause of the said order.
4. The Surety binds himself to pay to the purchaser to the extent of Rs. _____ (Rupees _____) in case of failure on the part of the supplier to perform this guarantee provided the purchaser informs the surety in writing to this effect. The surety binds himself to pay the amount immediately pursuant to the said demand notice notwithstanding any dispute that may exist or arise between the purchaser and the supplier or any other person.
5. Notwithstanding anything contained herein above, the liability of the surety in respect of this guarantee is restricted to Rs. _____ (Rupees _____); in case of failure on the part of the supplier to perform this guarantee provided, the purchaser informs the surety in writing to this effect.
6. This guarantee shall remain in force upto _____.
7. The guarantee shall not be discharged or released from the guarantee by any arrangement between the purchaser and the supplier with or without consent of the Surety or by any

alteration in the Obligations of the Parties or by any indulgence, forbearance whether as to payment, time, performance or otherwise.

8. This guarantee shall not be affected by any change in the constitution of the supplier by absorption with any other body or corporation or any other and this guarantee will be available to or enforceable by such body or corporation.

9. Unless a claim under this guarantee is made by the purchaser against the bank on or before _____ **(6 months after end of warranty period)** all the rights of the purchaser under this guarantee shall be forfeited and the bank shall be relieved and discharged from all liability under this guarantee.

10. And this bank guarantee after _____ shall cease to exist if there is no claim on or before _____ **(6 months after end of warranty period)**.

Notwithstanding anything contained herein above, the liability under this guarantee is restricted to an amount not exceeding Rs. _____ (Rupees _____) and the guarantee shall remain in full force and effect until _____. Unless action to enforce the claim is filed on or before _____ **(6 months after end of warranty period)** all rights under the said guarantee shall be forfeited and Bank shall be relieved and discharged from all liabilities thereunder.

DATED AT

THIS _____ DAY OF