



राष्ट्रीय कृषि और ग्रामीण विकास बैंक
NATIONAL BANK FOR AGRICULTURE
AND RURAL DEVELOPMENT

गुजरात*

नाबार्ड टावर
म्युनिसिपल गार्डन के सामने
उस्मानपुरा
अहमदाबाद-380 013
टेलीफोन : 27552257-58-59
27551959, 27550094
27552857
टेलीग्राम : अग्रिफिनांस
फैक्स : 079-27551584

GUJARAT*

NABARD Tower
Opp. : Municipal Garden
Usmanpura
Ahmedabad-380 013
Telephone : 27552257-58-59
27551959, 27550094
27552857
Telegram : AGRIFINANS
Fax : 079-27551584
e-mail : ahmedabad@nabard.org

संदर्भ सं.राबैं.गुज./6927/डीआईटी-16(22)/2009-10

03 नवंबर 2009

प्रिय महोदय

लैन स्विच की आपूर्ति और संस्थापन

- लैन स्विच की खरीद हेतु मुहरबन्द कोटेशन आमंत्रित किए जाते हैं जिनके कनफिगरेशन तथा तकनीकी विवरण अनुबन्ध-I में दिया गया है. कोटेशन के साथ दिया गया कनफिगरेशन सम्बन्धित मद के लिए अनुबन्ध में दिए गए फार्मेट के अनुसार होना चाहिए.
- इस इन्क्वायरी की अन्य शर्तें अनुबन्ध-II में दी गई हैं.
- आपूर्ति आदेश में सभी कर, वैट, परिवहन प्रभार, अन्य कर एवं चुंगी प्रभार रसीद प्रस्तुत करने पर वास्तविक आधार पर शामिल हैं.
- मात्रा एवं डेलीवरी के स्थान का विवरण निम्नानुसार है :

Sr. No.	Item	Quantity	Location of delivery
1	LAN Switch 24 port (Dlink DES 3526)	1	NABARD TOWER, Usmanpura, Ahmedabad
2	Patch Cord CAT 5 2 metre RJ45	50	

- कोटेशन मुहरबन्द लिफाफे में निम्नलिखित पते पर भेजे जाएं. लिफाफे पर " लैन स्विच की आपूर्ति हेतु कोटेशन" लिखा होना चाहिए.

श्री एस जी सिद्धेश
मुख्य महा प्रबंधक
नाबार्ड, नाबार्ड टावर, म्युनिसिपल गार्डन के सामने
उस्मानपुरा, अहमदाबाद 380 013

- उक्त कोटेशन हमारी वेबसाइट www.nabard.org पर भी प्रकाशित किया गया है.
- कोटेशन हमारे पास दिनांक 12 नवंबर 2009 को 1700 बजे तक पहुंच जाना चाहिए.
- यह इन्क्वायरी अथवा आपका आपूर्ति का प्रस्ताव आपको किसी प्रकार का अधिकार प्रदान नहीं करता है और बैंक को बिना कोई कारण बताए एक या सभी कोटेशन को र करने का अधिकार होगा.
- यह प्रस्ताव कोटेशन खोले जाने की तारीख से 90 दिनों तक की अवधि के लिए वैध होगा.

- X. कोटेशन के साथ अनुबंध-11 में उल्लिखित शर्तों को स्वीकार किए जाने संबंधी पत्र भी कोटेशन के साथ दिया जाए.
- xi. राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड) को ऐसे कोटेशन को अस्वीकार करने का अधिकार होगा जो अपूर्ण हैं अथवा अस्पष्ट हैं और संबंधित अनुबंध में उल्लिखित विनिर्देशों के अनुसार नहीं हैं.

भवदीय

(पी बालचन्द्रन)

सहायक महा प्रबंधक

अनुलग्नक :	Annexure I	:	Configuration of LAN Switch
	Annexure II	:	Basic Information of the Agency
	Annexure III	:	Previous Experience
	Annexure IV	:	Terms and Conditions of Contract
	Annexure V	:	Proforma of Performance Bank Guarantee

ANNEXURE - I

Sr. No.	Item
1	24 port switch(Dlink DES 3526)

Note :

1. It may be ensured that the quoted switch may be compatible with our existing LAN switch (CISCO 3524 Catalyst and DAX DX 5026 MG).
2. You may examine our Local Area Network(LAN) before submission of quotation to enable you to assess the exact requirement.

Annexure II

BASIC INFORMATION OF THE AGENCY

1. NAME AND ADDRESS OF THE FIRM/ORGANISATION

2. ADDRESS OF REGISTERED OFFICE OF THE FIRM / ORGANISATION

3. TYPE OF THE FIRM / ORGANISATION (SOLE PROPRIETOR / PARTNERSHIP /PUBLIC OR PRIVATE LIMITED COMPANY ETC.)

4. NAME OF THE PROPRIETOR / PARTNERS / DIRECTORS OF THE ORGANISATION

1. EXPERIENCE IN HANDLING SIMILAR TYPE OF WORK : YEARS
2. NAME OF OIC, ADDRESS AND TELEPHONE NO. OF LOCAL OFFICE

3. WHETHER ANY CIVIL SUIT / LITIGATION HAS ARISEN IN THE CONTRACTS EXECUTED ? IF **YES**, PLEASE FURNISH THE NAME OF THE FIRM / ORGANISATION NATURE OF WORK, CONTRACT VALUE, DATE AND BRIEF DETAILS OF LITIGATION (ATTACH A SEPARATE SHEET IF REQUIRED)

SIGNATURE WITH SEAL :

NAME :

DATE :

ANNEXURE III

PREVIOUS EXPERIENCE

LIST OF IMPORTANT WORKS EXECUTED BY THE FIRM DURING THE LAST FIVE YEARS
FROM **01 APRIL 2004 TO 31 MARCH 2009**

Sr. No.	Name of the work and Location	Name of the Client with address and contact no.	Contract Amount

Note : Copies of the contract / work order in respect of the aforesaid must be enclosed.

Annexure IV

Terms and Conditions of the Contract

- I. A minimum average turnover of **Rs. 200 Lakhs** for the last 3 years.
- II. Minimum 5 years of experience of similar work in PSUs/Banks/reputed public and Pvt. Ltd companies **alongwith the certificate from the respective firm. (to be submitted in Annexure III)**
- III. The **LAN Switch** to be supplied will be as per the specifications given in **Annexure-I**.
- IV. The rates quoted shall be inclusive of Excise duty, Sales tax, Transportation cost, other levies, VAT, etc.
- V. **The delivery and installation will have to be completed within 2 weeks from the date of receipt of the final order and a machine installation report may be submitted.**
- VI. **Warranty** : The equipment will carry a minimum on-site comprehensive warranty as per against all manufacturing defect(s) and the offerer will give an undertaking to the effect that after-sale service facilities are available against any manufacturing defect(s) during the currency of warranty period and defective items will be replaced free of cost during the period .Quarterly preventive maintenance shall be done during the warranty period. Further, the suppliers / vendors will be asked to provide delivery and installation of Desktop PCs without any extra cost at Ahmedabad and also to provide comprehensive ON-SITE after-sales maintenance services at their cost during the warranty period.
- VII. **Inspection and Testing** : The equipment will be made available to the Bank's representative for inspection and the supplier will render all necessary assistance for the same. The supplier will also make all necessary arrangement for testing the material.
- VIII. The offer will remain valid for a minimum period of **90 days** from the date of opening the quotations.
- IX. **The National Bank does not bind itself to accept the lowest or any other tender and reserves to itself the right to accept or reject any or all the tenders/quotations either in whole or in part without assigning any reason.**
- X. The supplier will have to make good the damages, if any , caused to the bank's properties while attending to the captioned work, at no extra cost to the Bank.
- XI. **Payment terms**: 90 % payment on successful installation and its satisfactory performance for a period of 15 days and 10% on submission of Performance Bank Guarantee as per proforma enclosed in Annexure V and Indemnity Bond as per proforma enclosed in Annexure IV for the sale of Software supplied along with the PCs / Laptops.

Certificate of Acceptance of Terms & Conditions :

The above Terms & Conditions have been read and understood fully and we agree to abide by the same.

Date:

Signature of the authorized
representative of the Firm with
address

Place:

seal

