

Proforma of application for Empanelment of Contractors for Replacement of the existing 2 Nos passenger lifts with new lifts at NABARD Tower, Usmanpura, Ahmedabad-13, Gujarat.

Name of the work : _____

Last Date of Submission: **10.11.2010 (3.00 pm)**

Application to be Addressed to: Sh. S.G.Siddesh,
Chief General Manager,
NABARD
Gujarat Regional Office,
NABARD Tower, Usmanpura
Ahmedabad-380013

I/ We have read and understood the advance tender notice and instructions to the applicants. I/We do hereby declare that the information furnished in the proforma from page s 2 to 7 and in the supplementary sheets from pages to is correct to the best of my/our knowledge and belief.

Yours faithfully,

Signature(With seal & Stamp)

Name :

Designation :

Address :

Instructions to the applicants for furnishing information as a part of pre-tender qualification.

1. The bank is preparing a panel of reputed contractors for its proposed work of **Replacement of existing 2 nos lifts with new lifts** at the office of “NABARD, NABARD TOWER, Usmanpura, Ahmedabad-13”. The work involved is **Replacement of existing 2 nos lifts with new lifts**. Only firms who have executed three similar work individually costing Rs. 15 lakh and above during the last five years only will be considered for empanelment.
2. Intending applicants are required to submit their full bio-data giving details of about their organisation, experience, technical personnel in their organization, spare capacity, competence and adequate evidence of their financial standing etc., in the enclosed statement which will be kept confidential.
3. While deciding upon the selection of contractors emphasis will be given on ability and competence of applicants to do good quality work within specified time schedule and in close coordination with other agencies, beside the rate structure of the items.
4. Decision of the Bank in regard to selection of contractors for issue of tender forms will be final. The Bank is not bound to assign any reason thereof.
5. Each page of the application shall be signed with seal and signature. The application shall be signed on behalf of the organisation having necessary authorisation Power of Attorney to do so.
6. If the space in the proforma is insufficient for furnishing full details, the information shall be supplemented on separate sheets of paper stating therein the part of the statement and serial number. Separate sheets shall be used for each part.
7. Any letter or document accompanying the pre -tender qualification form shall be submitted in duplicate.
8. Applications containing false and/or inadequate information are liable for rejection.
9. While filling up the application with regard to the list of important projects completed or on hand, the applicants shall include only those work which individually cost not less than Rs. 15.00 lakh.

10. NABARD has right to accept or reject the application of all or any Agency/ Contractor without assigning any reasons.

11. Clarifications, if any, required may be obtained from the office of the,

Chief General Manager,
NABARD
GujaratRegional Office,
NABARD Tower, Usmanpura
Ahmedabad-380013

Contact Persons:

1. Name:Sh.V.V.RAMANA, Designation : AGM, Tel No. 079-27551478 , Mob No. 9427109780.

2. Name: Sh. Shankar Sahu, Manager Designation : Manager, Tel No. 079-27551478 , Mob No. 9427109781.

Part - I - Basic Information

Sr. No.	Description	To be filled-in by the applicant
1	Name of the applicant/ Organisation and address of the registered office. <input type="checkbox"/>	To be filled-in by the applicant
2	Type of the Organisation (whether Sole Proprietorship/ Partnership/ Pvt. Ltd/ Limited/ Coopertive Body etc.,)	
3	Name of the Proprietor / Partners / Directors of the Organisation / Firm (a). (b) (c)	
4	Details of registration(whether partnership firm, company etc.) - registration authority, Date, registration number, etc mentioning the business activity of the firm	
5 <input type="checkbox"/>	Experience in the field (in years)	Details to be furnished in Part-II(a) <input type="checkbox"/>
6	Technical Personnel available in the organization <input type="checkbox"/>	Details to be furnished in Part-III <input type="checkbox"/>
7	Address of the office through which proposed work of NABARD will be handled and the name and designation of Officer -In-charge.	
8	Adequate and satisfactory evidence to indicate financial capacity of the Organisation to undertake the said work with names of Bankers and their full address. (Solvency certificate from the bank and Income tax clearance certificate shall be attached).	
9	Details of factory and its location, machinery, technical personnel employed	
10	Yearly turnover of the organisation / company during last five years (year-wise)	
11	Ability to provide Bank Guarantee or other equivalent form of security from a scheduled bank.	
12	Whether any Civil Suit/Litigation arisen in the contracts executed . If yes, please furnish the name of the project, employer, nature of work, contract value, work order and date and brief details of litigation	

Signature of the applicant with Seal & Address

Part -II- Experience

(a) Previous Experience

List of important works executed by the firm during the last five years costing Rs. 15.00 lakh and above

Sr. No. <input type="checkbox"/>	Name of work & Location <input type="checkbox"/>	Nature of work involved in contract(eg. Residential , Offices, Industrial) <input type="checkbox"/>	Name of the owner & Architect. Also indicate whether Govt., Semi Govt./GoI undertaking or Private body with full address & full name of the official from the owner side for whom the work was executed	Contract Amount (Rs.) <input type="checkbox"/>	Completion period- Stipulated/ Actual <input type="checkbox"/>	Whether the work was left incomplete or contract was terminated from either side (Give full details) <input type="checkbox"/>	Any other relevant information including reasons, if any for delay in completion of work <input type="checkbox"/>
1							
2							
3							
4							
5							

Signature of the applicant with Seal & Address

Part -II-Experience

(b) Current Experience

List of important works on hand being executed by the firm costing Rs.15.00 lakh and above.

Sr. No. <input type="checkbox"/>	Name of work & Location <input type="checkbox"/>	Nature of work involved in Contract (eg. Residential , Offices, Industrial) <input type="checkbox"/>	Name of the owner & Architect. Also indicate whether Govt., Semi Govt./GoI undertaking or Private body with full address & full name of the official from the owner side for whom the work was executed	Contract Amount (Rs.) <input type="checkbox"/>	Completion period- Stipulated/ Expected <input type="checkbox"/>	Present stage of work with reasons , if the work is getting delayed <input type="checkbox"/>	Any other relevant information <input type="checkbox"/>
1							
2							
3							
4							
5							

Signature of the applicant with Seal & Address

Part- III - Technical Personnel and Experience.

List of Technical Personnel, giving details about their technical qualifications, experience etc.

Sr. No. <input type="checkbox"/>	Name	Age	Qualifi- -action	Experi- -ence <input type="checkbox"/>	Nature of work handled <input type="checkbox"/>	Name of projects handled costing Rs15.00 Lakh and above <input type="checkbox"/>	Date from which employed in your organisation <input type="checkbox"/>	Remarks <input type="checkbox"/>

Signature of the applicant with Seal & Address

Note: Indicate other points , if any to show your technical and managerial competence to emphasize any important point in your favour.