

NABARD

राष्ट्रीय बैंक स्टाफ महाविद्यालय
NBSC
National Bank Staff College

ISO 9001:2000 Certified Institution

सेक्टर-एच
एल डी ए कालोनी
कानपुर रोड
लखनऊ -226012
दूरभाष : [O] 0522-
2421044/62/65 फैक्स : 0522-
2421035
Sector-H
LDA Colony
Kanpur Road
Lucknow-226012
Phone : [O] 0522-2421044/62/65
Fax : 0522-2421035
e-mail : nbosc@sancharnet.in
website : www.nbosc.in

मानस की उत्कृष्टता हमारा ध्येय - SHAPING MINDS TO EXCEL

सं.रा.बैं.स्टा.महा.लख./ / परिसर अनुभाग - FC-Lobby/ 2008 - 09
दिनांक : 16 January 2009

मैसर्स _____

प्रिय महोदय

राष्ट्रीय बैंक स्टाफ महाविद्यालय – Providing & fixing False Ceiling at NBSC

1. उक्त कार्य के लिए एस ओ क्यू विवरण में निर्दिष्ट व उक्त कार्य के लिए संलग्न शर्तों के अनुसार भावदरें (कोटेशन) प्रस्तुत करने के लिए आप आमंत्रित हैं.
2. पूरे कार्य की अनुमानित लागत रूपए 4,00,000/- (रूपए चार लाख मात्र) है और कार्य सौंपने के बाद 60 दिनों के भीतर इसे पूरा किया जाना है.
3. श्री वी. श्रीनारायणन, प्रधानाचार्य, राष्ट्रीय बैंक स्टाफ महाविद्यालय , सेक्टर एच, एलडीए कॉलोनी, कानपुर रोड, लखनऊ- 226012 को सम्बोधित पूर्ण टेण्डर, स्टाफ महाविद्यालय के भूतल पर स्थित प्रधानाचार्य के सचिवालय में इस प्रयोजन हेतु रखे गए टेण्डर बाक्स में दिनांक **02 फरवरी 2009 को अपराह्न 3.00 बजे** तक जमा करवाए जा सकते हैं तथा टेण्डर प्रस्तुतकर्ताओं अथवा उनके प्रतिनिधियों की उपस्थिति में उसी दिन अपराह्न 3.30 बजे टेण्डर खोले जाएँगे.
4. राष्ट्रीय बैंक स्टाफ महाविद्यालय, लखनऊ के पक्ष में देय डिमाण्ड ड्राफ्ट के माध्यम से रूपए **8,000/- (रूपये आठ हजार मात्र)** बयाने की राशि (Earnest Money Deposit) मुहरबन्द लिफाफे में कोटेशन के साथ जमा करवाई जानी चाहिए . निर्धारित समय तक प्राप्त सभी टेण्डर खोले जाएँगे लेकिन बयाने की राशि के बिना प्राप्त टेण्डर नामंजूर कर दिए जाएंगे. चेक के माध्यम से बयाने की राशि स्वीकार नहीं की जाएगी. सफल टेण्डरकर्ता की बयाने की राशि जमानत जमा / प्रतिधारण राशि (retention money) के रूप में रख ली जाएगी. इस राशि पर कोई ब्याज देय नहीं होगा. उपर्युक्त समय व तिथि के पश्चात् प्राप्त टेण्डर नामंजूर किए जा सकते हैं.

5. राष्ट्रीय बैंक स्टाफ महाविद्यालय न्यूनतम अथवा अन्य कोई टेण्डर स्वीकार करने को बाध्य नहीं है तथा प्राप्त हुए किसी भी अथवा सभी टेण्डरों को बिना कोई कारण बताए नामंजूर करने, उन पर मोलभाव करने तथा काम को बाँटने का अधिकार उसके पास सुरक्षित रहेगा.
6. मूल्य बोली (price bid) खोले जाने की तिथि से न्यूनतम 90 (नब्बे)दिन के लिए टेण्डर वैध रहेगा.
7. जो टेण्डर उपर्युक्त शर्तों में से किसी या सभी शर्तों को पूरा नहीं करते अथवा जो किसी भी दृष्टि से अपूर्ण हैं, नामंजूर किए जा सकते हैं.
8. मूल्य बोली में दरें अंकों व शब्दों दोनों में दी जानी चाहिए तथा इन दोनों में कोई विसंगति होने की स्थिति में शब्दों में लिखी गई राशि मान्य होगी.
9. बैंक द्वारा टेण्डरकर्ता को टेण्डर मंजूर हो जाने की सूचना जारी होते ही यह करार टेण्डरकर्ता (tenderer) पर बाध्यकारी (binding) हो जाएगा.

भवदीय

(मुकेश वत्स)
सहायक महाप्रबन्धक

Encl. : 1) General terms & conditions
2) Schedule of Quantity

General Terms and conditions for Providing and Fixing False Ceiling at NBSC

1. The defects liability period shall be one year from the date of virtual completion.
2. The RMD@5% shall be deducted from the bill of contractor which will be released after completion of defects liability period.
3. Tax deduction at source as per rules would be deducted from the payments.
4. The contractor will follow all the applicable labour laws.
5. The contractor will take insurance cover for all the skilled/unskilled persons employed by him.
6. The quoted rates shall be inclusive of carting away debris to nearest municipal dump & cleaning the floors ,doors, windows, glasses etc.
7. The AC ducts, light fittings & fixtures, concealed cabling, PVC conduits, wiring etc. inside the false ceiling are not to be dismantled. Before dismantling the old false ceiling in lobby area, clear demarcation of area to be dismantled should be done by the vendor in consultation with NBSC's officials.
8. The agency will take care in dismantling all the materials carefully, to avoid damage to bank's other property. Due precaution should be taken at the time of dismantling False Ceiling and it should be ensured that the existing AC ducts, cabling/wiring/fittings & fixtures/walls etc. are not damaged.
9. All wires, conduits, cables etc. concealed inside false ceiling, if any, shall be left in the existing condition. All fittings etc. fixed on false ceiling, if any, shall be deposited by the agency to NBSC.
10. The work shall be done with utmost precaution and without causing any damages to Bank's property/equipment/installations. Damages done, if any, would be recovered from the contractor.
11. The EMD of **Rs.8,000/-** shall be deposited by demand draft payable to **National Bank Staff College**.
12. All materials shall be got approved from Bank before start of work.
13. Measurements shall be taken according to IS:1200 unless otherwise specified.
14. Any extra item required for proper completion of work shall be got approved from the Bank & shall be paid on actual cost of labour & materials plus 15% towards overheads & profit.
15. The dispute, if any, shall be resolved as per Arbitration & Reconciliation Act.
16. No payment shall be made for defective work.
17. The contractor will submit bill with measurement sheets, wherever applicable. No bills, without measurements shall be accepted.
18. The quoted rates shall remain valid for 90 days for acceptance.
19. The quantities in the SOQ are indicative & can increase or decrease during execution of work, no claim on this account shall be admissible.
20. The contractor will quote rates according to SOQ, incomplete or partly filled tenders shall be rejected.
21. The total time allowed for completing the work is **60 days** from the date of issue of work order. Contractor may carry out work in shifts excluding night. There will be no extension of time on any account.
22. The bank reserves the right to reject any or all the bids without assigning any reason.

Date :

Place :

Signature of agency with seal

APPENDIX

SCHEDULE OF FISCAL ASPECTS

S No	Item	Details
1	Earnest Money Deposit	Rs. 8,000/- (Rupees Eight Thousand Only) to be deposited with tender
2	Possession of site	Immediately on award of work
3	Time of completion	Within two months from the date of the site is handed over or from the date of issue of work order, whichever is later
4	Liquidated damage per day	0.50% of value of the unfinished work per week subject to a maximum of 5% of value of contract.
5	Minimum value of work for interim bill	Rs.2,00,000.00 (Rupees Two Lakh only)
5(a)	Payment of interim bill	Within one month from the date of receipt of bill
5(b)	Payment of final bill	Within three months from the date of receipt of bill
6	Minimum interval between submission of interim bills	30 (thirty) days.
7	Retention money/security deposit bills	05 (Five) percent of value of work shown in bills
8	Release of retention money	The retention amount shall be refunded after one year from the date of virtual completion, subject to satisfactory rectification of defects, if any
9	Defects liability period	12 (Twelve) months from the date of virtual completion

EMPLOYER

CONTRACTOR

NATIONAL BANK STAFF COLLEGE

SCHEDULE OF QUANTITIES

Preamble :

The rates quoted shall include the following :

- i. The contractor will keep record of material brought to site and get it inspected before use.
- ii. The bank may allow the representative of manufacturer to inspect the materials.
- iii. The work shall be carried out as per manufacturers specifications.
- ii. The work shall be carried out both during/after working hours and even on holidays if situation so warrants.
- v. The successful tenderers will be required to prepare a sample of an item for approval by the Bank and if required, carry out any changes as per Banks advise without any extra cost to the Bank.

Schedule of Quantities

(Providing and Fixing False Ceiling at NBSC, Lucknow)

SI No	Item description	Qty.	Unit	Rate (Rs.)	Amount (Rs)
1	Providing and Fixing Lay-in Metal Ceiling consisting of 600 x 600 mm lay-in tiles of pre-coated G.I. Sheet in 0.5 mm thickness in white colour including providing and fixing grid system for fixing of lay in tiles, made of 0.27 mm thick hot dipped galvanised steel with 15 mm wide T section flanges with 35 mm web height of white colour having rotary stitching on main runner 1200 mm & 600 mm cross tees. Entire work should be completed as per manufacturer's specifications, <u>including removal of old ceiling, disposal of unservicable material & discount for taking away any old GI frame etc as per terms and conditions enclosed.</u> The cost to include all materials, labour, transportation, profit and overheads etc.	267	Sqm		
	Approved Makes : 1) Armstrong 2) Hunter Douglas 3) AMF				
		Total			

NOTE :

i) Total plan area of the false ceiling will be measured. No extra payment shall be made towards wastage etc. The rates should be quoted taking this into account.

ii) Frame work and tiles should be procured from the same manufacturer.

DATE:

SIGNATURE OF TENDERER WITH SEAL

PLACE:

NOTE : TENDERER SHOULD QUOTE RATES & AMOUNT BOTH IN WORDS & FIGURE