

NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

**INTERIOR WORKS FOR VISITING OFFICERS FLAT AT BANK'S PREMISES
LOCATED AT NABARD PREMISES IN THAKUR COMPLEX, KANDIVALI, MUMBAI.**

PRE-QUALIFICATION OF CONTRACTORS

National Bank for Agriculture and Rural Development (NABARD) owned by Govt. of India and the Reserve Bank of India, having their Head Office (HO) in 'G' Block at Bankdra-Kurla Complex (BKC), Mumbai are desirous to execute interior work for their visiting officer's guest house at Banks premises located at NABARD Nagar, Thakur Complex, Kandivali (East), Mumbai. The estimated cost of work is about Rs.60 Lakh.

Contractors having **over 5 years Experience in executing similar interior works and having completed minimum two works of similar nature and size costing Rs.30 Lakh and above during the last 5 years ended 31 January, 2010**, need only apply in the Prescribed Form which can be obtained between 10.30 a.m. to 03.30 p.m. on Weekdays and between 10.30 a.m. to 1.00 p.m. on Saturday, from the Chief General Manager, Premises Department, NABARD, Head Office, 2nd floor, 'B' wing, Plot No.C-24, 'G' Block, Bandra-Kurla Complex, Bandra (East), Mumbai – 400 051 from **22.02.2010 to 09.03.2010**.

Application forms (in duplicate) duly filled-in and enclosed in a sealed cover will be received at the above address upto 15.30 hours on **09.03.2010**.

The issue of Tender Forms will be restricted among the Selected Applicants.

Please note that request for issue of Application Forms / Submission of forms by Post / E-mail / Courier / Fax will not be entertained.

Prescribed Format will be issued only to such Firms, who meet, prima facie, Qualification Criteria. The Firms are, therefore, required to submit following Documents, while requesting for issue of Forms :

- Details of Minimum two interior works executed valued more than Rs.30 Lakh during last 5 years period ended 31st January, 2010.
- The request for Application Form (Format – 'A') shall be made in the covering letter.

The Bank reserves the right to withhold the issue of Application Forms to any party or reject any or all the applications without assigning any reason, whatsoever.

FORMAT – ‘A’

‘ON FIRM’S LETTERHEAD’

PREQUALIFICATION OF CONTRACTORS.

SUB :

ISSUED TO M/S. :

LAST DATE OF SUBMISSION : _____.

TO,

THE CHIEF GENERAL MANAGER
NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
PREMISES DEPARTMENT
HEAD OFFICE
2ND FLOOR, PLOT NO.C-24, ‘G’ BLOCK
BANDRA-KURLA COMPLED
BADRA (EAST)
MUMBAI – 400 051.

Dear Sir,

I / We have read and understood the Prequalification of Contractors Notice and Instruction to the Applicants. I / We do hereby declare that the information furnished in the Proforma from Pages **5** to **7** and in the Supplementary Sheets from Pages _____ to _____ is correct to the best of my / our knowledge and belief.

Yours Faithfully,

Signature : _____

Name : _____

Designation : _____

Address : _____

Seal : _____

FORMAT 'A'

NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

**INSTRUCTIONS TO THE APPLICANTS FOR
FURNISHING INFORMATION AS A PART OF PRE QUALIFICATION**

1. Intending Applicants are required to submit their full bio-data giving details about their Organization, Experience, Technical Personnel in their Organization, Spare Capacity, Competence and Adequate Evidence of their Financial Standing, etc. in the enclosed Form, which will be kept confidential.
2. While deciding upon the selection of Contractors, great emphasis will be given on the Ability and Competence of Applicants to do good quality works within the specified time schedule and in close co-ordination with other Agencies.
3. Decision of the Bank in regard to selection of Contractors for issue of Tender Forms will be final. The Bank is not bound to assign any reason therefore.
4. Each page of the Application shall be signed. The Application shall be signed by the person / persons on behalf of the Organization having necessary Authorisation / Power of Attorney to do so.
5. If the space in the Proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper stating therein the part of the proforma and serial number. Separate sheets shall be used for each part.
6. Any letter or document accompanying the Prequalification Form shall be submitted in duplicate.
7. Applications containing false and / or inadequate information are liable for rejection.
8. While filling up the Application with regard to the list of important similar projects completed or on hand, the Applications shall only include those works which are costing Rs.30 lakh and above.

9. Clarification, if any, required may be obtained from the **CHIEF GENERAL MANAGER, NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT, PREMISES DEPARTMENT, HEAD OFFICE, 2ND FLOOR, 'B' WING, PLOT NO.C-24, 'G' BLOCK, BANDRA-KURLA COMPLEX, BANDRA (EAST), MUMBAI – 400 051. (TEL NO. 022-26539500 / 022-26524953).**

10. Superscribe the Envelope with the Heading **"APPLICATION FOR PREQUALIFICATION OF CONTRACTORS"**.

11. Duly filled-in Application may be submitted in person at the Address given in Clause (9) above before 15.30 hours on **09.03.2010**.

FORMAT 'A'

NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
PART-II CONSTRUCTION CAPABILITY AND PREVIOUS EXPERIENCE

(a) LIST OF IMPORTANT PROJECTS EXECUTED AND ON HAND COSTING RS.30 LAKHS AND ABOVE.

SR. NO.	NAME OF THE WORK AND LOCATION	NATURE OF WORK INVOLVED IN THE CONTRACT	NAME AND FULL POSTAL ADDRESS OF THE ORGANISATION/INSTITUTION AND ARCHITECT. ALSO INDICATE WHETHER GOVERNMENT OR SEMI GOVERNMENT OR PRIVATE BODY	CONTRACT AMOUNT (RS)
(1)	(2)	(3)	(4)	(5)

COMPLETION PERIOD			REASONS IF THE WORK IS DELAYED	ANY OTHER RELEVANT INFORMATION
STIPULATED YEAR MONTHS	DATE OF START	DATE OF COMPLETION		
(6)	(7)	(8)	(9)	(10)

NOTE :

1. ATTACH DOCUMENTARY EVIDENCE IN SUPPORT OF YOUR STATEMENT, SUCH AS WORK ORDERS / LETTER OF INTENT FROM CLIENTS / ARCHITECTS, ETC.
2. INFORMATION HAS TO BE FILLED UP SPECIFICALLY IN THIS FORMAT. PLEASE DO NOT WRITE REMARKS, SUCH AS "AS INDICATED IN THE BROCHURE" ETC.

SIGNATURE OF THE APPLICANT WITH SEAL.

FORMAT 'A'

(D) REFERENCES :

Please give references with full Postal Address of 2 (Two) Persons (Engineers, Architects or Top Officials of an organization for whom you have executed Construction works of importance, who may be directly contacted by the Bank or by the Bank's Architects about the ability, competence or capability of your organization.)

Reference - 1	Reference - 2
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(E) NUMBER OF SUPPLEMENTARY SHEETS ATTACHED FOR PART - II.

SIGNATURE OF THE APPLICANT WITH SEAL.

FORMAT 'A'

NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

PART-III TECHNICAL PERSONNEL AND SPECIAL EXPERIENCE

LIST OF TECHNICAL PERSONNEL, GIVING DETAILS ABOUT THEIR TECHNICAL, QUALIFICATION, EXPERIENCE, INCLUDING THAT IN YOUR ESTABLISHMENT.

SR. NO.	NAME	AGE	QUALIFICATION	CONSTRUCTION EXPERIENCE
(1)	(2)	(3)	(4)	(5)

NATURE OF WORKS HANDLED	NAME OF THE PROJECTS HANDLED COSTING MORE THAN RS.30 LAKH	DATE FROM WHICH EMPLOYED IN YOUR ORGANISATION
(6)	(7)	(8)

NOTE :

1. INDICATE OTHER POINTS, IF ANY, TO SHOW YOUR TECHNICAL AND MANAGERIAL COMPETENCY TO EMPASIZE ANY IMPORTANT POINT IN YOUR FAVOUR.
2. NO. OF SUPPLEMENTARY SHEETS ATTACHED FOR PART-III.

SIGNATURE OF THE APPLICANT WITH SEAL.