



राष्ट्रीय कृषि और ग्रामीण
विकास बैंक
जम्मू व कश्मीर क्षेत्रीय कार्यालय
चौथी मंजिल बी 2 साउथ ब्लॉक
बाहु प्लाजा . जम्मू
फोन नं० 0191-2472355, 2472287
फैक्स नं० 0191-2472337

NATIONAL BANK FOR AGRICULTURE
AND RURAL DEVELOPMENT
Jammu & Kashmir Regional Office
4th Floor, B-2, South Block
Bahu Plaza Jammu
Tel: 0191-2472355, 2472287
Fax : 0191-2472337

NABARD

ई-मेल / E - mail : jammu@nabard.org

Ref. NB JKRO /DIT/

/ Pur-02 /2009-2010

14 September 2009

Dear Sir,

Notice Inviting Tender :-

Supply and Installation of Desktop PCs/Laptops/Printers at
NABARD, Jammu and Kashmir Regional Office, Jammu.

To be submitted on or before 05 October 2009

1) Competitive quotations are invited for supply, installation, testing and commissioning of 28 desktop PCs, 05 laptops, 06 Network laser printers, 03 standalone laserjet printers, 01 Colour laser printer, 03 MFD, 01 Scanner, 07 Digital notepad and 01 portable hard disc to NABARD, Jammu and Kashmir Regional Office at 4th Floor, B-2, South Block, Bahu Plaza, Jammu. You may submit your offer in sealed envelope for the aforesaid work as per detailed specifications and schedule of quantities specified in the tender.

2) Forms will be available from the office of the Chief General Manager, NABARD, Jammu and Kashmir Regional Office at 4th Floor, B-2, South Block, Bahu Plaza, Jammu, on all working days on payment of Rs.500/- (Rupees five hundred only). Tender document can also be downloaded from our website www.nabard.org and if the tender document is downloaded from the website, the tender fee of Rs.500/- has to be paid by way of Demand Draft. DD shall be drawn in favour of NABARD, J&K Regional Office, Jammu and the same shall be submitted at the time of submission of quotations. This DD must be submitted along with the envelope No.1 comprising technical specifications.

3) Earnest Money Deposit (EMD) of Rs.40,000/-(Rupees forty thousand only) or Bank Guarantee in lieu of EMD for Rs.40,000/-(Rupees forty thousand only) has to be furnished (issued only by Nationalised Bank) at the time of submission of tender.

4) Sealed Envelope No:1 shall consist of: (this envelope shall be marked as “Envelope No.1 - Technical Bid”)

- a. Demand Draft / Bank Guarantee towards EMD (with a covering letter issued by Bank in case of Bank Guarantee)
- b. Demand Draft towards cost of tender document (in case tender document is downloaded from NABARD website)
- c. Copy of the valid “authorized dealer/distributor” certificate of the product proposed to be supplied.
- d. Notice inviting tender and Terms and Conditions in Annexure I duly signed on all sheets.
- e. Detailed technical aspects of your offer, including necessary brochures, etc. for the items to be supplied as per Bill of Quantities.
- f. Names of clients for whom similar supply, installation etc. was done during recent past with complete postal address.

- 5) Sealed Envelope No:2 shall consist of: (this envelope shall be marked as “Envelope No.2 – Price Bid”)
 - a) Schedule of Quantities to be filled in the original forms supplied by us (price bid), duly priced & complete in all respects.
 - b) Rates to be quoted are inclusive of all taxes, duties, transportation, loading/unloading etc.
 - c) Both the envelopes shall not contain any conditions whatsoever, failing which the offer shall liable to be rejected.
- 6) Your offer in TWO sealed envelopes, addressed to Shri M L Sukhdeve, Chief General Manager, NABARD, Jammu and Kashmir Regional Office, 4th Floor, B-2, South Block, Bahu Plaza, Jammu 180012, and superscribed “Supply and Installation of Desktop PCs/Laptops/Printers for NABARD J&K, RO” should be submitted at our office not later than 12.00 noon on 05-10-2009
- 7) The Envelope No.1 shall be opened at 15.00 hours on 05-10- 2009 and envelope No.2 will be opened only in respect of those bidders who have complied with the terms and conditions on informing the bidders.
- 8) Validity period of the offer shall be for a period of 90 days from the date of purchase order issued to the successful bidder.
- 9) Supply, Installation, Testing and Commissioning shall be completed within 21 days from the date of issue of order.
- 10) A letter of acceptance of the Terms and Conditions as indicated in Annexure-I must be submitted alongwith the envelope No.1(Technical_Bid).
- 12) Specifications of the Desktops, Special Desktop, Laptop, Lighter Notebook, Scanner, Network printer A4 and A3, Standalone laser printers,MFD, Color Laser Printer, Digital Notepad, Pendrives, portable harddisk and speech recognition software are enclosed as per Annexure - II(A), II(B), III, IV, V, VI(A), VI(B), VI(C), VI(D), VI(E), VII, VIII , IX and X.
- 13) The numbers and details of Desktop/Laptop/Printers to be taken on buy-back is shown in Annexure - X (A) and Annexure X (B) respectively . The amount offered under the buy-back may be indicated in the offer letter/quotation.
- 14) Buy-back arrangement will be on “as is where is” basis. All the items are located at NABARD J&K Regional office, Jammu, except one PC each at NABARD, Srinagar cell and NABARD DDM office at Udhampur.
- 15) All documents that comprise the offer should be signed and duly stamped by the offerer.
- 16) NABARD reserves the right to accept/reject the offer either in part or in whole without assigning any reasons whatsoever.

Yours faithfully

s/d
(G H Khidir)
Deputy General Manager

Encl:a/a

ANNEXURE – I (a)
TERMS & CONDITIONS

1. Tenderer shall not include any conditions whatsoever. Failure to comply with this condition, the tender is liable for rejection at the Bank's opinion.
2. Sealed offer in two envelopes marked "Envelope No.1" and "Envelope No.2" and addressed to Shri M L Sukhdeve, Chief General Manager, NABARD, Jammu and Kashmir Regional Office, 4th Floor, B-2, South Block, Bahu Plaza, Jammu 180012, and superscribed "Supply and Installation of Desktop PCs/Laptops/Printers for NABARD J&K RO" should be submitted at our office not later than the stipulated date and time.
3. Envelope No.1 should contain, detailed technical aspects, valid authorised dealer/distributor certificate, test certificate from manufacturer/s or approvals from competent authorities as required. Envelope No.2 should contain only price bid. No attachments or supporting papers.
4. EMD/Bank Guarantee will be settled to the unsuccessful bidders, only after completion of the purchase process (immediately after settling the bill of the successful bidder).
5. Offers shall remain open for acceptance by the Bank for a period of 90 days from the date of purchase order issued, period may be extended by mutual agreement and the offerer shall not cancel or withdraw the offer during this period.
6. The offerer must use only the forms issued by the Bank to quote the rates .
7. The offer form must be filled in English and all entries must be made by hand and written in ink. If any of the documents is missing or unsigned, the offer may be treated as invalid by the Bank at its discretion.
8. Rates should be quoted both in figures and words in columns provided for. All erasures and alterations made in the offer must be attested by initials of the offerer.
9. National Bank for Agriculture and Rural Development does not bind itself to accept the lowest or any other offer and reserves to itself the right to accept/reject any or all the offers, without assigning any reasons, therefor.
10. The offerer shall not assign the contract to someone else. He/they shall not sub-contract any portion of contract except with the written consent of the Bank.
11. Time shall be considered as the essence of the contract and the successful offerer shall carry out the entire job within the stipulated period as indicated above from the date of issue of formal letter of acceptance of the offer.
12. All the materials are to be supplied and installed at NABARD, Jammu and Kashmir Regional Office, 4th Floor, B-2, South Block, Bahu Plaza, Jammu 180012 except one PC and one Laptop at NABARD Srinagar cell and one Laptop and one MFD each at NABARD DDM office at Kathua and Udhampur.
13. The offer is strictly on item rate basis unless otherwise stated and their attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. The quantities in Bill of Quantities approximately indicate the total extent of work but may vary and even may be omitted thus altering the aggregate value of contract. No claim for any compensation shall be entertained in this regard.
14. The offerer must obtain for himself at his own responsibility and at his own expense all the information which may be necessary for the purpose of submission of offer.
15. The rates quoted in the offer shall be inclusive of, supply, installation, testing, commissioning, tax, VAT, excise duty, octroi and any other tax, levy or other charges charged by central government or any state government or local authority, if applicable. The rates shall also include transportation, loading, unloading, packing, carting, forwarding, freight charges, transit insurance cover and any other payment/taxes towards transporting the materials from other State/s.

16. The offerer shall not be entitled to any compensation for any loss suffered by him on account of delays in commissioning or executing the work, whatever be the cause of delays, including delays arising out of modifications to the work entrusted.
17. The successful offerer is bound to carry out any item/s of work necessary for the completion of the job even though such item/s are not included in bill of quantities and rates pertaining to the work called for.
18. The successful offerer should make his own arrangements to obtain all materials required for the work. The details of brochures, illustrations, if any, with descriptive literature etc. have to be accompanied with the offer. The details and the literature so submitted by the successful offerer shall be retained by the Bank.
19. The conditions, specifications and schedule of quantities forming contract document are explanatory and are complementary to each other, representing together the work/installation to be carried out.
20. All the payments of bills for the offer shall be made only by the Chief General Manager, National Bank for Agriculture and Rural Development, J&K Regional Office, Jammu at his office by cheque. All payments shall be subject to statutory deductions such as IT etc.
21. On-Site Warranty period is for THREE years from the date of completion of the Installation. Warranty period covers total comprehensive maintenance of the item supplied by supplier/vendor.
22. The works shall not be considered as completed until the Bank's officials have certified in writing that the same have been completed as indicated in the order. The Warranty period shall commence from the date of such certificate. Warranty should cover, parts replacement, free labour, on-site visit etc. No extra claims are applicable during the warranty period.
23. A list indicating the product serial number/s of instrument/s, installed under the contract has to be furnished after the completion of the work.
24. The completion date of installation of the item is to be indicated in the bill for payment.
25. Quantities indicated in the purchase order are to be supplied as a single lot.
26. Terms of Payment
 - a. For Desktop PCs & Laptops : 90 % payment on successful installation and its satisfactory performance for a period of 15 days and 10 % on submission of Performance Bank Guarantee as per proforma enclosed in Annexure I (c) and Indemnity Bond as per proforma enclosed in Annexure I (b) for the sale of Software supplied along with the PCs / Laptops.
 - b. For All LJ Printers / MFDs / Portable HDD / USB Pen Drives /Scanner/ Digital Notepad/ Speech recognition Software : 100 % payment on Successful installation.
27. The existing Desktop/Laptop Computers/printers may be inspected in our Office at Jammu, Srinagar cell & Udhampur and should be lifted from our Office, at no cost to us. No future claims in this regard will be entertained.
28. Installation and Old Data Transfer / Backup : The supplier will be responsible for satisfactory installation of desktop / Laptop and transfer of data from old PCs may be carried to new PCs / Laptop as per users requirement.

----- I/We

hereby declare that I/We have read and understood the above instructions for the guidance and the same will remain binding upon me/us in case the work is entrusted to me/us.

Signature of the Offerer:
Date and Seal

Name & Address with Phone No.

Annexure I (b)

LETTER OF INDEMNITY

The Chief General Manager
National Bank for Agriculture and Rural Development
J&K Regional Office
B2 , 4th Floor, South Block , Bahu Plaza
Jammu

Dear Sir,

**Sale of Systems Software, Compilers and Utilities to
be used on Desktop PCs / Laptops**

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'the Bank') has expressed desire to purchase systems software, compilers and utilities to be used on _____ for the various functions as per the Schedule hereunder written and which are hereinafter for the sake of brevity referred to as 'the said systems package', subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT :

We, hereby declare and certify that we are the rightful owners/licensees of the said systems package offered for sale to the Bank and that the sale of the said systems package to the National Bank by us and the use thereof by the National Bank does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force. We the said _____ hereby agree to indemnify and keep indemnified and harmless the Bank, its Officers, servants, agents and other authorized persons against any action that may be brought against them for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to the Bank and will defend the same at our cost and consequences, and will pay or reimburse the Bank, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection. **SCHEDULE**

- 1.
- 2.
- 3.

Yours faithfully

(Name and Designation)
Authorized Official

Annexure –I(c)

Performance of Bank Guarantee

Pro forma

National Bank for Agriculture and Rural Development

J&K Regional Office,

Bahu Plaza, Jammu

This deed of guarantee made on this _____ day of _____ by (Name of Bank giving guarantee) having its registered office at _____ and amongst all places a branch at _____ (address of the bank branch giving guarantee)/ and wherever the context so requires includes its successors and assigns (hereinafter called the "Surety") for the favour of National Bank for Agriculture and Rural Development, J&K Regional Office, Bahu Plaza, Jammu and wherever the context so requires includes its successors and assigns (hereinafter called the "Purchaser").

1. The Purchaser has placed an order No _____ (hereinafter called the "Said Order") with (Name of vendor) a Company having its registered office at (Address) and wherever the context so requires includes its successors and assigns (hereinafter called or referred to as "The Supplier").

2. Under the terms of the order, the supplier is required to furnish the purchaser at his own cost a Bank guarantee for an amount of Rs. _____ (Rupees _____) for fulfilling the conditions of technical delivery in the purchase order towards guarantee against all manufacturing defects for a period upto _____ in lieu of retention of an amount of 10 % of the value of the order towards satisfactory fulfillment of the order and for defects if any, noticed during the warranty period of three year from date of satisfactory installation.

3. The Surety at the request of the Supplier who are constituents of surety agreed to issue a Bank guarantee in terms of the said order on behalf of the supplier and the purchaser has agreed that the supplier shall repair or replace free of cost, equipment, machinery, its parts and components found defective on account of bad workmanship or defective materials or inferior manufacture as mentioned in the warranty and guarantee clause of the said order.

4. The Surety binds himself to pay to the purchaser to the extent of Rs. _____ (Rupees _____) in case of failure on the part of the supplier to perform this guarantee provided the purchaser informs the surety in writing to this effect. The surety binds himself to pay the amount immediately pursuant to the said demand notice notwithstanding any dispute that may exist or arise between the purchaser and the supplier or any other person.

5. Notwithstanding anything contained herein above, the liability of the surety in respect of this guarantee is restricted to Rs. _____ (Rupees _____); in case of failure on the part of the supplier to perform this guarantee provided, the purchaser informs the surety in writing to this effect.

6. This guarantee shall remain in force upto _____.

7. The guarantee shall not be discharged or released from the guarantee by any arrangement between the purchaser and the supplier with or without consent of the Surety or by any alteration in the Obligations of the Parties or by any indulgence, forbearance whether as to payment, time, performance or otherwise.

8. This guarantee shall not be affected by any change in the constitution of the supplier by absorption with any other body or corporation or any other and this guarantee will be available to or enforceable by such body or corporation.

9. Unless a claim under this guarantee is made by the purchaser against the bank on or before _____

(6 months after end of warranty period) all the rights of the purchaser under this guarantee shall be forfeited and the bank shall be relieved and discharged from all liability under this guarantee.

10. And this bank guarantee after _____ shall cease to exist if there is no claim on or before _____ **(6 months after end of warranty period)**.

Notwithstanding anything contained herein above, the liability under this guarantee is restricted to an amount not exceeding Rs. _____ (Rupees _____) and the guarantee shall remain in full force and effect until _____. Unless action to enforce the claim is filed on or before _____

(6 months after end of warranty period) all rights under the said guarantee shall be forfeited and Bank shall be relieved and discharged from all liabilities thereunder.

DATED AT

THIS DAY OF

ANNEXURE - I I (A)

Specifications for Desktop PC

SN	Component	Minimum Specifications
1	CPU	Intel Core 2 Duo i) 2.8 Ghz or above ii) 3 MB L2 cache or above iii) 1066 MHz FSB) or above
2	Memory	2 GB DDR2 (800 FSB) or more (scalable to 4 GB or more)
3	Mother Board	Intel Original / OEM G31 or above
4	Monitor	17" or above TFT color
6	HDD	250 GB SATA 2 (7200 rpm) or above
7	Optical Media	DVD ROM
9	Ports	1 Serial + 1 Parallel + 2 PS/2 and 6 USB (at least 2 on the Front Side)
10	Key Board	Standard
11	Mouse	Standard Optical Scroll Mouse
12	Ethernet	10/100/1000 Gigabit Ethernet Card with Wake On LAN
13	Operating System	Windows Vista Business with latest Service Pack
14	Cabinet	Micro ATX
15	Power Management	Energy Star Compliance, Screen Blanking, Hard Disk & System Idle Mode in Power On, Set up Password, Power supply surge protected.
16	Manageability Software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S Information, Serial Number, Model and Manufacturer), pre-failure alert, etc.
17	DMI	DMI 2.0 compliance
18	Compliance	Certified to Pre-load Windows OS
19	Warranty	Three-years Comprehensive On-site

Annexure II (B)

Specification for Special Desktop PC

SN	Component	Specifications
1	Base System	Intel Core 2 Due E 4600
2	Memory	2 GB DDR 2 SD RAM
3	Mother Board	Intel Q33 Chipset
4	Monitor	15" TFT color
5	Display Controller	Integrated
6	HDD	360 GB SATA
7	Optical Device	16 X DVD RW Supermulti Drive with Lightscribe and Double Layer (8.5 GB) support
8	Ports	1 Serial + 1 Parallel + 2 PS/2 and 6 USB (at least 2 in front).
9	Key Board	Tactile Type
10	Mouse	Optical Scroll Mouse
11	Ethernet	Integrated
12	Operating System	Windows Vista Business Professional
13	Speakers	As this is office PC, speakers are not required
14	Slots	Minimum 3 PCI slots
15	Warranty	Three-years Comprehensive On-site

ANNEXURE - III

Specifications for LAPTOPS

Models : Dell Studio 15 / Dell XPS M 1330 / Sony Vaio VGN-CS 25GN/B / Lenovo 3000 V430 or equivalent model

S.N	Component	Minimum Specifications
1	Processor	Intel Core2Duo 2.4 Ghz or above 3MB L2 Cache or above 1066 MHz FSB) or above
2	Chipset	Intel 45 Express Chipset
3	Memory	2 GB DDR2 (Upgradeable up to 4 GB)
4	HDD	250 GB @5400 rpm SATA
5	Optical Drive	DVD-RW
6	Network interface	10/100/1000 Gigabit Ethernet Card
7	Wireless technologies	Intel Wireless LAN 802.11g/n, Bluetooth 2.0+
8	Ports	2 or more USB ports, VGA – 1;RJ-11 Port
9	Power supply & Battery	Lithium Ion Battery backup for atleast 4 Hrs duration and External AC Adaptor
10	Weight	Less than 3 KG
11	Graphics Controller	Mobile Intel Graphics Media Accelerator
12	Multimedia	High definition audio, in-built stereo speakers, headphone, Microphone and Webcam
13	Key board	Full Sized Keyboard
14	Pointing Device	Touchpad with scroll zone
15	Display Size	Not more than 15" TFT colour display supporting 1024 x 768 resolution or higher
16	Slots	Express Card Slot
17	Carrying Case	Executive Carrying Case
18	Operating systems	Microsoft Windows Vista Business 32 Bit Edition
19	Warranty	3-years On-site Comprehensive
20	Certifications	Microsoft certified for running Windows Vista Business . The systems should be from OEM having ISO 9000 or similar certifications
21	Additional keyboard and mouse	One additional keyboard and one USB mouse to be supplied with Laptop

ANNEXURE - IV
Minimum Specification for Smaller/LighterNoteBooks

Models : Asus Eee PC 904 HA / BenQ Joybook Lite U101 / Acer Aspire D150 or any other equivalent model.

S.N	Component	Minimum Specifications
1.	Processor	Intel Atom N270 1.60 GHz 512 KB - L2 Cache 533 MHz FSB
2.	Chipset	Mobile Intel 945 GSE Express Chipset
3.	Memory	1 GB DDR2 or more
4.	HDD	160 GB or more
5.	Network interface	Integrated 10/100/1000 Gigabit
6.	Wireless technologies	Intel Wireless LAN , Bluetooth 2.0+
7.	External I/O Ports	2 USB 2.0 ports, VGA, Power Connector, RJ 45, Ethernet, Stereo Head Phone,Line in/out
8.	Power supply & Battery	Lithium Ion Battery backup for atleast 4 Hrs duration and External AC adaptor
9.	Weight	Less than 2 KG
10.	Graphics Controller	Mobile Intel Graphics Media Accelerator
11.	Multimedia	High definition audio, in-built stereo speakers, headphone, Microphone and Webcam
12.	Key board	Full Sized Keyboard
13.	Pointing Device	Touchpad with scroll zone
14.	Display Size	10.2" or Less
15.	Slots	Express Card n/54 slot, Secure Digital (SD) slot
16.	Operating systems	Microsoft Windows Vista Business 32 Bit Edition
17.	Certifications	Microsoft certified for running Windows Vista Business . The systems should be from OEM having ISO 9000 or similar certifications

ANNEXURE – V
Minimum Specifications recommended for Hardware - Scanner

S.No.	Features	Minimum Specification
1	Scan Type	Flatbed
2	Scan Size	A4, Letter
3	Resolution	1200X1200/1200x2400 dpi and upto 999999 enhanced dpi
4	Bit Depth	48-bit color
5	Gray Scale Levels	256
6	Connectivity	Hi speed USB and Parallel
7	Software	Photo & Imaging software with integrated IRIS, OCR & other PC & Mac software
8	Task Speed	4 x 6 photo to word : less than 44 sec; OCR:less than 43 sec; 4 x 6 photo to e-mail: less than 23 sec.

ANNEXURE - VI (A)

Minimum Specifications recommended for Hardware - NetworkLaserPrinters

Network Laser Printer (Type - A4 size print output)

S.N.	Feature	Minimum Specification
1	Resolution	1200x1200 dots per inch (dpi)
2	Print Speed	Upto 21 pages per minute
3	Duplex Print Facility	Automatic two sided printing
4	Memory	32 MB
5	Duty Cycle	10000 pages per month
6	Input Tray	150 sheets
7	Connectivity	Hi-speed USB 2.0 and 10/100 Ethernet
8	Processor	300 MHz

ANNEXURE - VI (B) Network

Laser Printer (Type - A3 size print output)

S.N.	Feature	Minimum Specification
1	Resolution	1200x1200 dots per inch (dpi)
2	Print Speed	21 pages per minute
3	Processor Speed	300 MHz
4	Memory	48 MB
5	Duty Cycle	10000 pages per month
6	Input Tray	350 sheets
7	Connectivity	Hi-speed USB 2.0 and 10/100 Ethernet

ANNEXURE - VI (C)

Standalone Laser Printers

For Office (Type - A4 size print output)

S.N.	Feature	Minimum Specification
1	Resolution	600 x 600 dots per inch (dpi)
2	Print Speed	16 pages per minute
3	Memory	8 MB
4	Input Tray	100 sheets
5	Connectivity	Hi-speed USB 2.0

ANNEXURE - VI (D)

**Minimum specification for
Multifunctional Device (MFD)**

(B/W LaserJet Printer, Copier, Scanner and Fax)

S.N.	Feature	Minimum Specification
1	Resolution	600 x 600 dots per inch (dpi)
2	Print Speed	15 pages per minute
3	Printer Memory	32 MB
4	Duty Cycle	5000 pages per month
5	Duplex Print Facility	Manual / Automatic
6	Input Tray	250 sheets
7	Connectivity	USB
8	Copier Zoom Rate	25 - 150%
9	Scan Type	Flatbed / Sheet fed
10	Modem Speed	33.6 kbps and above

ANNEXURE - VI (E)

**Minimum specification for
Colour Laser Printers**

(A4 size print output)

S.N.	Feature	Minimum Specification
1	Resolution	600x600 dots per inch (dpi) for both Color and B/W
2	Memory	64 MB
3	Print speed	12 PPM for B/W 8 PPM for Color
4	Input Tray	150 sheets
5	Processor Speed	264 MHz or higher
6	Duty Cycle	30000 pages or higher
7	Connectivity	Hi Speed USB 2.0

Minimum Configuration for Digital Notepad

Model : iBall Take Note or equivalent

Part	Minimum Specification
Digital pad size:	A4 Size
Writing area:	210mm x 279mm
Built-in memory:	32MB
Memory slot:	Secure Digital (SD) memory card slot
Interface:	USB 1.1
No. of Digital pens bundled:	1 unit
OS Supported:	Windows 2000 / XP / Vista
Bundled softwares:	A Suitable Hand Recognition Software (Should be a part of the device)
Bundled accessories:	Battery, USB Cable etc.
Warranty:	Minimum 1 Year

Annexure -VIII Specification for supply of PENDRIVES

Transcend, HP, IBM, Sony or equivalent	4 GB Pendrive
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Annexure -IX
Specification for supply of Portable HardDisk

Portable Hard Disk	320 GB Segate make
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Speech recognition Software	Annexure X Dragon Naturally Speaking 10 Preferred
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Annexure X (a)

List of Computers and Laptops to be replaced under buyback arrangement

Sr No	Item description	Date of Purchase	Inventory No	Working Status
	Computer			
1	computer compaq Presario 5260 (P-II)	05-07-1999	82 NB 54	Not in Use
2	computer compaq Presario 5260 (P-II)	05-07-1999	82 NB 55	Not in Use
3	computer wipro P3,64 MB RAM	21-05-2000	82 NB 66	Working
4	computer wipro P3,64 MB RAM	21-05-2000	82 NB 67	Working
5	computer wipro P3,64 MB RAM	21-05-2000	82 NB 68	Working
6	computer wipro P3,64 MB RAM	21-05-2000	82 NB 69	Working
7	computer wipro P3,64 MB RAM	21-05-2000	82 NB 70	Working
8	computer wipro P3,64 MB RAM	21-05-2000	82 NB 71	Working
9	computer wipro P3,64 MB RAM	21-05-2000	82 NB 72	Working
10	computer wipro P3,64 MB RAM	21-05-2000	82 NB 73	Working
11	HCL BusyBee Computer	25-08-2000	82 Nb 91	Working
12	Compaq Presario 4000 P3, 64 MB RAM	20-11-2001	82 nb 95	Working
13	Compaq Presario 4000, P3, 64 MB RAM	20-11-2001	82 nb 96	Working
14	IBM PC, P3,64 MB RAM	11-01-2002	82 NB 99	Working
15	PC HCL Infinity P4,128 MB RAM	02-04-2002	82 NB 103	Working
16	PC HCL Infinity P4,128 MB RAM	02-04-2002	82 NB 104	Working
17	PC HCL Infinity P4,128 MB RAM	02-04-2002	82 NB 105	Working
18	PC HCL Infinity P4,128 MB RAM	02-04-2002	82 NB 106	Working
19	PC HCL Infinity P4,128 MB RAM	02-04-2002	82 NB 107	Working
20	PC HCL Infinity P4,128 MB RAM	04-05-2002	82 NB 110	Working
21	PC HCL Infinity P4,128 MB RAM	04-05-2002	82 NB 111	Working
22	PC HCL Infinity P4,128 MB RAM	04-05-2002	82 NB 112	Working
23	PC HCL Infinity P4,128 MB RAM	04-05-2002	82 NB 113	Working
24	Compaq pc P4, 128 MB RAM	31-03-2003	82 NB 142	Working
25	Compaq pc P4, 128 MB RAM	31-03-2003	82 NB 143	Working
26	Compaq pc P4, 128 MB RAM	31-03-2003	82 NB 144	Working
	LAPTOP			
1	laptop Compaq Presario	30/03/2002	82 NB 128	Working

Annexure X (b)

List of Printers to be replaced under buyback arrangement

Sr No	Item description	Date of Purchase	Inventory No	Working Status
	Printers			

1	Deskjet	1998	82 NB 106	Not in use
2	Laserjet 4+	1998	82 NB 104	Not in Use
3	Printer ink jet 110 C	07-05-1999	82 NB 57	Not in use
4	Printer laser 1100 A	07-05-1999	82 NB 56	Working
5	laser printer 2100	03-31-2000	82 NB 60	Not in use
6	laserjet printer 6 L Gold	03-31-2000	82 NB 61	Working
7	laserjet printer 6 L Gold	03-31-2000	82 NB 62	Working
8	laserjet printer 6 L Gold	03-31-2000	82 NB 63	Working
9	laserjet printer 6 L Gold	03-31-2000	82 NB 64	Working

Bill of quantities

(Rates to be quoted in this sheet only)

Sl No	Details	Qty	Unit Rate	Total Amount	Total amount in words
1 A	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-II (A) (PCs)</u> Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	27			
1 B	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-II (B) (Special Purpose PCs)</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	01			
2 A	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-III (LAPTOPS)</u> Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	04			
2 B	Supply, installation, testing and commissioning of the item indicated in <u>Annexure-IV (Smaller Notebook)</u> Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	01			
3	Supply, installation, testing and commissioning of the item indicated in <u>Annexure V (Scanner)</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.	01			

4A	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-VI A (NETWORK LASER PRINTERS A4)</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	05			
4B	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-VI B (NETWORK LASER PRINTERS A 3)</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	01			
4C	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-VI C (Standalone LASER PRINTERS A 4)</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	03			
4 D	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-VI (D) Multi Function Device (MFD)</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, o ctroi, etc.)	03			
4E	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-VI (E) (COLOUR LASER PRINTER) A4</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, o ctroi, etc.)	01			
5	Supply, installation, testing and commissioning of the items indicated in <u>Annexure-VII Digital Notepad</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, o ctroi, etc.)	07			
6	Supply of the items indicated in <u>Annexure-VIII (PENDRIVES)</u> . Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	15			

7	Supply of the items indicated in Annexure-IX (PORTABLE HARD DISK). Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	01			
8	Supply of the items indicated in Annexure- X (Speech recognition Software). Rates quoted are to be inclusive of all taxes, transportation, loading, unloading, octroi, etc.)	7			
A	TOTAL { 1(A) + 1(B) + 2(A) + 2(B) + 3 + 4(A) + 4(B) + 4(C) + 4(D) + 4(E) + 5 + 6 + 7+8 }				

Total amount Rs..... (in words) rupees.....
only)

(Buy-Back rates for Desktop PCs, Printers and Laptops) (Rates to be quoted in this sheet only)

Sl No	Details	Qty	Unit Rate	Total Amount	Total amount in words
1	Details of DESKTOP PCs proposed for buy-back are given in Annexure- X (a)	26			
2	Details of LAPTOPS proposed for buy-back are given in Annexure-X (a)	01			
3	Details of PRINTERS proposed for buy-back are given in Annexure- X (b)	09			
B	TOTAL (1 + 2 + 3)				

SUMMARY OF RATES (To be filled by the vendor and duly signed)

SI No	Details	Total Amount	Total amount in words
1	Total amount quoted for supply of items (A)		
2	Total amount quoted for buy-back of items (B)		
3	TOTAL (A - B)		

Total amount Rs..... (in words) rupees.....
..... only)

Name & Signature

Name of the Firm with Phone No.

Date and Seal