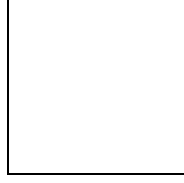


बांद्रा-कुर्ला कॉम्प्लेक्स, मुंबई में स्थित नाबार्ड के प्रधान कार्यालय भवन की "केंट टाइलों" की बाहरी क्लैडिंग की मरम्मत के लिए निविदा दस्तावेज

भाग - 1



परिसर विभाग  
राष्ट्रीय कृषि और ग्रामीण विकास बैंक  
नाबार्ड बिल्डिंग, दूसरी मंजिल, ए और बी विंग  
प्लॉट सं. सी-24, "जी" ब्लॉक  
बांद्रा-कुर्ला कॉम्प्लेक्स, बांद्रा (पूर्व)  
मुंबई - 400 051

**TENDER DOCUMENT FOR  
REPAIRS TO EXTERNAL CLADDING OF ' KENT TULE ' AT  
NABARD HO BUILDING, BKC,  
MUMBAI**

**VOLUME - I**

**PREMISES DEPARTMENT  
NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT  
NABARD BUILDING, II-FLOOR, A & B WINGS,  
PLOT NO. C-24, "G" BLOCK,  
BANDRA- KURLA COMPLEX, BANDRA (E),  
MUMBAI- 400051**

## राष्ट्रीय कृषि और ग्रामीण विकास बैंक

### निविदा आमंत्रण की सूचना

प्रिय महोदय,

**विषय : बांद्रा-कुर्ला काम्प्लेक्स, मुंबई में स्थित नाबार्ड के प्रधान कार्यालय भवन की "केंट टाइलों" की बाहरी क्लैडिंग की मरम्मत**

1. बीकेसी, मुंबई में स्थित नाबार्ड के प्रधान कार्यालय भवन की "केंट टाइलों" की बाहरी क्लैडिंग की मरम्मत के लिए अनुभवी और सुस्थापित ठेकेदारों से दो भागों में मुहरबंद निविदाएं आमंत्रित की जा रही हैं. संबंधित कार्य की अनुमानित लागत रु.28.66 लाख है, जिसका ब्यौरा निम्नलिखित है :

निविदा सं.	कार्य का नाम	अनुमानित लागत	बयाना राशि	निविदा दस्तावेज की लागत	कार्य पूरा करने की अवधि
	नाबार्ड के प्रधान कार्यालय भवन, बीकेसी, मुंबई में "केंट टाइलों" की बाहरी क्लैडिंग की मरम्मत	रु.28,66,000/-	रु.57,000/-	रु.500/-	वर्क आर्डर के 10 वें दिन से 3 महीने के अंदर

2. **पात्रता मानदंड** : सिर्फ ऐसे सुस्थापित ठेकेदार, जिन्हें नीचे दिए गए विवरण के अनुसार बैंक के कार्यालय भवन की "केंट टाइलों" की बाहरी क्लैडिंग की मरम्मत का कार्य करने का अनुभव है, वे आवेदन करने के लिए पात्र हैं :

(क) सफाई (क्लीनिंग) द्वारा बाहरी "केंट टाइलों" की मरम्मत और वर्तमान पक्की सतह के जोड़ों की रिग्राउटिंग / रिफिलिंग, ढीली / अलग हो गई टाइलें हटाने और उनकी जगह पर पालिमेर आधारित रेजिन से पैच वर्क में उसी रंग की टाइल लगाने और समान रंग की टाइल ग्राउट के साथ ज्वाइंट्स की भराई और पिछले सात वर्षों में सरकारी / अर्ध-सरकारी विभागों / सार्वजनिक क्षेत्र के उपक्रमों अथवा अन्य संगठनों / प्रसिद्ध फर्मों / कमर्शियल बिल्डिंगों में इसी

तरह का एक अथवा अधिक कार्य किया हो, जिसकी वैल्यू इस कार्य की वैल्यू के 80% से कम न हो अथवा दो या अधिक कार्य किए हों जिनकी वैल्यू इस कार्य की वैल्यू के 50% से कम न हो अथवा तीन या अधिक कार्य किए हों जिनकी वैल्यू इस कार्य की वैल्यू के 40% से कम न हो. पिछले 3 वर्षों के दौरान औसत वार्षिक वित्तीय टर्नओवर अनुमानित लागत का कम से कम 30% होना चाहिए.

3. निविदा का फार्म बैंक की वेबसाइट [www.nabard.org](http://www.nabard.org) पर उपलब्ध है और उसे लिखित अनुरोध कर यथा नीचे निर्धारित सभी दस्तावेजों की सत्यापित प्रतियाँ संलग्न कर कार्य दिवस के दौरान उपलब्धता के अधीन परिसर विभाग, द्वितीय मंजिल, ए और बी विंग नाबार्ड, सी-24, जी ब्लॉक, बीकेसी, बांद्रा (पूर्व), मुंबई से भी प्राप्त किया जा सकता है. सत्यापन किसी राजपत्रित अधिकारी अथवा किसी नोटरी द्वारा होना चाहिए. निविदा के फार्म सिर्फ उन्हीं ठेकेदारों को जारी किए जाएंगे, जिन्होंने निविदा के फार्म खरीदने के लिए आवेदन करते समय टेंडरिंग प्रक्रिया में भाग लेने के लिए अपनी पात्रता के बारे में बैंक को संतुष्ट करने के लिए सदैव लिखित/ दस्तावेज के रूप में अनिवार्यतः निम्नलिखित सूचना दी हो :

(क) फार्म की संरचना : ठेकेदारों की फर्म की संरचना का पूरा विवरण (क्या ठेकेदार कोई व्यक्ति है अथवा कोई भागीदार फर्म है अथवा कोई कंपनी आदि है) प्रेषित किया जाए और उसके साथ भागीदारों के नाम और पते, आर्टिकल्स ऑफ एसोसिएशन/ मुख्तारनामा / किसी अन्य संबद्ध दस्तावेज की प्रति संलग्न की जाए.

(ख) कार्य का अनुभव और निर्धारित अवधि के दौरान किए गए विनिर्दिष्ट मूल्य के ऐसे ही कार्यों का विवरण : विस्तृत कार्य आदेश की प्रतियाँ जिसमें कार्य प्रदान करने की तारीख, प्रदान किए गए कार्य का मूल्य, कार्य पूरा करने के लिए दिया गया समय आदि का उल्लेख हो और संबंधित कार्य को पूर्ण करने के प्रमाणपत्रों, जिनमें कार्य की पूर्णता की वास्तविक तारीख और निष्पादित किए गए ऐसे ही कार्यों के वास्तविक मूल्य का उल्लेख हो, उन्हें कार्य के प्रमाण के तौर पर संलग्न किया जाए और बैंक की पूर्ण संतुष्टि के लिए स्रोत पर की गई कर की कटौती के दस्तावेजी साक्ष्य भी प्रेषित किए जाएं. किसी केन्द्र पर नाबार्ड के लिए किए गए कार्यों, यदि कोई हों, के पूर्व अनुभव के दस्तावेजी साक्ष्य के ब्यौरे भी प्रदान किए जाएं.

(ग) ठेकेदार की ऋण पात्रता/ साख और विनिर्दिष्ट अवधि के दौरान उसके टर्नओवर, आयकर समाशोधन प्रमाणपत्रों / आयकर निर्धारण आदेशों के साथ ठेकेदार अपनी ऋण पात्रता/ साख के सबूत में किसी सनदी लेखाकार द्वारा विधिवत् प्रमाणित कारोबार के अद्यतन अंतिम लेखे और पिछले तीन वर्षों के टर्नओवर की प्रति संलग्न करे.

(घ) बैंकों और उनके वर्तमान संपर्क अधिकारियों के नाम और पते. उनके बैंकों के संपर्क अधिकारियों (अर्थात ऐसे व्यक्तियों जिनसे बैंक द्वारा उनके बैंक के कार्यालय में जरूरत पड़ने पर संपर्क किया जा सके) के नाम और पतों के बारे में लिखित सूचना के साथ पूर्ण ब्यौरे जैसे नाम, पता, ई-मेल आईडी, टेलीफोन (लैंड लाइन और मोबाइल) नंबर, फैंक्स नंबर आदि प्रेषित किया जाए.

(ङ) बैंक खातों के ब्यौरे : उनके बैंक खातों का पूर्ण विवरण जैसे खाता संख्या, प्रकार, खाता कब खोला गया इस बारे में सूचना दी जाए.

(च) ग्राहकों और उनके वर्तमान संपर्क कार्यपालकों के नाम और पते: उनके ग्राहकों के नाम और पतों के बारे में लिखित सूचना के साथ पूर्ण ब्यौरे जैसे संपर्क अधिकारियों (अर्थात ऐसा व्यक्ति जिससे बैंक द्वारा उनके बैंक के कार्यालय में जरूरत पड़ने पर संपर्क किया जा सके) के नाम, पते, ई-मेल आईडी, टेलीफोन (लैंडलाइन और मोबाइल) नंबर, फैंक्स नंबर प्रेषित किए जाएं.

(छ) पूरे किए गए कार्यों का ब्यौरा : कार्य(यों) के ग्राहकवार नाम, प्रदान किए गए कार्य(यों) को निष्पादित करने का वर्ष और कार्य पूरा होने में लगा वास्तविक समय, अधिकारियों/प्राधिकरणों/ विभागों के संपर्क के पूर्ण ब्यौरे जिनके अंतर्गत कार्य निष्पादित किया गया था, उनसे संबंधित विवरण प्रेषित किया जाए.

यदि इच्छुक निविदाकर्ता बैंक को संतुष्ट करने में असफल रहता है तो ऐसी स्थिति में बैंक के पास उसे निविदा फार्म/ दस्तावेज जारी करने से मना करने का अधिकार सुरक्षित रहेगा.

4. **कार्यालय द्वारा 20.07.2009 से 03.08.2009 तक रु.500 प्रति सेट नकद या/ नाबार्ड, मुंबई के पक्ष में नान-रिफंडेबल डिमांड ड्राफ्ट की अदायगी करने पर निविदा फार्म जारी किए जाएंगे.**

5. निविदा फार्म हमारी वेबसाइट [www.nabard.org](http://www.nabard.org) से भी डाउनलोड किए जा सकते हैं. डाउनलोड किए गए दस्तावेजों के मामलों में नाबार्ड के पक्ष में मुंबई में देय डिमांड ड्राफ्ट के रूप में रु.500/- की संबंधित नान-रिफंडेबल राशि उक्त पैरा 3 में उल्लिखित सभी सूचनाओं/ दस्तावेजों के साथ बंद लिफाफे में बैंक की जाँच के लिए 07.08.2009 को 2.30 बजे अपराह्न तक मुख्य महाप्रबंधक, परिसर विभाग, नाबार्ड को प्रेषित की जाए. इन अलग बंद लिफाफों को संवीक्षा के लिए उसी दिन खोला जाएगा. संवीक्षा के पश्चात किसी ठेकेदार के मामले में अपेक्षित पात्रता नहीं पाई जाने पर बैंक द्वारा प्रोसेसिंग के लिए उसकी निविदा नहीं खोली जाएगी.

6. निर्धारित फार्म में निविदा दो भागों में प्रेषित की जाए, खंड I/ भाग I/ निविदा में निविदाकर्ता का आवरण पत्र, निविदाकर्ता की अतिरिक्त शर्तें, यदि कोई हों और नाबार्ड के पक्ष में मुंबई में देय किसी अनुसूचित वाणिज्य बैंक की बयाना जमा राशि का डिमांड ड्राफ्ट शामिल होना चाहिए जिसे एक लिफाफे में बंद (दो प्रतियों में) कर उसके ऊपर स्पष्ट अक्षरों में **“भाग -I नाबार्ड प्रधान कार्यालय भवन, बीकेसी, मुंबई में ‘केंट टाइलों’ की बाहरी क्लैडिंग की मरम्मत के लिए निविदा”** लिखा जाए, खंड II/ भाग -II निविदा में कोई शर्त नहीं रहेगी बल्कि इसमें मात्राओं की सूची, निविदा का रेखा चित्र, यदि कोई हो और निविदाकर्ता की बोली का उल्लेख मात्र हो, और उसे अलग लिफाफे में बंद (दो प्रतियों में) कर उस पर स्पष्ट अक्षरों में **“भाग-II- नाबार्ड, प्रधान कार्यालय भवन, बी के सी, मुंबई में - केंट टाइलों”** की बाहरी क्लैडिंग की मरम्मत के लिए निविदा” लिखा जाए. इसके बाद इन दोनों लिफाफों को एक अन्य लिफाफे में बंद किया जाए और मुख्य महाप्रबंधक, परिसर विभाग, नाबार्ड, मुंबई को प्रेषित कर दिया जाए. ये निविदाएँ निविदा फार्म में वर्णित प्रक्रिया के अनुसार 07-08-09 को अपराह्न 2.30 बजे तक बैंक द्वारा प्राप्त की जाएंगी.

7. निविदाकर्ताओं के अधिकृत प्रतिनिधि जो उपस्थित रहना चाहते हों, उनकी उपस्थिति में 10-08-2009 को अपराह्न 3.00 बजे निविदा का भाग-1 खोला जाएगा. निविदा का भाग-II

अगली तारीख को खोला जाएगा, जिसके बारे में पात्र निविदाकर्ताओं को अग्रिम रूप से सूचित किया जाएगा.

8. बैंक निविदाकर्ता के पूर्व कार्यनिष्पादन के बारे में उसके ग्राहकों और बैंकों से रिपोर्ट प्राप्त करेगा तथा निविदा के भाग- II को खोलने से पहले संबंधित रिपोर्ट का मूल्यांकन करेगा. यदि किसी भी समय निविदा की प्रक्रिया में भाग लेने के लिए किसी निविदाकर्ता में अपेक्षित पात्रता नहीं पाई जाएगी और/ अथवा उसके ग्राहकों और/ अथवा उसके बैंकों से प्राप्त उसकी कार्यनिष्पादन रिपोर्ट असंतोषजनक पाई जाएगी तो निविदा के भाग-I को खोलने के बावजूद भी उसके आफर को निरस्त कर देने का अधिकार बैंक के पास सुरक्षित रहेगा और बैंक बयाना जमा राशि के साथ निविदा के भाग-II से संबंधित बंद लिफाफे को उसी अवस्था में उसे वापस कर देगा.

9. बैंक न्यूनतम दर की निविदा स्वीकार करने के लिए बाध्य नहीं है और वह किसी भी निविदा को पूर्ण रूप से अथवा उसके कुछ भाग को स्वीकार करने का अधिकार अपने पास सुरक्षित रखेगा. बैंक के पास बिना कोई कारण बताए सभी निविदाएँ निरस्त करने का अधिकार भी सुरक्षित रहेगा.

10. परिसर विभाग, राष्ट्रीय कृषि और ग्रामीण विकास बैंक में 04-08-2009 को 15.00 बजे एक निविदा-पूर्व बैठक करने की व्यवस्था की गई है. आप स्थल का दौरा करने के पश्चात, किसी भी पूछताछ और संदेह, यदि कोई हो, के बारे में स्वयं को संतुष्ट करने के लिए उक्त बैठक में भाग लेने के लिए आमंत्रित हैं.

स्थान :

तारीख :

ठेकेदार के हस्ताक्षर और सील

# NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

## NOTICE INVITING TENDER

Dear Sirs,

### **Sub: Repairs to external cladding of 'Kent Tile' at NABARD HO building, BKC, Mumbai.**

1. Sealed tenders in two parts are invited from experienced and well established contractors for Repairs to external cladding of 'Kent tile' at NABARD HO building, BKC, Mumbai. The estimated value of work is Rs. 28.66 lakhs. as per details given below :

Tender No.	Name of work	Estimated cost	Earnest Money	Cost of Tender document	Completion period
	Repairs to external cladding of 'Kent tile' at NABARD HO building, BKC, Mumbai.	2,866,000	57,000	Rs. 500/-	3 months from the 10th day of work order

2. **Eligibility criteria :** Only well established contractors who have experience in the field of undertaking works of Repairs to external cladding of 'Kent tile' of Bank's office building as described below :

(a) Repairs to external 'Kent tile' by cleaning and regrouting/ refilling of the joints of the existing firm surface, removing the loose/ debonded tiles and replacing the same with new matching tile in patch work with polymer based resin and filling the joints with matching shade tile grout and have executed **One or more** similar works of value not less than **80% of value** of work OR **Two or more** works of value not less than **50% of value** of the work OR **Three or more** works of value not less than **40% of the value** of the work to occupied office/commercial buildings for Government/ Semi-government Departments/ PSUs or other organisations/ firms of repute in the **last Seven years** are eligible to apply. The Average Annual financial turnover during the last 3 years should be atleast 30% of the estimated cost.

3. The tender forms are available on the Bank's web site [www.nabard.org](http://www.nabard.org) and may also be obtained from Premises Department, NABARD subject to availability at II nd floor A & B wing, NABARD, C - 24, G - Block, BKC, Bandra (E), Mumbai during working hours with a written request enclosing attested copies of all the documents as specified below. The attestation should be done by a Gazetted Officer or a Notary. The tender forms will be issued only to those contractors who invariably furnish, at the time of applying for purchase of tender forms, the following information in writing/ documents to satisfy the Bank about their eligibility for participating in the tendering process :

(a) Composition of the firm : Full particulars (whether contractor is an individual or a partnership firm or a company etc.) of the composition of the firm of contractors in detail should be submitted along with name(s) and address (es) of the partners, copy of the Articles of Association/power of Attorney/any other relevant document.

(b) Work experience & Composition of similar works of specified value during the specified period: Copies of the detailed work orders indicating date of award, value of awarded work, time given for completing the work, etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works

should be enclosed in proof of the work along with documentary evidence of Tax Deducted at Source should be submitted to the entire satisfaction of the Bank. The details along with documentary evidence of previous experience, if any, of carrying out works for the NABARD at any centre should also be given.

(c) Creditworthiness of the contractor & their Turnover during the specified period copies of the Income Tax Clearance Certificates/ Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.

(d) Name(s) and address(es) of the Bankers and their present contact officials.

Written information about the names and addresses of their bankers along with full details, like names, postal addresses, e-mail IDs, telephone (land line and mobile) nos., fax nos., etc. of the contact officials (i.e. the persons who can be contacted at the office of their bankers by the Bank in case it is so needed) should be furnished.

(e) Details of Bank accounts : Full particulars of their bank accounts, like account no., type, when opened etc. should be given.

(f) Name(s) and address(es) of the Clients and their present contact executives.

Written information about the names and addresses of their clients along with full details like names, postal addresses, e-mail IDs, telephone (land line and mobile) nos., fax nos., etc. of the contact officials (i.e. the persons who can be contacted at the office of their bankers by the Bank in case it is so needed) should be furnished.

(g) Details of completed works : The client wise names of work(s), year(s) of execution of work(s) awarded and actual cost(s) of executed work(s), completion time stipulated in the contract(s) and actual time taken to complete the work(s), name (s) and full contact details of the officers/authorities/departments under whom the work(s) was / were executed should be furnished.

In the event of the intending tenderers' failure to satisfy the Bank, the Bank reserves the right to refuse issuance of tender forms/documents to them.

4. Tender forms will be **issued by the office from 20.07.09 to 03.08.09** on a non refundable payment of Rs. 500/- per set in cash/Demand Draft favoring NABARD, Mumbai.

5. Tender forms can also be downloaded from the web site [www.nabard.org](http://www.nabard.org). In case of downloaded documents, the said non refundable sum of Rs. 500/- in the form of Demand Draft favoring NABARD payable at Mumbai along with all the information/documents, mentioned in para 3 above, will have to be submitted in sealed cover addressed to The CGM, Premises Department, NABARD, **upto 2.30 PM. on 07.08.09** for Bank's examination. These separate sealed covers shall be opened on the same day for scrutiny. After scrutiny, if any of the contractors is not found to possess the required eligibility, his tenders will not be opened by the Bank for processing.

6. Tender in prescribed form shall be submitted in two parts, Volume I/ Part-I tender will contain the tenderers' covering letter, tenderers' additional conditions, if any, and the EMD demand draft of a Scheduled Commercial Bank favoring NABARD payable at Mumbai and be sealed (in duplicate) in one cover, superscribing "**Part-I - Tender for Repairs to external cladding of 'Kent tile' at NABARD HO building, BKC, Mumbai**", Volume II/ Part-II tender will contain no conditions but Bank's schedule of quantities, tender drawings, if any, and tenderers' priced bid only and be sealed (in duplicate) in a separate cover, super scribing as "**Part-II - Tender for Repairs to external cladding of 'Kent tile' at NABARD HO building, BKC, Mumbai**". Both these sealed covers should further be sealed in another envelope and addressed to The CGM, Premises Department, NABARD, Mumbai. Tenders will be received by the Bank **upto 2.30 p.m. on 07.08.09** in the manner described in the tender form.

7. **Part-I of the tenders will be opened at 3.00 p.m. on 10.08.09** in the presence of the authorised representative of the tenderers who choose to be present. **Part-II of the tender will be opened on a subsequent date** which will be intimated to the eligible tenderers in advance.

8. The Bank will obtain reports on past performance of the tenderer from his clients and bankers and evaluate the said reports before opening of the Part-II of the tenders. If any tenderer is not found to possess the required eligibility for participation in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found unsatisfactory, the Bank reserve the right to reject his offer even after opening of Part-I of the tender and his sealed cover containing Part-II of the tender along with EMD will be returned to him as it is. The Bank is not bound to assign any reason for doing so.

9. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason therefor.

10. **A Pretender Meeting has been arranged on 04/08/2009 at 15.00 hours in the Premises Department, National Bank for Agriculture and Rural Development. You are also invited to attend the meeting after visiting the site to satisfy yourself regarding queries and doubts, if any.**

Place :

Date :

Signature and Seal of the Contractors

**NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT  
BANDRA KURLA COMPLEX, BANDRA (E), MUMBAI**

**PART - I**

**TENDER FOR**

**Repairs to external cladding of 'Kent tile' at Bank's office building at BKC.**

**Name of Tenderer** : \_\_\_\_\_

**Address** : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Due date of submission** : **Before 15.00 hr..**

**NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT  
BANDRA KURLA COMPLEX, BANDRA (E), MUMBAI**

**Section A : Letter of Offer**

**Place :**

**Date :**

**The Chief General Manager,  
Premises Department,  
National Bank for Agriculture  
and Rural Development,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai**

Dear Sir

Having examined the Specification and schedule of quantities relating to the works specified in the Memorandum herein after set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the schedule of quantities and in accordance in all respects with the specifications and instructions in writing referred to in Conditions of tender, the Articles of Agreement, Special conditions, Schedule of Quantities and Condition of Contract and with such materials as are provided for, buy and in all other respects in accordance with such conditions so far as they may be applicable.

**Memorandum**

a)	Description of work	<b>Repairs to external cladding of 'Kent tile' at Bank's office building at BKC.</b>
b)	Earnest Money Deposit	Rs. 57,000/-
c)	Estimated Cost	Rs. 28.66 lakhs
d)	Percentage if any to be deducted from each bill	5% RMD
e)	Completion period	3 months from the 10th day of the date of work order
f)	Defect Liability Period	12 months onwards to Virtual completion of work inclusive of one monsoon
g)	Validity of Tender	90 days from the date of opening of Part-II of the tender
h)	Interim payment of each RA bill	Rs. 7.50 lakhs
I)	Insurance Covers	All as per clause no.35.
j)	Liquidated damages on delay	0.25% of the contract value per week subject to a maximum of 5% of contract value.

2. Should this tender be accepted, I/We hereby agree to and fulfill the terms and provisions of the said conditions of contract annexed hereto so far as they may be applicable

or in default thereof to forfeit the EMD and pay to the NABARD the amount mentioned in the said Conditions.

I/We have deposited a sum of Rs. 57,000/- (Rupees Fifty Seven Thousand only) as earnest money with the NABARD which amount will not bear any interest. Should I/We fail to execute the contract when called upon to do so. I/We do hereby agree that this sum shall be forfeited by me/us to the NABARD.

Our Bankers are :

i) \_\_\_\_\_  
\_\_\_\_\_

ii) \_\_\_\_\_  
\_\_\_\_\_

The names of partners of our firm are :

i) \_\_\_\_\_  
Address : \_\_\_\_\_

Name of the partner of the firm authorized to sign.

\_\_\_\_\_

OR

Name or person having Power of Attorney to sign the contract.

\_\_\_\_\_

(Certified copy of Power of Attorney should be attached)

Yours faithfully

(Signature of the Contractors)

Witnesses :

1) \_\_\_\_\_  
(Signature)

Address : \_\_\_\_\_  
\_\_\_\_\_

2) \_\_\_\_\_  
(Signature)

Address : \_\_\_\_\_  
\_\_\_\_\_

Seal :

## **Section B : Commercial Condition**

1. Sealed Tender in duplicate should be addressed to Chief General Manager, Premises Department, NABARD, 2nd floor A & B wing, C - 24, G - Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051, and Super-scribed Tender for Repairs to external cladding of "Kent tile" at NABARD HO building, BKC, Mumbai, and sent so as to reach him not later than **2.30 p.m. on 07 August 2009** along with an Earnest Money Deposits. Rs. 57,000/- Rupees Fifty Seven Thousand only by Demand Draft drawn on a Scheduled Bank in favour of NABARD payable at Mumbai. The Tenders should be deposited in person in the Tender Box kept for the purpose in the Estate Cell at the address given above. No other mode of delivery of Tenders is acceptable.
2. Tender received after 2.30 p.m. on 07 August 2009 or those received without the EMD will be rejected. Tenders should clearly indicate on each copy of the tender under their full signature whether it is original or duplicate copy.
3. It is a two part tender and both copies of tender i.e. original and duplicate of Part I and Part II, shall be sealed in separate envelopes. Part I of the tender should contain Commercial Conditions, EMD, and Technical Specifications as specified above, put forth/submitted by the tenderer. The covers containing Part II of the tender should contain only price bid duly filled in as per BOQ, and duly signed. The technical specifications specified are in general and the contractors have to carry out the entire scope of work in a specifications specified are in general and the contractors have to carry out the entire scope of work in a workman like manner. First cover of (i.e. Part I) of tender will be opened at 3.00 p.m. on 10.08.09 in the presence of tenderers or their representative, who may choose to be present. Part II tenders of only those tenders which meet the requirements of the Bank will be opened afterwards, for which the date and the time will be communicated to the concerned tenders. The un-opened tenders will be returned to the respective tenders.
4. Tenders shall remain valid for acceptance by the Bank for a period of three months from the date of opening of the part II of the tender, which may be extended by mutual agreement and the tender shall not cancel or withdrawn during this period.
5. The tenderer must use only the forms issued by the Bank to fill in the rates. Any addition/alteration in the text of the tender form made by the tenderer shall not be valid and shall be treated as null and void.
6. The tender form must be filled in English or Hindi and all entries must be made by hand and written in ink. If any of the documents is missing or unsigned, the tender may be considered invalid by the Bank at its discretion.
7. Rates should be quoted both in figures and in words in columns specified. All erasures and alterations made while filling the tender must be attested by initials of the tenderer. Overwriting of figures is not permitted. Failure to comply with either of this condition will render the tender void at the Bank's option. No correspondence whatsoever, especially on any changes in rates/specifications will be entertained.

8. Each page of the Tender Documents should be signed by the person or persons submitting the tender in token of his/their having acquainted himself/themselves with the General conditions of Contract, General Specifications, Special Conditions etc. as laid down. Any tender with any of the documents not so signed will be rejected.

9. The tender submitted on behalf of the firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract or by a person holding the power of attorney in the case of accompany. Otherwise the tender may be rejected by the Bank.

10. The Earnest Money deposit of Rs. 57,000/- (Rupees Fifty Seven Thousand only) by a Demand Draft issued by a Schedule Bank drawn in favour of NABARD, Mumbai shall only be accepted by the Bank. A tender, which is not accompanied by EMD i.e. Demand Draft will not be considered. The EMD paid by the successful tenderer shall be held by the NABARD as security deposit for execution and fulfillment of the contract. No interest shall be paid on this deposit. The Earnest Money deposit (EMD) of the successful tenderer shall be converted into security deposit (SD). An amount equal to 5% of the total value of work done will be deducted from Running A/c bills by the Bank as Retention Money Deposit (RMD). The EMD shall be released after Virtual completion of the work and the rest RMD shall be released after satisfactory completion of defect liability period of 12 months after due certification of the Bank's Engineer.

11. NABARD does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons for doing so. NABARD also reserves the right to divide the order between two or more tenderers and the contractors shall carry out even the part orders for various items.

12. The NABARD reserves the right to subdivide the work mentioned in the tender, among two or more contractors at its own discretion and the contractors will have to execute the orders for part of the items placed with them at the quoted rates. The NABARD also reserves the right to increase or decrease the quantities and even omit any items of work after the order is placed and the Contractor shall execute the same without claiming anything extra for the same. In this context the rates quoted for each item must be self supporting and relevant.

13. On receipt of intimation from the NABARD of the acceptance of his/their tenders, the successful tenderer shall be bound to sign the formal contract and within fourteen days thereof, the successful tenderer shall sign an agreement in accordance with the draft agreement and the Schedule of Conditions. But the written acceptance by the NABARD will be binding on the contractor whether such formal agreement is or is not subsequently executed. The cost of necessary stamp paper for execution of the agreement shall be borne by the successful tenderer.

14. The Contractor shall not assign the contract. He shall not sublet any portion of the contract except with the prior written consent of the NABARD. In case of breach of these conditions, the NABARD may serve a notice in writing on the Contractor rescinding the contract whereupon the security deposit shall stand forfeited without prejudice to other remedies against the Contractor.

15. The Contractors shall carry out all the work strictly in accordance with the drawings, and design and as per detailed instruction of Bank's Engineer. If in the opinion of the Bank's Engineer, changes have to be made in the design and with the prior approval in writing of the Employer they desire the Contractor to carry out the same, the contractor shall carry out the same. The Bank's Engineer's decision in such cases shall be final.

16. The Schedule of Probable Quantities is liable to alterations, as per Bank's requirement. Each tender should contain not only the rates but also the amount of each item of work entered in a separate column and all the amounts quoted against various items should be totaled in order to show the aggregate value of the entire tender.

17. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information, which may be necessary for the purpose of making tender and for entering into a contract and must examine the drawings, inspect the site of the work, acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto.

18. The rates quoted in the tender shall include for all charges for material, tools and plant, labour scaffolding and disposing the debris generated out of the Bank's premises, etc. The rate shall also be firm and shall not be subject to exchange variations, labor conditions, fluctuation in railway freights or any condition whatsoever. Tenders must include in their rates, insurance charges, value added tax, Cess, sales tax, excise duty, octroi and any other tax and duty or other levy whether existing of future, levied by the Central Government or any State or Local Authority if applicable. No claim in respect of Sales tax, excise duty, octroi, VAT or other taxes, duty or levy whether existing or in future, shall be entertained by the Employer.

19 The Contractor should note that, unless otherwise stated the tender is strictly on item rate basis and their attention is drawn to the fact that, rates for each and every item should be correct, workable and self supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted thus altering the aggregate value of the contract. No claim shall be entertained on this account. The contractor shall bring it to the notice of the Employer in case of any extra items not mentioned in the Schedule of Quantities during the course of the work and shall only carry out same on written approval of Bank's Engineer.

20. The contractors shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays any be, including delays arising out of modifications to the work entrusted to them or in any subcontract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring government controlled or other building materials or in obtaining water and power connections for construction purpose or for any other reason whatsoever and the employer shall not be liable for any claim in respect thereof. The employer does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

21. The successful tenderer is bound to carry out any or all items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of instructions in respect of such additional items and their quantities will be issued in writing by the Employer.

22. The successful tenderer must cooperate with any other contractor appointed by the employer so that the work shall proceed smoothly with least possible delay and to the satisfaction of the Bank's Engineer.

**23. Defect Liability Period**

The entire work should be guaranteed for a period of 12 months inclusive of one monsoon from the date of Virtual completion of work. The RMD 5% deducted from the bills will be withheld during this period and will be returned only after satisfactory completion of DLP.

Any defects or fault which may appear during the DLP from materials or workmanship shall be rectified within a reasonable time, by the contractor at this own cost. In case of default the Bank may employ and pay other persons to amend and make good such defects/fault and damage, loss and expenses shall be recoverable from him by the Bank or may be deducted by the Bank upon the Bank's Engineers' certificate in writing from any moneys due or that may become due to the contractor.

24. The Contractor shall arrange to get all the samples of materials to be used in the work approved from the Employer. All the materials/components used for carrying out the work shall be new and of best quality.

25. Time shall be considered as the essence of the contract. The entire work shall be completed within 3 months from the 10th day of the date of work order. If the work execution extends during rains, the contractor shall take all necessary care by covering the green works with plastic sheet so that content of cement does not wash away. The contractors shall keep the necessary records of loss of days due to heavy rains duly signed by the Bank's Engineer in the Hindrance register, only this approved period/days of hindrance would be considered for accounting the extension of time in case of any time overrun. The contractors shall strictly follow, to not to have any time over run in any case, failing which liquidated damages at the rate of 0.25% of the contract value per week up to a maximum 5% of the contract value shall be levied. If the external painting is decided to be done after rains, the break period would not be accounted for accessing the time period as scheduled.

26. The Bank reserves the right to terminate the contract if the contractor fails to execute the job within the specified period or fails to keep the programme of the work given by the contractor and approved by the Bank.

**27. Mode of payment**

The Payment shall be made through R.A. bills for actual quantity jointly measured as the work progresses. Minimum value of each RA bill shall be Rs. 7.50 lakhs. Retention money deposit (RMD) of 5% of each bill shall be deducted.

28. In all matters of dispute arising on the work, the matter shall be referred to Chief General Manager, NABARD, Mumbai for decision. If this decision is not acceptable to the party, then the same shall be settled as per the arbitration act.

29. Electricity will be provided free of cost to the contractors. For water, they shall make their own arrangement at site. The power may be made available at one point and the contractor has to arrange to tap the supply following all the safety measures.

30. Unless otherwise agreed upon, the payment for the work to be executed under the contract shall be as stated in the Bill of Quantities.

31. Any material damaged on arrival at site shall be promptly replaced by new, unless the Bank's Engineer immediately upon its arrival inspects the damaged materials and agrees in writing to accept provisionally or otherwise.

32. Materials to conform to specifications - Tests of Material Work etc.

i) All materials and workmanship shall so far as procurable confirm strictly to requirements in accordance described in the schedule with "Bank's Engineer's Instructions" and the contractor shall upon the request of the Bank's Engineer furnish proof to his satisfaction that they so confirm and if required shall also furnish all invoices, accounts, receipt and other vouchers for the purpose.

ii) In the case of all products which are in the approved lists of the ISI, no material will be collected at site which does not bear the ISI mark (the institution's affix should be found on the material).

a) Ordinary or Pozzolana Portland cement 43 Grade : Ultra tech, ACC, Ambuja.

b) Sand : Double Screened River sand.

c) Polymers : Bal Endura, Pidilite.

33. Some of the tender items are provided with provision of basic rates. Price adjustment will be done on either side based on actual price of the material considering the actual measured quantity + 5% wastage only. Contractors shall provide necessary documentary evidence in the form of actual paid bills to the Bank for this settlement.

34. The rate shall suitably include for disposing the surplus debris out of the premises and handing over the entire completed work in neat and clean condition. Any damages to the property of the Bank, its employees or their guests will have to be borne by the contractor.

### 35. **Insurance Clauses**

The Contractor shall be responsible for all injury to person, animals or things and for all structural and decorative damage to property which may arise from the operation or neglect of himself or of any nominated subcontractor employees whether such injury or damage arise from carelessness, accident or any other case whatever in any way connected with the carrying out of the contract. This clause shall be held to include inter-alia, any damage to buildings whether immediately adjacent or otherwise, and any damage to road, streets, footpaths, bridges or ways as well as all damage cause to the buildings and works forming the subject of this contract, buy frost or other inclemency of weather. The contractor shall indemnify the employer and hold him harmless in respect of all and any expenses arising from any such injury or damage to persons or property as aforesaid and also in respect of any

claim made in respect of injury or damage under any Acts of Government or otherwise and also in respect of any award of compensation or damages consequent upon such claims.

The contractor shall reinstate all damages of every sort mentioned in this clause, so as to deliver up the whole of contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property or third parties.

The contractor shall indemnify the Employer against all claims which may be made against the Employer by any member of the public or other third party in respect of anything which may arise in respect of the work or in consequence thereof and shall at his own expenses arrange to effect and maintain until the virtual completion of the contract with an approved office, policy of insurance in the joint names of the Employer and the contractor against such risk and deposit such policy or policies with the Employer from time to time during the currency of this contract. The contractor shall also similarly indemnify the employer against all claims which may be made upon the Employer whether under the workmen's compensation act or any other statutes in force during the currency of this contract or act common law in respect of any employee of the contractor or any subcontractor and shall at his own expense effect and maintain, until the virtual completion of the contract, with an approved office a policy of insurance in the joint names of the Employer and the contractor against such risks and deposit such policy or policies with the employer from time to time during the currency of the contract. The minimum limit of the coverage under the third party insurance policy shall be Rs. 2/- lakhs per person for any one accidental or occurrence and Rs. 5/- lakhs in respect of damage to property for any one accident or occurrence.

The contractor shall be responsible for any thing, which may be excluded from the insurance policies above referred to and also for all other damages to any property arising of and incidental to the negligent or defective carrying out of this contract.

He shall also indemnify the employer in respect of any costs, charges or expenses arising out of claim or proceedings of damage arising there from.

The employer shall be at liberty and is hereby empowered to deduct the amount of any damage, compensation, costs, charges and expenses arising occurring from or in respect of any such claims of damage from any or all sums due or to become due to the contractor.

In addition to the above, the contractor shall insure the work against loss due to fire, for the entire contract amount with an approved insurance company till the virtual completion of the work.

I/We hereby declare that I/We have read and understand the above instruction and the same will remain binding upon me/us in case the work is entrusted to me/us.

Place :

Date :

Signature and Seal of the Contractors

## Articles of Agreement

ARTICLES OF AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ between the NABARD, C-24, G - Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051 (hereinafter called "the Employer") of the one part and \_\_\_\_\_ (hereinafter called "the Contractor") of the other part.

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WHEREAS the Employer is desirous of carrying out the work Repairs to External cladding of "Kent tile" at NABARD Head Office building, Mumbai and has caused drawings and specifications describing the works to be done to be prepared by Bank.

AND WHEREAS the said Specifications and the Schedule of Quantities have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon and subject to the Conditions set forth herein and to the Conditions set forth in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said Drawings and/or described in the said Specification and included in the Schedule of Quantities at the Respective rate therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

### **NOW IT IS HEREBY AGREED AS FOLLOWS**

1. In consideration of the said Contract Amount to be paid at the times and in the manner set forth of the said Conditions, the Contractors shall upon and subject to the said Conditions execute and complete the work shown upon the said Drawings and describe in the said Specifications and Schedule of Quantities.
2. The Employer shall pay the Contractor the said Contract Amount or such other sum as shall become payable at the times and in the manner specified in the said Conditions.
3. The NABARD will administer and directly arrange for supervision of works, certification of bills, making payment and implementation of various terms, conditions and stipulations of the contract (except for the scope of work as defined under clause 3 above).
4. The said conditions and appendix thereto shall be read and construed as forming part of this agreement, and the parties hereto shall respectively abide by, submit themselves to the said Conditions, and perform the agreements on their part respectively in the said Conditions contained.
5. The plans, agreement and documents mentioned herein shall form the basis of this Contract.
6. The Contract is neither a fixed Lump Sum Contract nor a Piece of Work Contract but a Contract to carry out the work in respect Repairs to external cladding of "Kent tile" at NABARD Head Office, building, Mumbai to be paid for according to actual measure

7. The Contractor shall afford every reasonable facility for the carrying out of all works in the manner laid down in the said conditions shall afford every reasonable facility for the carrying out of all works in the manner laid in the said conditions and shall make good any damages to walls, floors, etc. after the completion of such works.

8. The Employer reserves to itself the right of altering the Drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract.

9. Time shall be considered as the essence this Contract and the Contractor hereby agrees to commence the work soon after the site is handed over to him or from tenth day of issue of formal work order as provided for in the said Conditions whichever is later and to complete the entire work within 3 months subject nevertheless to the provisions for extension of time.

10. All payments by the Employer under this Contract will be made only at Mumbai.

11. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Navi Mumbai and only Courts in Mumbai shall have jurisdiction to determine the same.

12. That all the parts of this Contract have been read by the Contractor and fully understood by the Contractor. The contractor shall not be entitled for the payment for the quantities beyond the tendered quantities unless ordered by the Specific written instructions from the Bank.

IN WITNESS WHEREOF the Employer  
and the Contractor has set their respective  
hands to these presents and two duplicates  
hereof the day and year first hereinabove written.

If the Contractor is a partnership or an  
individual.

IN WITNESS WHERE OF THE Employer  
has set its hands to these presents through its  
duly authorised official and the Contractor has  
caused its common seal to be affixed hereto  
under and the said duplicates/has caused these  
presents and the said two duplicate hereof to  
be executed on its behalf, the day and year  
first hereinabove written.

If the above contractor is a Company.

Signature Clause

SIGNED AND DELIVERED BY NABARD by the hands of \  
Shri \_\_\_\_\_

\_\_\_\_\_  
(Name and Designation)

in the Presence of \_\_\_\_\_

(1)  
Address

(2)  
Address

Witness

SIGNED AND DELIVERED BY \_\_\_\_\_  
in the presence of \_\_\_\_\_

If the part is partnership firm or an individual should be signed by all or on behalf all the partners

(1)  
Address

(2)  
Address

Witness

THE COMMON SEAL OF

was hereunto affixed pursuant to the resolutions passed by its Board of Director at the Meeting held on \_\_\_\_\_ in the presence of

(1) \_\_\_\_\_  
(2) \_\_\_\_\_

Directors who have signed these presents in token there of in the presence of

If the Contractor signs its common seal, the signature clause should tally with the sealing clause in the Article of Association

(1) \_\_\_\_\_

(2) \_\_\_\_\_

SIGNED AND DELIVERED by the Contractor of by the hands of Shri \_\_\_\_\_

If the Contractor is signing by hands Attorney.

and duly constituted attorney.

Whether a company or individual

## **NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT**

**Tender for : Repairs to external cladding of 'Kent Tile' at NABARD HO building,  
BKC, Mumbai.**

### **SECTION 'C'**

#### **Scope of work in brief :**

NABARD's HO building at BKC, Mumbai has Ground floor + 8 upper floors including parapet is externally cladded with 'Kent' brand ceramic mosaic tiles. This building constructed in 2000 and nearly 9 years old. The Kent tile cladding was grouted with white cement on cement mortar backing plaster during the construction. These tiles are now seen de bonded from the surface and falling at some of the places. The joints of the tiles are seen worn out and giving way to rain water causing severe seepage/ dampness on the internal surface at some of the places and along the window jam junctions. Due to wear and tear the cracks are also visible at certain locations.

It is now proposed to clean the tile surface with heavy duty chemicals and regROUT the joints with the present polymer based resins after due opening with the special tool. Wherever the tile are loose, they are to be removed and replaced with matching ceramic/glass mosaic tiles of approved brand grouted with Bal's Gold star resin and joints filled with resin based tile grout. This treatment shall extend the life of cladding at least for next 7 years. The entire treatment has to be carried out in consultation with the manufacturer of the grouts and submitted under stamped 5 years guarantee for 100% waterproof.

At the junctions of the widows sills during rain water seepage/ dampness on internal surface occurs. This is mainly due to absorption of water at the sill and stagnation over the marble sill slab. This sill is now to be treated with similar chemicals and re-grouts with present polymer based resins.

The Kent tile stone shall be cleaned with heavy duty chemical cleaner, warn out joints shall be filled with resin based tile grout and finally painted with acrylic/epoxy based matching colour paint as specified in item no. 5. The entire scope of the work shall be carried out in workmanlike manner in consultation with grout manufacturer and submitted under waterproof guarantee.

Date :

Place :

Signature and Seal of the Contractors

# **NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT**

## **SECTION 'D'**

**Tender for : Repairs to external cladding of 'Kent Tile' at NABARD HO building,  
BKC, Mumbai.**

### **General conditions and Brief Scope of Work**

#### **A) General conditions**

1. The sand to be used in the work shall be River sand and thoroughly sieved and washed.
2. The chemicals to be used in the work shall be of approved make only.
3. Standard measuring boxes shall only be used for measuring of coarse/fine aggregates.
4. Written permission shall be taken at every stage from the Bank's Engineer before proceeding with further work.
5. A qualified, experienced and responsible full time supervisor shall be posted at site that can receive instructions, maintain account of materials etc. take decisions at site, without waiting for the instructions of the Contractor.
6. Curing chemicals are only to be used for repairs of RCC members as per the specifications / instructions of Manufacturers and water curing shall be adopted for waterproofing plaster etc. for subsequent work.
7. All the materials brought to site shall be entered in Stock Register immediately on arrival and both, the Contractor as well as the Bank's Engineer shall maintain account. Also the account of daily consumption shall be maintained and the same shall be subjected to surprise check of the Bank's Official.
8. No mortar shall be mixed on the ground and proper platform shall be provided for such purposes including for the machine mixed Concrete/mortar.
9. Earnest Money Deposit shall be released on issue of Virtual Completion Certificate and the balance Retention Money shall be released after one year or one Monsoon whichever is later period of defect liability.
10. The rates quoted shall include removing and re fixing up of all the pipelines like water supply, Rainwater, Gas, Soil and Waste lines etc. and no extra claim will be entertained in this regard.
11. The contractors should visit the site and understand the scope of work before quoting for this work.
12. All precautions and safety measures are to be observed while executing the work as per standard safety norms. All the windows/ventilators are to be properly covered to avoid entry of dust/debris etc. till the entire work in the particular building is completed.
13. No lapses from the contractor's side, which may cause damage to the property and injury to the occupants/ neighbors in the opinion of the Bank's Engineer, shall be permitted.

14. All insurance covers as per the tender provisions should be taken and submitted to the Bank before commencement of the work.
15. The work has to be carried out with least inconvenience to the occupants and no work can be permitted beyond normal working hours i.e. before 9.00 a.m. and after 6.00 p.m.
16. Program should be submitted before commencement of work so as to enable the Bank to initiate the occupants in advance for smooth working and better progress and the time schedule should be strictly adhered to for each building.
17. No laborers shall be permitted to stay inside the premises after working hours.
18. The contractor has to obtain permission from the local authorities as per the existing local bye-laws for such works and the charges/fees if any, has to be borne and paid by the contractor including water and drainage charges.
19. Electricity will be provided free of cost to the contractors. For water, they shall make their own arrangement. The power may be made available at one point and the contractor has to arrange to tap the supply following all the safety measures.
20. The contractor should have valid labour license from Labour Commissioner wherever the number of laborers engaged is 20 or more.
21. VAT & Income Tax etc. shall be deducted at sources as per the laws prevailing on date of payment. Contractors shall suitably include all these taxes including service tax while quoting the rates. No claims for any additional payments on account of any taxes or levies whether existing or in future will be entertained under any circumstances.
22. The contractor shall have the addresses and photographs of their workmen being engaged by them for the said work. The entry of workmen will be allowed as per the procedures of Bank's Security Establishment.

Date :

Place :

Signature and Seal of the Contractors

**Section 'F'**

**Repairs to external cladding of 'Kent Tile' at NABARD HO building, BKC, Mumbai.**

<b>Sr. No.</b>	<b>Description</b>	<b>Bank's Terms and Conditions</b>	<b>Whether Accepted Yes or No</b>
1	Validity of Tender	90 Days from the date of opening of Part-II of Tender	
2	EMD	By demand draft of Rs. 57,000/- in favour of NABARD, Mumbai	
3	Prices / Rates	Shall be workable and remain firm for the entire period of contract	
4	Completion Period	3 months from the 10th day of date of issue of work order	
5	Liquidated Damages	0.25% of contract value per week subject to a maximum of 5% of contract value.	
6	Defect Liability Period	12 Months from the date of virtual completion of work	
7	Terms of Payment	As specified in para-27 of Section - B	
8	Tender Forms	Whether all pages of Bank's tender forms have been stamped and signed	
9	Period of Guarantee	5 Years on Court Stamp of Rs. 100/- as per Bank's approved Proforma	
10	Monetary Guarantee	Work performance Bank guarantee for Rs. 50,000/- valid for 5 Years from the date of virtual completion.	

Date :

Place :

Signature of Contractor with Seal

### **Section 'G' - Safety Code**

1. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time in case where the injury necessitates hospitalization.
3. Suitable and strong double scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used, an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench, whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.

Date :

Place :

Signature of Contractor with Seal

**TENDER DOCUMENT FOR  
REPAIRS TO EXTERNAL CLADDING OF ' KENT TILE ' AT  
NABARD HO BUILDING, BKC,  
MUMBAI**

**VOLUME - II**

**PREMISES DEPARTMENT  
NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT  
NABARD BUILDING, II-FLOOR, A & B WINGS,  
PLOT NO. C-24, "G" BLOCK,  
BANDRA- KURLA COMPLEX, BANDRA (E),  
MUMBAI- 400051**



	<p>work with specific tile adhesive suitable for such ucladding preferably of M/s Bal Chemical's Diamond star (White)" or approved equivalent, Filling the joints with similar branch tile grout + Admix GT1 of as specified in item no.1 above in perfect matching surface line, including providing strong, safe and stable double scaffolding along with suitable working platform, Curing, clearing and handing over all complete as directed by the Bank's Engineer, (The basic price of the tile cladding shall be considered as Rs.400/- per Sq.mtr. while quoting which shall be inclusive of all taxes, including delivery at site).</p> <p>Rate in words ( _____ _____ _____ _____ )</p>	100 Sq.Mtr.	Per Sq.Mtr.		
3	<p><b>Window Jambs Grouting:</b> Filling of joints between window/ glass pan and kent tile/ Marble slab with polysulphide sealant of approved brand from Fosroc/ Pidilite etc., complete as directed. Treatment of adjoining tiles using special adhesive including finishing with similar tile as specified in item. no. '2' above by providing double scaffolding, Curing, clearing and handing over all complete as directed by the Bank's Engineer.</p> <p>Rate in words ( _____ _____ _____ _____ )</p>	450 R.mtr.	Per R.mtr.		
4	<p><b>Pressure Grouting at the crack/ suspected areas:</b> Drilling at the suspected locations, opening of cracks, including backing plaster, fixing nozzles, filling polymer based crack filler material, injecting cement grout with non shrink admixture of branded made such as Fosroc/ Sunanda/ Pidilite etc. using pressure pump, removal of nozzl-es &amp; sealing the hole etc.</p>				

