



राष्ट्रीय कृषि और ग्रामीण विकास बैंक
NATIONAL BANK FOR AGRICULTURE
AND RURAL DEVELOPMENT

गुजरात*

नाबार्ड टावर
म्युनिसिपल गार्डन के सामने
उस्मानपुरा
अहमदाबाद-380 013
टेलीफोन : 27552257-58-59
27551959, 27550094
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GUJARAT*

NABARD Tower
Opp. : Municipal Garden
Usmanpura
Ahmedabad-380 013
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Ref.No.NB/AHM/7773 /DIT-16(22)/2008-09

13 October 2008

Dear Sir

Supply and Installation of Desktops/ Laptops/ Printers/ Pen Drives

- (i) Sealed quotations are invited for purchase of Desktop PCs / Laptops / Colour LJ Printers/ B&W LJ Printer / Pen Drives with the configuration and technical details mentioned in Annexure I(A), I(B), I(C), I(D) and I(E) respectively. The configuration submitted with quotation must be as per format given in Annexure for respective item.
- (ii) The other terms and conditions of this inquiry are given in Annexure-II.
- (iii) The supply order includes all taxes,VAT, transportation charges, other levies and the octroi charges on actual basis on production of receipt.
- (iv) The details of quantity and delivery location are as under:

Sr. No.	Item	Quantity	Location of delivery
1	Desktop PC	4	NABARDTOWER, Navrangpura , Ahmedabad
2	Colour laserjet printer	1	-----do-----
3	B&W laser printer	1	-----do-----
4	Laptops	2	-----do-----
5	4GB Pendrive	24	-----do-----

- (v) The **separate quotation** each for Desktop PCs, Laptops, Colour Laserjet printer, B&W Laserjet printer, LCD projector, Pen Drive 4GB should be sent in a sealed envelope with superscription "**Quotations for supply Desktop PCs / Laptops / LCD projector**" to the following address :

Shri B.S.Shekhawat
Chief General Manager
NABARD, NABARD Tower,Opp. Municipal Garden, Usmanpura,
Ahmedabad - 380013

- (vi) The quotations should reach us not later than **1700 hours on 31 October 2008**.
- (vii) Neither this inquiry nor your offer of supply confer any right on you and the Bank reserves the right to reject one or all the quotations without assigning any reason.

(viii) The validity of the offers will be for a period of 90 days from the date of opening of quotations.

(ix) A letter of acceptance of the terms and conditions as indicated in Annexure-II may also be submitted along with the quotation.

(x) National Bank for Agriculture and Rural Development (NABARD) reserves the right to reject quotations which are incomplete or unclear and do not conform to the specifications of PC / Laptop / laser Printer/ Multifunctional devices as mentioned in the respective Annexures.

Yours faithfully

(S.K.Dora)

Asstt. General Manager

Encl.: Annexure I(A) : Configuration of Desktop PCs
Annexure I(B) : Configuration of Laptops
Annexure I(C) : Configuration of Colour Laser Printer
Annexure I(D) : Configuration of B& W Laser Printer
Annexure I(E) : Configuration of Pen Drive (4 GB)
Annexure II : Terms and conditions of Contract
Annexure III : Machine Installation Report
Annexure IV : Letter of Indemnity
Annexure V : Performance Bank Guarantee

Annexure I(A)

Configuration of Desktop PC

SN	Component	Minimum Specifications	Yes/ No*
1	CPU	Intel Core 2 Duo 1.8 Ghz or above with minimum 2 MB integrated L2 Cache.	
2	Memory	1 GB DDR SD RAM scalable to 4 GB or more with 400 MHZ or higher (2 GB RAM in case Vista is offered as OS)	
3	Mother Board	Intel 945 X chip set or latest	
4	Monitor	15" TFT colour	
5	Display Controller	Integrated Intel extreme graphics 2	
6	HDD	160 GB SATA (7200 rpm or above) - To be partitioned into C, D and E drive in the ratio of 20:40:40	
7	Combo Drive -- DVD writer	Internal DVD+/-RW with Bundled DVD software Minimum Read: DVD-ROM: 16X , CD-ROM: 48X	
8	Bays	Minimum 4	
9	Ports	1 Serial + 1 Parallel + 2 PS/2 and 8 USB (4 Onboard and support for 4 additional ports on the Front Side).	
10	Key Board	(Tactile Type) 104 keys (compatible with MS Windows or XP)	
11	Mouse	Two Button, optical Scroll Mouse and mouse pad	
12	Ethernet	Integrated (OR/Intel 32 10/100 Ethernet Card with necessary drivers.	
13	Operating System	(i) Windows XP Professional preloaded with recovery CD media with Service Pack 2 or higher (ii) Windows Vista with latest patches if Windows XP is not offered (2 GB RAM in case Vista is offered as OS)	
14	Cabinet	Tower/ATX Cabinet with 4 bays/OEM specific	
15	Power Management	Energy star Compliance, Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password. Power supply surge protected.	
16	Manageability Software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S Information, BIOS, Serial Number, Model and Manufacturer), pre-failure alert, etc..	
17	DMI	DMI 2.0 compliance	
18	Compliance	Certified to preload Windows OS, Red Hat ready certification	
19	Software	Licensed MS - Office Professional 2007 with media	
20	Warranty	Three-years Comprehensive Onsite	

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted alongwith quotation.
Technical configuration must be submitted in the above format with all the details above.

Annexure I(B)
Configuration of Laptop

S.N	Component	Minimum Specifications	Yes/ No*
1	Processor	Intel Core 2 Duo Processor 2.1 Ghz with 800 MHz FSB, 2 MB L2 Cache	
2	Memory	1 GB DDR SD RAM scalable to 2 GB or more with 400 MHZ or higher	
3	Display	14.1"/15"TFT colour display supporting 1024 x 768 resolution	
4	Graphics Controller	Graphics controller with minimum dedicated 32 MB RAM or ATI Mobility Radeon with 32 MB or higher dedicated VRAM	
5	Hard Disk Drive	80 GB (or more) ATA HDD To be partitioned into C and D drive in the ratio of 40:60	
6	DVD/CD ROM Drive	DVD-RW + 8X ROM Combo Multibay	
7	Key Board	85 key Full size standard keyboard and dual pointing devices (Track Point & Touch Pad)	
8	LAN Card	Integrated LAN card with necessary driver and software	
9	Ports	1 Infrared, 1 external monitor & 2 or more USB ports	
10	Mouse	Integrated Touch pad or track point	
11	Operating System	Microsoft Windows XP Professional preloaded with Service Pack 2 or higher or latest OS (licensed software with Recovery CD media/Disk to disk recovery and manuals).	
12	Software	Licensed MS - Office Professional 2007 with media	
13	Other Software	Hardware Diagnostic Utility for faster fault diagnostic, Local data recovery software (optional)	
14	Multi Media	Integrated Audio with Sound blaster Pro support or better and inbuilt stereo speakers and microphone	
15	Power supply & Battery	Lithium Ion Battery backup for atleast 4 Hrs duration and External AC adaptor	
16	Carrying Case	Executive carry bag	
17	Weight	Less than 3 kg	
18	Additional Units	Security cable lock (optional)	
19	Certifications	Microsoft certified for running Windows XP Professional The Systems should be from OEM having ISO 9000 or similar certification	
20	Warranty	1 year onsite comprehensive warranty	
21	Slots	Atleast 1 free Type II/I Type III PCMCIA slot	
22	Others	Jacks for microphone/mike/speaker/ headphone connectivity Integrated smart card reader/biometric security (Finger print Reader), Scratch-resistant, spill-resistant keyboard	

To be filled by vendor

Technical details / pamphlets of the model quoted may be submitted alongwith quotation. Technical configuration must be submitted in the above format with all the specifications above.

Annexure I(C)

Configuration of Colour Laser Printer (A4 size print output)

S.N	Feature	Minimum Specification	Yes/ No*
1	Resolution	600x600 dots per inch (dpi)	
2	Print Speed	minimum 8 pages per minute	
3	Processor Speed	264 MHz or higher	
4	Duty Cycle	35000 pages	
5	Connectivity	USB/Parallel and 10/100 Ethernet	

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted alongwith quotation.

Technical configuration must be submitted in the above format with all the specifications above.

Annexure I(D)

Configuration of Network Laser Printers (Type - A4 size print output)

S.N	Feature	Minimum Specification
1	Resolution	1200x1200 dots per inch (dpi)
2	Print Speed	Upto 21 pages per minute
3	Duplex Print Facility	Automatic two sided printing
4	Memory	16 MB
5	Duty Cycle	10000 pages per month
6	Input Tray	250 sheets with Priority Input of minimum 10 sheets
7	Connectivity	Parallel and 10/100 Ethernet

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted alongwith quotation.

Technical configuration must be submitted in the above format with all the specifications above.

Annexure I(E)

Specification for USB Pen Drive

Sr. No.	Item	Rate	Quantity	Amount (Rs.)
1	4 GB USB Pen Drives (Transcend/ Sony/IBM or equivalent)		24	

Annexure II

Terms and Conditions of the Contract

1. The Desktop /laptop/Printers/ LCD Projector/ Pen Drive to be supplied will be as per the specifications given in ***Annexure-I(A), I(B) and I(C), I(D), I(E) respectively.***
2. The rates quoted shall be inclusive of Excise duty, Sales tax, Transportation cost, other levies, VAT, etc.
3. **The delivery and installation will have to be completed within 2 weeks from the date of receipt of the final order and a machine installation report as per proforma (Annexure III) may be submitted.**
4. **Warranty :** The equipment will carry a minimum on-site comprehensive warranty as per Annexure I(A) to I(D) against all manufacturing defect(s) and the offerer will give an undertaking to the effect that after-sale service facilities are available against any manufacturing defect(s) during the currency of warranty period and defective items will be replaced free of cost during the period .Quarterly preventive maintenance shall be done during the warranty period. Further, the suppliers / vendors will be asked to provide delivery and installation of PCs / Laptops / Printers without any extra cost at Ahmedabad and also to provide comprehensive ON-SITE after-sales maintenance services at their cost during the warranty period. ***The suppliers / vendors are responsible to provide comprehensive ON-SITE after-sales maintenance services for laptops at various districts at their cost during the warranty period.***
5. **Inspection and Testing :** The equipment will be made available to the Bank's representative for inspection and the supplier will render all necessary assistance for the same. The supplier will also make all necessary arrangement for testing the material.
6. The offer will remain valid for a minimum period of **90 days** from the date of opening the quotations.
7. **The National Bank does not bind itself to accept the lowest or any other tender and reserves to itself the right to accept or reject any or all the tenders/quotations either in whole or in part without assigning any reason.**
8. The supplier will have to make good the damages, if any , caused to the bank's properties while attending to the captioned work, at no extra cost to the Bank.
9. **Payment terms:**
 - a. **For PCs & Laptops :** 90 % payment on successful installation and its satisfactory performance for a period of 15 days and 10 % on submission of Performance Bank Guarantee as per proforma enclosed in Annexure V and Indemnity Bond as per proforma enclosed in Annexure IV for the sale of Software supplied along with the PCs / Laptops.
 - b. **For Printers/ Pen Drives :** 100 % payment on successful installation.

Certificate of Acceptance of Terms & Conditions :

The above Terms & Conditions have been read and understood fully and we agree to abide by the same.

Date:

Signature of the authorized
representative of the Firm with
address

Place:

seal

Annexure III

Machine Installation Report

Location :

Details of Hardware :

Machine Serial Number	
Monitor Serial Number	
Keyboard Serial Number	
Mouse Serial Number	

Date of Installation	
----------------------	--

1	CPU CO-PROCESSOR CACHE MEMORY (KB)	
2	MEMORY (MB) MEMORY TYPE	
3	HDD (CAPACITY) HDD TYPE HDD MAKE	
4	FDD (CAPACITY) FDD MAKE	
5	DISPLAYs	
6	DVD SPEED AND MAKE	
7	KEYBOARD	
8	SERIAL, PARALLEL, USB PORTS	
9	MOUSE	
10	OTHER HARDWARE	

Details of Software Received with (To be filled in by NABARD Representative)

Sr No	Software	Version Number	License Number	No. of CDs / Floppies	Pre-Loaded on PC (Y/N)	Remarks

Vendor's Engineer/ Representative		NABARD Representative	
Name		Name	
Signature		Signature	
Date		Date	

Annexure IV

LETTER OF INDEMNITY

The Chief General Manager
National Bank for Agriculture and Rural Development
NABARD TOWER, Opp. Municipal Garden
Usmanpura
Ahmedabad 380 013

Dear Sir,

**Sale of Systems Software, Compilers and
Utilities to be used on Desktop PCs / Laptops**

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'the Bank') has expressed desire to purchase systems software, compilers and utilities to be used on _____ for the various functions as per the Schedule hereunder written and which are hereinafter for the sake of brevity referred to as 'the said systems package', subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT :

We, hereby declare and certify that we are the rightful owners/licensees of the said systems package offered for sale to the Bank and that the sale of the said systems package to the National Bank by us and the use thereof by the National Bank does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We the said _____ hereby agree to indemnify and keep indemnified and harmless the Bank, its Officers, servants, agents and other authorized persons against any action that may be brought against them for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to the Bank and will defend the same at our cost and consequences, and will pay or reimburse the Bank, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection.

SCHEDULE

- 1.
- 2.
- 3.

Yours faithfully

(Name and Designation)
Authorized Official

Annexure -V

Performance of Bank Guarantee Pro forma

National Bank for Agriculture and Rural Development
Regional Office
Ahmedabad

This deed of guarantee made on this _____ day of _____ by (Name of Bank giving guarantee) having its registered office at _____ and amongst all places a branch at (address of the bank branch giving guarantee)/ and wherever the context so requires includes its successors and assigns (hereinafter called the "Surety") for the favour of National Bank for Agriculture and Rural Development, Regional Office, NABARD Tower, Opp. Municipal Garden, Usmanpura, Ahmedabad 380 013 and wherever the context so requires includes its successors and assigns (hereinafter called the "Purchaser").

1. The Purchaser has placed an order No _____ (hereinafter called the "Said Order") with (Name of vendor) a Company having its registered office at (Address) and wherever the context so requires includes its successors and assigns (hereinafter called or referred to as "The Supplier").
2. Under the terms of the order, the supplier is required to furnish the purchaser at his own cost a Bank guarantee for an amount of Rs. _____ (Rupees _____) for fulfilling the conditions of technical delivery in the purchase order towards guarantee against all manufacturing defects for a period upto _____ in lieu of retention of an amount of 10 % of the value of the order towards satisfactory fulfillment of the order and for defects if any, noticed during the warranty period of one year from date of satisfactory installation.
3. The Surety at the request of the Supplier who are constituents of surety agreed to issue a Bank guarantee in terms of the said order on behalf of the supplier and the purchaser has agreed that the supplier shall repair or replace free of cost, equipment, machinery, its parts and components found defective on account of bad workmanship or defective materials or inferior manufacture as mentioned in the warranty and guarantee clause of the said order.
4. The Surety binds himself to pay to the purchaser to the extent of Rs. _____ (Rupees _____) in case of failure on the part of the supplier to perform this guarantee provided the purchaser informs the surety in writing to this effect. The surety binds himself to pay the amount immediately pursuant to the said demand notice notwithstanding any dispute that may exist or arise between the purchaser and the supplier or any other person.
5. Notwithstanding anything contained herein above, the liability of the surety in respect of this guarantee is restricted to Rs. _____ (Rupees _____); in case of failure on the part of the supplier to perform this guarantee provided, the purchaser informs the surety in writing to this effect.
6. This guarantee shall remain in force upto _____.
7. The guarantee shall not be discharged or released from the guarantee by any arrangement between the purchaser and the supplier with or without consent of the Surety or by any alteration in the Obligations of the Parties or by any indulgence, forbearance whether as to payment, time, performance or otherwise.

8. This guarantee shall not be affected by any change in the constitution of the supplier by absorption with any other body or corporation or any other and this guarantee will be available to or enforceable by such body or corporation.
9. Unless a claim under this guarantee is made by the purchaser against the bank on or before _____ **(6 months after end of warranty period)** all the rights of the purchaser under this guarantee shall be forfeited and the bank shall be relieved and discharged from all liability under this guarantee.
10. And this bank guarantee after _____ shall cease to exist if there is no claim on or before _____ **(6 months after end of warranty period)**.

Notwithstanding anything contained herein above, the liability under this guarantee is restricted to an amount not exceeding Rs. _____ (Rupees _____) and the guarantee shall remain in full force and effect until _____. Unless action to enforce the claim is filed on or before _____ **(6 months after end of warranty period)** all rights under the said guarantee shall be forfeited and Bank shall be relieved and discharged from all liabilities thereunder.

DATED AT

THIS DAY OF