



राष्ट्रीय कृषि और ग्रामीण विकास बैंक

National Bank for Agriculture and Rural Development

नाबाई www.nabard.org

Development Policy Department- Farm Sector

Tribal Development Fund

Check list

Sl.No	Documents	Whether enclosed or not
1	PIA data sheet - duly filled in	-
2	Project area data sheet - duly filled in	-
3	Audited financial statements for the past 3 years	-
4	Annual reports	-

Note : The agencies having experience in Natural Resource Management projects and interested in implementing Integrated Tribal Development Projects may please fill in the following two proforma and submit the same to NABARD Regional Offices in the concerned states.



Annexure -I

Tribal Development Fund - PIA Data Sheet

Non-Governmental Organisations (NGOs)/ Community Based Organisations (CBOs) desirous of participating in the Tribal Development Fund Programme are requested to furnish the following information about their organisations :

1. Name of PIA:
2. Legal Status:
 - a. Whether Trust or Society:
 - b. Trust Registration Number:
 - c. Society Registration Number:
 - d. Date of Registration of Trust _____, Place _____

Note: Please enclose copy of Registration Certificates and copy of Memorandum of Association / Trust Deed and Rules and Regulations.

3. F.C.R.A.Registration Number: _____

Note: Please enclose xerox copy of certificate.

4. i. Registered Address of Head Office:

Area of Operation:

- ii. Address of Sub-Branches/Centres:

Area of Operation:

5. Other Details:

- i. Name and designation of the Chief Functionary or contact person:
- ii. Address for regular correspondence:
- iii. Telephone number (Office and Residence):
- iv. Fax number:
- v. Email address:

6. Members of Governing Board of Organisation/Trust/Society:
Please enclose list of office bearers in the following format.



Sr.No.	Name	Designation	Age	Occupation	Since when associated with Organisation
1	2	3	4	5	6

7. Organisation Structure:

Please indicate the departments, their responsibilities and the authority structure/hierarchy (line of command).

8. Man Power:

Please enclose information in the following format

(a) Honorary workers

Sr. No.	Name	Designation	Age	Occupation	Qualification		Since when associated with Organisation
					Educational	Experience (yrs.)	
1	2	3	4	5	6		7

(b) Paid workers

Sr. No.	Name	Designation	Age	Qualification		Since when associated with Organisation
				Educational	Experience (yrs.)	
1	2	3	4	5□		6

9. Equipment and infrastructure:

Please enclose information in the following format

(i) Fixed assets (capital)

Sr.No.	Type	Number	When purchased
1	2	3	4

(ii) Equipment

Sr.No.	Name of Equipment	When purchased
1	2	3



10. Funding sources:

Please state names and address of funding agencies.

11. Projects handled in past/on-going:

Please enclose information in the following format.

Sr. No.	Name of Project	No. of beneficiaries	Amount involved	Year of start of implementation	Year of Completion if applicable	Funding sources
1	2	3	4	5	6	7

12. Largest project handled:

Comment briefly on the largest project (financially or man power-wise) handled so far, indicating specifically difficulties experienced in the project and any other salient experiences.

13. Relationship with Government Departments:

i. Please indicate if you have implemented any Government programmes in the past. If yes, please indicate description of the project and amount involved.

i. Please describe what Government programmes/schemes are being implemented presently by you. Please state amount involved.

14. Tribal Development related projects handled:

Please provide the relevant information with all details.

15. Details of Natural Resources Management projects implemented:

Experience of the PIA in the following fields: Indicate the projects/ activities implemented with all details.

- i. Horticulture
- ii. Afforestation
- iii. Soil conservation
- iv. Water resources development



- v. Watershed development
- vi. Community health
- vii. Women development activities
- viii. Agricultural development
- ix. Non farm sector activities
- x. Any other tribal development projects implemented.

16. Developmental Approach

- i. Which area/disciplines you prefer to work in?
- ii. How do you choose a village to work in?
- iii. How do you approach the village?
- iv. What programs do you introduce initially?

17. Please enclose copies of the following:

1. Audited financial statement for the past 3 years.
2. Annual reports, if available.
3. Evaluation reports, if available.
4. Any other literature, if available.

Place:

Signature

Date:

Name and Designation:

Name of the Organisation:

Annexure - II

Tribal Development Fund - Project Area Data Sheet

1. Location of the proposed project:
Name(s) of village (s), Taluka and District
2. Features of the project area:
Nearness to the town, road connection, village market, school, primary health center, bank, cooperative society etc.
3. Month and year since PIA has been active in the proposed project area.
4. Did the PIA participate in implementing any Government programmes or privately funded schemes in the proposed area?

If yes, give brief description in the following format:

Sr. No.	Name/Type of Scheme	Number of Beneficiaries	Date of Commencement	Date of Completion	Departments involved	Financial Outlay	Funding Source
1	2	3	4	5	6	7	8

5. Proportion of tribal population in the project area and their break up.
6. What is literacy rate in the project area?
7. Land holding pattern of the tribal families in the project area:
 - Total number of tribal families:
 - Tribal families having area less than 5 acre:
 - Landless tribal families:
8. Average rainfall received in the area:
9. Irrigation sources available in the programme area:

Crops Area

Perennially irrigated:

Seasonally irrigated:



10. Existing cropping pattern:
 - Horticulture crops:
 - Field crops:
11. Other prominent allied activities in the village:
 - Dairy: Breed, No. of animals, Milk production, Milk route etc.
 - Poultry: Breed, Market
 - RNFS activities: Activity and backward & forward linkages for the activity
12. a) What alternative employment opportunities, other than agriculture tribal crafts etc. are available in or near the proposed project site?
b) How far are such opportunities from the proposed project area?
c) Migration status from the village: Men/ women migrating, No. of days of migration, nature of work, income from migration etc.
13. Have the tribal participants any experience in cultivation of horticulture/ tree crops under Tribal Sub Plan (TSP) or any other programme?
14. Give a brief description of the community organisations existing in the village.
15. Please indicate any community activities completed by the villagers.
16. Please indicate instances of previous work on any land based activities such as soil and water conservation, afforestation etc. done by the villagers.
17. Is the village included or proposed to be included in any Tribal Sub Plan activity? If yes, what work has been carried out so far under the specific scheme/project?
18. What is the Service Area Bank and how far is the nearest bank from the village? (Please give name and address of Bank).

Note : Please enclose a map of the programme area.

Place _____

Signature

(Name and designation)

(Name of the organisation)

Date _____