

To

The Chief General Manager / Officer In Charge
National bank for Agriculture and Rural Development
_____Regional Office

Dear Sir

Request for providing technology support for strengthening MIS of NGOs involved in promotion and nurturing of SHGs.

We hereby apply for sanction of financial assistance from NABARD for strengthening management information system in our organisation. Details about our organisation are furnished in the Appendix as per the format prescribed by NABARD. We are agreeable to abide by the terms and conditions of the scheme.

We request you to kindly sanction the grant assistance at an early date.

Yours faithfully

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Signature of authroised official

Application for seeking assistance from NABARD for providing technology support to NGOs for strengthening MIS of SHG promotion and nurturing

I Organisational profile

Name of NGO

Address- including e-mail, fax, telephone etc

Registration details (Date & Act)

Area of operation, activities undertaken

Management & Staff

Physical infrastructure available

Audit of balance sheet for last 3 years- whether it has been done (latest annual report copy to be enclosed)

II. Self help groups

No. of SHGs promoted

No. of SHGs saving linked

No. of SHGs credit linked

Details of assistance availed from NABARD for promotion and linkage of SHGs (date of sanction, amount, percentage of utilisation etc).

III. SHG Database

Existing MIS on SHGs- details collected, periodicity, how data is maintained

Whether the NGO has been black listed by any agency so far and whether it is affiliated, connected with political party?

IV Invoice from the vendor for purchase of PC & eligible accessories - Please enclose