



राष्ट्रीय कृषि और ग्रामीण विकास बैंक NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT	
महाराष्ट्र क्षेत्रीय कार्यालय 54, वेलेस्ली रोड, पो.बॅ.क्र.5 शिवाजी नगर, पुणे - 411 005 टेलीफोन : 25511083, 25500100 फैक्स : (020) 2554 2250	Maharashtra Regional Office 54, Wellesley Road, P.B. No. 5 Shivajinagar, Pune - 411 005 Telephone : 25511083, 25500100 Fax : (020) 2554 2250
DID Lines : 25500 102 to 299 (ई-मेल E-mail : pune@nabard.org)	

Ref.No.NB.MRO/ / Deadstock / Purchase /2009-10

14 January 2010

Dear Sir/Madam

Supply and Installation of Desktop PCs/ High End PC /Laptop/LCD projectors/Digital Note Pads / Speech Recognition Software/ Switches.

Sealed quotations are invited for purchase of Desktop PCs/ High End PC /Laptop/LCD projectors/Digital Note Pads / Speech Recognition Software/ Switches, with configuration and technical details mentioned in Annexure I(A), I(B), I(C), I(D), I(E),I(F) and I(G) respectively. The configuration submitted with quotation must be as per format given in Annexure for respective item.

(ii) The **Desktop PCs will be purchased under buy-back of 58 P-4 PCs, on as is where is basis.**

(iii) The tender document can be obtained from National Bank for Agriculture and Rural Development (NABARD), 54, Wellesley Road, Shivaji Nagar, Pune-411005, on payment of a **tender fee of Rs. 500/- by DD** payable to NABARD, payable at Pune. The tender document can also be downloaded from our website 'www.nabard.org' If the tender document is downloaded from the website, the tender fee of Rs. 500/- has to be paid by way of DD payable to NABARD, payable at Pune, at the time of submission of quotations. The DD should not be enclosed along with the quotations envelope and should be tendered separately.

(iv) The price quoted should be **all inclusive** (inclusive of all taxes and levies, Viz. VAT, excise, sales tax, Octroi etc, insurance, freight, forwarding, installation and other incidentals). The buy-back price offered should be clearly mentioned in the commercial quotation (Annexure VI). **The Quotation for PCs without a buy-back offer shall not be considered.**

(vi) The details of quantity and delivery location are as under:

Sr.No.	Item	Quantity	Location of Delivery
1	Desktop PCs	58	NABARD, 54, Wellesley Road, Shivaji Nagar, Pune 411 005
2	High End PC for installing ePO Server	1	----do----
3	Laptops (Conventional)	1	----do----
4	Switches 24 port (DES 3526)	3	----do----
5	LCD Projector	2	----do----
6	Digital Note Pad	50	----do----
7	Speech Recognition Software	35	----do----

* (under buy-back of 58 P-4 PCs, on as is where is basis)

(vi) You shall submit the quotations in two parts, in two separate sealed envelopes, as detailed below:

1. **Technical** : Containing Annexures I (A) to I (G), duly filled in. This envelope should be superscribed “**Technical Quotation**”
2. **Commercial** : Containing Annexure VI, duly filled in. This envelope should be superscribed “**Commercial Quotation**”

A Sealed envelope containing the above two sealed envelopes, and the documents as mentioned at point (vii) & (viii) below, with superscription "**Quotation for supply of Desktop PCs and Peripherals - 2009-10**" should be delivered to the following address:

**The Chief General Manager
National Bank for Agriculture and Rural Development
54, Wellesley Road, Post Bag No. 5, Shivaji Nagar
Pune 411 005**

(vii) A **letter of acceptance of the terms and conditions as indicated in Annexure II has to be submitted** along with the quotation.

(viii) A **Bank Guarantee for Rs. 87,300/- (Rupees Eighty Seven Thousand Three Hundred only) has to be furnished along with the quotations** at the time of submission of quotations. **Quotations without the Bank Guarantee will be summarily rejected**

(ix) The quotations should reach us latest by **15:00 hours on 08 February 2010**.

(x) The Technical quotations shall be opened at 11:00 hours **on 09 February 2010**. The date of opening of Commercial quotations in respect vendors fulfilling the prescribed technical specifications shall be communicated in due course.

(xi) The validity of the quotations shall be for a period of minimum 45 days from the date of opening of quotations.

(xii) The other terms and conditions of this inquiry are given in Annexure-II.

(xiii) National Bank for Agriculture and Rural Development (NABARD) reserves its right to reject quotations which are incomplete, unclear, or do not conform to the specifications as mentioned above and in the relevant Annexures.

(xiv) Neither this inquiry nor your offer of supply confers any right on you. NABARD reserves the right to reject any or all quotations partly or fully, without assigning any reason thereof.

Yours faithfully

V Chandrasekharan
Deputy General Manager

Encls:
Annexure I(A) :Configuration of Desktop PCs

"कृपया अधिकाधिक पत्राचार हिन्दी में करें"

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Annexure I(B) :Configuration of High End PC for installing ePO Server
Annexure I(C) : Configuration of Laptops (Conventional)
Annexure I(D) : Configuration of LCD Projector
Annexure I(E) : Configuration of Digital Note Pad
Annexure I(F) : Configuration of Speech Recognition Software
Annexure I(G) : Configuration of Switches 24 port(DES 3526)
Annexure II : Terms and conditions of Contract
Annexure III : Machine Installation Report
Annexure IV : Letter of Indemnity
Annexure V : Performance Bank Guarantee
Annexure VI : Commercial Quotation

Annexure-I(A)

Minimum specification for Hardware - Desktop PC

No	Component	Minimum specification	Yes / No *
1	CPU	Intel Core 2 Duo a. 2.8 Ghz or above b. 3 MB L2 cache or above c. 1066 MHz FSB or above	
2	Memory	2 GB DDR2 (800 FSB) or more (scalable to 4 GB or more)	
3	Mother Board	Intel Original/OEM G31 or above	
4	Monitor	17" or above TFT color	
5	HDD	250 GB SATA 2 (7200 rpm) or above	
6	Optical Media	DVD ROM	
7	Ports	1 Serial+1 Parallel+2 PS/2 and 6 USB (at least 2 on the front side)	
8	Key Board	Standard	
9	Mouse	Standard optical Scroll Mouse	
10	Ethernet	10/100/1000 Gigabit Ethernet Card with Wake on LAN	
11	Operating System	Windows 7 (Professional) with latest Service Pack	
12	Cabinet	Micro ATX	
13	Power Management	Energy Star Compliance, Screen Blanking, Hard Disk & System Idle Mode in Power On, Set up Password, Power supply surge protected	
14	Manageability software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S information, Serial Number, Model and Manufacturer), pre-failure alert etc.	
15	DMI	DMI 2.0 compliance	
16	Compliance	Certified to Pre-load Windows OS	
17	Warranty	Three years comprehensive On-site	

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted along with quotation. Technical configuration must be submitted in the above format with all the details above.

ANNEXURE - I (B)

Configuration for High End PC for installing ePO Server

* Make & Model No. _____

Sr No	Component	Minimum Specifications	Yes / No *
1	CPU	Intel Core 2 Duo i) 2.8 Ghz or above ii) 3 MB L2 cache or above iii) 1066 MHz FSB or above	
2	Memory	2 GB DDR 2 (800 FSB) or more (scalable to 4 GB or more)	
3	Mother Board	Intel Original/ OEM G 31 or above	
4	Monitor	17'' or above TFT color	
5	HDD	250 SATA 2 (7200 rpm or above)	
6	DVD Writer	Internal DVD+RW with bundled DVD Software minimum read DVD-ROM: 16X, CD-ROM: 48X	
7	Bays	Minimum 4	
8	Ports	1 Serial + 1 Parallel + 2 PS/2 and 6 USB (at least 2 on the Front Side)	
9	Key Board	(Tactile Type) 104 keys (Compatible with MS Windows or XP)	
10	Mouse	Two buttons, Optical Scroll Mouse and Mouse Pad	
11	Ethernet	10/100 Ethernet Card with necessary drivers.	
12	Display Controller	INVIDIA Graphics card with 512 MB	
13	Multi Media	15-in-1 card reader, Intel High Definition Audio upto 7.1 Surround Sound d Ready	
14	Speakers	2 Speakers with sub Woofers	
15	Operating System	Windows Server 2008 with latest Service Pack	
16	Cabinet	Micro ATX	
17	Manageability Software	Manageability features like Asset Tracking (BIOS, HDD, Memory, O/S Information, Serial Number, Model and Manufacturer), Pre-failure alert, etc.	
18	Warranty	Three-years Comprehensive On-site	

* To be filled by vendor

Other Particulars:

- i. The System should be from OEM having ISO 9001/14000 or of similar certification.
- ii. Full details of the bundled manageability software should be furnished.

Technical details / pamphlets of the model quoted may be submitted along with quotation.
Technical configuration must be submitted in the above format with all the details above.

Annexure- I (C) – Conventional Laptop

Minimum specification for Hardware

**Models - Dell Studio-15/Dell DPS M 1330/Sony Vaio VGN-CS 25 GN/B/
Lenovo 3000 V430 or equivalent model**

No	Component	Minimum specification	Yes / No *
1	Processor	Intel Core 2 Duo (1) 2.4 Ghz or above (2) 3 MB L2 cache or above (3) 1066 MHz FSB or above	
2	Chipset	Intel 45 Express Chipset	
3	Memory	2 GB DDR2 (Upgradeable upto 4 GB)	
4	HDD	250 GB @ 5400 rpm SATA	
5	Optical drive	DVD-RW	
6	Network interface	10/100/1000 Gigabit Ethernet Card	
7	Wireless technologies	Intel Wireless LAN 802.11 g/n, Bluetooth 2.0+	
8	Ports	2 or more USB ports, VGA - 1:RJ-11 Port	
9	Power supply & battery	Lithium Ion Battery backup for at least 4 hrs duration and External AC Adaptor	
10	Weight	Less than 3 KG	
11	Graphics controller	Mobile Intel Graphics Media Accelerator	
12	Multimedia	High definition audio, in-built stereo speakers, headphone, microphone and web cam	
13	Keyboard	Full sized keyboard	
14	Pointing device	Touch pad with scroll zone	
15	Display size	Not more than 15" TFT color display supporting 1024x768 resolution or higher	
16	Slots	Express card slot	
17	Carrying case	Executive carrying case	
18	Operating systems	Microsoft Windows Vista Business 32 Bit Edition	
19	Warranty	3 years on-site comprehensive	
20	Certifications	Microsoft certified for running Windows Vista Business. The systems should be from OEM having ISO 9000 or similar certifications	

*** To be filled by vendor**

Technical details / pamphlets of the model quoted may be submitted along with quotation. Technical configuration must be submitted in the above format with all the details above.

ANNEXURE - I (D)

Minimum Specification for LCD Projector

* Make & Model No. _____

S.N	Feature	Minimum Specification	Yes / No *
1	Technology	LCD (Panel System - TFT)	
2	Picture Brightness	2000 ANSI lumens or more	
3	Panel Resolution	1024 dots x 768 lines (XGA)	
4	Projection Lamp	UHP 200w or above	
5	Keystone correction (U/D) ratio	20:01	
6	Contrast ratio	450:1 (ANSI 100:1)	
7	Zoom & Focus	Fixed/ Manual focus, Zoom ratio- 1:1.5 or more U;D = 9:1	
8	Screen Size	Adjustable from 30" to 300"	
9	Terminals	Computer Input/ Output, Computer Audio Input, Computer control ports, S- video input, AV input, Audio output etc.	
10	Colour System	PAL / SECAM/ NTSC / NTSC 4.43 / PAL-M/N	
11	Net Weight	Projector with light weight is preferable(upto 4 kg)	
12	Standard Accessories	Computer cable, control cable, lens cover, carrying case, remote, software, AC power supply cord, laser pointer, dust cover etc.	
13	Recommended Makes	Sharp, Sanyo, Panasonic, Phillips, Epson, Canon, Toshiba	

* To be filled by vendor

Technical details / pamphlets of the model quoted may be submitted alongwith quotation. Technical configuration must be submitted in the above format with all the specifications above.

Annexure-I(E)

Minimum Configuration for Digital Notepad

Models - iBall Take Note or equivalent

Part	Minimum specification	Yes / No *
Digital pad size	A4 size	
Writing area	210mm X 279mm	
Built-in memory	32 MB	
Memory slot	Secure Digital (SD) memory card slot	
Interface	USB 1.1	
No. of Digital pens bundled	1 unit	
OS supported	Windows 2000/XP/Vista	
Bundled software	A suitable Hand Recognition Software (Should be a part of the device)	
Bundled accessories	Battery, USB Cable etc.	
Warranty	Minimum 1 year	

* To be filled by vendor

Technical details / pamphlets of the model quoted may be submitted alongwith quotation. Technical configuration must be submitted in the above format with all the specifications above.

Annexure-I(F)

Speech Recognition Software

Speech Recognition Software “ Dragon Naturally Speaking” should be provided

Annexure-I(G)

Supply of Switch

Switch 24 Port (DES 3526) should be provided

ANNEXURE II
Terms and Conditions of the Contract

1. Desktop PCs/ High End PC /Laptop/LCD projectors/Digital Note Pads / Speech Recognition Software/ Switches to be supplied shall be as per the specifications given in ***Annexure-I(A), I(B) , I(C), I(D), I(E) , I(F) and I(G)*** respectively.

2. **The rates quoted shall be all inclusive** (inclusive of all taxes and levies, Viz. VAT, excise, sales tax, Octroi etc, insurance, freight, forwarding, installation and other incidentals).

3. **The delivery and installation will have to be completed within 3 weeks from the date of receipt of the final order and a machine installation report as per proforma (Annexure IV) may be submitted.**

The Desktop PCs/ High End PC /Laptop/LCD projectors/Digital Note Pads / Speech Recognition Software/ Switches have to be delivered and installed at Pune by the vendor without any extra cost.

4. **Warranty** : The equipment will carry a minimum on-site comprehensive warranty as per Annexure I(A) to I(G) against all manufacturing defect(s) and the offerer will give an undertaking to the effect that after-sale service facilities are available against any manufacturing defect(s) during the currency of warranty period and defective items will be replaced free of cost during the period. Quarterly preventive maintenance shall be done during the warranty period.

The suppliers / vendors shall at their cost provide comprehensive ON-SITE aftersales maintenance services Desktop PCs/ High End PC /Laptop/LCD projectors/Digital Note Pads / Speech Recognition Software/ Switches ***during the warranty period.***

5. The offer will remain valid for a minimum period of **45 days** from the date of opening the Quotations, as indicated in the letter inviting quotations.

7. **The National Bank does not bind itself to accept the lowest or any other tender and reserves to itself the right to accept or reject any or all the tenders/quotations either in whole or in part without assigning any reason.**

8. The supplier will have to make good the damages, if any , caused to the bank's properties while attending to the captioned work, at no extra cost to the Bank.

9. Payment terms:

For Desktop PCs/ High End PC /Laptop/LCD projectors/Digital Note Pads / Switches :

a. **90 %** payment on successful installation and its satisfactory performance for a period of 15 days and 10 % on submission of Performance Bank Guarantee as per proforma enclosed in Annexure V and Indemnity Bond as per proforma enclosed in Annexure IV for the sale of Software supplied along with the Desktop PCs/ High End PC /Laptop/LCD projectors/Digital Note Pads

b. **For Speech Recognition Software** : 100% payment on successful installation.

Certificate of Acceptance of Terms & Conditions :

The above Terms & Conditions have been read and understood fully and we agree to abide by the same.

Date:

Signature of the authorized representative
of the Firm with address

Place:

seal

Annexure III
Machine Installation Report

Location :

Details of Hardware :

Machine Serial Number	
Monitor Serial Number	
Keyboard Serial Number	
Mouse Serial Number	

Date of Installation	
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1	CPU CO-PROCESSOR CACHE MEMORY (KB)	
2	MEMORY (MB) MEMORY TYPE	
3	HDD (CAPACITY) HDD TYPE HDD MAKE	
4	FDD (CAPACITY) FDD MAKE	
5	DISPLAYs	
6	DVD SPEED AND MAKE	
7	KEYBOARD	
8	SERIAL, PARALLEL, USB PORTS	
9	MOUSE	
10	OTHER HARDWARE	

Details of Software Received (To be filled in by NABARD Representative)

Sr. No.	Software	Version No.	Licence No.	No. Of CDs / Floppies	Preloaded on PC (Y/N)	Remarks

Vendor's Engineer/ Representative		NABARD Representative	
Name		Name	
Signature		Signature	
Date		Date	

ANNEXURE IV

LETTER OF INDEMNITY

The Chief General Manager
National Bank for Agriculture and Rural Development
54, Wellesley Road
Pune 411 005

Dear Sir,

Sale of Systems Software, Compilers and Utilities to be used on Desktop PCs / Laptops

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'the Bank') has expressed desire to purchase systems software, compilers and utilities to be used on _____ for the various functions as per the Schedule hereunder written and which are hereinafter for the sake of brevity referred to as 'the said systems package', subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT :

We, hereby declare and certify that we are the rightful owners/licensees of the said systems package offered for sale to the Bank and that the sale of the said systems package to the National Bank by us and the use thereof by the National Bank does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We the said _____ hereby agree to indemnify and keep indemnified and harmless the Bank, its Officers, servants, agents and other authorized persons against any action that may be brought against them for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to the Bank and will defend the same at our cost and consequences, and will pay or reimburse the Bank, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection.

SCHEDULE

- 1.
- 2.
- 3.

Yours faithfully

(Name and Designation)
Authorized Official

ANNEXURE V

Performance Bank Guarantee

Pro forma

National Bank for Agriculture and Rural Development
Regional Office
Maharashtra

This deed of guarantee made on this _____ day of _____ by (Name of Bank giving guarantee) having its registered office at _____ and amongst all places a branch at (address of the bank branch giving guarantee)/ and wherever the context so requires includes its successors and assigns (hereinafter called the "Surety") for the favour of National Bank for Agriculture and Rural Development, Regional Office, 54 Wellesly Road, Shivajinagar, Pune 411 005 and wherever the context so requires includes its successors and assigns (hereinafter called the "Purchaser").

1. The Purchaser has placed an order No _____ (hereinafter called the "Said Order") with (Name of vendor) a Company having its registered office at (Address) and wherever the context so requires includes its successors and assigns (hereinafter called or referred to as "The Supplier").

2. Under the terms of the order, the supplier is required to furnish the purchaser at his own cost a Bank guarantee for an amount of Rs. _____ (Rupees _____) for fulfilling the conditions of technical delivery in the purchase order towards guarantee against all manufacturing defects for a period upto _____ in lieu of retention of an amount of 10 % of the value of the order towards satisfactory fulfillment of the order and for defects if any, noticed during the warranty period of one year from date of satisfactory installation.

3. The Surety at the request of the Supplier who are constituents of surety agreed to issue a Bank guarantee in terms of the said order on behalf of the supplier and the purchaser has agreed that the supplier shall repair or replace free of cost, equipment, machinery, its parts and components found defective on account of bad workmanship or defective materials or inferior manufacture as mentioned in the warranty and guarantee clause of the said order.

4. The Surety binds himself to pay to the purchaser to the extent of Rs. _____ (Rupees _____) in case of failure on the part of the supplier to perform this guarantee provided the purchaser informs the surety in writing to this effect. The surety binds himself to pay the amount immediately pursuant to the said demand notice notwithstanding any dispute that may exist or arise between the purchaser and the supplier or any other person.

5. Notwithstanding anything contained herein above, the liability of the surety in respect of this guarantee is restricted to Rs. _____ (Rupees _____); in case of failure on the part of the supplier to perform this guarantee provided, the purchaser informs the surety in writing to this effect.

6. This guarantee shall remain in force upto _____.

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7. The guarantee shall not be discharged or released from the guarantee by any arrangement between the purchaser and the supplier with or without consent of the Surety or by any alteration in the Obligations of the Parties or by any indulgence, forbearance whether as to payment, time, performance or otherwise.

8. This guarantee shall not be affected by any change in the constitution of the supplier by absorption with any other body or corporation or any other and this guarantee will be available to or enforceable by such body or corporation.

9. Unless a claim under this guarantee is made by the purchaser against the bank on or before

_____ **(6 months after end of warranty period)** all the rights of the purchaser under this guarantee shall be forfeited and the bank shall be relieved and discharged from all liability under this guarantee.

10. And this bank guarantee after _____ shall cease to exist if there is no claim on or before _____ **(6 months after end of warranty period).**

Notwithstanding anything contained herein above, the liability under this guarantee is restricted to an amount not exceeding Rs. _____ (Rupees _____) and the guarantee shall remain in full force and effect until _____. Unless action to enforce the claim is filed on or before _____ **(6 months after end of warranty period)** all rights under the said guarantee shall be forfeited and Bank shall be relieved and discharged from all liabilities thereunder.

DATED AT

THIS

DAY OF

ANNEXURE VI

Commercial Quotation

A] Rates quoted for supply of items :

Sr. No.	Item	Make & Model No.	Rate Quoted (all inclusive, Rs.)
1	Desktop PCs *		
2	High End PC for installing ePO Server		
3	Laptops (Conventional)		
4	Switches 24 port (DES 3526)		
5	LCD Projector		
6	Digital Note Pad		
7	Speech Recognition Software		

B] Rates offered under buyback

Sr. No.	Item offered under buyback	Description	Rate Offered per unit (Rs.)
1	Desktop PC *	P-II / P-III	

* 58 Desktop PCs are being purchased under buy-back of 58 P-4 PCs on as is where is basis.

Quotation for PCs without a buy-back offer shall not be considered.