NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

REF.NO.NB.PD. / 606- NN(E) -SQ / 2006-07
07 FEBRUARY 2007

DEAR SIRS,

NOTICE INVITING TENDER - for
Replacement of old DBs with new MCB
DBs in 304 flats at Nabard Nagar, Kandivili

We invite you to tender for the captioned work. The Tender Document may be obtained from the Premises Department, NABARD (2nd Floor, 'A' Wing), Bandra- Kurla Complex, Bandra (East), Mumbai : 400 051. The tender form can also be downloaded from NABARD web site **www.nabard.org** .

The tenderers are advised to visit the site, conduct survey of the existing conditions so as to familiarise themselves with the nature of works to be carried out and get all clarifications as necessary from NABARD before quoting their rates. Your sealed Tender in the prescribed Tender Document should be addressed to "The Chief General Manager, National Bank for Agriculture and Rural Development, (2nd Floor, 'B' Wing), Bandra- Kurla Complex, Bandra (East), Mumbai : 400 051" and super scribed with the name of the work.

The envelope containing the Tender completed in all respects, duly signed by the tenderer and sealed as necessary, should be dropped inside the Tender Box available in the Premises Department ('A' Wing) before **1430 Hours on 22 February 2007** and late tenders shall not be accepted.

The Tenders will be opened on the same date i.e. 22 February 2007 at 1500 hours in the presence of the tenderers or their authorised representatives who choose to be present. NABARD reserves the right to accept or reject any Tender, either in whole or in part without assigning any reasons for doing so and is not bound to accept the lowest or any Tender. NABARD also reserves the right to negotiate or partly accept any Tender or all Tenders received without assigning any reason thereof. The tenderer may have to furnish Rate Analysis for the scrutiny of rates by NABARD for negotiation, etc. if required.

Tenders which do not fulfill all or any of the NABARD's conditions or are incomplete in any respect and tenders with the tenderer's own conditions are liable to be rejected.

Any discrepancies, omissions, ambiguities in the Tender Documents, if any, or any doubt as to their meaning should be reported in writing to the Chief General Manager, Premises Department, NABARD

who will review the questions and if it is felt that the information sought is not clearly indicated or specified, NABARD will issue clarifications to all the tenderers which will become part of the Contract Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the Tender Documents or any doubts as to their meaning are not brought to the notice of NABARD before three working days prior to the date of submission of the Tender.

NABARD also reserves the right to divide and distribute the work to more than one Contractor at its sole discretion.

The tenderer shall enclose a Demand Draft amounting to Rs.1000/- (Rupees One thousand only) drawn on any Nationalised / Scheduled Bank payable at Mumbai in favour of National Bank for Agriculture and Rural Development towards Earnest Money Deposit (EMD) and the EMD will not bear any interest. If EMD DD is not submitted along with the tender, the same shall be rejected. The successful tenderer will be issued with Acceptance of Tender / Work Order from NABARD and should commence the work immediately.

This Notice Inviting Tender (NIT) shall also form part of the Tender Document.

YOURS FAITHFULLY

(N W KHEDKAR)
ASSISTANT GENERAL MANAGER
PREMISES DEPARTMENT

NATIONAL BANK FOR AGRICULTURE
AND RURAL DEVELOPMENT

FORM OF TENDER

Replacement of old DBs with new MCB
DBs in 304 flats at Nabard Nagar, Kandivili

Place : Mumbai
Date :

The Chief General Manager
Premises Department
National Bank for Agriculture
and Rural Development
Plot No. C-24, 'G' - Block
Bandra Kurla Complex
Bandra (East)
Mumbai - 400 051

Dear Sir

Having examined the Scope of work, general, Schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the quotation/tender. I/We hereby offer to execute the work specified in the memorandum in accordance with the rates mentioned in the attached schedule in all respects with the specification and instructions in writing and with such materials as are provided for in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

Description of work	:	Changing old electrical distribution board in 304 flats with new MCB / RCBO electrical distribution board at the Bank's Staff Qtrs. at Nabard Nagar, Thakur Complex, Kandivili(E), Mumbai
Contract period	:	4 months from the date of issue of work order
Validity of tenders	:	90 days from the date of opening
EMD	:	Rs. 1000/- (Rupees One thousand only) In the form of DD, drawn in favour of "National Bank for Agriculture and Rural Development, Mumbai."

2. Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and provisions of the said conditions of the Contract Agreement annexed thereto so far as they may be applicable.

3. Our Bankers are :-

i. _____

ii. _____

4. Address of the firm

Tel. No:_____
Fax :_____
Mobile No. :_____

5. The names of the Partners of our firm are

i) _____

_____

ii) _____

_____

iii) _____

_____

6. Name of the partner of the firm authorized to sign

i) _____

_____

ii) _____

_____

Name of the persons with power of Attorney to sign the contract

i)

_____

_____

ii)

_____

_____

Also state whether the EMD draft has been enclosed or not. YES / NO
If yes, DD's Number _____ Amount _____ In favour of _____ and Dated _____

DECLARATION BY THE CONTRACTORS

I have read and understood all the instructions/conditions in the tender document and I have taken into account the above instructions/conditions while quoting the rates. The grand total of the amount for the captioned work in figures is Rs---------- and in words is Rupees ----------

Date: **Signature**

Place: **Name & Address**

Seal of the contractor

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PREMISES DEPARTMENT

General Conditions/Instructions to the Contractors.

1. Contractors are advised to visit the site and understand the nature & scope of the work and doubts of any nature should be got clarified before quoting.

2. Rate should include charges for removal of debris out of premises, removing stains, cleaning the site thoroughly and restoring it to original condition where work is undertaken.

3. Quoted rate should be workable and should include all overheads and profits.

4. Rates should include all taxes, duties, octroi, levies, wages as per act , work contract tax, etc.. and should be firm for the entire contract period. No variation of rates will be allowed.

5. Material used should conform to the stipulations as in the relevant I.S. codes (Latest Edition) BIS & CPWD specification shall be followed as applicable. However, in the absence of the same the decision of NABARD will be final.

6. Any discrepancy in settlement of bills may be brought to the notice of the Bank within a period of one month after the settlement of the Bills. The Bank will not entertain any claim regarding any dispute in settlement of the bills after the stipulated period.

7. Income Tax, Surcharge, Education Cess and any other taxes as applicable will be deducted from total payment due to the contractors.

8. The contractor should have valid electrical contractors license relating to his contract and the workmen employed by the contractor should also have the valid wire man's license and experience in their trade.

9. **The Contractor shall observe all the safety precautions for the safety of the labour and the employees of the Bank during execution of works. The contractor should arrange to obtain necessary insurance cover for its employees. The insurance policy should be in the joint names of NABARD and the Contractor, for the value of 1.25 times of the quoted amount. The contractor will be responsible for the safety of persons, employed by him**.

10. All the conditions of the contract shall be binding on the Contractor.

11. The Contractor shall comply with all the applicable Acts, Rules, Regulations, requirement of Law (s) for entering into contract and the bank will not in any way be liable or responsible for any default/ irregularities/penalties on the contractors part.

12. The contractor shall comply with the provisions of contract, Labour Regulation & Abolition Act, 1970, Minimum Wages Act and all other labour laws and other Statutory Regulations (both Central and States) that may be enforced from time to time by the appropriate authorities. The bank shall not be held responsible for any penalty on account of failure to adhere to the above labour regulations, etc.. The bank shall have the power to inspect the wage book and muster books and any other records of the contractor and to ask the contractor to comply with Laws.

13. The contractor should be responsible to fulfill all the obligations in connection with the workers employed by the contractor for the purpose of the contract and all the Statutory and other liabilities if any including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund, Workman Compensation, if any, etc.. in connection therewith shall be on the contractor account and payable by the concerned contractor.

14. The contractor should obtain necessary permission that may be required for the purpose of this contract from such authorities as may be prescribed by law from time to time.

15. The contractor shall be fully responsible and shall compensate the Bank in the event of any damage to men or material, injury/damage or death as the case may be, caused directly or indirectly due to the negligence of the contractor or his agents and / or his employees or workmen. The decision of the Bank in this regard shall be final and binding.

16. The contractor should not employ any person who is prohibited by law from being employed for fulfilling obligations under this contract.

17. Any act of indiscipline /misconduct/theft/pilferage on the part of any employee engaged by the contractor resulting in any loss to the Bank in kind or cash will be viewed seriously and the Bank will have the right to levy damages or fine and / or even terminate the contract forthwith.

18. In case of any default or failure on your part to comply with all/ any one of the terms/ conditions, the bank reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount/ s from dues otherwise payable to you and/or by taking recourse to appropriate recovery proceedings.

19. If any dispute arises on any matter concerning this contract, the decision of the bank shall be final and binding.

20. The contractor should not at any time do, cause or permit any nuisance on the site/do anything which shall cause unnecessary disturbances or inconvenience to the occupants/visitors at site or near the site of work.

21. The workers employed by the contractor can use the common facilities such as drinking water, toilet, etc.. if any, provided at the premises. However, it should be ensured that the same should be kept in hygienic condition.

22. The workmen employed by the contractor should abide by the rules and regulations of the Bank.

23. The contractor should obtain approvals, if any, necessary for the work from the statutory bodies on behalf of the bank. The fees, if any, will be reimbursed based on the original receipts issued by them.

24. The Bank reserves the right to accept/reject/revise any quotations/tenders either in whole or in part without assigning any reasons therefor, whatsoever.

25. On site lockable storage space will be given as per availability the security of which will be the responsibility of the contractor. The Bank will not be responsible for contractor's materials. The contractor may be required to vacate the storage space as per exigency without any extra cost.

26. The Contractor shall provide everything necessary for the proper execution of the works. Bank will not supply any T & P materials or any other materials, required for AMC works. No payment for T & P, materials, etc.., will be made by the Bank. However, Bank will provide power, water free of cost for works within the premises with prior permission, but indiscriminate use will not be allowed. The Contractor shall supply, fix and maintain all the scaffoldings, jhulla, T&P etc.., at his cost during the execution of any work and remove them as soon as the work is over.

27. The contractor shall not directly or indirectly transfer, assign or sublet the contract or any part of it.

28. The contractor should sign and put the seal of the company on each and every page of this tender document before submitting the tender.

29. 5% of retention money will be deducted from each bill of the contractor. This retention money will be released at the end of successful completion of the defect liability period of 12 months from the date of virtual completion of the works.

30. The old replaced material need to be dismantled and disposed away by the contractor. In this regard the contractor will have to indicate the rebate amount in the BOQ for taking away the old material.

Scope of Work:

In B-Block at Nabard Nagar (B-1 to B-4) there are a total of 112 flats out of which the captioned work is to be taken up in 80 flats (Ground floor and 6th floor flats are excluded). Similarly, the

captioned work is to be taken up in all the 224 flats in C- Block, Nabard Nagar (C1 to C8) . The existing electrical distribution boards are mounted with kit-kat type porcelain fuse boxes and DP switches, which are to be dismantled without damaging the wires terminated at the incoming as well as at its outgoing of the board and taken back by the Contractor. After dismantling the old DBs, the Contractor is required to fix the new MCB DB in each flat along with required numbers of MCBs and RCBO. The contractor is required to terminate the wires properly at the incoming and outgoing of the new DB and commission the system. The termination should be done using proper size lugs with crimping.

The details of MCBs/ RCBO required to be fitted in the new DB would be as under:

For B- block flats

Incoming as 40A DP RCBO (30mA sensitivity) and outgoings as 3nos. 6A SP MCBs and 2 nos. 20A SP MCBs. The unused slots in the DB should be closed with blank plates.

The circuit connections given to various switchboards (for light and 5A power points) should be properly divided among the 3 nos. 6A SP MCBs so as to have proper load balancing. Out of 2 nos. 20A SP MCBs, one would connect to the Gyser circuit and the other would connect to the 16A power point in the Kitchen.

For C- block flats

Incoming as 32A DP RCBO (30mA sensitivity) and outgoings as 3nos. 6A SP MCBs and 2 nos. 20A SP MCBs. The unused slots in the DB should be closed with blank plates.

The circuit connections given to various switchboards (for light and 5A power points) should be properly divided among the 3 nos. 6A SP MCBs so as to have proper load balancing. Out of 2 nos. 20A SP MCBs, one would connect to the 16A power point in the Kitchen. The other one would remain as spare.

JOB SEQUENCE

In the first batch, the work will be started in B- Block (B1 to B4 buildings). Work should be completed building wise. In the second batch, the work should be taken up for Buildings C1 to C4 and in the last phase, the work should be taken up in building C5 to C8. Accordingly, the materials would be made available to you by the ACT/CT of the Colony. Maximum time taken in a flat to complete the work normally should not exceed 3 hours in order to avoid inconvenience to the residents. Each batch of work should be completed in one month. Total completion time

would be limited to 4 months from the date of issue of work order. Only One final bill will be accepted for this work after completion of the work in full.

OTHER REQUIREMENTS

After awarding of work, the contractors will have to complete the work in one or two flats first and get it approved by the Bank's Engineer. The work in the remaining flats will be taken up only after the approval of the sample work by the Bank's Engineer replicating the approved work of the sample flat. The contractor shall provide all the required materials for the above works and no escalation / extra cost will be paid on any count. The contractor will have to rectify any damages caused by him during the execution of the captioned works at his own cost. The Contractor will have to make the adjoining surface to the DB as good as prior to taking up the works. Any defect observed in the material shall be brought to the notice of the Bank's ACT / Engineer so that same can be got replaced through manufacturers while commissioning.

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Bill Of Quantities:

Sr. No.	**Name of item**	**Estimated quantity**	Unit rate in Rs	Amount in Rs
1	Installation, testing and commissioning of double door type 12 way distribution boards, properly fitting with 3 nos. of 6A SP MCBs, 2 nos. of 20A SP MCBs and one no. of 30mA, 40A or 32A, DP RCBO along with blank plates, Copper lugs and other accessories as specified/ required and as directed.	304 nos.		
2	Rebate for taking away the old materials dismantled under these works (to be subtracted from the total before filling the grand total indicated below)	Total old DB material in of 304 flats	lump sum	(-)
			TOTAL	

Grand Total amount in figures (1 - 2) = Rs _____

Grand Total amount in words =
Rupees _____