



Ref.NB.HP/DIT (PURCHASES 06-07)/ /2006-071 February 2007

Dear Sir,

Quotation for PCs & Printers

We intend to purchase 7 PCs (Under Buy Back Plan), 2 Laptops (1 outright purchase and 1 under buy back plan) and 3 printers (outright purchases) for our office at Block No. 32, SDA Complex, Kusumapati, Shimla. You are requested to quote your lowest rates, inclusive of sales taxes, freight, excise, insurance, forwarding, octroi and other incidentals, for delivery and installation at our office for the PCs, Laptops and Printers indicated in the Annexure-I along with the buy-back price offered by you for our old hardware indicted in annexure VI. The rates should be inclusive of installing the hardware loaded with related software at our site. The specifications indicated for PCs and Printers in Annexure II and III are the minimum requirements but you may also quote for higher version/configuration separately mentioning the particulars and rate of each item. The quotation will be considered on a package deal basis for all the items taken together i.e. total amount being the basis.

2. The order will be subject to following terms and conditions:

- a) i. The systems should be from OEM having ISO 9000 or similar certification
 - ii. Full details of the bundled manageability software should be furnished
 - iii. The company should be certified by Microsoft to preload Windows OS on their machines and should produce a certificate for the same.
 - iv. The model should have certification from Energy star for Low Energy consumption
 - v. The model quoted should have certification from NSTL and DMI (Desktop Management Interface)
 - vi. The quoted model should be certified by Microsoft, Novell and should be Red hat ready.
 - vii. The systems should have UL & FCC Certification.
- Hard Disk Partition to be made - C: 20GB / D: 50GB / E: 10 GB

b) During Installation of Hardware:

You will have to install all the hardware/software and submit the Machine Installation Report (MIR) in three sets. System Information (SI) Printout will be taken at the site and attached with MIR. The MIR will be signed by your engineer installing the machine and configuring the network which will be countersigned by our representative. One set



will be retained in our office; the second set will have to be submitted along with the invoice, while the third one may be retained by you.

c) During Warranty: i) The warranty will be **Comprehensive at our site for three years**. You will have to provide necessary maintenance/support service for the hardware during the Warranty Period. You will have to respond either on the same day or at the most next day of lodging the complaint.

ii) If the Bank chooses to entrust post-warranty maintenance service work to a third party, you will have to provide assistance to their engineer/representative and give all the technical details required for such maintenance.

d) Terms of Payment:

The payment will be made after satisfactory installation and commissioning of all the items as per the schedule indicated below:

i) 20% of the order amount will be paid in advance after your submitting a Bank Guarantee for the amount equivalent to 10% of the order amount.

ii) 70% of the order amount will be paid after delivery and satisfactory installation of the systems.

iii) The balance 10% of the order amount will be paid six weeks after installation and against a Bank Guarantee for performance of the systems during the Warranty Period (Bank Guarantee will have to be executed as per our prescribed proforma on stamp paper of requisite value to be borne by you).

e) Delivery, Interest and Damages

1) You will have to deliver all the items at our site entirely at your risk and cost and installation will have to be completed within **3 weeks** from the date of your acceptance of the order, time being the essence of this purchase.

2) In the event of failure on your part to deliver and install the machines within the period stipulated above, the Bank shall have the right to (i) levy interest at PLR of State Bank of India on the sum(s) advanced, if any, for the period of delay and (ii) claim damages in case of repudiation of the contract which will be equivalent to the difference between the market price on the date of such repudiation and the rates quoted by you. The Bank shall also be entitled to recover such interest and damages from the sums, if any, payable to you.

3) The quotation along with information brochure/pamphlet in a sealed cover, superscribed as "**Quotation for PCs and Printers**", addressed to *Shri S.C.Vasishta, Chief General Manager*, may be submitted so as to reach us by 3.00 p.m. on 15 February 2007.



**NATIONAL BANK FOR AGRICULTURE
AND RURAL DEVELOPMENT**

The quotations will be opened in the presence of bidders whosoever want to be present at 3.00 pm on 15 February 2007 itself.

Please note that the Bank reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Yours Faithfully

(R.K.Garg)
Assistant Gen Manager

Encl: List of Items and Technical specifications indicated in annexure