



Ref.NB.HP/DIT(PURCHASES 06-07)/  
20 August 2007

/2007-08

Dear Sir

### Quotation for PCs & Printers

We intend to purchase 1 multi-media desktop PC (under buy back for old PC), 6 desktop PCs (under buy back plan for old PCs), 2 Laptops (1 outright purchase and 1 under buy back plan) and 2 A4 network laser printers (outright purchase) for our office at Block No. 32, SDA Complex, Kusumpti, Shimla. You are requested to quote your lowest rates, inclusive of sales taxes, freight, excise, insurance, forwarding, octroi and other incidentals, for delivery and installation at our office for the PCs, Laptops and Printers indicated in the Annexure-I along with the buy-back price offered by you for our old hardware indicted in annexure VI. The rates should be inclusive of installing the hardware loaded with related software at our site. The specifications indicated for PCs and Printers in Annexure II and III are the minimum requirements but you may also quote for higher version/configuration separately mentioning the particulars and rate of each item. **The quotations will be considered and L-I decided separately for each item.**

2. The order will be subject to following terms and conditions:

a)

- i. The systems should be from OEM having ISO 9000 or similar certification
- ii. Full details of the bundled manageability software should be furnished
- iii. The company should be certified by Microsoft to preload Windows OS on their machines and should produce a certificate for the same.
- iv. The model should have certification from Energy star for Low Energy consumption
- v. The model quoted should have certification from NSTL and DMI (Desktop Management Interface)
- vi. The quoted model should be certified by Microsoft, Novell and should be Red hat ready.
- vii. The systems should have UL & FCC Certification.

Hard Disk Partition to be made - C : 20GB / D: 50GB / E : 10 GB

b) **During Installation of Hardware :**

You will have to install all the hardware/software and submit the Machine Installation Report (MIR) in three sets. System Information (SI) Printout will be taken at the site and attached with MIR. The MIR will be signed by your engineer installing the machine and configuring the network which will be countersigned by our representative. One set will be retained in our office, the second set will have to be submitted along with the invoice, while the third one may be retained by you.

c) **During Warranty :**

- i) The warranty will be **Comprehensive at our site for three years**. You will have to provide necessary maintenance/support service for the hardware during the Warranty Period. You will have to respond either on the same day or at the most next day of lodging the complaint.
- ii) If the Bank chooses to entrust post-warranty maintenance service work to a third party, you will have to provide assistance to their engineer/representative and give all the technical details required for such maintenance.

**d) Terms of Payment:**

The payment will be made after satisfactory installation and commissioning of all the items as per the schedule indicated below:

- i) 20% of the order amount will be paid in advance after your submitting a Bank Guarantee for the amount equivalent to 10% of the order amount.
- ii) 70% of the order amount will be paid after delivery and satisfactory installation of the systems.
- iii) The balance 10% of the order amount will be paid six weeks after installation and against a Bank Guarantee for performance of the systems during the Warranty Period (Bank Guarantee will have to be executed as per our prescribed proforma on stamp paper of requisite value to be borne by you).

**e) Delivery, Interest and Damages**

i) You will have to deliver all the items at our site entirely at your risk and cost and installation will have to be completed within **2 weeks** from the date of our placing the order, **time being the essence of this purchase.**

ii) In the event of failure on your part to deliver and install the machines within the period stipulated above, the Bank shall have the right to (i) levy interest at PLR of State Bank of India on the sum(s) advanced, if any, for the period of delay and (ii) claim damages in case of repudiation of the contract which will be equivalent to the difference between the market price on the date of such repudiation and the rates quoted by you. The Bank shall also be entitled to recover such interest and damages from the sums, if any, payable to you.

3. The quotation along with information brochure/pamphlet containing specifications/ configuration of the hardware/software may be submitted to this office in a sealed cover, superscribed as "**Quotation for PCs and Printers**", addressed to **Shri S.T.Raghuraman, Chief General Manager**, so as to reach us by 3.00 p.m. on 07 September 2007. The quotations will be opened in the presence of bidders, whosoever want to be present, at 3.00 pm on 07 September 2007 itself. The quotation need not be submitted if the hardware/ software does not exactly match with the specifications/ configurations required by us. **Rates should be quoted strictly as per proforma furnished in Annexure VII, accompanied by the brochure indicating the specification/ configuration.**

Please note that the Bank reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Yours Faithfully

(R.K.Garg)  
Assistant Gen Manager

Encl: List of Items and Technical specifications indicated in annexures

### Annexure I

<b>S.No</b>	<b>Item</b>	<b>Qty</b>	<b>Remarks</b>
1	MultiMedia Desktop PC	1	Configuration as per Annexure II
2	Desk Top PC	6	Configuration as per Annexure III
3	Network laser Printer (A4)	2	Configuration as per Annexure IV
4	Laptops	2	Configuration as per Annexure V

## Annexure II

### Minimum Specifications required for Multimedia PC

<b>SN</b>	<b>Component</b>	<b>Minimum Specifications</b>
1	CPU	Intel Core 2 Duo processor E4400 - 2.0 GHz or above, 2 MB Advanced Transfer Cache or above, 800 MHz FSB or above. (Please specify)
2	Memory	1 GB (400 MHz or above) DDR RAM expandable to 4 GB DDR RAM (Please specify)
3	Mother Board	PCI Architecture with Intel Original/OEM 915G Chipset family or latest with atleast 3 free PCI slots
4	Monitor	15" TFT colour
5	Display Controller	Integrated Intel extreme graphics 2
6	HDD	160 GB SATA (7200 rpm or above)
7	Floppy Disk	1.44 MB FDD
8	CD Drive	Combo Drive - DVD/ CDRW
9	Bays	Minimum 4
10	Ports	1 Serial + 1 Parallel + 2 PS/2 and 8 USB (4 Onboard and support for 4 additional ports on the Front Side).
11	Key Board	(Tactile Type) 104 keys (compatible with MS Windows or XP)
12	Mouse	Two Button, optical Scroll Mouse and mouse pad
13	Ethernet	Integrated (OR/Intel 32 10/100 Ethernet Card with necessary drivers.
14	Operating System	Windows XP preloaded with recovery CD media with Service Pack 2 or higher
15	Cabinet	Tower/ATX Cabinet with 4 bays/OEM specific
16	Power Management	Energy star Compliance, Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password. Power supply surge protected.
17	Manageability Software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S Information, BIOS, Serial Number, Model and Manufacturer), pre-failure alert, etc.
18	DMI	DMI 2.0 compliance
19	Compliance	Certified to preload Windows OS, Red Hat ready certification
20	Software	Lotus SmartSuite Millennium (OEM version 9.8) with Media
21	Warranty	Three-years Comprehensive Onsite

### Annexure III

#### Minimum Specifications recommended for Hardware

##### Desktop PC

<b>SN</b>	<b>Component</b>	<b>Minimum Specifications</b>
1	CPU	Intel Core 2 Duo processor E4400 - 2.0 GHz or above, 2 MB Advanced Transfer Cache or above, 800 MHz FSB or above. (Please specify)
2	Memory	512 MB (400 MHz or above) DDR RAM expandable to 4 GB DDR RAM (Please specify)
3	Mother Board	PCI Architecture with Intel Original/OEM 915G Chipset family or latest with atleast 3 free PCI slots
4	Monitor	15" TFT colour
5	Display Controller	Integrated Intel extreme graphics 2
6	HDD	80 GB SATA (7200 rpm or above)
7	Floppy Disk	1.44 MB FDD
8	CDROM	52X or above
9	Bays	Minimum 4
10	Ports	1 Serial + 1 Parallel + 2 PS/2 and 8 USB (4 Onboard and support for 4 additional ports on the Front Side).
11	Key Board	(Tactile Type) 104 keys (compatible with MS Windows or XP)
12	Mouse	Two Button, optical Scroll Mouse and mouse pad
13	Ethernet	Integrated (OR/Intel 32 10/100 Ethernet Card with necessary drivers.
14	Operating System	Windows XP preloaded with recovery CD media with Service Pack 2 or higher
15	Cabinet	Tower/ATX Cabinet with 4 bays/OEM specific
16	Power Management	Energy star Compliance, Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password. Power supply surge protected.
17	Manageability Software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S Information, BIOS, Serial Number, Model and Manufacturer), pre-failure alert, etc.
18	DMI	DMI 2.0 compliance
19	Compliance	Certified to preload Windows OS, Red Hat ready certification
20	Software	Lotus SmartSuite Millennium (OEM version 9.8) with Media
21	Warranty	Three-years Comprehensive Onsite

#### Annexure- IV

##### Network Laser Printer (Type - A4 size print output)

<b>Feature</b>	<b>Minimum Specification</b>
Resolution	1200x1200 dots per inch (dpi)
Print Speed	Upto 21 pages per minute
Duplex Print Facility	Automatic two sided printing
Memory	16 MB
Duty Cycle	10000 pages per month
Input Tray	250 sheets with Priority Input of minimum 10 sheets
Connectivity	Parallel and 10/100 Ethernet

## Annexure V

### Laptop PC

S.N	Component	Minimum Specifications
1	Processor	Intel Centrino Pentium M at 1.7 GHz or above Intel 855 PM chipset or latest with 533 MHz FSB with 2 MB integrated L2 Cache
2	Memory	512 MB DDR SD RAM scalable to 2 GB or more with 400 MHz or higher
3	Display	14.1"/15"TFT colour display supporting 1400 x 1050 resolution
4	Graphics Controller	Graphics controller with minimum dedicated 32 MB RAM or ATI Mobility Radeon with 32 MB or higher dedicated VRAM
5	Hard Disk Drive	60GB ATA HDD
6	Floppy/Pen Drive	512 MB USB drive
7	DVD/CD Drive	DVD/CD-RW + 8X ROM Combo Multibay
8	Key Board	85 key Full size standard keyboard and dual pointing devices (Track Point & Touch Pad)
9	Modem/NIC	PCMCIA 10/100/1000 Mbps internal Ethernet card with 56 Kbps PCMCIA Fax/Data Modem COMBO card integrated
10	LAN Card	Integrated LAN card with necessary driver and software
11	Ports	1 Infrared, 1 external monitor & 2 or more USB ports
12	Mouse	Integrated Touch pad and track point and additional optical mouse
13	Operating System	Microsoft Windows XP (licensed software with Recovery CD media/Disk to disk recovery and manuals)
14	Other Software	Hardware Diagnostic Utility for faster fault diagnostic, Local data recovery software (optional)
15	Multi Media	Integrated Audio with Sound blaster Pro support or better and inbuilt stereo speakers and microphone
16	Power supply & Battery	Lithium Ion Battery backup for atleast 4 Hrs duration and External AC adaptor
17	Carrying Case	Executive carry bag
18	Weight	Less than 2.5 kg
19	Additional Units	Security cable lock (optional)
20	Certifications	Microsoft certified for running Windows XP Professional The Systems should be from OEM having ISO 9000 or similar certification
21	Warranty	1 year onsite comprehensive warranty
22	Slots	Atleast 1 free Type II/I Type III PCMCIA slot
23	Others	Jacks for microphone/mike/speaker/ headphone connectivity Integrated smart card reader/biometric security (Finger print Reader), Scratch-resistant, spill-resistant keyboard
24	Software	Lotus Smart Suite Millenium (OEM version 9.8) with Media

Note : Additional optical mouse should provided with a laptop PC.

**Annexure VI**

**Old PC offered under Buy Back Scheme**

Particulars	Make / Model	Qty
Desktop PC	Zenith PI	7
Laptop	Compaq Armada PI	1

**Annexure VII**

**Quotation for PCs and Printers**

<b>Item</b>	<b>Specifications</b>	<b>Quantity</b>	<b>Brand &amp; Model</b>	<b>Rate per unit</b>	<b>Total amount</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6 (3x5)</b>	<b>7</b>
Multi-media PC	As per Annexure II	One				
Price offered for old desktop PC		One	Zenith P1			

<b>Item</b>	<b>Specifications</b>	<b>Quantity</b>	<b>Brand &amp; Model</b>	<b>Rate per unit</b>	<b>Total amount</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6 (3x5)</b>	<b>7</b>
Desktop PCs	As per Annexure III	Six				
Price offered for old desktop PCs		Six	Zenith P1			

<b>Item</b>	<b>Specifications</b>	<b>Quantity</b>	<b>Brand &amp; Model</b>	<b>Rate per unit</b>	<b>Total amount</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6 (3x5)</b>	<b>7</b>
A-4 Network laser printer	As per Annexure IV	Two				

<b>Item</b>	<b>Specifications</b>	<b>Quantity</b>	<b>Brand &amp; Model</b>	<b>Rate per unit</b>	<b>Total amount</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6 (3x5)</b>	<b>7</b>
Laptop	As per Annexure V	Two				
Price offered for old Laptop		One	Compaq Armada P1			