



Dear Sir

**Quotation for purchase of Desktop and Personal Computers (PCs) and Network Printers**

The Bank intends to purchase 36 (thirty-six) Desktop Personal Computers, 2 (two) Laptops and 9(nine) A 4 size Network Printers (7 with combo drive) for its Regional Office at the above address. Accordingly, quotations in sealed covers are invited for supply of the above items as per the specifications for the Desktop PCs, Laptops PCs and Network Printers are attached to this letter as Appendices I, II, III, IV and V. Two different specifications are enclosed for Desktop PCs & Laptops. Hence you are requested to forward separate quotations for both the specifications of Desktop PCs and Laptop PCs.

2. The quotations should be superscribed **“Quotation for purchase of Desktop PCs, Laptop PCs and Printers”** addressed to **Shri G L Tawte, Chief General Manager, NABARD, West Bengal, Regional Office, Abhilasha-1, 6 - Royd Street, Kolkata-700 016**. Your quotation should reach our Dead Stock Section (V Floor) at the above address latest by **20 April 2007**.

3. The purchase is under buyback arrangement for 17(seventeen) Desktop PCs available in our Regional Office. These PCs are not in working condition as such.

4. **The quotation should be in the prescribed proforma given in the Annexure.**

5. Your quotation should be accompanied by an item wise checklist of the specifications enclosed as Appendices I to V to this letter and the actual specifications available in the product.

6. The other terms and conditions governing this purchase are furnished below:

(i) The cost quoted should be per unit price. Taxes, if any, should be clearly mentioned along with the rate and exact amount;

(ii) You should enclose a certificate along with your quotation that your firm is an authorised dealer/ distributor /business partner of the particular product quoted;

(iii). The PCs are to be delivered at our Office at the above address. One set of PCs and Printers each are to be delivered at our District Offices in Barasat, Bankura, Dakshin Dinajpur and Darjeeling. The exact address of these offices will be intimated to you at the time of forwarding purchase order;

(iv) Ninety percent payment shall be made on delivery and satisfactory installation at our Regional Office as well as District Offices mentioned above and balance 10% shall be paid after one year or against bank guarantee in the prescribed format in lieu thereof. Indemnity bond in the prescribed format has to be provided for software i.e.: Win XP etc. supplied along with PC.

(v). The delivery and satisfactory installation report shall be duly certified by our Department of Information Technoloty (DIT) and our officers in the above districts for payment of the bill;

(vi). Technical details, brochures, warranty, replacement of the machine/s in full or parts, repair conditions and facilities, post-installation serevice, etc. should be indicated clearly alongwith the quotation. The warranty conditions of the machines must be confirmed by the respective manufacturers also;



- (vii). No delivery charges shall be levied on us for any of the items quoted;
- (viii) **The items are required to be delivered within 15 days from the date of placing order failing which; our order shall stand cancelled automatically without assigning any reason thereof;**
- (ix). The quotation must be in the prescribed format (as per Annexures enclosed to this letter), failing which the same shall be rejected outright. However, for additional information that you intend to convey to us, separate sheet/s can be attached to the quotations. Technical brochures for the products quoted should be enclosed along with the quotation;
- (x). The bank reserves the right to place orders with one vendor for all the items or split the order among vendors at its discretion. The vendors must be agreeable to supply a part of the quotation if such split orders are placed with them.
- (xi). 'SMART SUITE' software should be installed in all the Desktop PCs and Laptop PCs at the time of supply without charging any extra cost for the same;
- (xii) The terms and conditions indicated in Appendices shall also be complied with;
- (xiii) The Bank reserves right to accept/reject any or all such quotation(s) at its discretion.

Yours faithfully

(M Narayanan )  
Asst.General Manager  
Encl.: As above.



## Annexure I

### Specification for Desktop Computers

SN	Component	Specifications
1	CPU	Intel Pentium-4 / 3.00 GHz or above Supporting Hyper Threading Technology with 800 MHz or above FSB and 1 MB L2 Cache or latest (Please specify)
2	Memory	512 MB (400 MHz or above) DDR RAM expandable to 4 GB DDR RAM (Please specify)
3	Mother Board	PCI Architecture with Intel Original/OEM 915G Chipset family or latest with atleast 3 free PCI slots
4	Monitor	15" TFT colour
5	Display Controller	Integrated Intel extreme graphics 2
6	HDD	80 GB SATA (7200 rpm or above)
7	Floppy Disk	1.44 MB FDD
8	CDROM (refer Annx III)	52X or above (Combo Drive in some of the PCs, if required, as per guidelines Para - 46 to 48)
9	Bays	Minimum 4
10	Ports	1 Serial + 1 Parallel + 2 PS/2 and 8 USB (4 Onboard and support for 4 additional ports on the Front Side).
11	Key Board	(Tactile Type) 104 keys (compatible with MS Windows or XP)
12	Mouse	Two Button, optical Scroll Mouse and mouse pad
13	Ethernet	Integrated (OR/Intel 32 10/100 Ethernet Card with necessary drivers.
14	Operating System	Windows XP preloaded with recovery CD media with Service Pack 2 or higher
15	Cabinet	Tower/ATX Cabinet with 4 bays/OEM specific
16	Power Management	Energy star Compliance, Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password. Power supply surge protected.
17	Manageability Software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S Information, BIOS, Serial Number, Model and Manufacturer), pre-failure alert, etc.
18	DMI	DMI 2.0 compliance
19	Compliance	Certified to preload Windows OS, Red Hat ready certification



20	Software	Lotus SmartSuite Millennium (OEM version 9.8)
21	Warranty	Please specify

**Other Particulars**

- a. The systems should be from OEM having ISO 9000 or similar certification
- b. Full details of the bundled manageability software should be furnished
- c. The company should be certified by Microsoft to preload Windows OS on their machines and should produce a certificate for the same.
- d. The model should have certification from Energy star for Low Energy consumption
- e. The model quoted should have certification from NSTL and DMI (Desktop Management Interface)
- f. The quoted model should be certified by Microsoft, Novell and should be Red hat ready.
- g. The systems should have UL & FCC Certification.

Hard Disk Partition to be made - C: 20GB / D: 50GB / E: 10 GB (for Linux OS or any other future requirement)



**Annexure II**

**Specification for Desktop Computers**

SN	Component	Specifications
1	CPU	Intel Pentium D 820 or 925 dual Core 2.8 or 3 GHz, 2 x 1 or 2 MB L2 cache and 800 MHz FSB with Intel EM 64 T. <i>(Intel 930 @ 3 GHz should not be quoted)</i>
2	Memory	512 MB 400 MHz DDR2 RAM upgradeable up to 4.0 GB on DIMM
3	Mother Board	Intel 945G or ATI Radeon Xpress/ Nvidia chipset or better on OEM Motherboard
4	Monitor	15" TFT colour
5	Display Controller	Integrated Intel extreme graphics 2
6	HDD	160 GB Serial ATA HDD (7200 rpm)
7	Floppy Disk	1.44 MB FDD (3.5) Internal
8	CDROM (refer Annx III)	16 x 10 x 40 CD R/W and 12X DVD
9	Bays	4 Bays (2 External and 2 Internal)
10	Ports	6 USB Ports (including 2 USB in front), 1 Serial Port, 1 Parallel port, 1 PS/2 Key Board and 1 PS/2 Mouse Port
11	Key Board	104 Keys Keyboard
12	Mouse	Optical Mouse / Two Button, optical Scroll Mouse and mouse pad
13	Ethernet	10x100x1000 on board integrated Network port with remote booting facility, remote system installation, remote wake up.
14	Operating System	Windows XP (professional) preloaded with media and documentation and certificate or authenticity
15	Cabinet	Desk Top/Mini tower
16	Power Management	Energy star qualified, Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password. Power Supply SMPS Surge protected.
17	Manageability Software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S Information, BIOS, Serial Number, Model and Manufacturer), pre-failure alert, etc.
18	DMI	DMI 2.0 Compliance and Support
19	Compliance	Certified to preload Windows OS, Red Hat ready certification
20	Software	Norton, McAfee, E Trust or equivalent anti virus (Latest version) with 60 days License. Any other software will be charged separately.
21	Warranty	Please specify

**Annexure III**
**Specifications for Laptop PC's**

S.N	Component	Specifications
1	Processor	Intel Centrino Pentium M at 1.7 GHz or above Intel 855 PM chipset or latest with 533 MHz FSB with 2 MB integrated L2 Cache
2	Memory	512 MB DDR SD RAM scalable to 2 GB or more with 400 MHZ or higher
3	Display	14.1"/15"TFT colour display supporting 1400 x 1050 resolution
4	Graphics Controller	Graphics controller with minimum dedicated 32 MB RAM or ATI Mobility Radeon with 32 MB or higher dedicated VRAM
5	Hard Disk Drive	60 GB ATA HDD
6	Floppy/Pen Drive	512 MB USB drive
7	DVD/CD ROM Drive	DVD/CD-RW + 8X ROM Combo Multibay
8	Key Board	85 key Full size standard keyboard and dual pointing devices (Track Point & Touch Pad)
9	Modem/NIC	PCMCIA 10/100/1000 Mbps internal Ethernet card with 56 Kbps PCMCIA Fax/Data Modem COMBO card integrated
10	LAN Card	Integrated LAN card with necessary driver and software
11	Ports	1 Infrared, 1 external monitor & 2 or more USB ports
12	Mouse	Integrated Touch pad and track point
13	Operating System	Microsoft Windows XP (licensed software with Recovery CD media/Disk to disk recovery and manuals)
14	Other Software	Hardware Diagnostic Utility for faster fault diagnostic, Local data recovery software (optional)
15	Multi Media	Integrated Audio with Sound blaster Pro support or better and inbuilt stereo speakers and microphone
16	Power supply & Battery	Lithium Ion Battery backup for atleast 4 Hrs duration and External AC adaptor
17	Carrying Case	Executive carry bag
18	Weight	Less than 2.5 kg
19	Additional Units	Security cable lock (optional)
20	Certifications	Microsoft certified for running



		Windows XP Professional The Systems should be from OEM having ISO 9000 or similar certification
21	Warranty	1 year onsite comprehensive warranty
22	Slots	Atleast 1 free Type II/I Type III PCMCIA slot
23	Others	Jacks for microphone/mike/speaker/headphone connectivity - Integrated smart card reader/biometric security (Finger print Reader), Scratch resistant, spill-resistant keyboard

**Other Particulars**

- (1) The systems should be from OEM having ISO 9000 or similar certification
- (2) Full details of the bundled manageability software should be furnished
- (3) The company should be certified by Microsoft to preload Windows OS on their machines and should produce a certificate for the same.
- (4) The model should have certification from Energy star for Low Energy consumption
- (5) The model quoted should have certification from NSTL and DMI (Desktop Management Interface)
- (6) The quoted model should be certified by Microsoft, Novell and should be Red hat ready.
- (7) The systems should have UL & FCC Certification.

Hard Disk Partition to be made - C: 20GB / D: 50GB / E: 10 GB (for Linux OS or any other future requirement).



#### Annexure IV

#### Specifications for Laptop PC's

S.N	Component	Specifications
1	Processor	Mobile Intel Pentium M 750, 1.86 GHz with 2 MB L2 Cache 533 MHz FSB or better
2	Memory	256 MB DDR RAM expandable up to 2 GB
3	Display	38.1 cm TFT Active Matrix Display (1024x768 XGA Resolution)
4	Graphics Controller	Graphics controller with minimum dedicated 32 MB RAM or ATI Mobility Radeon with 32 MB or higher dedicated VRAM
5	Hard Disk Drive	60 GB 5400 rpm (minimum)
6	Floppy/Pen Drive	512 MB USB drive
7	DVD/CD ROM Drive	Integrated 8X DVD 24X/8X CDR/RW Combo Drive and integrated stereo speaker
8	Key Board	85 key Full size standard keyboard and dual pointing devices (Track Point & Touch Pad)
9	Modem/NIC	Integrated 56 KBPS Modem (Fax/Data) and 10.100.1000 Gigabit Fast Ethernet
10	LAN Card	Integrated LAN card with necessary driver and software
11	Ports	2 USB, Gigabit Ethernet Card, RGB or S-Video or VGA, PC MCI slot, 3 in 1 Card Reader, Connector for port replicator/ Docking Station, microphone, stereo headphone and other standard features.
12	Mouse	Integrated Touch pad and track point
13	Operating System	Microsoft Windows XP (Professional) SP2 and Norton/ McAfee/etrust Antivirus Software latest version with 60 days license, Local recovery Solution.
14	Other Software	Hardware Diagnostic Utility for faster fault diagnostic, Local data recovery software (optional)
15	Multi Media	Integrated Audio with Sound blaster Pro support or better and inbuilt stereo speakers and microphone
16	Power supply & Battery	230 V, 50 Hz AC Supply with Rechargeable Battery Pack Comprising of Li-Ion Batteries suitable for approx. 4 hours operation complete with battery charger/adaptor (voltage and capacity of battery pack to be indicated in the offer)
17	Carrying Case	Executive carry bag
18	Weight	More than 2.5 Kg
19	Additional Units	Security cable lock (optional)
20	Certifications	Microsoft certified for running Windows XP Professional The Systems should be from OEM having ISO 9000 or similar certification
21	Warranty	1 year onsite comprehensive warranty
22	Slots	Atleast 1 free Type II/I Type III PCMCIA slot
23	Others	Jacks for microphone/mike/speaker/ headphone connectivity Integrated smart card reader/biometric security (Finger print Reader), Scratch resistant, spill-resistant keyboard



**Annexure V**

**Specification for Laser Printers (Type - A4 size print output)**

<b>Feature</b>	<b>Minimum Specification</b>
Resolution	1200 x 1200 dots per inch (dpi)
Print Speed	21 pages per minute
Memory	16 MB
Duty Cycle	10000 pages per month
Duplex Print Facility	Automatic two sided printing
Input Tray	250 sheets with Priority Input of minimum 10 sheets
Connectivity	Parallel and 10/100 Ethernet



**ANNEXURE**

**QUOTATION FOR PCs, Laptops and Printers**

Sl. No.	Particulars	Brand	Unit Price (Rs.)	Taxes	Total cost Per unit
1	PCs-As per specification indicated in Appendix I				
2	PCs-As per specification indicated in Appendix II				
3	Laptop as per specification indicated in Appendix III				
4	Laptop as per specification indicated in Appendix IV				
5	Network printer as per specification indicated in Appendix V				

