



NB.Guj / / Estate / Vitrified tiles for cabins/ 2007-08
27 September 2007

M/s.

Dear Sir

Providing and laying vitified tile flooring etc. in the cabins at NABARD Tower and V.O.Flats, NB.Vihar, Ahmedabad

We wish to invite competitive quotations for **Providing and laying vitified tile flooring etc. in the cabins at NABARD Tower and V.O.Flats, NB.Vihar, Ahmedabad** to be executed as per specifications indicated in the Annexure enclosed.

You are requested to send your most competitive rates for the items indicated in the Annexure enclosed to this letter in a sealed cover. The envelopes should be superscribed "**Quotations for the work of providing and laying vitified tile flooring etc. in the cabins at NABARD Tower and V.O.Flats, NB.Vihar, Ahmedabad**" and should be addressed by name to Shri B. S. Shekhawat, Chief General Manager, Gujarat Regional Office , National Bank for Agriculture and Rural Development, NABARD Tower, Opp. Municipal Garden, Usmanpura, Ahmedabad 380 013 and should reach our office **latest by 17:00 hours on 12 October 2007**. An amount of Rs 13,000 /- is required to be paid along with quotation towards Earnest Money Deposit (EMD) in the form of Demand Draft or Pay Order in favour of National Bank for Agriculture and Rural Development drawn on any schedule Bank and payable at Ahmedabad. Quotations submitted without EMD are liable for rejection. In addition to above, an amount to the tune of 5% of the gross value of the work will be deducted towards Retention Money Deposit (RMD) and the same will be released along with EMD after six months from the settlement of final bill with a satisfactory certificate from our officers.

"The quotations will be opened at 11:30 hours on 16 October 2007 in presence of the representative of the contractor/s who chose to be present during that period/time. You may visit our site on any working day between 11:30 hours and 13:30 hours except Saturdays, Sundays and holidays to ascertain the nature and scope of work in consultation with Estate Department and PSO /Care taker at site.

The following conditions may be noted.

- 1) The cost submitted will be final and include all taxes, duties, service charges, VAT, transportation, Octroi etc. No increase in the cost will be considered under any circumstances.
- 2) The quantities mentioned in the quotation may either increase or decrease depending on site conditions and no additional rates are allowed for the increase/decrease in the quantities of work under any circumstances.
- 3) The validity period of quotations is three months from the date of opening of quotations.



- 4) All payments will be made by a/c payee cheque payable at Ahmedabad after satisfactory completion of the work.
- 5) Workmanship should be of high quality and to the satisfaction of the Bank , if otherwise, no payments will be made.
- 6) The work should be **completed in two months or 60 days** from the seventh day of issue of work order and the work area should be cleaned after the work is completed.
- 7) Damages occurred to existing material / works at the time of execution of proposed work shall be made good by the contractor to the satisfaction of Bank at his cost.
- 8) Payment will be made after inspection by our bank's official and certification of work quality by ACT/CT/PSO of the Bank.
- 9) Bank reserves the right to accept/reject any or all quotations without assigning any reason.
- 10) Contractors are required to follow the latest safety code at the time of work and Bank will not take any responsibility for the damages, if any; occurred at the time of execution of work.
- 11) All the items mentioned in the quotation may be carried out as per the latest specifications prescribed by BIS/ ISI / ISO.
- 12) All the above conditions as also the additional terms and conditions stipulated/specified in Annexure - I, shall form part of the order/contract.

Yours faithfully

(D.R.NAIK)
Assistant General Manager

Encl : Bill of quantities (01 Sheet)
: Annexure-1



Additional Terms & Conditions (Annexure - I)

Providing Vitrified tiles in the cabins of Officers in Grade D and above etc. at NABARD Tower and V.O.Flats of NABARD Vihar - Additional Terms & Conditions

1. The Contractor may have to perform the work as per the specifications of the manufacturers or as per the CPWD Specification .
2. Liquidated damages equivalent to 1% of estimated cost per week shall be recovered for delay of per week up to maximum of 10% of total amount of bill. Bank reserves the right to take over the site and entrust the work to any other agency by giving prior written notice during the stipulated time limit of completion, if the progress is not found satisfactory and without giving any notice after expiry of stipulated time of completion.
3. An amount equivalent to 5% of the gross amount of each Running bill shall be deducted and this amount shall be released after the defect liability period of one year i.e. one year from the date of settlement of final bill. The retention money shall be refundable on receipt of application for the refund, subject to a no objection / clearance certificate from the Estate Section of the Bank.
4. The minimum amount of interim certificate is Rs 1,00,000/- and the period honouring interim certificate after receipt of bills on the basis of joint measurements is 15 days.
5. It is the duty of the Contractor to engage efficient staff / supervisor at site to take instructions.
6. The maximum time of 10 days shall be given to the Contractor for renovating each cabin and 20 days in respect of V.O.Flats.
7. The quantities given in the tender are approximate, however. rates indicated in the quotation are strictly valid. Any quantity may vary to any extent without causing claim for any extra item. Rate of each item is self -supporting.
8. Material of ISI /BIS Standards shall be used in consultation with Banks Engineer and the work involved calls for a high standard of workmanship combined with speed.
9. In case of any dispute the issue shall be referred to NABARD, HO, Mumbai and its decisions are final & binding on both the parties.
10. The Contractor shall, within twenty four hours of occurrence of any accident on, or about the site, or in connection with the execution of the works, report such accidents to the appropriate authority of NABARD WHEREVER SUCH REPORT IS REQUIRED BY LAW. THE CONTRACTOR WILL INDEMNIFY THE EMPLOYER FROM ALL ACCIDENT CASES.
11. First Aid box facility at an easily accessible place shall be provided by the Contractor as per the Labour Laws or authority where work is carried out.
12. The Contractor shall pay rates of wages and observe hours of work and conditions of employment to the existing rules under the Minimum Wages Act and he is responsible to ensure that he pays his workmen/women wages which are not lower than the Minimum prescribed by Union Govt. and State Govt. in the area of work.
- 13 The Contractor shall indemnify the employer against all claims which may be made against the Employer by any member of the Public, or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, until the virtual completion of the work/contract with any Nationalised General Insurance Company a policy in the joint



names of the Employer and the Contractor against such risks and deposit such policy or policies with NABARD from time to time during the currency of work. The contractor shall also indemnify the Employer, against all claims which may be made upon the Employer, whether under the Workmen' s Compensation Act or any other statute in force during the currency of contract or at a common law in respect of any Employees of the contractor or any sub -contractor and shall at his own cost expense effect and maintain until virtual completion of contract, with" any National General Insurance company" a policy of insurance in joint names of the employer & contractor against such risks and deposit such policy with Bank.

14. The contractor shall also indemnify the employer in respect of any costs, charges or expenses arising out of any claim or proceedings at law and also in respect of any award of compensation of damages arising there from.

15. The Contractor shall be entirely responsible for the safety of his or his sub-contractor's works and shall thoroughly indemnify the Employer against any claim/mishap/injury, etc. to the life or limb of the workers, or third party.



**NATIONAL BANK FOR AGRICULTURE
AND RURAL DEVELOPMENT**

Estate-Section, Gujarat R.O, Ahmedabad

Bill of quantities

Providing & laying vitrified tiles in Cabin of DGM & above , Confrence halls, BMO Cabin at NABARD Tower
& NABARD Vihar, Ahmedabad

S.NO	Description of work	unit	Qty	Rate	Amount
1	Carefully removing the existing old carpet , providing and laying 600mmX600 mm Marble range Asian make Vitrified tiles, Tamarind shade, commercial grade over the existing mosiac tile flooring as directed at Banks office building and V.O.Flats, including skirting to walls and columns laid with "BAL-Silver Star" tile or equivalent tile adhesive (spacing between tiles - joint less). The work inclu-	Sqm	650.00		
	cleaning / levelling the existing flooring, if required, including providing cement sand screed (1:3) finished with cement slurry, wherever the depth of levelling is beyond 10mm.				
	Note: Floor tiles & skirting material shall be of ASIAN make. Tamarind shade Vitrified tiles. The sample shade is available and Contractors in thier own interest are requested to visit our office to see the samples and the scope/ quantity of work involved before quoting the rates.				
2	Removing the existing small carpet portion on the wooden partition inside the cabin and providing a panel of '1'-0" App. wide of partition material of approved shade & make in the place of the existing carpet cladding in the partition.(Sample available at site)	Rmt	50.00		
3	Discount for taking away the old carpets on as is where is basis	Lumpsum	Job		
	Note: the Contractors are required to visit the site and quote a reasonable price as discount and substract the amount before totalling.			Total	
	Total in words Rupees				

Note: The Contractors in their own interest may visit the site and see the scope of work including the the actual quantity of work before quoting the rates
The Contractors may have to right size the doors and refix in position if necessary while fixing the tiles and no extra cost will be charged whatsoever.

Name, signature, seal & address of Contractor

Place:

Date: