

## Corrigendum

TO WHOMSOEVER IT MAY CONCERN

**Ref. No. NB.CGRO/ 121183/ DPSP-249/ Empanelment/ 2024-25 dated 08 January 2025**

नाबाई, छत्तीसगढ़ क्षेत्रीय कार्यालय, नया रायपुर में व्यापारवार आपूर्ति, रखरखाव, एएमसी और मरम्मत कार्यों (कार्यालय उपकरण, स्टेशनरी, कार्यालय स्वचालन आदि) के लिए ठेकेदारों/आपूर्तिकर्ताओं/विक्रेताओं/सेवा प्रदाताओं का पैनल बनाना - 01 Apr 2025 - 31 Mar 2027

**The last date for submission of bid application has been extended to 10<sup>th</sup> February 2025 till 15.00 hrs. Prospective bidders are encouraged to apply for the empanelment.**

Vendors willing to participate are advised to read out this corrigendum with modification of terms and conditions of the empanelment notice. Vendors may submit their documents as per the revised corrigendum. The vendors having already submitted their documents may not need to resubmit their documents.

Sd/-

(Dhrub Raj Singh)

Dy. General Manager

1. Page 5 - Checklist of Submission of Application for Empanelment:

Para 3 :

**(Existing)**

Application super-scribed as “Application for Empanelment of Contractors/ Vendors/ Suppliers/ Service Providers for (trade to be indicated)” on the cover and addressed to: THE CHIEF GENERAL MANAGER Chhattisgarh Regional Office, Ananya, Plot No. 01, Sec-24, Atal Nagar Nava Raipur, Chhattisgarh- 492101

**(Revised)**

Application super-scribed as “Application for Empanelment of Contractors/ Vendors/ Suppliers/ Service Providers for (trade to be indicated)” on the cover and addressed to: THE CHIEF GENERAL MANAGER, **NABARD** Chhattisgarh Regional Office, Ananya, Plot No. 01, Sec-24, Atal Nagar Nava Raipur, Chhattisgarh- 492101

Para 6:

**(Existing)** Copies of balance sheet and profit & loss statements for the previous three years, duly certified by a practising Chartered Accountant, in support of Average Annual Turnover OR Banker’s Solvency Certificate in proof of having adequate financial standing submitted

**(Revised)** Copies of balance sheet and profit & loss statements for the previous three years, duly certified by a practising Chartered Accountant, in support of Average Annual Turnover OR Banker’s Solvency Certificate **OR Income Tax Returns of last 03 AYs** in proof of having adequate financial standing submitted

**ENCLOSURE-'A'**

**Trade wise list of items for Supply, Maintenance and Repair Work at  
NABARD Office Premises and Staff Quarters**

**(Existing)**

<b>Sr. No.</b>	<b>Trade/Nature of Works</b>	<b>Description</b>
1	Office Equipment	Photocopier machines, paper shredder machines, clocks, calculators, telephone instruments, cordless telephone instruments, mobile phone instruments, EPABX/ PABX, franking machines, weighing machines, etc.
2	Mechanical/Electrical/ Electronic equipments	Air conditioners, televisions, ceiling/ pedestal/ wall mounted fans, geysers, UPS, fly killer machines, water purifiers, water coolers, refrigerators, automated tea/ coffee vending machines, dish wash machines, etc.
3	Office furniture/ Home furniture	Chairs, tables, workstations (modular), beds, sofa sets, dining sets, cots, etc.
4	Stationery for office use	All office stationery items, such as white papers, ledger paper, registers, pens, writing pads, file boards, plastic folders, spring files, etc.
5	General Insurance	Providing general insurance cover against receipt of premium for Bank's various properties such as office and staff quarters, furniture and fixtures, vehicles, etc. Also empanelment of licensed assessors for the above said purpose
6	Kitchen equipment	Gas stove/burners, grinding machines, deep freezers, Beige kitchens, utensils, crockery, etc.
7	Office automation – IT and UPS	Fax machines, MFDs, scanners, projectors, computer hardware, installations and peripherals such as printers etc., Networking and Hardware Solutions.
8	Printing	Various internal as well as external publications, letterheads, envelopes, registers, visiting cards
9	Scrap Dealer	All types of Scrap. Sale/ Disposing of Waste or Old Deadstock items
10	Xeroxing/Spiral binding	Xerox works including servicing, rate contract, spiral binding, binding works, etc.
11	Courier Services	Courier service (local as well as other places)

12	Gym Equipment and Weighing Machines	Supply, repair and maintenance of gym equipment and weighing machines
13	Taxi Service	Frequent requirement of taxi for local/ outstation travel in Chhattisgarh. Vendor to maintain a good fleet of taxis.
14	Catering Services	Serving Breakfast/ Lunch/ Dinner as well as office refreshments to office staff or for meetings
15	<u>Civil/ Interior Works</u>	Routine maintenance/ repair/ renovation/ retrofitting work in office building premises
16	<u>Firefighting Equipment and Works</u>	Supply/ Repair / Maintenance of Firefighting System and equipment
17	Façade Cleaning	Cleaning of Outer Glass/ Structural Glazing, Inner ACP Panels in office building
18	Waterproofing	All types of waterproofing Services for the Maintenance of Office Buildings.

**(Revised)**

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19	<b>Pest Control</b>	<b>The treatment for ants, cockroaches, mosquitoes, bugs, spiders, silver fish, wasps, lizards, etc.,</b>
20	<b>Cleaning and Office Maintenance Material Supply</b>	<b>Supply of cleaning material and office maintenance materials such as Handwash, Soap, Liquid Floor cleaner, Air purifier, phenyl, cloth, Sanitizer, mops, brooms, tissue paper, toilet rolls etc.</b>

**Enclosure (B)**  
**Basic Information**

Para 11:

**(Existing)**

Address of Naya Raipur Office through which the proposed work will be handled. The name, designation and contact details of the officer in charge

**(Revised)**

Address of Naya Raipur/ **Raipur** Office through which the proposed work will be handled. The name, designation and contact details of the **authorized person of the vendor**

This is also advised that as a Govt. Institution, majority of the NABARD' procurement under Goods and Services category is to be carried out through GeM Portal. Hence, to participate under the bids, tenders or purchases of NABARD under Goods and Services, all vendors willing to participate may register themselves on GeM Portal ( Govt. e Market place portal).