

BID DOCUMENT – Purchase of Desktop PC & AIO

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| Bid End Date/Time | 25.11.2024 5.00 PM |
| Bid Opening Date/Time | 25.11.2024 5.30 PM |
| Bid Offer Validity (From End Date) | 180 |
| Ministry/State Name | Ministry Of Finance |
| Department Name | Department Of Financial Services |
| Organization Name | National Bank For Agriculture And Rural Development |
| Office Name | Gujarat Regional Office |
| Total Quantity | 17 |
| Item Category | Desktop Computers (Q2), All in one PC (Q2) |
| Years of Past Experience Required for same/similar service | 3 Year (s) |
| Minimum Average Annual Turnover of the bidder (For 3 Years) | 5 Lakh (s) |
| OEM Average Turnover (Last 3 Years) | 40 Lakh (s) |
| MSE Exemption for Turnover | Yes |
| Startup Exemption for Years of Experience and Turnover | Yes |
| Document required from seller | <p>(1)Experience Criteria, Past Performance,Bidder Turnover,Certificate,OEM Authorization Certificate, OEM Annual Turnover, as indicated in the BID Document Uploaded in GeM.</p> <p>(2)Bidder to abide by the Specific Terms & Conditions uploaded in GeM</p> <p>(3)Integrity Pact as per the format to be furnished as per the format attached.</p> <p>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.</p> |
| Do you want to show documents uploaded by bidders to all bidders participated in bid | No |
| Past Performance | 80% |

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| Bid to RA enabled | NO |
| Type of Bid | 2 packet |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| Pre- BID Meeting | Yes |
| Date of Pre- Bid Meeting | 11 November 2024 @ 15.00 HRS |
| Place of Meeting | NABARD, NABARD TOWER, Opposite Usmanpura Municipal Garden, Usmanpura, Ahmedabad – 380 0013 |
| Evaluation Method | Total value wise evaluation |
| EMD Required | YES |
| EMD Detail | |
| Amount of EMD | Rs. 32,000/- |
| Detail | |
| PBG Required | Yes - PBG shall be 2% and validity of the PBG shall be 36 months |
| Splitting | Bid Splitting not applied |
| <p>1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted From the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover /Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.</p> <p>2. . If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.</p> <p>3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant/Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid.</p> <p>4.OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.</p> <p>5. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central/ State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in</p> | |

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support of having supplied some quantity during each of the Financial year.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 3 works of 40% of bid quantity or 2 works of 50% of bid quantity or 1 work of 80% of bid quantity, in the last three financial years before the bid opening date to any Central/ State Govt Organization / PSU /Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity along with proof of satisfactory supply) to be submitted along with bid in support of quantity supplied

7. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted

8. The Integrity Pact in original has to be submitted/uploaded in the GeM Portal

Desktop Computers (16 Nos)

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|------------------|---|
| Processor | Intel Core i7 – 12 th Gen Processor or above/equivalent |
| Memory | 16 GB(DDR4),3200 MHz |
| Chipset | Intel Chipset Motherboard with onboard/discrete Graphics sound card & Ethernet port or equivalent |
| Form Factor | Small Form Factor |
| Monitor | Monitor 21.5" |
| Hard Disk | 512 GB PCIe @ NVMe™ SSD |
| Ports | 4 USB (atleast 2 on the Front Side and at least 2 USB 3.0 and minimum 1 type -C port) |
| Keyboard/Mouse | Standard Keyboard and USB Optical/Laser Scroll Mouse |
| Operating System | Windows 11 Pro preloaded (No volume-based license allowed) |
| Compliance | Energy Star Compliance, RoHS, TPM 2.0 or equivalent |
| Warranty | Minimum 5 years Comprehensive onsite warranty provided by OEM (Note : not by the vendor) |

All in one (Windows) – Specification of AIO PCs (01 Nos)

| | |
|---------------|---|
| Processor | Intel Core i7 – 12 th Gen Processor or equivalent |
| Memory | 16 GB(DDR4),3200 MHz |
| Chipset | Intel Chipset Motherboard with onboard/discrete Graphics sound card & Ethernet port |
| Display | Monitor 23" or higher IPS LED backlit widescreen Touch Display with Anti-Glare and FHD resolution (1920 * 1080) |
| Monitor | Monitor 23" or higher IPS LED backlit widescreen Touch Display with Anti Glare and FHD resolution (1920 x 1080) |
| Storage | 1 TB PCIe @ NVMe™ SSD |
| Optical Drive | Not Required |

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|------------------|---|
| Ports | At least 2 USB 3.0 ports, HDMI out or Display Port |
| Keyboard/Mouse | Wireless Keyboard & wireless Laser Scroll Mouse |
| Connectivity | 100/1000 Gigabit Ethernet Card, 802.11b/g/n, Bluetooth R 5.0 or above |
| Operating System | Windows 11 Pro preloaded (No volume-based license allowed) |
| Compliance | Energy Star Compliant or EPEAT registered, ROHS, TPM 2.0 or equivalent |
| Multimedia | HD Audio, Inbuilt Stereo Speakers, Integrated Microphone, HD Webcam |
| Warranty | Minimum 3 years Comprehensive onsite warranty including Keyboard & Mouse from the OEM |

Buy Back Detail

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|-----------------------|---|
| Item Name | Desktop Computer |
| Item Description | Desktop Computer - 20 Quantity |
| Serial No. | UXQVSIF71K2018277 |
| Model | ACER VERITON |
| Brand | ACER |
| Year of Manufacturing | |
| Purchase On | 03.10.2019 |
| Age | |
| Quantity | 20 |
| Unit | 20 |
| Remark | All items are available at NABARD Gujarat Regional Office, Ahmedabad an available on as is where is basis |
| Uploaded Image | View Uploaded Image (as in the GeM) |

Buy Back Detail

| | |
|-----------------------|---------------------------------|
| Item Name | All – in – One PC |
| Item Description | All – in – One PC - 01 Quantity |
| Serial No. | CFYOL93 |
| Model | DELL OPTIPLEX 5480 |
| Brand | DELL |
| Year of Manufacturing | |
| Purchase On | 22.02.2021 |
| Age | |

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|----------------|---|
| Quantity | 01 |
| Unit | 01 |
| Remark | All items are available at NABARD Gujarat Regional Office, Ahmedabad an available on as is where is basis |
| Uploaded Image | View Uploaded Image (as in the GeM) |

| Sr.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|--------|-----------------------------|--|----------|---------------|
| 1 | Pradeep Nair | NABARD Tower, Opposite Municipal Garden, Usmanpura, Ahmedabad - 380013 | 17 | 45 |

Disclaimer

The vendor will be responsible for the un-installation of Buyback items. The vendor will be entirely responsible for the safe disposal of old items without affecting the environment anymore. All the relevant rules and regulations applicable on buyback items shall be strictly followed by the vendor

Buyer Added Bid Specific Terms and Conditions**Buyer Added Bid Specific Terms and Conditions****1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Actual delivery (and Installation & Commissioning is to be done at following address

NABARD
NABARD Tower
4th Floor
Opp. Municipal Garden
Usmanpura Ahmedabad, Gujarat, 380013.

3. Generic

Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 3 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

4. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

5. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid.

6. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

7. Generic

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this

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criterion.

8. Generic

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

9. Generic**Manufacturer Authorization:**

Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

10. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

11. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

12. Service & Support Escalation Matrix For Service Support :

Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

13. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

14. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

15. Certificates

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

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16. Certificates

To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): CIN, GSTIN, PAN, acceptance of terms and conditions, Past Experience, Past Performance, turnover, OEM turnover, EMD (if no, valid reasons), Bidder financial standing, Product datasheet, Malicious Code certificate, Dedicated Toll free no., Escalation matrix, ISO 9001 certificate, RoHS compliant ENERGY STAR or EPE AT or equivalent compliance, , IPv6 compliance, Pre-contract Integrity Pact

17. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name NABARD

Account No. NABADMN20

IFSC Code NBRD0000002

Bank Name NABARD

Branch address NABARD HEAD OFFICE MUMBAI .

Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

18. Generic

Installation, Commissioning, Testing, Configuration, is to be carried out by OEM/OEM Certified resource or OEM authorized Reseller.

19. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Bids without Pre-contract Integrity Pact will be outrightly rejected at the time of Technical Bid opening it self.
2. Bureau of Indian Standards (BIS) Certificate is required to be attached for each of the product item for which Bid is being submitted.

20. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

21. OEM

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

Disclaimer/अवकाश

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.

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4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/ clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions/ यह बड सामाय शत- के अतं गत% भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in 6 / 7 accordance with the laws./जेम क सामाय शत- के खंड 26 के संदभ% माT भारत के साथ भूमि सीमा साझा करने वाले देश के बडर से खरद पर णितबंध के संबंध माT भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बडर इस िनवदा माT बड देने के िलए तभी पा होगा जब वह बड देने वाला सउम णाधिकार के पास पंजीकृत हो। बड माT भाग लेते समय बडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा =कए जाने व इसका अनुपालन न करने पर अनुबंध को तZकाल समा7 करने और कानून के अनुसार आगे क कानूनी कार%वाई का आधार होगा।

---Thank You---