

संदर्भ सं.राबै.गुजरात.क्षेका./ 1686 /डीपीएसपी-LED Signage Boards-368/2023-24

11 अगस्त 2023

सभी पात्र संस्थाएँ

All Eligible Agencies

महोदया / महोदय

Madam / Sir

अहमदाबाद में नाबार्ड क्षेत्रीय कार्यालय में छत के लिए एलईडी साइन बोर्ड के निर्माण, स्थापना और कमीशनिंग के लिए निविदा का निमंत्रण

Invitation of Tender for Fabrication, Installation and Commissioning of LED Sign Board for Terrace at NABARD Regional Office at Ahmedabad

Sealed quotations are invited for Tender for fabrication, installation of LED Sign Boards for Terrace at NABARD Gujarat Regional Office at Ahmedabad on the terms and conditions stipulated in Tender Document enclosed hereto.

We request you to forward your quotations and other particulars as per Annexure-I, II and III, latest by 3.00 p.m. on or before 21 August 2023. Your quotation should be in a sealed cover, super scribed "Tender for fabrication, installation of LED Sign Board for Terrace at NABARD Gujarat Regional Office at Ahmedabad" and addressed to the Chief General Manager, NABARD Gujarat Regional Office, Usmanpura, Ahmedabad-380013.

भवदीय

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(एस आर जग्गी)

उप महाप्रबंधक

SCHEDULE OF EVENTS

| | |
|--|---|
| Date of issue of Tender | 11 August 2023 |
| Earnest Money Deposit (EMD) | The Bidder shall deposit Earnest Money Deposit for an amount of Rs.9,000/- which can be remitted by NEFT/RTGS into NABARD's bank account as per details given below. |
| Account Details of National Bank for payment of Earnest Money Deposit | Payee Name : NABARD Current Account No : NABADMNo2 Name of the Bank: NABARD, Mumbai IFSC Code : NBRD00000002 |
| Last Date of Submission of Bids | Up to 16.00 hrs. on 21 August 2023 |
| Opening of Bids | 17.00 hrs. on 21 August 2023 Authorized representatives of vendors may be present during opening of Bids. Bids would be opened even in the absence of any or all of the vendors' representatives. |
| Contact Details: Address for Communication and Submission of Sealed Bids | NABARD , Gujarat Regional Office, Department of Premises, Security and Procurement, 2nd Floor, NABARD Towers, Opposite Municipal Garden, Usmanpura, Ahmedabad 380013 079-2755-4041/4024 |



Invitation of Tender for Fabrication, Installation and Commissioning of LED Sign Board for Terrace at NABARD Regional Office at Ahmedabad

Name of the Work - Fabrication, Installation and Commissioning of LED Sign Board for Terrace at NABARD Regional Office at Ahmedabad

Estimated Cost - Rs.4.50 Lakh

Scope and Description of work in general:

LED Sign Board at the Front Side of Terrace (English Letter) of NABARD Tower

1. A new LED sign board of dimensions 30.5 ft. x 5 ft. with “**NABARD**” written on it in English in “**Georgia**” Font Only. The colour of the Acrylic Letters should be Hex Color Code - “#006a44” (**Green Colour**)

NABARD

2. A new LED sign board of dimensions 22 ft. x 8 ft. 1 Inch with “**नाबार्ड**” written on it in हिंदी in “**APS-C-DV-Priyanka**” Font Only. The colour of the Acrylic Letters should be Hex Color Code - “#006a44” (**Green Colour**) (Font should be as specified only)

नाबार्ड

No modification in font, colour, design, outline and dimensions of the board shall be allowed. The successful bidder has to ascertain all these factors before starting construction and the constructed LED Signage shall have to be submitted for scrutiny and certification by the competent officials of the Bank before installation

3. The existing structure shall be used and new letters are to be fixed on the existing structure. The bidders are advised to visit the site and survey all the parameters before submitting bid. The successful bidder has to ascertain all these factors before starting construction and the constructed board shall have to be submitted for scrutiny and certification by the competent officials of the Bank before mounting.



The stand may be suitably modified as per requirement. The fixing of the existing stand on the rooftop of the building may be made more firm with desired additional fixtures.

The Signage board (English as well as Hindi) should be designed to be easily openable for repair as and when required.

Eligibility of Contractors

The intending bidding agency must fulfil the following criteria to be eligible to bid for the job:

1. The agency must have executed minimum One works of similar nature and of equal or more volume in the recent past for Govt. agencies/Public Sector Undertakings/Reputed Pvt. organisations. The agency has to enclose copies of work order and work completion certificates issued by the concerned organisations for whom the jobs have been executed along with any other relevant documents indicating all the above mentioned aspects.



Annexure I

Technical Specification of the Material

1. Green Acrylic Sheet – 3mm Thickness
2. Digital Timer & Contactor (L&T Make) (01 Year Warranty)
3. All Electrical wiring covered in Flexible & Conduit pipe wiring.
4. All SMPS & Time Contactor install under the all-weather proof Syntex Box to withstand heavy winds, rain, or dust.
5. The Signage Board has Backside ACP Sheet and 3” Aluminium Border Coloured around the Channel.
6. ISI Mark Insulated FRLS Wire (Polycab/Finolex) to be used for Electrical wiring
7. LED Modules powered by IP65 Grade 3 SMD-1.5 W Led modules (Samsung or Equivalent Make) and Driver (3 years warranty)
Switch Mode Power Supply-SMPS 400 W /300 W each as per requirement (Minimum 03 Years Warranty)
8. Front 3mm Green Acrylic Sheet, 4” Embossed letters Backside ACP channel letters - - (Green Acrylic Sheet-Mitsubhishi or Equivalent branded make to be approved by the bank with)
9. Contractors have to mount the letters in the existing Iron Structure, however, modification if required to be done by the contractors. No extra payment will be paid. Bidders are advised to visit the site before submitting the bid.



FORM OF TENDER
(On the letter head of the bidder)

Invitation of Tender for Fabrication, Installation and Commissioning of LED Sign Boards for Terrace at NABARD Regional Office at Ahmedabad

Place: Ahmedabad

Date: _____

The Chief General Manager
National Bank for Agriculture and Rural Development
NABARD TOWER
Usmanpura
Ahmedabad.

Dear Sir,

Having examined the schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the quotation / tender, I/We hereby offer to execute the work specified in memorandum at the rates mentioned in the attached schedule of quantities and in accordance with the specification and instructions in writing and with such materials as are provided for and in all other respects in accordance with such conditions so far as they are applicable.

| | | |
|----|-------------------------|--|
| a) | Description of work | Invitation of Tender for Fabrication, Installation and Commissioning of LED Sign Boards for Terrace at NABARD Regional Office at Ahmedabad |
| b) | Contract Period | 30 Days from the date of issuance of work order |
| c) | Earnest money Deposit | Rs.9,000/- (Rupees Nine Thousand Only) Payee Name : NABARD Current Account No : NABADMN02 Name of the Bank : NABARD, Mumbai IFSC Code : NBRD00000002 |
| d) | Retention Money Deposit | 5% of the total work order |

1. Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and condition of contract annexed hereto so far as they may be applicable or vide fault thereof to forfeit any pay to NABARD, Ahmedabad the amount mentioned in the said conditions.

2. Our Bankers are:

(i) Bank Name & Branch _____

A/C No:

IFSC Code:



3. Names of the proprietor/partner of the firm authorized to sign:

i) _____

ii) _____

4. Names of the person hereby given the power of Attorney to sign the contract:

i) _____

ii) _____

5. Our PAN No. is _____. (Copy of PAN to be attached)

6. I / We have examined the NIT, Technical Specifications and Schedule of Quantities and Terms and Conditions relating to the Tender for the said works after having obtained/received the Tender invited by you.

7. I / We have visited the site, examined the site of works specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.

8. I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the rates quoted by me / us in the attached Bill of Quantities in all respects as per the Technical Specifications and Scope of Works described in the Tender Document and the Annexures containing Terms and Conditions.

9. I / We have paid interest-free Earnest Money Deposit (EMD) of Rs. 9,000/- by RTGS/NEFT to NABARD's Current Account No NABADMN02, IFSC Code NBRD00000002 and the sum shall be forfeited in the event of our withdrawal of Tender before expiry of the validity period of offer and / or in the event of our failure to execute the Contract when called upon to do so by accepting our Tender.

10. **I / We agree to pay all Government (Central and State) Taxes such as GST, Works Contract Tax, Service Tax etc. and other taxes prevailing from time to time and the rates quoted by us are inclusive of the same.**

11. I / We agree to pay the worker/workers engaged as per the minimum wages declared by the authority under Contract Labor Rules Act 1970 from time to time and agree to pay the same with immediate effect.

12. The rates quoted by me / us are firm and shall not be subjected to variations on account of fluctuation in the market rates, taxes or any other reasons whatsoever during the entire contract period except the difference of minimum wages mentioned at para 10 above and corresponding applicable tax.

Yours faithfully

(Seal & Signature of Contractor)

Date:

Place:



Annexure II
TERMS and CONDITIONS

1. Contractors are advised to visit the site and thoroughly understand the nature and scope of the works and be familiar with the site conditions before quoting.
2. The work should be completed within 15 days for receipt of work order.
3. The quantities indicated in the Schedule of Quantities are only tentative and shall be executed only at the sole discretion of NABARD.
4. Quoted rates should be workable and reasonable and should include incidental and all overheads and profits. The contractor should furnish Rate Analysis for scrutiny of the rates by NABARD, if required.
5. Rates should include all relevant Taxes, Duties, Octroi, Levies, Wages as per Act, etc. and should be firm for the entire Contract period. Applicable GST shall be quoted separately in the price bid as per the given format. In case of change in GST rates, the same shall be applied over the quoted rates. No escalation of rates will be allowed for the entire contract period on any another account.
6. Materials used should conform to relevant Indian Standard Codes/International Codes.
7. Specifications and Method of Measurements shall be followed as applicable. However, in the absence of the same and / or in case of any discrepancy, the decision of NABARD will be final.
8. Income Tax as applicable will be deducted from total payment due to the Contractor.
9. The Contractor should have valid License relating to his Contract and the workmen employed by the Contractor should also have the valid License and/or experience in their trade.
10. The Contractor should arrange to obtain necessary insurance cover (Workmen compensation policy) for his employees at his cost and should be responsible for the safety of persons, employed by him.
11. All the Standard Conditions of the Contract shall be binding on the parties as per Indian Contract Act and prevailing Rules.
12. The entire work is required to be completed as specified in the tender.
13. The Contractor shall comply with the provisions of Contract, Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act and all other Labour Laws and other Statutory Regulations (both Central and State) that may be enforced from time to time by the appropriate authorities. NABARD shall not be held responsible for any penalty on failure of the any Labour Regulations. NABARD shall have the power to inspect the Wage Register and for physical verification of salary paid to the staff with reference to any records of the Contractor and to insist the Contractor to comply with Laws.
14. The Contractor should be responsible to fulfill all the obligations in connection with the workers employed by the Contractor for the purpose of the Contract and all the Statutory and other liabilities, if any, including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund, Workman Compensation, if any, etc. in connection therewith shall be on the Contractor's account and payable by the Contractor.
15. The Contractor should obtain necessary permission that may be required for the purpose of this Contract from such authorities as may be prescribed by Law from time to time.



16. The Contractor or his authorised representative should visit the site frequently as required by NABARD and meet NABARD's Engineer with prior appointment for any clarifications and to receive instructions, take measurements, etc. at the site.
17. The contractor should engage qualified technical personnel/supervisor in respective Engineering field/s to supervise the work on daily basis as per the specifications and instruction of the Bank's Engineer/Consultant. The supervisor shall maintain daily log book for the work done at site flat wise and get it certified on weekly basis by the Bank's representative/Consultant. The supervisor has to ensure that the work is being undertaken as per the bar chart/work schedule approved for the work. Weekly report of the work status is required to be submitted by contractor that shall be followed by review of work on site.
18. The Contractor shall be fully responsible and shall compensate NABARD with suitable Insurance cover (All risk policy or Third party Insurance) in the event of any damage to men or material, injury / damage or death as the case may be, caused directly or indirectly due to the negligence of the Contractor or his agents and / or his employees, or workmen. The decision of NABARD in this regard shall be final and binding.
19. Any act of indiscipline / misconduct / theft / pilferage on the part of any employee engaged by the Contractor resulting in any loss to NABARD in kind or cash will be viewed seriously and NABARD will have the right to claim damages or levy fine and / or terminate the Contract forthwith, if necessary.
20. In case of any default or failure on Contractor's part to comply with all / any one of the Terms / Conditions, NABARD reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount/ s from dues otherwise payable to Contractor and / or by taking recourse to appropriate recovery proceedings.
21. The Contractor should not at any time do, cause or permit any nuisance on the site /do anything which shall cause unnecessary disturbances or inconvenience to the occupants/visitors at site or near the site of work.
22. The contractor by his own expenses and risk shall shift furniture, wall pictures/frames, fire extinguishers, clocks, other fixtures etc. if any in the area of work carefully and without any damage to a convenient place under intimation to the Bank for the convenience of work and shall reinstall the same in old place after completion of the work.
23. NABARD shall have power to make any alterations in, omission from, addition to or substitutions for the schedule of rates the original specifications and instructions that may appear to him to be necessary or advisable during the progress of the work and the Contractor shall be bound to carry out the such altered / extra / new items of work in accordance with any instructions which may be given to him in writing signed by the NABARD and such alterations, omissions, additions or substitutions shall not invalidate the contract and any altered additional or substituted work which the contractor on the same conditions in all respects on which he agreed to do the main work. The time for completion of work may be extended for the part of the particular job at the discretion of the NABARD, for only such alternations, additions or substitutions of the work, as he may consider as just and reasonable. The rates for such additional, altered or substituted work under this clause shall be worked out in accordance with the following provisions. :-
 - a) If the rates for the additional, altered or substituted work are specified in the contract for the work, the contractor is bound to carry out the additional, altered or substituted work at the same rates as are specified in the contract.
 - b) If the rates for the additional, altered or substituted work are not specifically provided in the contract for the work, the rates will be derived from the rates for similar class of work as are specified in the contract for the work. The opinion of the EMPLOYER, as to whether



or not the rates can be reasonably so derived from the items in this contract, will be final and binding on the contractor.

24. The work should be carried out with least inconvenience to the Staff of NABARD.
25. The workmen employed by the Contractor should abide by the Rules and Regulations maintained by NABARD in the premises, especially in respect of working hours, entry of the workers to the premises, interpersonal relation with the occupants etc.
26. The Contractor should obtain approvals, if any, necessary for the work from the statutory bodies on behalf of NABARD. However, NABARD may assist the Contractor in respect of any liaison with the Municipal or any other authority for necessary approval / permission with regard to the construction / maintenance works. The fees and other statutory charges, if any, will be reimbursed to the Contractor based on the original receipts produced to NABARD.
27. The Contract can be terminated by NABARD on 5 days' notice if services are found to be unsatisfactory and if there is no improvement even after issue of three notices to the contractor.
28. On-site storage space will be provided to the Contractor subject to availability. NABARD will not be responsible for Contractor's materials. The Contractor may be required to vacate the storage space as per exigency without any extra cost to NABARD.
29. The Contractor shall provide everything necessary for the proper execution of the works. NABARD will not supply any 'T & P' (Tools and Plants) and materials or any other equipment, materials, labour, etc. and no payment in this respect will be made by NABARD. It may be noted that power hammers, breakers or any such equipment's shall not be allowed to use inside the building for any work. The Contractor shall supply and maintain all the scaffoldings, jhulla, T&P (Tools and Plants) etc. at his cost during the execution of any work and remove them as soon as the work is completed.
30. The Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part of it, without written permission of NABARD.
31. Any defect which may appear within the Defect Liability Period after the completion of work should be rectified by the Contractor at his cost and only thereafter the Security Deposit will be refunded to the Contractor.
32. **Retention Money Deposit (RMD)** will be deducted @ 5% from each on-account bill till the Security Deposit amounts to 5% of the accepted contract value. The Security Deposit (SD) will not bear any interest. The security deposit will be refunded after completion of Defects Liability Period from the date of Completion of works, provided the Contractor has satisfactorily carried out all the rectification works and attended to all defects to the satisfaction of NABARD. If the Tenderer withdraws his Tender before expiry of the validity period of the Tender or if the Contractor fails to execute / complete the works satisfactorily or contractor commits breach of any of the terms and conditions of the contract, NABARD reserves the right to forfeit the EMD / SD. This forfeiture is independent of the liquidated damages provided for the contract. Any Tender not accompanied by the EMD will be rejected.
33. **Defects Liability period:** 03 year from the date of Completion of works certified by NABARD.
34. **Validity of Tender/Quotation Rates:** 3 months from the date of opening of bid/quotation.
35. **Penalty:** 0.25% of the accepted Tender Value per week or part of the week subject to maximum of 5% of the value of work.



36. **Mode of Payment:** All payments will be made through NEFT/RTGS only. The bidding agency must have a bank account and PAN card, the documentary proof of which shall have to be submitted along with the quotation.
37. **PAYMENT:** The contractor shall be entitled to receive payments only after satisfactory completion of work and certification by NABARD Officials. The bills submitted by the contractor will be paid by NABARD after all the statutory deductions viz. RMD @ 5%, TDS @ 2% etc. as applicable.
38. **Dispute Resolution:** In case of any dispute arising out of this contract/award of work between the NABARD and the agency, the decision of the Chief General Manager, NABARD Gujarat Regional Office, will be final and binding on the contractor.
39. All disputes are subject to Ahmedabad jurisdiction only.
40. We accept all the above Terms and Conditions in all respects without any reservation.

Place:

DATE:

NAME and SEAL



ANNEXURE-III

The Chief General Manager
National Bank for Agriculture and Rural Development
Gujarat Regional Office
NABARD Tower
Usmanpura Ahmedabad

Dear Sir,

Invitation of Tender for Fabrication, Installation and Commissioning of LED Sign Boards for Terrace at NABARD Regional Office at Ahmedabad

Please refer to your Letter No. 1686 dated 09/08/2023 calling for quotation for executing the captioned work. Having examined the "Scope of Work and Other Terms & Conditions" mentioned in Annexure-I & II of your letter under reference, having visited and examined the sites of the work, having acquired the requisite information relating thereto affecting the tender and having accepted the terms and conditions mentioned therein we hereby offer to execute the works specified in the said letter and quote our rate and furnish other required information in the prescribed proforma as per details below-

| | | |
|---|---|--|
| 1 | Name, Address, Contact No. of the Firm/Agency- | |
| 2 | Nature of Ownership of the Firm/Agency (Proprietorship /Partnership/Registered Company). If proprietorship, enclose a photo ID card of the Proprietor, otherwise enclose Partnership Deed or Regd Certificate) | |
| 3 | PAN No. (Attach self-attested photocopy) | |
| 4 | GST No (Attach self-attested photocopy) | |
| 5 | Details of Bank Account Name of the Account holder <ul style="list-style-type: none">Name of the Bank, Branch & Place | |



| | | |
|---|---|--|
| | <ul style="list-style-type: none"> • A/c type (Savings or Current) • Account No • IFS code (Attach self-attested photocopy of a cheque) | |
| 6 | Experience in same field i.e. Details of Contract awarded in the recent past by any Govt. Agencies / Public Sector Undertakings/ Reputed Pvt. Agencies whose value is Rs.2 Lakh & above. (Attach documentary Proof) | |

Details of EMD:

| Mode of Deposit- (Electronic mode only) | Reference No. | Date | Name of Bank | Amount |
|--|---------------|------|--------------|--------|
| | | | | |



Annexure IV

Price bid

Bill of Quantities

Invitation of Tender for Fabrication, Installation and Commissioning of LED Sign Boards for Terrace at NABARD Regional Office at Ahmedabad

| S.No. | Description of Items | Quantity | Total Amount in Rs. |
|--|---|-----------|---------------------|
| 1 | Fabrication, Supply, Installation, testing and commissioning of required height of new LED sign board of dimensions 30.5 ft. x 5 ft. with “NABARD” written on it in English in “Georgia” Font Only. The colour of the Acrylic Letters should be Hex Color Code - “#006a44” (Green Colour) (As per Technical Specifications mentioned in Annexure I) The LED Sign Board shall be under Comprehensive warranty initially for a period of 03 Years. | 01 | |
| 2 | A new LED sign board of dimensions 22 ft. x 8 ft. 1 Inch with “नाबार्ड” written on it in हिंदी in “APS-C-DV-Priyanka” Font Only. The colour of the Acrylic Letters should be Hex Color Code - “#006a44” (Green Colour) (Font should be as specified only) (As per Technical Specifications mentioned in Annexure I) The LED Sign Board shall be under Comprehensive warranty initially for a period of 03 Years. | 01 | |
| | | Sub-Total | |
| | | GST (18%) | |
| | | Total | |
| Total Amount in Words - _____ _____ | | | |



Note:

1. **Standards:** The work has to be carried out in neat and tidy manner to the satisfaction of the in- charge and all care has to be taken to ensure that no part of the building gets damaged during execution of works.
2. Materials used for carrying out the work shall be of Standard quality.
3. **Specification of LED:** Uniform intensity and Luminosity for excellent Visibility white color LEDs (Light Emitting Diodes) with specified parameters as per latest datasheet of Original Equipment Manufacturer. Only Samsung /or equivalent make LED with as per relevant specification. During dry weather, the atmosphere is likely to be full of dirt & dust. The rainfall is fairly heavy.
4. **Power Supply:** All power supply units supplied are Switch Mode Power Supply type (SMPS) operated from AC source. Cables provided for each of the display boards shall have sufficient cross sectional area to withstand power load of the display board. The cable between the display boards and power supply shall form part of the supply. The unit shall have protection against open circuit and short circuit of the cable and circuits used. Protection against transient coming in the power supply source or generated by some other source should be provided along with Protection against voltage fluctuations of short durations.
5. **Structure:** The structure shall be fabricated processes like machining, bending, spot welding etc., shall be adopted to ensure geometry of the enclosure and the aesthetic look. The enclosure back panel shall be given two coats of primer paint and shall be finished by black enamel paint.

All Signage are modular, such that any module (i.e. Acrylic sheet, LED strip, connector, cable, housing, power supply unit etc.) can be easily removed when defective and a fresh module is fixed to make the system functional again. The unit should be compact, robust and light in weight.

Yours faithfully

Signature and seal of the authorized signatory of the agency

Place:

Date:

