

Empanelled Vendors

Dear Sir

INVITATION OF QUOTATION FOR SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF DIGITAL CONFERENCE SYSTEM FOR CONFERENCE HALL IN OFFICE PREMISES

1. Jammu & Kashmir Regional Office, Jammu, proposes Installation of Digital Conference System for Conference Hall in Office Premises as per the terms and conditions stipulated in **Annexure-1** enclosed hereto.

2. We invite competitive sealed quotations for Supply, Installation, Testing & Commissioning of Digital Conference System for Conference Hall and request you to forward your quotations and other particulars as per **Annexure-2**, latest by 3.00 p.m. on 18.08.2022. Your quotation should be in a sealed cover, super-scribed "**Supply, Installation, Testing & Commissioning of Digital Conference System for Conference Hall in Office Premises**" addressed to the Chief General Manager, NABARD, Jammu & Kashmir Regional Office, NABARD Tower, Near Saraswati Dham, Railway Road, Jammu-180012.

Yours faithfully

Sd/-

(Rajkumar Mogha)

Assistant General Manager

Encl-Annexure-1 and 2

Annexure-1

Terms & Conditions

- 1) The quotation should be filled up strictly as per the format enclosed. No additions/corrections in the items specified therein shall be entertained. All items indicated in the format have to be duly filled in. In case any item is left blank, it shall be deemed as Nil amount quoted against the particular item.
- 2) The price quoted should be **inclusive of all taxes and all related expenditure such as carriage/cartage etc.** No additional cost shall be paid for such purposes.
- 3) NABARD reserves the right to reject incomplete quotations without assigning any reason thereof.
- 4) NABARD can select any agency, at its discretion, without assigning any reason and the Bank would not entertain any correspondence in this regard.
- 5) Applicants are requested to visit the site and satisfy about the nature/quantity of work before filling quotations.
- 6) The quotation should invariably be accompanied by manufacturer's information brochure of the articles quoted for.
- 7) The work as per quality and specifications is to be executed within 21 days from getting the order for supply. Articles not conforming to quality and specifications will be summarily returned.
- 8) After successful execution of work, the payment shall be made through e-payments only after deduction of mandatory statutory obligation; the bidders should take care to furnish their correct bank details at the appropriate place in the quotation format.
- 9) The rate quotation has to be submitted strictly in the prescribed proforma as per Annexure-II. Any other format of quotation shall not be considered.
- 10) The agency has to specify the provisions of after-sale service and warranty for the articles to be purchased.
- 11) The contractor shall take all precautions to avoid all accidents and he shall be responsible for all damages and accidents caused due to negligence on their part.
- 12) The vendor shall be responsible for arranging and maintaining at its own cost all materials, tools & plant machineries, electricity access, facilities for workers and all other services required for executing the work.
- 13) The Vendor (s) shall be disqualified for a minimum period of one year to participate in any of the NABARD Jammu quotation/ tender, if they fail to do the work in the time stipulated in the quotation.

14) The contractor shall not disclose directly or indirectly any information, material and details of the Bank's infrastructure/systems/equipment, etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the work as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws.

15) In case of any dispute regarding service, payments and any other terms of the contract between us, the matter shall be settled by arbitrator/s, as approved by NABARD, in Jammu and the Jammu Court shall have exclusive jurisdiction.

ANNEXURE-2

The Chief General Manager
National Bank for Agriculture and Rural
Development
Jammu & Kashmir Regional Office
NABARD Tower, Railhead Complex
Near Saraswati Dham
Railway Road, Jammu

Dear Sir,

Quotation for Supply, Installation, Testing & Commissioning of Digital Conference System for Conference Hall in Office Premises

Please refer to your **Letter No 1807 dated 05 August 2022** calling for quotation for Supply, Installation, Testing & Commissioning of Digital Conference System for Conference Hall in Office Premises. Having examined the “Supply Details and Other Terms & Conditions” mentioned in Annexure-1 of your letter under reference and having acquired the requisite information affecting the execution of work and having accepted the terms and conditions mentioned therein we hereby offer to execute the work specified in the said letter and quote our rate and furnish other required information in the prescribed proforma as per details below-

1.	Name and Address of the Agency	
2.	Contact Number & E-mail Id	
3.	Nature of ownership- Proprietorship, Partnership Firm or Private Limited Company	
4.	Details of Proprietor, Partners or Directors. Enclose ID proof of Proprietor, Copy of Partnership Deed or Registration Certificate in case of a Private Limited Company.	
5.	Income Tax PAN No. (Attach Self Attested Photocopy)	
6.	GST Registration No. (Attach Self Attested Photocopy)	

7.	Details of Bank Account	
(i)	Name of the Account Holder	
(ii)	Name of the Bank	
(iii)	Branch Address	
(iv)	Type of Account (Current or Saving)	
(v)	IFS Code	
(vi)	Account No. (Attach Self Attested Photocopy of a Cancelled Cheque)	

Rates Quoted

Sr. No	Description	Qty	Basic Price	GST@	GST Amt.	Rate	Amount
1	Digital Audio Conference Chairman Unit with Table Top Gooseneck Microphone with LED indicator, touch sensitive button for push to talk and priority button, with built in two speakers for local discussion. (Ahuja/Globus/Polycom or equivalent)	1					
2	Digital audio conference Delegate unit with Table Top Gooseneck Microphone with LED Indicator, touch sensitive button for push to talk and priority button, with built in two speakers for local discussion. (Ahuja/Globus/Polycom or equivalent)	14					
3	Digital audio conference control unit supporting PTZ cameras tracking to functionate voice tracking requirements. (Ahuja/Globus/Polycom or equivalent)	1					
4	50-Watt Wall Mount Speaker. (Ahuja/Globus/Polycom or equivalent)	4					
5	250 Watt Audio Amplifier. (Ahuja/Globus/Polycom or equivalent)	1					
6	Gooseneck mic with 7 meter cable. (Ahuja/Globus/Polycom or equivalent)	1					
7	Other required cables & accessories like Speaker cable, VC Mic cable .	1					
TOTAL AMOUNT							
Amount in words:							

Warranty Period for the Digital Conference System:

I have enclosed the manufacturer's information brochure. Terms and conditions of the quotations are acceptable to us.

Yours Faithfully

Name with Seal and Signature

