

Bid Document

Bid Details	
Bid End Date/Time	07-02-2022 14:00:00
Bid Opening Date/Time	07-02-2022 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	55 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Financial Services
Organisation Name	National Bank For Agriculture And Ruraldevelopment
Office Name	Chhattisgarh Regional Office
Item Category	Operation And Maintenance Of Fire Fighting System - Complete System()
Contract Period	3 Year(s)
Minimum Average Annual Turnover of the Bidder	8 Lakh (s)
Years of Past Experience required	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Turnover	Yes
Startup Exemption for Turnover	Yes
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	<p>Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)</p> <p>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer</p>
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	3 Days
Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
Estimated Bid Value	2860488
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	AXIS BANK LTD
EMD Percentage(%)	2.00
EMD Amount	57210

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

CHIEF GENERAL MANAGER
NABARD Regional Office, "Ananya", Plot no. - 1, Sector - 24, Opposite Central Park, Nava Raipur Atal Nagar, Raipur, Chhattisgarh - 492018
(Nabard)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	No
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Details of the Competent Authority for MSE

Name of Competent Authority	Dr. D. Ravindra
Designation of Competent Authority	Chief General Manager
Office / Department / Division of Competent Authority	NABARD
CA Approval Number	
Competent Authority Approval Date	04-01-2022
Brief Description of the Approval Granted by Competent Authority	No splitting of services under Firefighting Annual Maintenance Contract may be allowed, and hence, no purchase preference may be given to MSE in this regard.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for

exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Minimum number of employees on the payroll of service provider and documentary evidence required.

The service provider must have 20 and above employees. Even if the service provider have less employees than 20, even then the service provider has to quote charges for EPF, ESIC and other statutory compliances so as to promote fair competition amongst the bidders. The documentary evidence required for supporting the claim by the agency are EPF code and ESIC code (state applicable) of agency.

Additional Compliance Documents required by buyer:1) The bidding agency must have either a local office or a registered office in Raipur, Chhattisgarh. Document for supporting this has to be uploaded by the bidding agency alongwith the bid documents.

2) 05 years of experience required in similar nature. The firm should have done at least

a) three similar works valuing not less than ₹10.00 lakh each

or

b) two similar works valuing not less than ₹12.50 lakh each

or

c) one similar work valuing not less than ₹20.00 lakh

Please upload scope of work:[1641537145.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
17-01-2022 15:00:00	NABARD Regional Office, "Ananya", Plot no. - 1, Sector - 24, Opposite Central Park, Nava Raipur Atal Nagar, Raipur, Chhattisgarh - 492018

Operation And Maintenance Of Fire Fighting System - Complete System (1)

Technical Specifications

Specification	Values
Core	
Operation And Maintenance Service Is Required For	Complete System
Type of Annual Maintenance Service Provider required	OEM , OEM Authorised Service Provider (ASP)
Status/condition of equipment/machine/system (At the time of bid)	Functional but outside AMC and Warranty
Number of Dedicated managerial/supervisory staff required	0
Duty hours of dedicated mangerial/supervisory staff	8hrs/day
Working days in a week for mangerial/supervisory staff	7 days
Number of dedicated skilled manpower required	3
Duty hours of dedicated skilled manpower	8hrs/day
Working days in a week for skilled manpower	7 days
Number of dedicated semi-skilled manpower required	0
Duty hours of dedicated semi-skilled manpower	8hrs/day
Working days in a week for semi-skilled manpower	7 days
Number of dedicated unskilled manpower required	0
Duty hours of dedicated unskilled manpower	8hrs/day
Working days in a week for unskilled manpower	7 days
Cost of consumable/Material	Cost of consumable to be reimbursed to service provider on actual
Cost of spare parts	Cost of spare parts to be reimbursed to service provider on actual
The Bidder shall be an Indian Proprietary firm, Partnership firm or Company registered under respective act(s)	Yes
The bidding entity should be a profit making one in the preceding three financial years	Yes
Authorization letter from Original Equipment Manufacturer (OEM) indicating Onsite Support must be submitted	Yes
Service Provider should not be blacklisted by any Central or State Government or Public Sector Undertaking or Any other Government Agency in India at the time of Bid submission	Yes
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity(Please select 1 in case operation and maintenance service is required for complete system, otherwise mention actual quantity for each line item)	Additional Requirement
1	Pankaj Sanjay Yewale	492101,NABARD, Plot No.-1, Opposite Central Park, Sector-24, Naya Raipur, Chhattisgarh	1	<ul style="list-style-type: none"> Number of months for which Operations & Maintenance service is required during contract period : 36

Buyer Added Bid Specific Terms and Conditions

1. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name National Bank for Agriculture and Rural Development Account No. NABADMN39 IFSC Code NBRD0000002 Bank Name NABARD Branch address Head Office, Mumbai.
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

6. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

7. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1) Integrity pact has to be executed on non-judicial stamp paper of ₹200/- (Rupees Two Hundred Only).

2) Experience:

05 years of experience of executing similar works (i.e., only maintenance works of hydrant system (including all pumps), fire alarm system, fire sensors (heat & smoke), portable and fixed extinguishers including fixed CO2 suppression system). The documents indicating the criteria is to be uploaded in the portal along with the bid for verification purpose.

3) Price bid estimation (illustration for calculation)

Annual Maintenance Contract for Firefighting system

Bid price estimation:

SI. No.	Particulars	Remarks	Rates / Percentage	Amount per month (Rs.) (for 26 days)
(a)	Basic Wages plus VDA*	w.e.f. from 01 April 2021	724.00	18,824.00
(b)	EPF on Basic Wages plus VDA	Restricted to maximum wage ceiling of ₹15,000/-	12%	1,800.00
(c)	EDLI on Basic Wages plus VDA		0.5%	75.00
(d)	Administrative charges (EPF & EDLI) On Basic Wages plus VDA		0.5%	75.00
(e)	ESIC (Employees' State Insurance Corporation)		3.25%	612.00
(f)	Bonus	Calculated over Basic plus VDA (not eligible if it is more than ₹21,000/-)	8.33%	1568.00

(g)	Sub Total {Sum of (a) to (f) }			22,954.00
(h)	Relieving Charges for 04 days	Calculated on pro-rata basis for 04 days on (g), i.e., $g/26 \approx ₹883.00/-$ per day X 04 days		3532.00
(i)	Total Mandatory payment per Fireman per Month {Sum of (g) to (h) }			26,486.00
(j)	Total payment for 03 firemen per month			79,458.00
(k)	Service Charges for providing firemen services per month	minimum 1% of (j)		
(l)	Total payment for 03 firemen per month inclusive of service charge (j+k)			

Total cost in words

Rupees..... and in numbers Rupees.....

All figures shall be quoted/ calculated upto two decimal points and rounded off as necessary.

* If a contractor / firm quotes 'NIL' charges/consideration for providing manpower services over & above the minimum wages, the bid shall be treated as unresponsive and will not be considered.

Note 1: - Rates shall be quoted as "Total Cost per Fire man per Month" as per Central Govt. Minimum Wage Act.

Note 2: - For all calculation, there shall be 30 working days in a month and a year shall comprise of 12 months. The duty hours shall be 08 (Eight) hours per day i.e. as per Central Govt. Minimum Wage Act.

Note 3: - No change shall be allowed in the format of this table.

Note 4: - Contractor is required to quote the service charge. Service charge is to be quoted upto two decimal points only.

Note 5: - Sl. No. a, b, c, d, e & f in the calculation sheet proposed shall be paid as per Central Govt. Acts/Notifications including amendments.

Note 6:- Sl. No. b, c & d are restricted to ₹15,000/- as per EPF Act.

Note 7:- Basic Wages plus VDA at Sl. No. (a) are as per Central Govt. Latest Minimum Wages Gazette Notification.

Note 8: - Rates quoted would be applicable for the entire period i.e. up to contract period. However, revision in rates would be considered only if the minimum wages & taxes are revised.

Note 9:- The Service Charges quoted above may include premium towards insurance cover for the workers employed, premium towards third-party insurance cover, other incidental administrative costs like provision of uniforms to workers, overhead profits, TDS deductions, etc. These costs (or percentage) are to be solely decided by bidder for the purpose of this quotation at Sl. No. (n) in the calculation sheet. The bidder must have to insert monthly expenditure or estimation inclusive of service charge in the GeM portal.

Note 10:- Selection will be based on the grand total quoted at the price bid by the bidders. If two or more bidders quote the same amount, the bid will be evaluated as per the GeM mechanism of RA or any other. In such case, the decision of NABARD will be final and binding to all the bidders.

Note 11:- VDA=Variable Dearness Allowance, ESI= Employees' State Insurance, EPF= Employees' Provident Fund, EDLI= Employees' Deposit Linked Insurance Scheme.

Note 12: - Conditional price bid will be rejected.

Date:
seal

Signature of the tenderer with

Place:
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8. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

9. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

10. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

11. Generic

Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).

12. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

13. **Generic**

End User Certificate: Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

14. **Past Project Experience**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- b. Execution certificate by client with order value.
- c. Any other document in support of order execution like Third Party Inspection release note, etc.

15. **Certificates**

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

16. **Financial Criteria**

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

17. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

18. **Generic**

OPTIONAL SITE VISIT:

1. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder. Costs of visiting the site shall be borne completely by the bidder.

2. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.

3. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.

19. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

20. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name National Bank for Agriculture and Rural Development Account No. NABADMN39 IFSC Code NBRD0000002 Bank Name NABARD Branch address Head Office, Mumbai. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line

transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

21. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

22. Certificates

To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): ISO 9001:2015 and ISO 45001:2018 .

23. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

24. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

25. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

26. Buyer Added Bid Specific SLA

Text Clause(s)

INDEMNITY BOND

(On Rs. 100/- Stamp Paper)

KNOW all men by these presents that I,

Shri..... of M/s

..... do hereby

execute Indemnity Bond in favour of National Bank for Agriculture and Rural Development (NABARD), having their Registered Office at C-24, G Block, Bandra-Kurla Complex, Bandra (E) Mumbai-400051 and Regional Office at Plot no. 1, Opposite Central Park, Sector - 24, Nava Raipur Atal Nagar, Chhattisgarh - 492018 and

M/s.....having their office at
..... on this day of 2021.

WHEREAS NABARD have appointed M/s.....as the Contractor for their proposed work relating to "ANNUAL MAINTENANCE CONTRACT FOR FIREFIGHTING SYSTEM" including sensors and providing of Firemen in three shifts at NABARD Regional Office, Plot no. 1, Opposite Central Park, Sector no. 24, Nava Raipur Atal Nagar, Chhattisgarh 492018, and staff quarters located at Sector-27 (04 blocks) for a period of years from date of agreement".

THIS DEED WITNESSETH AS FOLLOWS:-

I/We M/shereby do Indemnify, and same harmless NABARD against and from:

1. any third Contractor claims, civil or criminal complaints liabilities, site mishaps and other accidents or disputes and/or damages occurring or arising out of any mishaps at the site due to faulty work, negligence, faulty construction and/or for violating any law, rules and regulations in force, for the time being while executing/executed works by me/us,
2. any damages, loss or expenses due to or resulting from negligence or breach of duty on the part of me/us or any sub-contractor/s if any, servants or agents. Any claim by an employee of mine/ours or of sub-contractor/s, if any, under the Workmen Compensation Act and Employers Liability Act, 1939 or any other law, rules and regulations in force for the time being and any Acts replacing and/or amend the same or any of the same as may be in force at the time and under any law in respect of injuries to persons or property arising out of and in the course of the execution of the contract work and/or arising out of and in the course of employment of any workmen/employee.
3. any act or omission of mine/ours of sub-contractor/s if any, our/their servants or agents which may involve any loss, damage liability, civil or criminal action.

IN WITNESS WHEREOF THE M/s..... has set his/their hands

on thisday of2021.

SIGNED AND DELIVERED BY THE AFORESAID M/s

IN THE PRESENCE OF WITNESS:

(1)

(2)

Signature of the authorized signatory of the contractor / Tenderer

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---