NOTICE INVITING TENDER (NIT)

TENDER FOR SUPPLY OF 3750 SILVER COINS OF 99.9% PURITY
OF 50 GRAMS EACH

National Bank for Agriculture and Rural Development (NABARD)
DPSP, Ground Floor “B” Wing
Plat No C-24, “G” Block
Bandra – Kurla Complex Bandra (East)
Mumbai 400 051
NOTICE INVITING TENDER (NIT)

National Bank for Agriculture and Rural Development (NABARD)
DPSP, Ground Floor “B” Wing
Plat No C-24, “G” Block
Bandra – Kurla Complex Bandra (East)
Mumbai 4000 51

NOTICE INVITING TENDER (NIT)

NABARD invites e-Tenders from Bidders of repute and experience to provide Silver Coin (Memento) of 99.9% purity weighing 50 grams each. The number of mementos required is 3750.

Design for the Silver Coin is Furnished in Part I, Section G.

The memento are to be delivered by the Bidder at 36 individual locations by 10/07/2021. The locations along with Pin code where the coins are to be delivered is detailed in Part I section C of this document.

The Bidder will be responsible for delivery. Delivery charges for the bulk delivery at 36 locations will be paid extra by NABARD, on reimbursement basis.

Interested Bidder may download the tender document from any one of the following options - NABARD’s website www.nabard.org, Central Public Procurement Portal https://eprocure.gov.in or C1 India website https://nabard.eproc.in.

The process of e-tendering will be processed only at the C1 India website, https://nabard.eproc.in.

Integrity Pact (IP) (as per format in Section F) to be executed on non-judicial stamp paper of ₹200=00 as per format given, duly signed and stamped by the bidder. Tenders submitted without IP will summarily be rejected and their Financial Bid will not be opened. Further, it may be noted that those Bidders, whose technical bids are found to be suitable, as per the pre-qualification criteria, as given in Part I Section B will only qualify for the Price Bid.
9. The likely payment for all services together, to be worked out as per the quotes submitted by the bidders, will form the basis for selection of the Bidder, under the Price Bid.

10. The pre-qualification criteria, terms and conditions, formats of “Technical Bid” and “Price Bid” are in Section A, B, C and Part II respectively of this document.

11. NABARD reserves its right to make necessary changes / alteration in the tender conditions keeping in view the ongoing pandemic COVID-19. The endeavour would be to notify the bidders, about the changes / alterations, so made.

12. NABARD reserves the right to accept or reject any or all offers without assigning any reasons whatsoever and its decision in this regard shall be final and binding.

13. The tender consists of the following documents: -

Part – I (Technical Bid)

A. Guidelines / Procedure for e-tender
B. Pre-Qualification Criteria
C. Terms & Conditions
D. Format & Conditions of Technical bid
E. Format of Charted Accountant Certificate
F. Integrity Pact
G. Design of Silver Coin

Part – II (Price Bid)

Duly priced schedule of items.

14. The last date of submission of Tender is 11:00 hours on 17/06/2021.

In case of any query, please call on 022-26539741 or send an email to dpsp@nabard.org

Sd/-
(B R Pattanaik)
The Chief General Manager
National Bank for Agriculture and Rural Development
Department of Premises Security and Procurement
C -24, "G" Block
Bandra - Kurla Complex
Bandra (East)
Mumbai 400051
PART - I
TECHNICAL BID

A. Guidelines / Procedures for e-tender

This is an e-procurement event by C1 India (https://nabard.eproc.in) on behalf of NABARD. You are requested to read the terms & conditions of this tender before submitting your online tender. Bidder who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

Process of e-tendering

(A) Registration: -

The process involves bidder’s registration with C1 India’s e-procurement portal, which is free of cost. Only after registration, the bidder(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Price Bid over the internet will be done. The Bidder’s should possess Class III or above signing type digital certificate. Bidder’s are to make their own arrangement for bidding from a P.C. connected with Internet. C1 India is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: The price bid and the commercial bid has to be submitted on-line at https://nabard.eproc.in

(1) Bidder's are required to register themselves online with C1 India and create own user id and password.

(2) Bidder's will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. Bidder are advised to refer to the NABARD e-tender manual for detailed guidance. In case of further clarification, please contact C1 India, (before the scheduled time of the e-tender).

Contact person (C1 India):

Contact Details for on-line e-tendering support

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Person</th>
<th>email</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fairlin Jivin</td>
<td><a href="mailto:fairlin.jivin@c1india.com">fairlin.jivin@c1india.com</a></td>
<td>+91-124-4302000 Ext 112</td>
</tr>
</tbody>
</table>

Secondary Contact

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Person</th>
<th>email</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sachin Toraskar</td>
<td><a href="mailto:sachin.toraskar@c1india.com">sachin.toraskar@c1india.com</a></td>
<td>+91-124-4302000 Ext 200</td>
</tr>
<tr>
<td>2</td>
<td>Saranraj Niacker</td>
<td><a href="mailto:saranraj.naicker@c1india.com">saranraj.naicker@c1india.com</a></td>
<td>+91-124-4302000 Ext 110</td>
</tr>
</tbody>
</table>
(B) System Requirement: -

<table>
<thead>
<tr>
<th>Hardware Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Minimum Hardware Requirements:-</td>
</tr>
<tr>
<td>• Pentium IV and Above</td>
</tr>
<tr>
<td>• Minimum 4 GB RAM</td>
</tr>
<tr>
<td>• An available USB port (If Certificate is in USB-Token)</td>
</tr>
<tr>
<td>• User has to install USB-Token drivers into computer system before usage of application.</td>
</tr>
<tr>
<td>• If USB-Token driver is not installed before usage of application user cannot use his certificate for application</td>
</tr>
<tr>
<td>• Reliable Internet Connectivity.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating System:-Windows 7, vista, Windows 8, etc.</td>
</tr>
<tr>
<td>Browser Version :- Internet Explorer Versions 10 or above</td>
</tr>
<tr>
<td>Note: - Website will work only on Internet explorer</td>
</tr>
<tr>
<td>Java Component:-Go to Control panel-Add/Remove Programs/ Programs and features</td>
</tr>
<tr>
<td>Check whether Java Runtime Environment is installed on your machine or not.</td>
</tr>
<tr>
<td>(Only Single Java should be installed on the Machine)</td>
</tr>
<tr>
<td>Java Runtime Environment (Latest Java Download from <a href="http://www.java.com">www.java.com</a> Offline mode)</td>
</tr>
</tbody>
</table>

2.

I. Part I Technical Bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of the bid.

II. Part II Price bid will be opened electronically of only those bidder(s) whose Part I Technical Bid is found to be Technical Bid acceptable by NABARD. Such bidder(s) will be intimated about the date of opening of Part II Price bid, through valid e-mail confirmed by them.

Note: The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.
3. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

4. Bidder’s are instructed to use Attach Documents link in bidding floor to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 20 MB. For further assistance, please follow instructions of bidder guide. Special Note towards Transaction fee: The bidders shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the bidder login. The bidders have to select the particular tender from the event dropdown box. The bidder shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the bidder shall generate a challan by filling up a form. The bidder shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the bidder shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to C-1 India's designated bank account, the transaction fee shall be auto authorized and the bidder shall be receiving a system generated mail. Transaction fee is non-refundable. A bidder will not have the access to online e-tender without making the payment towards transaction fee.

NOTE - Bidder are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.

5. All notices and correspondence to the bidder(s) shall be sent by e-mail only during the process till finalization of tender by NABARD. Hence, the Bidder are required to ensure that their corporate e-mail I.D. provided is valid and updated at the stage of registration of bidder

6. (i) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, Bidder are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.

(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see Website nabard.eproc.in

7. E-tender cannot be accessed after the due date and time mentioned in NIT.

8. **Bidding in e-tender:**

   (a) The process involves Electronic Bidding for submission of Technical Bid as well as Price Bid.

   (b) The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after clicking on the Technical Bid. If this application is not run, then the bidder will not be able to save/submit his bid.
(c) After filling the Technical Bid, Bidder should click ‘save’ for recording their Technical Bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on “save” to record their price bid. Then once both the Technical Bid & Price Bid has been saved, the bidder can click on the “Submit” button to register their bid.

NOTE: - The Technical Bid & Price Bid cannot be revised once the “Final Submission” button has been clicked by the bidder. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.

The Bidder are required to check at the time of submitting technical bid photocopies of following documents should be enclosed/uploaded (Documents in original should be produced for verification as and when it is required by NABARD, failing which their bids will be summarily / out rightly rejected and will not be considered for any further correspondence): -

a) Registration Certificate as per existing norms (indicating the legal status – Company / Partnership firm/ Proprietorship Concern, etc.)

b) Copy of GST Registration Certificates

c) Copy of PAN Card

d) Copies of Income Tax Return filed for last three financial years


f) Charted account Certificate as per the format mentioned in Annexure V.

g) Copies of Quality Assurance Certification.

h) Work Experience Details, service provided to Government Departments /PSUs/Autonomous Bodies/ Corporate Bodies (Copies of Purchase Orders and completion certificates as required by Technical Bids received from Government Departments / PSUs / Autonomous Bodies / Corporates during each of the last three years should be enclosed / uploaded with clearly indicating the annual payment given to the bidder.

i) EMD details Receipt or Certificate in case of MSME as mentioned in Clause 16 of Terms & Conditions (Annexure II).

j) Integrity Pact.
B. **PRE-QUALIFICATION CRITERIA**

**BASIC ELIGIBILITY CONDITIONS**

1. The Bidder may be a sole proprietary concern, partnership firm or a company registered with Registrar of Firms / Companies and should be in existence for at least for the 7 years as on 31-05-2021.

2. Bidder having experience in supplying minimum individual order quantity of 1000 Silver Mementos / Medallions to reputed organizations like All India Financial Institutions, Public Sector Banks / Undertakings, MNCs and large Private Sector Companies can only apply.

3. The Bidder should have achieved average annual sales turnover of ₹45 Lakh (Rupees Forty-five Lakh Only) in each one of the last three years *i.e.*, 2019-20, 2018-19 and 2019-18.

4. The bidder should at least have successfully completed similar kind of business for which applications are invited during the past 07 years ending 31/05/2021 under either of the following criteria: -

   a. Three institutional Supply of Silver Mementos with each completed value of not less than ₹60=00 lakh, or

   b. Two institutional Supply of Silver Mementos with each completed value of not less than ₹75=00 lakh, or

   c. One institutional Supply of Silver Mementos with each completed value of not less than ₹120=00 lakh.

   The Bidder should furnish the satisfactory performance certificate from the clients as documentary proof for the above supply.

5. The turnover thus indicated should be highlighted and flagged in the enclosures submitted.

6. The company will have to provide a Chartered Accountant’s Certificate, of current date indicating the above 3 years Balance Sheet figures and sales turnover amounts, stating that the amounts indicated in the certificate are true and fair. The Bidder shall have to furnish Balance Sheet and Profit / Loss A/c for the last 3 years viz., 2019-2020, 2018 -2019 and 2017-2018. The Bidder should have Income Tax /GSTN Number. At the time of submitting the tender, the applicant should enclose self-attested copies of the income tax return / GSTN return etc.

**OTHER CONDITIONS**

7. The Bidder to furnish copies of Income Tax Returns, for the last 3 years 2019-

8. The record of accomplishment of the Bidder should be clean and it should not be involved in illegal activities or financial frauds and declaration to this effect be made.

9. NABARD reserves the right to accept or reject any or all offers without assigning any reasons therefor and its decision shall not be open to challenge.

10. The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses etc., as may be necessary or required for carrying out the contract. The Contractor shall also inform and assist NABARD in procuring any registration, permissions or approvals, which may be statutorily required to be obtained by NABARD for availing the services.

11. Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of a bid under this NIT will be an offence under Laws of India. Such action will result in the rejection of bid, in addition to other punitive measures.
C. TERMS & CONDITIONS

1. Requirement

1.1. NABARD requires the Bidder to provide Silver Memento Coins at 36 individual locations of NABARD across the country as per design at Annexure I.

1.2. The Silver coins will be individually packed in tamper proof packaging along with suitable velvet boxes.

1.3. The order must be delivered to the 36 locations by 10/07/2021.

1.4. The delivery charges for the bulk delivery at 36 locations will be paid by NABARD, at actual basis as extra charges on production of Bill/ courier receipts.

1.5. Locations for delivery are as under (Detailed address of the contact person at each location to whom the delivery is to be made along with exact number of coins to be delivered at each location will be communicated to the successful bidder):

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>State</th>
<th>Location</th>
<th>Pin code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Andaman and Nicobar</td>
<td>Port Blair</td>
<td>744103</td>
</tr>
<tr>
<td>2</td>
<td>Andhra Pradesh</td>
<td>Hyderabad</td>
<td>500020</td>
</tr>
<tr>
<td>3</td>
<td>Arunachal Pradesh</td>
<td>Itanagar</td>
<td>791111</td>
</tr>
<tr>
<td>4</td>
<td>Assam</td>
<td>Guwahati</td>
<td>781001</td>
</tr>
<tr>
<td>5</td>
<td>Bihar</td>
<td>Patna</td>
<td>800001</td>
</tr>
<tr>
<td>6</td>
<td>Chhattisgarh</td>
<td>Nava Raipur</td>
<td>492101</td>
</tr>
<tr>
<td>7</td>
<td>Goa</td>
<td>Panaji</td>
<td>403001</td>
</tr>
<tr>
<td>8</td>
<td>Gujarat</td>
<td>Ahmedabad</td>
<td>380013</td>
</tr>
<tr>
<td>9</td>
<td>Haryana</td>
<td>Chandigarh</td>
<td>160022</td>
</tr>
<tr>
<td>10</td>
<td>Himachal Pradesh</td>
<td>Shimla</td>
<td>171009</td>
</tr>
<tr>
<td>11</td>
<td>Jammu &amp; Kashmir</td>
<td>Jammu</td>
<td>180012</td>
</tr>
<tr>
<td>12</td>
<td>Jharkhand</td>
<td>Ranchi</td>
<td>834001</td>
</tr>
<tr>
<td>13</td>
<td>Karnataka</td>
<td>Bengaluru</td>
<td>560009</td>
</tr>
<tr>
<td>14</td>
<td>Kerala</td>
<td>Thiruvananthapuram</td>
<td>695039</td>
</tr>
<tr>
<td>15</td>
<td>Madhya Pradesh</td>
<td>Bhopal</td>
<td>462016</td>
</tr>
<tr>
<td>16</td>
<td>Maharashtra</td>
<td>Pune</td>
<td>411005</td>
</tr>
<tr>
<td>17</td>
<td>Maharashtra</td>
<td>Mumbai</td>
<td>400051</td>
</tr>
<tr>
<td>18</td>
<td>Manipur</td>
<td>Imphal</td>
<td>795004</td>
</tr>
<tr>
<td></td>
<td>State</td>
<td>City</td>
<td>Pin</td>
</tr>
<tr>
<td>----</td>
<td>----------------</td>
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<td>-------</td>
</tr>
<tr>
<td>19</td>
<td>Meghalaya</td>
<td>Shillong</td>
<td>793003</td>
</tr>
<tr>
<td>20</td>
<td>Mizoram</td>
<td>Aizawl</td>
<td>796001</td>
</tr>
<tr>
<td>21</td>
<td>Nagaland</td>
<td>Dimapur</td>
<td>797112</td>
</tr>
<tr>
<td>22</td>
<td>New Delhi</td>
<td>New Delhi</td>
<td>110008</td>
</tr>
<tr>
<td>23</td>
<td>Orissa</td>
<td>Bhubaneswar</td>
<td>751015</td>
</tr>
<tr>
<td>24</td>
<td>Punjab</td>
<td>Chandigarh</td>
<td>160022</td>
</tr>
<tr>
<td>25</td>
<td>Rajasthan</td>
<td>Jaipur</td>
<td>302015</td>
</tr>
<tr>
<td>26</td>
<td>Sikkim</td>
<td>Gangtok</td>
<td>737101</td>
</tr>
<tr>
<td>27</td>
<td>Tamil Nadu</td>
<td>Chennai</td>
<td>600034</td>
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<tr>
<td>28</td>
<td>Telangana</td>
<td>Hyderabad</td>
<td>500020</td>
</tr>
<tr>
<td>29</td>
<td>Tripura</td>
<td>Agartala</td>
<td>799006</td>
</tr>
<tr>
<td>30</td>
<td>Uttar Pradesh</td>
<td>Lucknow</td>
<td>226010</td>
</tr>
<tr>
<td>31</td>
<td>Uttar Pradesh</td>
<td>Dehradun</td>
<td>248013</td>
</tr>
<tr>
<td>32</td>
<td>West Bengal</td>
<td>Kolkata</td>
<td>700091</td>
</tr>
</tbody>
</table>

### Training Establishments

<table>
<thead>
<tr>
<th></th>
<th>State</th>
<th>City</th>
<th>Pin</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Karnataka</td>
<td>Mangalore</td>
<td>575008</td>
</tr>
<tr>
<td>2</td>
<td>Uttar Pradesh</td>
<td>Lucknow</td>
<td>226012</td>
</tr>
<tr>
<td>3</td>
<td>Uttar Pradesh</td>
<td>Lucknow</td>
<td>226012</td>
</tr>
<tr>
<td>4</td>
<td>West Bengal</td>
<td>Kolkata</td>
<td>700016</td>
</tr>
</tbody>
</table>

2. Quality Assurance

2.1. The Silver coins will be 99.9% Purity silver and the weight of individual coin will be 50 grams.

2.2. The Bidder shall assure the purity of the silver supplied and will provide a certificate from a Government certified laboratory for the same.

2.3. NABARD reserves the right to randomly test the purity of Silver Memento provided.

2.4. The silver metal selected and collected for purity check, will be returned to the bidder.

2.5. The Bidder to compensate NABARD for any loss suffered on this count.

3. Payments

3.1. NABARD will provide 35% of order value as mobilisation advance for procuring,
processing and delivery of the Silver Memento, if requested by the Bidder in writing. In such a case Bidder shall execute a non-revocable Bank Guarantee from a Scheduled Public Sector Bank for the full amount if such advance released. Such advance will be adjusted in the payment done to the Bidder against the bill of supply.

3.2. Remaining 65% of the order value will be paid to the Bidder on successful; delivery of ordered Silver Memento and on pass of successful clearance of purity test.

3.3. In case if the purity test indicates dilution in the purity percentage, of the delivered Silver Memento, the Bidder will have to compensate NABARD for any loss suffered on this count.

3.4. If the Bidder is ready to deliver the ordered quantity of Silver Mementos, without any mobilisation advance, the 100% payment against the delivered quantity as per the purchase order will be paid within 10 days of satisfactory delivery of Silver Memento and after conduct of Purity Check of the Silver Memento.

4. The Bidder who will offer the bids will have to deposit EMD of ₹3,00,000.00 (Rupees Three Lakh Only) using online funds transfer/National Electronic Funds Transfer (NEFT) to NABARD, and the details of the Bank account are as under:

<table>
<thead>
<tr>
<th>NAME OF ACCOUNT</th>
<th>NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>BANK NAME</td>
<td>NABARD</td>
</tr>
<tr>
<td>BRANCH NAME</td>
<td>HEAD OFFICE, MUMBAI</td>
</tr>
<tr>
<td>IFS CODE</td>
<td>NBRD0000002</td>
</tr>
<tr>
<td>ACCOUNT NUMBER</td>
<td>NABADMNO7</td>
</tr>
</tbody>
</table>

5. Earnest Money Deposit (EMD) is to be sent through online transfer (NEFT) not later than 02 (two) days before the last date of submission of tender. The receipt of online transfer has to be attached with the Technical Bid. The EMD shall not bear any interest. The EMD shall be forfeited in the event of any sort of non-compliance with the terms of services agreed upon after award of Work Order. The EMD will be returned to the unsuccessful Bidder within 15 days from the date of final decision of NABARD regarding the contract. MSMEs as defined in MSME Procurement Policy.
issued by GoI or Bidder who are registered with Central Procurement Organizations or empanelled with NABARD itself are exempted from submitting the EMD, a copy of the registration certificate needs to be uploaded in the Technical Bid.

6. Tenders without EMD will not be considered unless exemption as per clause 5 above.

7. **Quotation and Process of Selection:**

   7.1. Interested Bidder will be required to submit their offer in two bids viz., “Technical bid” – Part – I and “Price bid” – Part - II in the format indicated in the Tender Document, at website https://nabard.eproc.in as per the procedure detailed in the Guideline/Process for e-tendering.

   7.2. **Technical Bid only will be opened at 11:00 hours on 17/06/2021 in the e-tendering process at C1 India’s website.**

   7.3. The bid so opened will be subjected to desk scrutiny by a committee of officials.

   Incomplete Technical Bids will cause the bids to be rejected.

   7.4. Inclusion of any deviations in the tender is liable for rejection.

   7.5. On opening of the price bid of qualified Bidders in technical scrutiny contract will be awarded to the L1 bidder.

8. Dispute Resolution

   In case of dispute regarding the quality Silver Coins, based on the purity test report the final authority will rest with the Chief General Manager, Department of Premises, Security and Procurement, NABARD, HO, Mumbai and the same will be binding on the Bidder. In the event of any claim, difference, dispute or controversy and questions whatsoever arising between the parties under this bid and subsequent agreement shall in the first instance, be attempted to be resolved between the parties themselves.

9 Arbtration

If the dispute cannot be resolved through consultations between the Parties with in 30 (thirty) days after 1(one) Party has served a written notice on the other Party requesting the commencement of such discussions, any Party may thereafter in writing, demand that the dispute be finally settled by an arbitration comprising of sole arbitrator mutually appointed by the Parties in accordance with the Arbitration
and Conciliation Act, 1996 or any modifications thereof. The arbitrator shall be a person of professional repute who is not directly or indirectly connected with any of the parties to this Agreement and shall have prior experience as Arbitrator. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996. The seat and venue of arbitration shall be Mumbai. The language of arbitration shall be English.

The award of the arbitrator/s so appointed shall be final and binding on the parties.
D. **Format for Technical Bid**

**APPLICATION FOR SUPPLY OF SILVER COINS**

From:

To:

**The Chief General Manager**  
**National Bank for Agriculture and Rural Development**  
Department of Premises Security and Procurement  
C -24, "G" Block  
Bandra - Kurla Complex  
Bandra (East)  
Mumbai 400051

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Particulars</th>
<th>Details to be filled in by the Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Information</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Name of the Agency</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Regd. Office/Business address of the Agency</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Name and Contact Number of the Person signing the tender.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Whether registered with Registrar of Firms/ Companies. Date of Registration (Attach copy of registration)</td>
<td>(Scan and upload the Registration Document)</td>
</tr>
<tr>
<td>5</td>
<td>Type of Registration</td>
<td>Sole proprietary Concern / Partnership Firm / Company</td>
</tr>
<tr>
<td>6</td>
<td>Date of Incorporation/Constitution</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>GST Tax Registration No.</td>
<td>(Please upload a scanned copy).</td>
</tr>
<tr>
<td>8</td>
<td>PAN/TAN Nos. of the Agency</td>
<td>(Please upload a scanned copy).</td>
</tr>
<tr>
<td></td>
<td>Bank Details</td>
<td>Please upload a copy of the Banks Cheque</td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------------------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>1) Name of Bank</td>
<td></td>
</tr>
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<td></td>
<td>2) Branch</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3) Type of Account</td>
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<tr>
<td></td>
<td>4) Account Number</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5) IFS Code</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6) Scanned copy of Cheque</td>
<td></td>
</tr>
</tbody>
</table>

### MANDATORY REQUIREMENTS

<table>
<thead>
<tr>
<th></th>
<th>Annual Turnover of the Bidder</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>[Please attach a copy of CA certified Balance Sheet and P &amp; L Statement].</td>
<td>2018-2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2019-2020</td>
</tr>
</tbody>
</table>

|   | Annual Turnover                                                             | Chartered Accountant's Certificate       |
|---|------------------------------------------------------------------------------|attached in Annexure V below. To be uploaded.|
|   | ** Name of the Organisations / Corporations / Departments where Bidder has supplied minimum 1000 Silver Coins / Medallions | Work completed / experience certificates clearly indicating annual payments received along with copies of work order issued by the organisations to prove the prequalification criteria to be uploaded. (Please fill the format attached). |
|   | ** Name of the Organisations / Corporations / Departments where Bidder has supplied minimum 1000 Silver Coins / Medallions | Work completed / experience certificates clearly indicating annual payments received along with copies of work order issued by the organisations to prove the prequalification criteria to be uploaded. (Please fill the format attached). |
|   | Particulars of Payment towards EMD of ₹3,00,000=00 (Rupees Three Lakh Only) | The receipt of online transfer has to be attached with the Technical Bid. To be uploaded. *(In case of MSME, certificate to be uploaded.)* |

* Bank reserves right to decide the cut off duration of experience.
** Bank reserves right to call for proof for original documents for verifications.

### DECLARATION

1. The above information is true to the best of my knowledge and if any information is
found untrue or false I may be debarred from the tender process/being given the contract.
2. I/We agree to abide by the terms and conditions stipulated by NABARD.

SIGNATURE OF BIDDER
Name and Seal of firm

Date:
Enclosure
E. **Chartered Accountant’s Certificate**

*(On letter head of the Chartered Accountant’s Firm)*

The following details of M/s __________________ given in the table below are certified correct based on the verification of original documents and supporting information:

Profit and Loss Account:

<table>
<thead>
<tr>
<th>Year</th>
<th>Turnover (₹)</th>
<th>Page Number in the Attached P&amp;L A/c</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018-19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2017-18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Name and Signature of the Partner seal:

Membership number:

Name of the Firm : 

FRN of the firm :
F. INTEGRITY PACT

On non-judicial stamp paper of ₹200=00

Between

National Bank for Agriculture and Rural Development (NABARD) hereinafter referred to as “The Principal”

And

…………………………………………. hereinafter referred to as “The Bidder/Contractor”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for supply of 3750 number of commemorative silver coins of 50 grams each as per design furnished by NABARD. The Principal values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness/transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

   a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

   b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will, in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any
Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

(1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution:

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidder into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the
Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

e. The Bidder(s) /Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Bidder(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s) /Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form which put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s) /Contractor(s) from the tender process.

Section 4 – Compensation for Damages

(1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

(1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

Section 6 – Equal treatment of all Bidder / Contractors/ Subcontractors

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.

(3) The Principal will disqualify from the tender process all bidders who do not sign the Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidders(s) / Contractor(s)/ Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor

(1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

The Independent External Monitor appointed for NABARD is

    Shri Pramod Kumar Sangewar, IRSS (Retd.)
    H. No. 12-5-65/1,
    Flat No. 109 Sri Harsha Sethuram Unique
    Vijayapuri Colony, South Lalaguda
    Secunderabad 500 017, Telangana State

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders /Contractors as confidential. He / she reports to the Chairman, NABARD.
(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

(4) The monitor is under contractual obligation to treat the information and documents of the Bidder(s) /Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on ‘Non-disclosure of Confidential Information and of ‘Absence of Conflict of Interest’. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case.

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposal for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act, and the Chairman NABARD has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word ‘Monitor’ would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months
after the contract has been awarded. Any violation of the same would entail
disqualification of the bidders and exclusion from future business dealings.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

**Section 10 – Other provisions**

(1) This agreement is subject of Indian Law, Place of performance and jurisdiction is the Head Office of the Principal, i.e. Mumbai.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.

(6) In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

_________________________________                             ______________________________________
(For & On behalf of the Principal)                 (For & on behalf of the Bidder/Contractor)
(Office Seal)                     (Office Seal)

Place:  _______________
Date:   _______________

Witness 1:
(Name & Address)                      ____________________________
                                           ____________________________
                                           ____________________________

Witness 2:
(Name & Address)                      ____________________________
                                           ____________________________
                                           ____________________________
G. DESIGN FOR SILVER COIN
Font Specifications
(Google Fonts)

Coin Size: 55 mm

Roboto-11
(Font-kerning 75)

NABARD
Since 1982

40 YEARS
Development Bank of the Nation
Fostering Rural Prosperity

Roboto-11
Marion Bold-12
Rozha One Regular-14
Marion Bold-72
## Price Bid per Coin

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount (₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) Rate per Coin</td>
<td>0.00</td>
</tr>
<tr>
<td>(i) Rate quoted per 50 gram</td>
<td></td>
</tr>
<tr>
<td>(ii) Making Charges for the coin as per design</td>
<td>0.00</td>
</tr>
<tr>
<td>(iii) Packing and any other Charges (individual coins)</td>
<td>0.00</td>
</tr>
<tr>
<td>(iv) GST</td>
<td>0.00</td>
</tr>
<tr>
<td>(v) Total Cost per coin</td>
<td>0.00</td>
</tr>
<tr>
<td>(B) Cost for 3750 Coins (A (v) X 3750)</td>
<td>0.00</td>
</tr>
<tr>
<td>(C) Die Making Charges (for the design provided by NABARD) Lump sum</td>
<td>0.00</td>
</tr>
<tr>
<td>(D) Total Cost (B + C) Delivery Charges to be paid extra on reimbursement basis</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Total Cost in words
(Rupees..................................................................................................................)

SIGNATURE OF THE BIDDER.

Name and Seal of firm
Date: