

Check List# [Document Submission]

Sr. No.	Name of Document	Submitted (Yes/No)	Page Number
	Envelope 1		
1.	All Pages of Tender Document (Duly Filled & Signed)		
2.	Pre-Bid & Pre-Contract Integrity Pact on Non-Judicial Stamp Paper Value of ₹ 200/-		
3.	Receipt/Counterfoil/Statement Details of Electronic Transfer of EMD of ₹ 70,000/- (₹ seventy thousand rupees only)		
4.	Receipt/Counterfoil/Statement Details of Electronic Transfer of Tender Fee of ₹ 1500/-		
5.	Information about Tenderer (duly filled)		
6.	Copy of Registration Certificate/Document of		
	a) Registrar of Company/Societies/Partnership/Other (as applicable)		
	b) Memorandum of Article/Article of Association/Bye Laws/Partnership Deed/Others (as applicable)		
	c) GST (and Sales Tax/Service Tax as applicable)		
	d) Income Tax/PAN		
	e) Labor Commission		
	f) Others (if any)-		
7.	Copy of Latest Return Filed with the authorities concerned in respect of		
	a) GST (and Sales Tax/Service Tax as applicable)		
	b) Income Tax/PAN		
	c) Labour Commission		
	d) Others (if any)-		
8.	Income Tax Assessment Certificate of last Three Years		
9.	Cancelled Cheque of Principal Banker		
10.	Copy of Balance Sheet of Last Three Years		
11.	Copy of Profit & Loss Statement of Last Three Years		
12.	Copy of Experience Certificates/Work Orders in Support of Experience		
13.	Address Proof of Office Address in Bihar		
14.	Undertaking from the bidder that the bidder has not been blacklisted by any Central/State Govt. Organization or PSU for any corrupt or fraudulent practice.		
15.	Declaration from Bidder that they will follow CL(R&A) Act and Minimum Wages Act/Labour Laws as applicable to Govt. of India Institutions.		
16.	Names/Experience certificate of key person. Architect/civil engineer		
17.	Any Other Document 1-		
	Envelope-2		
18.	Financial Bid in Separate Sealed Envelope		

#This Check List is only indicative. The bidder should go through the tender documents before submission