

Bid Document

Bid Details	
Bid End Date/Time	21-03-2022 20:00:00
Bid Opening Date/Time	21-03-2022 20:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Financial Services
Organisation Name	National Bank For Agriculture And Ruraldevelopment
Office Name	Assam Regional Office
Total Quantity	55
Item Category	Revolving Chair (Q3) (PAC Only)
Minimum Average Annual Turnover of the Bidder	2 Lakh (s)
OEM Average Turnover (Last 3 Years)	5 Lakh (s)
Years of Past Experience required	3 Year (s)
MSE Exemption for Turnover	Yes
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	80 %
Bid to RA enabled	No
RCM Applicable	Yes
Primary product category	Revolving Chair
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	HDFC Bank
EMD Percentage(%)	2.00

EMD Amount	13700
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ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	24

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Deputy General Manager
Assam Regional Office, Department of Financial Services, National Bank for Agriculture and Rural Development,
Ministry of Finance
(Walter Kujur)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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Details of the Competent Authority approval for PAC

Competent Authority Approval document for PAC : [View Document](#)

Name of Competent Authority	Baiju Kurup
Designation of Competent Authority	Chief General Manager
Office / Department / Division of Competent Authority	NABARD, Assam Regional Office
CA Approval Number	
Competent Authority Approval Date	2022-03-08 00:00:00
Brief Description of the Approval Granted by Competent Authority	Competent Authority has approved the proposal for purchase of Featherlite make & model chairs.

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the

offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

5. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme) will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

Revolving Chair (40 pieces) (Under PAC)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Make	featherlite
Model	amazembselfcalibrate(featherlite)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
	Arm Material	steel covered with polyurethane
	seat material	PU foam covered with mesh fabric
	Density of PU foam used in seat KG per Cu Meter (+/- 3)	50
	Density of PU foam used in backrest in KG per Cu Meter (+/- 3)	NA
	Material of Fabric Back Cover / Material for Backrest	mesh fabric
	Material of Fabric of Seat Cover	100% polyester fabric
	GSM/Thickness of fabric $\pm 5\%$ (Gram/Square meter)	290 gram
GENERAL	Chair Type	central tilt
	Tilt Tension Adjustment	No
	Height Adjustment ± 5(mm)	up to 120 mm
	Arm	With
	Type of backrest support	Backrest With Adjustable Lumber Support
	Arm Type	Adjustable
	Colour of Fabric for Seat and Backrest	black
	Ergonomic Seat Design	Yes
	Back type	push back
	Backrest is made of two pcs injection moulded frame	Backrest is made of one piece injection moulded frame
	backrest has separate adjustable headrest	No
	Seat type	fixed

Specification	Specification Name	Bid Requirement (Allowed Values)
	Seat is curved	Yes
	Locking mechanism	Yes
	Type of locking	3-Position Locking
	Number of arm movement	2(up & down)
	Lumber support	external & adjustable
DIMENSION	Overall Chair Height ±15mm	1330
	Backrest Height ±15mm	550.0
	Backrest Width ±10mm	480.0
	Seat Height ±15 mm	480
	Seat Width ±10 mm	480
	Seat Depth ±10 mm	520.0
	Thickness of MS Plate Joining the under structure with Seat	0.0
	Thickness of Plywood used in Seat ±1(mm)	12 mm
	Thickness of Plywood used in Backrest ± 1(mm)	N.A
	Padestal Size (Diameter in mm) +/- 10 mm	650
	Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	50 mm
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	N.A	
WARANTEE	Warrantee period in number of years	2-year
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA Certification	NO
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Green guard certification	NO
	Aiota	NO

Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable	GST as per RCM	GST Cess 1 as per RCM	GST Cess 2 as per RCM	Optional RCM
NA	NA	Yes	18%	9%	9 (INR) - Per Unit	Yes

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Diganta Kumar Kakati	781006,GS ROAD, OPPOSITE ASSAM SECRETARIAT DISPUR,GUWAHATI ASSAM	40	45

Revolving Chair (15 pieces) (Under PAC)**(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)**

Make	featherlite
Model	featherliteopusmb
Brand Type	Registered Brand

Technical Specifications[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
	Arm Material	Proppylene
	seat material	PU Foam covered with Fabric
	Density of PU foam used in seat KG per Cu Meter (+/- 3)	50
	Density of PU foam used in backrest in KG per Cu Meter (+/- 3)	NA
	Material of Fabric Back Cover / Material for Backrest	mesh fabric
	Material of Fabric of Seat Cover	Mesh Fabrics

Specification	Specification Name	Bid Requirement (Allowed Values)
	GSM/Thickness of fabric $\pm 5\%$ (Gram/Square meter)	290 gram
GENERAL	Chair Type	Advance Bio Synchronic
	Tilt Tension Adjustment	No
	Height Adjustment $\pm 5(\text{mm})$	up to 100 mm
	Arm	With
	Type of backrest support	backrest symmetrical lumber support
	Arm Type	Adjustable
	Colour of Fabric for Seat and Backrest	black
	Ergonomic Seat Design	Yes
	Back type	push back
	Backrest is made of two pcs injection moulded frame	Backrest is made of one piece injection moulded frame
	backrest has separate adjustable headrest	No
	Seat type	fixed
	Seat is curved	Yes
	Locking mechanism	Yes
	Type of locking	tilt limiter
	Number of arm movement	2(up & down)
Lumber support	integrated	
DIMENSION	Overall Chair Height $\pm 15\text{mm}$	1080
	Backrest Height $\pm 15\text{mm}$	550.0
	Backrest Width $\pm 10\text{mm}$	480.0
	Seat Height $\pm 15 \text{ mm}$	520
	Seat Width $\pm 10 \text{ mm}$	500
	Seat Depth $\pm 10 \text{ mm}$	520.0
	Thickness of MS Plate Joining the under structure with Seat	0.0
	Thickness of Plywood used in Seat $\pm 1(\text{mm})$	12 mm
	Thickness of Plywood used in Backrest $\pm 1(\text{mm})$	N.A
	Padestal Size (Diameter in mm) +/- 10 mm	650

Specification	Specification Name	Bid Requirement (Allowed Values)
	Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	50 mm
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	N.A
WARANTEE	Warrantee period in number of years	1-year
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA Certification	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Green guard certification	YES
	Aiota	YES

Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable	GST as per RCM	GST Cess 1 as per RCM	GST Cess 2 as per RCM	Optional RCM
NA	NA	Yes	18%	9%	9 (INR) - Per Unit	Yes

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Diganta Kumar Kakati	781006,GS ROAD, OPPOSITE ASSAM SECRETARIAT DISPUR,GUWAHATI ASSAM	15	30

Buyer Added Bid Specific Terms and Conditions

- Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT Account No. NABADMN12 IFSC Code NBRD0000002 Bank Name NABARD Branch address HEAD OFFICE, MUMBAI.
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

2. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

3. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

4. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

5. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

7. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

8. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

9. **Financial Criteria**

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

10. Past Project Experience

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---