



**National Bank for Agriculture and Rural Development**

**Department of Premises, Security and Procurement,  
NABARD, Gujarat Regional Office,  
2nd Floor, NABARD Tower,  
Opposite Municipal Garden,  
Usmanpura, Ahmedabad – 380013  
Telephone: 079-27554024 / 27554021  
Fax: 079-27551584  
Email: [dpsp.ahmedabad@nabard.org](mailto:dpsp.ahmedabad@nabard.org)**

**Tender for  
Supply and Installation of Mosquito Net Windows for  
Residential Quarters (NABARD VIHAR)**

National Bank for Agriculture and Rural Development (NABARD), Gujarat Regional Office, Ahmedabad, invites sealed tenders from authorized Dealers/ Vendors/Bidders for “Supply and Installation of Mosquito Net Windows for Residential Quarters- (NABARD VIHAR).

The Tender Document can be downloaded from NABARD's website <http://www.nabard.org>



**Part-I  
Technical Bid**

**Notice Inviting Tender (NIT) for Supply and Installation  
of Mosquito Net Windows for Residential Quarters at  
NABARD VIHAR, St Xavier's College Corner,  
Navarangpura, P.O-Ellisbridge  
Ahmedabad-380006**

**Important dates and information**

Date of issue of Tender	14.3.2019
Time and last date for submission of Tender	Upto 3.00Pm on 3.4.2019
Earnest Money Deposit (EMD)	Rs. 20,000/-
Time and date of opening of Technical Bids	4.00 PM on 3.4.2019
Time and date of opening of Commercial Bids	Will be communicated to technically qualified bidders.

Tender Documents to be submitted and addressed to:

The Chief General Manager,  
NABARD, Gujarat RO, NABARD Tower,  
Opposite Municipal Garden, Usmanpura, Ahmedabad-380013

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## NOTICE INVITING TENDER (NIT)

Ref. No. NB.Guj / 5949 /DPSP/ Mosquito Net /2018-19

14 March, 2019

(All interested authorized Dealers/ vendors/ bidders located at Ahmedabad)

Madam/Dear Sir,

National Bank for Agriculture and Rural Development (NABARD) invites sealed offers/ tenders in two parts from all eligible bidders/vendors based at **Ahmedabad** for Supply and Installation of Mosquito Net Windows for Residential Quarters at NABARD VIHAR, Navrangpura, Ahmedabad as per the terms and conditions contained in the Tender. The Bidding Document may be downloaded from <https://www.nabard.org>. The other details are given below:

Date of commencement of issue of Tender	14.3.2019
Earnest Money Deposit (Bid Security)	Rs. 20,000/-
Last date for receipt of Tender	Upto 3.00 PM on 3.4.2019
Pre-Bid meeting	3.00 PM on 27.3.2019 at NABARD, RO, Ahmedabad
Date and time of opening of technical bid	4.00 PM on 3.4.2019 at NABARD, RO, Ahmedabad
Place of receiving and opening of tenders	NABARD, Gujarat RO, NABARD Tower, Opposite Municipal Garden, Usmanpura, Ahmedabad-380013  Telephone: 079-27554024 / 27554021 Email: <a href="mailto:dpsp.ahmedabad@nabard.org">dpsp.ahmedabad@nabard.org</a>
No.of envelopes (non-window, sealed) to be submitted	Two (2) Envelopes a) Sealed envelope No.1 containing technical bid+EMD b) Sealed envelope No.2 containing commercial bid .  Both the envelopes to be placed in one sealed envelope

Bank reserves the right to change the dates mentioned in the RFP which will be displayed, as corrigendum/ amendment, at the above websites on which bidding documents are available.

Please note that all the information desired needs to be provided by the bidder in the formats specified by the Bank. The bidder shall bear all the costs associated with the preparation and submission of the bid and NABARD will, in no case, be responsible or liable for such costs, regardless of the conduct or outcome of tendering process.

Earnest Money Deposit must accompany with tender offers as specified in this tender document. EMD amount should not be mixed with commercial bid. It should be contained in envelope No.1 with the technical bid. Offers received without EMD will be rejected.

Technical specifications, terms and conditions, various formats and proforma for submitting the tender offer are described in the tender document and its enclosures/ annexures.

Tender offer will be opened in the presence of the bidders or their representatives who choose to attend the opening of tender on the above mentioned date, time and place.

Each page of the quotation document must be signed with proper seal of Vendor/Bidder.

**Part-1 Technical Offer (Envelope No.1)** should contain the following:

1. Earnest Money Deposit as mentioned at **Point 6 of Section IV of the Tender.**
2. A copy of Proposal document including **Sections** and **Annexures** listed below duly signed by authorized signatory of the Vendor/Bidder on each page.
  - a) **Section I-** Form of tender
  - b) **Section III-** Pre-qualification criteria, organizational or financial profile of the tendere/bidder.
  - c) **Section IV-** General conditions of contract.
  - d) **Annexure I-** Proforma for Bank account details.
  - e) **Annexure IV:** Technical Specifications
  - f) **Annexure V:** Covering letter for Submission of offer.
- 3) Vendor/Bidder's letter giving technical clarifications (if any).
- 4) An Undertaking by the Authorized Signatory of the Vendor/Bidder, on the letter head of the Vendor/Bidder stating that the Vendor/Bidder has not been blacklisted by any Central/State Government Organization or PSU for any corrupt and fraudulent practice.

The following **forms** should be submitted at appropriate time after awarding tender:

- a) **Section II-** Articles of Agreement.
- b) **Annexure II-** Letter of Indemnity and Undertaking.
- c) **Annexure III-** Performance Bank Guarantee

It should be specifically noted that the **contents of Technical offer must not reveal commercials/ Price Bid.**

### **Part-2 Price Bid (Envelope No.2)**

Price Bid should contain the following:

1. Prices in Indian Rupees only, with detailed break-up of prices as per **Price Bid.**
2. **The Schedule of Quantities** as per the specifications enlisted in **Annexure IV** and the most competitive prices offered in respect of the items listed in price Bid.
3. The Commercial Offer should be in conformity with the terms indicated in **Price Composition.**
4. The Price Bid should not contradict the Technical offer in any manner.

The Tenderer can enclose Envelope 1 and Envelope 2 in 3<sup>rd</sup> big envelope while submitting the tender.

### **Opening of Offer:**

**Envelope No. 1** containing the Technical Offer will be opened on **3.4.2019 at 4.00 PM** . The Bids will be opened at the Regional Office in the presence of the Chief General Manager, NABARD, Gujarat Regional office, Ahmedabad or any other officer designated for the purpose by him and will be opened in the presence of authorized representatives of the individual bidding firms who choose to be present at the time of opening. The date and time for opening of **Envelope No. 2** containing the **Price Bid** will be communicated to qualified bidders through e-mail communications.

(J D Monga)  
Deputy General Manager

**Disclaimer:** NABARD may accept or reject any or all Response/s to this request for Tender at its discretion or may ask for any additional information from the bidders. **NABARD may also vary its requirements**, add to or amend the terms, procedure and protocol set out in this request for Tender for bonafide reasons, which will be notified to all through notice on its website. Further, NABARD hereby reserves its right to annul the Tender process at any time prior to the contract award without incurring any liability towards the bid.

# **Part – I**

## **Section – I**

### **FORM OF TENDER**

Date:

Place:

The Chief General Manager,  
NABARD, Gujarat Regional Office,  
NABARD Tower,  
Opposite Municipal Garden, Usmanpura,  
Ahmedabad-380013

Dear Sir

**Tender Document for “Supply and Installation of Mosquito Net Windows for Residential Quarters at NABARD Vihar, St Xavier’s College Corner, Navrangpura, P.O. Ellisbridge, Ahmedabad-380006”.**

Having examined the conditions relating to the works specified in the Memorandum hereinafter set out, having visited and examined the site of the works specified in the said Notice Inviting Tender (NIT) and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said Memorandum within the time specified, at the rates to be mentioned in the Price Bid, which may be issued to us by NABARD in the event that we qualify the technical bid and in accordance in all respects with the Technical Specifications (given in Annexure IV) and instructions referred in ‘Instructions to Bidders and General Conditions of contract’ (Section-IV), the Articles of Agreement (Section-II) and Price Bid with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be



applicable or in default thereof to forfeit the EMD and pay to the National Bank for Agriculture and Rural Development, the amount mentioned in the said Conditions.

Our Bankers are:

- 1.
- 2.

The names of partners of our firm are:

- 1.
- 2.
- 3.

Name of the partner of the firm Authorized to sign:

OR

Name of person having Power of Attorney to sign the contract (certified copy of the Power of Attorney should be attached)

Yours faithfully

Signature of Tenderer

## Section — II

### ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ between the National Bank for Agriculture and Rural Development (hereinafter called “the employer”) of the one part and \_\_\_\_\_ (hereinafter called “the Tenderer”) of the other part.

WHEREAS the Employer is desirous of executing the work viz., **supply and installation of Mosquito Net Windows for Residential Quarters at NABARD VIHAR, St Xavier’s College Corner, Navrangpura, P.O. Ellisbridge, Ahmedabad-380006.**

AND WHEREAS the Tenderer has agreed to execute upon and subject to the conditions set forth in the Price Bid and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the work shown upon the said technical specifications, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable there under (hereinafter referred to as "the said contract amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration hereinafter mentioned, the Tenderer will upon and subject to the conditions annexed, carry out and complete the supply/works shown in the contract, described by or referred to in the Schedule of Quantities and in the said conditions.
2. The Employer shall pay the Tenderer the said contract amount or such sum as shall become payable at the times and in the manner specified in the said conditions.
3. The said Conditions thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall respectively abide by, submit themselves to the said Conditions and the

correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.

4. This Agreement and documents mentioned herein shall form the basis of this contract.
5. This contract is an item rate contract for the complete work to be paid for according to necessary installation carried out at site, at the rate contained in the Schedule of Rates or as provided in the said conditions.
6. The Tenderer shall afford every reasonable facility for carrying out of all works of other Contractors employed by the Employer and shall make good any damage done to walls, floors, etc. after the completion of such works.
7. The Employer reserves to itself the right of altering the nature of work by adding to or omitting any items of works or having portions of the same carried out without prejudice to this contract.
8. Time shall be considered as the essence of this contract and the Tenderer hereby agrees to commence the work/ job within the **tenth day** of receipt of the work order as provided for in the said conditions and to complete the entire work within the time period prescribed at S.No.26 in Section IV, subject nevertheless to the provision for extension of time.
9. All payments by the Employer under this contract will be made only at Ahmedabad.
10. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Ahmedabad and only Courts in Ahmedabad shall have the jurisdiction to determine the same to the exclusion of all other courts.
11. That the tenderer has visited the site and fully understood the existing conditions of site for execution of work.
12. That the several parts of this contract have been read by the tenderer and fully understood by the tenderer.
13. IN WITNESS WHEREOF the Employer has set its hands to these presents through its duly authorized officials and the Tenderer has caused its common seal

to be affixed hereunto and the said two duplicates/ has caused these presents and the said two duplicates here of to be executed on its behalf, the day and year first herein above written. (If the tenderer is a company).

**Signature Clause**

SIGNED AND DELIVERED by the National Bank for Agriculture and Rural Development by the hand of

Shri  
(Name & Designation)

In the presence of:

**Witness # 1**

Signature:

Name:

Address:

**Witness # 2**

Signature:

Name:

Address:

**SIGNED AND DELIVERED by the Bidder by the hand of Shri**

(Name and Designation)

In the presence of:

**Witness # 1**

Signature:

Name:

Address:

**Witness # 2**

Signature:

Name:

Address:

## Section-III

### Pre-qualification criteria

#### Instructions to the Applicants for furnishing Information as a part of pre-qualification

1. Intending applicants are required to submit their full bio-data giving details about their organization, experience, technical personnel in their organization, spare capacity, competence and adequate evidence of their financial standing, etc. in the enclosed form which will be kept confidential.
2. While deciding upon the selection of contractors great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items.
3. Decision of the Bank in regard to selection of contractors for issue of tender forms will be final. The Bank is not bound to assign any reason therefor.
4. Each page of the application shall be signed. The application shall be signed by person/ persons on behalf of the organization having necessary authorization/ power of attorney to do so.
5. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper stating therein the part of the proforma and serial number. Separate sheets shall be used for each part.
6. Any letter or document accompanying the pre-qualification form shall be submitted in duplicate.
7. Applications containing false and/or inadequate information are liable for rejection.
8. While filling up the application with regard to the list of important projects completed or on hand, the applicants shall only include:
  - a) Single work order of atleast Rs.10.00 lakh and above **OR**
  - b) Two work orders each of atleast Rs.5.00 lakh completed in the previous two years.
9. Clarifications, if any required, may be obtained from the General Manager/ Deputy General Manager, National Bank for Agriculture and Rural Development, Ahmedabad .

Signature of applicant

Address:

## Part I – Basic Information

S.No.	Particulars	Bidder's Response
1.	Name of the Applicant/ Organization and address of Registered Office	
2.	Year of establishment	
3	Type of the Organisation (like Sole Proprietorship, Partnership, Private Limited Company, Limited Company, or Cooperative Society, etc.)	
4.	Name of the Proprietor/ Partners/ Directors of the Organisation/ Firm	1. 2. 3. 4. 5.
5.	Details of Registration a) Whether registered as partnership firm or company, etc. b) Name of Registering Authority c) Registration No. d) Date of Registration	a) b) c) d)
6.	Whether registered/ empaneled for similar works with: a) Government/ Semi-Government/ Municipal Authorities or any other Public Organisation (Yes/No) b) If yes, name of authority; and c) Since when	a) b) c)
7.	Details of experience in the related field	
8.	a) Areas of business activities, other than above if any, and b) Place and address of such business	a) b)
9.	a) Address of office through which the proposed work of the Bank will be handled; and b) Name & designation of Officer-in-charge	
10.	Adequate and satisfactory evidence to indicate financial capacity of the person/ Organisation to undertake the said construction work	

11.	a) Names of bankers b) Full address of bankers	
12.	Yearly turnover of the Organisation during the last three years	2017-18 Rs. _____ lakh 2016-17 Rs. _____ lakh 2015-16 Rs. _____ lakh
13.	Will the applicant be able to provide Bank Guarantee or other equivalent form of security from a scheduled nationalized bank? (Yes/No)	
14.	Number of supplementary sheets attached	
15.	16. a) Whether any civil suit/ litigation has arisen in the contracts executed by the applicant during the last five years (Yes/No) a. If yes, please give following information (suit-wise/ project-wise):  i. Name of the Project & Organisation ii. Nature of work iii. Work Order No. and Date iv. Present stage of work v. Value of contract vi. Brief details of litigation	

**Notes: Please attach self-certified copies of the following documents:**

- a) Latest Income Tax Clearance Certificate
- b) Audited Balance Sheet and Profit & Loss Account for the past three years.

**Signature of the Applicant**

**Address:**

## Part II – Capability and previous experience

a) List of important such type of work (related with the current tender) **EXECUTED** by the organization/ applicant during the last five years.

Sr. No.	Name of the Project and Location	Nature of work involved in the contract (e.g. residential , offices, industrial, etc. and No.of storeys)	Name and full postal address of the Client . Also indicate whether Government or Semi-Govt. or Private body	Contract Amount (Rs.)
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1.				
2.				
3.				
4.				
5.				
6.				

S. No.	Completion period (Stipulated)	Completion period (Actual)	Whether work was left incomplete or contract was terminated from either side? Give full details.	Any other relevant information
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	
1.				
2.				
3.				
4.				
5.				
6.				

Note: Copies of work order and completion document to be enclosed.

Signature of the Applicant



b) List of important projects **ON HAND** costing Rs.5.00lakh and above (with emphasis on multi-storied buildings with controlled concrete and ancillary services)

Sr. No.	Name of the Project and Location	Nature of work involved in the contract (e.g. residential , offices, industrial, etc. and No.of storeys)	Name and full postal address of the Client Also indicate whether Government or Semi-Govt. or Private body	Contract Amount (Rs.)
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1.				
2.				
3.				
4.				
5.				
6.				

Sr. No.	Completion period (Stipulated )	Completion period (Expected)	Present stage of work with reasons if the work is getting delayed	Any other relevant information
	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
1.				
2.				
3.				
4.				
5.				
6.				

Signature of the Applicant

## Section — IV

### **Instructions to Bidders and General Conditions of Contract**

1. **Mode of submission of tender:** Sealed offers should be submitted in the envelopes and should be addressed to The Chief General Manager, Department of Premises, Security and Procurement, NABARD, Gujarat Regional Office, Opposite Municipal garden, Usmanpura, Ahmedabad- 380013 and super scribed with "**Tender for supply and installation of Mosquito Net Windows for Residential Quarters (NABARD VIHAR)**".
2. **Contents of submitted bid:** Should contain the documents as prescribed in Notice Inviting Tender. The tenderer must use only the Price Bid format issued by the Bank, to fill in the rates. Any addition/ alteration in the text of the tender made by the tenderer shall not be considered. Such tender/s may be considered invalid by the Bank at its discretion. The price bids should not contain any conditions whatsoever and any conditional bids shall be rejected.
3. **Mismatch in figures and words:** Rates and amounts should be quoted both in figures and in words in columns specified. All erasures and alterations made while filling the quotation must be attested by initials of the tenderer. Overwriting of figures is not permitted. Failure to comply with either of these conditions will render the tender void at the Bank's option. No advice whatsoever especially on any change in rate, specifications or conditions after the opening of the tender will be entertained. On checking, if discrepancy is found, the rates, which corresponds to the total amount worked out by the vendor shall be taken as correct. In case, the rate assessed does not work out to the amount of an item or it does not correspond with the rate written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly the rates quoted by the contractor will be taken as correct and not the amount.
4. Each page of the Tender Document should be signed by the bidder in token of his / their having acquainted himself / themselves with the tender conditions as laid down. Any tender with any of the documents not so signed will be liable to be rejected. The tender submitted on behalf of a firm shall be signed by all the partners

of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise, the tender may be rejected by the Bank.

5. **Validity of tender:** Validity of the quoted rates shall be **three months** from the date of opening of price bid tenders.
6. **Earnest Money Deposit (EMD)**

**Mode of depositing EMD:** The Vendor/Bidder shall furnish an EMD for an amount of Rs. 20,000/- (Rupees Twenty thousand only) by way of Demand Draft (DD) in favor of 'NABARD' drawn on any Nationalized Bank / Scheduled Bank payable at Ahmedabad OR fund transfer through NEFT/RTGS to NABARD's Account details which is as follows:

- ❖ Current Account No. **912020012465660** with Axis Bank Ltd., Navrangpura Branch, Ahmedabad.
- ❖ IFS Code: **UTIB0001336** (underlined figures to be read as zero)

Documentary evidence of deposit in the form of UTR (Unique Transaction Reference) / Receipt Voucher is to be enclosed along with the duly filled, signed & complete tender in all respects. Tender without EMD shall be rejected.

**Refund of EMD:** The EMD will be returned to the tenderer if his tender is not accepted by the Bank but without any interest thereon. The Tenderer shall furnish bank account details in the format given in this tender (**Annexure I**). The EMD paid by the successful tenderer shall be retained by NABARD as part of security till the defect liability period. No interest shall be paid on this deposit.

**Forfeiture of EMD:** The EMD shall be forfeited in case the tenderer fails to comply with any of the conditions of the Contract / Tender Document or if he withdraws his tender at any point of time before award of the work, in which case, he will also, not be allowed to participate in the event of any re-tender.

7. **Retention money deposit (RMD):** Retention money @ 5% will be recovered from each running bill or final/one time settlement of bills.

8. **Security Deposit:** Earnest Money Deposit and Retention Money Deposit will form a total Security Deposit. The security deposit will be 5% of the total value of work executed. The entire Security Deposit will be refunded after the expiry of defects liability period. No interest will be paid on it.
9. **Non-Bonafide tender:** The tender which is not accompanied by the prescribed EMD shall be called 'Non-Bonafide Tender'. Normally Non-Bonafide tender shall not be considered for acceptance.
10. **Submission of documents:** If any of the documents is missing or unsigned, the tender may be considered invalid by the Bank at its discretion.
11. **Receipt of tenders:** The tenders should be submitted latest by 3.00 PM on 3.4.2019. The tenders should be dropped in the tender box located in **Second Floor**, in our above mentioned office. Tenders sent by fax or email will not be accepted. In case the submission date falls on a holiday, then, the tenders should be submitted on the next working day.
12. **Late tenders:** The tender which is received after the expiry of time and date fixed shall be called "Late Tender". Normally late tenders will not be received. However, Bank reserves it's right to deal with such tenders at it's discretion and the decision of the Bank shall be final.
13. ***The National Bank for Agriculture and Rural Development (NABARD) does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason for doing so.***
14. The quantities mentioned in the Schedule of Quantity of Part-II are indicative and can increase or decrease during the execution of work, no claim on this account shall be admissible.
15. **Opening of tenders:** The tender will be opened on the same day as that of last date for submission of tender, **at 4.00PM on 3.4.2019**, or as decided by the bank in case of any eventuality, in the presence of bidders' representatives, should they choose to be present.

16. **Execution of contract:** On receipt of intimation from the Employer of the acceptance of his/ their tender, by way of Work Order, the successful tenderer shall sign an agreement in accordance with the format prescribed herein and the Price Bid. A Work Order by the National Bank for Agriculture and Rural Development of a tender will constitute a binding contract between NABARD and the bidder so tendering, whether such formal agreement is or is not subsequently executed.
17. **Purchase of non-judicial stamp paper:** The cost of such stamp paper is to be borne by the successful tenderer. The agreement needs to be stamped as per latest provisions of the applicable Stamp Act.
18. **Subletting of contract:** The tenderer shall not assign the contract and shall not sublet any portion of the contract except with the written consent of the Employer. In case of breach of these conditions, the Employer may serve a notice in writing on the tenderer rescinding the contract whereupon the security deposit shall stand forfeited to the Employer, without prejudice to his other remedies against the tenderer.
19. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making tender and for entering into a contract and inspect the site of the work, acquaint himself with all local conditions, means of access to the work, nature of work and all matters pertaining thereto.
20. **Firmness of rates:** The rates quoted in the tender/ offer shall be for the complete item including, supply, installation, assembling at site/ testing and commissioning (if any) at site. The rate shall also include all charges for storing, watch and ward, reinstating and making good the damaged work if any to its original finish, etc. The rates quoted shall be deemed to be for finished work to be measured at site. The rates quoted in the tender shall include all charges for packing, transport, loading, unloading and for installation at site. Tenderers must include in their rates, GST or any other tax and prevailing duty or other levy as existing, levied by the Central Government or any State Government or Local Authority, if applicable, from time to time. No claim in respect of increase in any other tax, duty or levy during the duration of the contract shall be entertained by the Employer. The same will remain firm during the contract period.

21. The tenderer shall note that unless otherwise stated the tender is strictly on item rate basis and his attention is drawn to the fact that rate should be correct, workable and self-supporting. The tenderer shall carry out all works necessary for completion of work and for delivering results. No claim shall be entertained on this account.
22. Time allowed for carrying out the work shall be strictly observed by the tenderer. The work shall throughout the stipulated period of the contract be proceeded with all due diligence.
23. The successful tenderer is bound to carry out any or all items of work necessary for the completion of the job even though such items are not included in the quantities and rates.
24. The successful tenderer must cooperate with the other contractor appointed by the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Bank's Engineer/ Officials.
25. The tenderer shall guarantee that the work shall be free from any defects whatsoever for a period of 01 year Defects Liability Period (warranty) from the date of successful completion of the work.
26. **Completion Schedule:** The work allotted to the Bidder is to be **completed within forty-five days** from the date of issue of the Work Order. Bidders are advised to visit the site and get themselves fully acquainted with the general and local site conditions, particularly those bearing upon transportation, handling, storage and the like, prior to quoting for the work.
27. **Liquidated damages:** Liquidated Damages shall be recovered from the contractor's dues for delay in completion of the work. The quantum of liquidated damages per week shall be calculated at 0.25% of the estimated cost put to tender subject to a maximum 5% of the accepted tender amount.
28. **Extension of time:** If the Contractors desire any extension of time for completion of work on grounds of there, having been unavoidable hindrances in execution or any other ground, they shall apply in writing immediately after the occurrence of the hindrances. Such application shall contain complete details of hindrances, which hindered the Contractors in the execution of the work. If in the opinion of Bank's Engineer / Officials, works be delayed by force majeure such as: (a) war/ hostilities,

(b) riots or civil commotion, (c) earthquakes, fire tempest, lightening or other natural / physical disasters, etc., (d) restrictions imposed by the Government which prevent or delay the execution of the order or by any other reasons and in such cases, if any such extension of time in execution of work is granted by the Bank, the extension of time will be given without prejudice to Bank's right to recover liquidated damages or compensation under the relevant contract clause and no extra claim will be paid by the Employer whatsoever on account of delay or idle labour/machinery.

29. **Compensation for delay:** The tenderer shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be including delays arising out of modifications to the work entrusted to him or in any subcontract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in obtaining power connections for work purpose or for any other reason whatsoever and the Employer shall not be liable for any claim in respect thereof. The Employer does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.
30. **Defect liability period:** The Defects Liability Period shall commence from the date of virtual completion/ full and final supply installation etc. to the satisfaction of the Bank. Any defect that may appear within the Defects Liability Period, shall be rectified by the tenderer without any extra cost to the Employer. In case of failure to do so **within 10 days** from such notice from the Employer, the Employer may get such rectification works carried out through any other firm and expenditure incurred by the Employer shall be recovered from any money due to the tenderer at the cost and risk of the tenderer. Only, after all the defects pointed out during the Defects Liability Period have been satisfactorily rectified by the tenderer will the release of the Security Deposit be considered.
31. No escalation shall be allowed on the rates of this contract. Any extra item required for proper completion of work shall be got approved from NABARD and shall be paid on actual labour & material cost plus 15% towards overhead & profit. Rate analysis should be submitted by the contractor for approval.
32. No mobilization advance or any type of advance shall be paid to the Contractor.

33. **Storage at site:** Storage space may be allowed at site as per the availability. The Contractor will have to make his own arrangement for security and locking arrangement of the storage space. The Contractor may be required to vacate the storage space as per Employer's exigency without any extra cost.
34. **Stay arrangement at site:** Contractors /workers will not be permitted to stay at site. The contractor has to make his own arrangement of stay for his employees.
35. **Terms of Payment:** Payment under this contract shall be made as follows:
- 100% after satisfactory supply/ installation etc. of material at site and production of bill to the Bank **within 15 working days from the date of bill submission** as mentioned in Schedule of Quantity less retention money deposit @ 5% and statutory deductions viz. Income tax, GST, etc. **No advance shall be paid to the contractor.**
  - The total retention money recovered from the bills shall be 5% of contract value including Earnest Money Deposited and will be retained for defect liability period from the date of completion work and will not bear any interest. Any defect in this period shall be rectified by the contractor at their cost. In this regard the date of successful trial/ inspection of the works at site taken in presence of NABARD's Engineer /Official shall be considered as date of completion of work.
36. **Labour Law / Act:** the contractor will be governed by the local Labour Laws/ Acts in force.
37. The contractor shall use all the materials conforming to relevant BIS/ relevant Code and will use the best materials of approved manufacture.
38. **Contractors authorised representative on site:** Contractor shall maintain at site responsible, efficient, qualified and well experienced in-charge during the contract period. Any clarifications, explanation, instructions or notices given by the Employer to such in-charge shall be deemed to be given to the contractor and shall be binding on the contractor.
39. **Dismissal of Workman:** Contractor shall, on the request of the Employer, immediately dismiss from the work any person who, in the opinion of Employer, be unsuitable or incompetent or who may be guilty of misconduct.



40. **Inspection of work:** The contractor shall at the instructions of the Employer within such time as notified, open up for inspection any work and should the contractor refuse or neglect to comply with such instructions, the Employer may employ other workman to open the same. Such work if it is found not in accordance with approved specifications, or the instructions, expenses of opening up and redoing if required shall be borne by and recoverable from the Contractor from any money due or which may become due to the contractor.
41. **Notices:** Notices of the Employer, to the contractor, may be served personally or by being left at or sent by registered post to the last known place of the business of the party to whom the same is given or in the case of the contractor by being left on the works, Notices may be served at or sent by registered post to the registered office of the contractor. Any notice sent by registered post shall be deemed to be served at the time when in the ordinary course of post, it would be delivered.
42. **Revision in tender:** Any request for revision of original tender rates, specifications or conditions by a tenderer received after opening of tenders shall not be entertained.
43. **Deletion of items:** The tender rates shall be fixed and applicable for any increase or decrease in the tendered quantities. The Employer can increase or decrease any quantities to any extent or even delete particular item as per requirements and the contractor shall not be paid anything extra on this account. Nothing extra will be paid by the Bank on account of omission / deletion of items or decrease in the quantity of items. The Bank shall not entertain any claim whatsoever from the contractor on this account.
44. **Termination of contract by the Employer:** If the contractor being an individual or a firm, commit any "Act of Insolvency" or shall be adjudged an insolvent or being an incorporated company shall have an order for compulsory winding up or applies for voluntary winding up or subject to the supervision of the court and of the official assignee or the liquidator, in such acts of insolvency or winding up shall be unable within seven days after notice to him requiring him to do so, to show to the reasonable satisfaction of the employer that they are able to carry out and fulfil the contract, and to give security, therefore, if so required by the employer. **OR**

If the contractor (whether an individual Firm or Incorporated Company) shall suffer

execution to be issued, or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor, or shall assign or sublet the contract without the consent in writing of the employer first obtained. **OR**

Shall charge or encumber this contract or any payments due or which may become due to the contractor there under. **OR**

**If the contractor has:**

abandoned the contract, **OR**

Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the works for seven days after receiving from the employer written notice to proceed, **OR**

Has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, **OR**

Has failed to remove materials from the site or to pull down and replace work for seven days after receiving from the employer written notice that the said materials of work were condemned and rejected by the employer under these conditions, **OR**

Has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this contract to be observed and performed by the contractor for seven days after written notice shall have been given to the contractor requiring the contractor to observe or perform the same, **OR**

Has to the detriment of good workmanship or in defiance of the employer's instructions to the contrary sublet any part of the contract.

Then and in the event of any of the aforesaid cases, the Employer may, notwithstanding any previous waiver, after giving seven-day notice in writing to the contractor, determine the contract but without thereby affecting the powers of the employer or the obligations and liabilities of the contractor, the whole of which shall continue in force as fully as if the contract has not been so determined and as if the works subsequently executed has been executed by or on behalf of the contractor. And further, the Employer may enter upon and take possession of the work and all

plant, tools, scaffolding, sheds, machinery and materials lying upon the premises or the adjoining lands or roads and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other contractors or other persons to complete works, and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the employer shall give a notice in writing to the contractor to remove his surplus materials and plant, and should the contractor fail to do so within a period of 14 days after the receipt thereof by him, the employer shall sell the same by public auction, and shall give credit to the contractor for the amount realised on deducting therefrom the costs of removal and sales.

If any sum shall be due or payable to or by the employer for the values of the said plant and materials so taken possession of by the employer and the expense of loss which the employer shall have been put to in requiring the works to be completed, and the amount, if any, owing to the contractor and the amount which shall be so certified shall thereupon be paid by the employer to the contractor or by the contractor to the employer, as the case may be, and the employer's certificate shall be final and conclusive between the parties. On termination of the contract, the contractor shall forthwith remove himself and his workmen from the work site.

**45. Termination of the contract by the contractor:** If the payment of the amount payable by the employer shall be in arrears and unpaid for reasonable period after it has become due as per payment terms and after notice in writing requiring payment of the amount shall have been given by the contractor to the employer and if the employer unreasonably withholds any such payment then contractor shall be entitled to give a termination notice and terminate the contract and recover from the employer payment for all works executed for the purpose of the contract. In arriving at the amount of such payment, the net rates contained in the contractor's original tender shall be followed.

**46. Matters to be finally determined by the Employer:** The employer's decision, opinion, direction, with respect to all or any of the matter such as scope of work, contractor to provide everything necessary, materials and workmanship to conform the description, assignment of subletting, defects after completion, delay & extension of time, opened up works and the schedule of rates as contained in the

Price Bid hereof and as to the exercise by them the right to have any works opened up shall be final and conclusive and binding on the contractor. Employer's instructions if any, in this regard in case of any urgency, shall also be complied immediately.

47. **Arbitration:** If any dispute, difference or question shall at any time arise between the parties as to the construction of this Agreement or concerning anything or as to the rights, liabilities and duties of the parties hereunder, except in respect of matters for which it is provided hereunder that the decision of the Employer or its Chief Engineer is final and binding, the same shall be referred to conciliation or arbitration after giving at least 30 day notice in writing to the other (herein after referred to as the "Notice for Conciliation / Arbitration") clearly setting out the items of dispute to a Conciliator or the Sole Arbitrator who shall be appointed as herein after provided for the purpose of appointing the Conciliator or the Sole Arbitrator who shall be appointing the Conciliator or the Sole Arbitrator referred above, the Employer shall send to the contractors, within thirty days of the Notice of Conciliation / Arbitration, a panel of three names of persons who shall be presently unconnected with the organization of the Employer or the contractors.

The Contractor shall, on receipt of the names as aforesaid, select any one of the persons so named to be appointed as the Conciliator or Sole Arbitrator, as the case may be, and communicate his name to the Employer within fifteen days of receipt of the names. The Employer shall thereupon without any delay, appoint the said person as the Conciliator or Sole Arbitrator.

If the Employer fails to send to the Contractors, the panel or three names as aforesaid within the period specified, the contractor shall send to the Employer, a panel of three names of persons who shall be unconnected with either party. The Employer shall, on receipt of the names as aforesaid, select any one of the person's name and appoint him as the Conciliator or Sole Arbitrator. If the Employer fails to select the person and appoint him as the Conciliator or Sole Arbitrator within thirty days of receipt of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the Conciliator or Sole Arbitrator and communicate his name to the Employer.

If the person so appointed is unable or unwilling to act or refuses his appointment or vacates his office due to any reason whatsoever, another person shall be appointed as aforesaid.

The Conciliation / Arbitration shall be governed by the Conciliation and Arbitration Act, 1996 as in force from time to time. Where the parties do not agree with the Conciliator and appoint an Arbitrator (s) the award of the Arbitrator (s) shall be final and binding on the parties. It is hereby agreed that in all disputes referred to Arbitration, the Arbitrator shall give a separate Award in respect of each dispute or difference in accordance with the terms of the reference and the Award shall be a reasoned Award.

The fees, if any, of the Conciliator or the Arbitrator shall, initially are paid in equal proportion by each of the parties. The cost of the Conciliation / Arbitration including the fees, if any, of the Conciliator or the Arbitrator, shall be directed to be finally borne by such partly or parties to the dispute, in such matter or proportion as may be directed by the Conciliator or the Arbitrator, as the case may be in the Award.

The employer and the contractor also hereby agree that the Arbitration under this Clause shall be a condition precedent to any right to action under the contract with regard to the matters hereby expressly agreed to be so referred to Arbitration.

**48. Insurance:** The Contractor, is required to keep the supply/works duly insured until the Completion of the works. The following insurance policies are required to be taken by the contractor; From commencement to completion of works, the supplier /Contractor shall take full responsibility for the care of the work and for taking precautions to prevent loss or damage to the works and to minimize the loss or damage to the greatest extent possible and shall be liable for any damage or loss that may happen to the works or any part thereof from any cause whatsoever, inherent defects and failures due to poor workmanship and causes such as fire, lightening etc. and shall at his own cost repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.

**Explanation:** For the purpose of this condition, the expression "from the commencement to completion of work" shall mean the time commencing from the issue of the work order to the contractor and ending with successful commissioning of the work.

**49. Indemnity clause:** The Supplier/Contractor shall indemnify and keep indemnified the Employer against all losses and claims for injuries or damage to any

person or any property whatsoever which may arise out of or in consequence of the construction and maintenance of the work and against all claims, demands, proceedings, damages, costs, charges & expenses whatsoever in respect of or in relation thereto. The proforma for submission of letter of Indemnity and undertaking is provided in ANNEXURE II.

50. The Contractor shall observe all the safety precautions for the safety of the labour and the employees of the NABARD, during execution of works. He would be responsible for the safety of persons employed by him.
51. The Contractor shall take all precautions to avoid accident and causes of accident. He must be careful regarding safety during working of his staff in the premises.
52. NABARD shall not bear any responsibility in case of any accident to his worker in the premise due to no fault of NABARD's working but merely due to negligence of his worker or lack of safety provided to them by the contractor.

**Declaration by the Bidder**

I/we hereby declare that I/we have read and understood the above instructions to the bidders and that the same are binding on me/us.

**Date:**

**Place:**

**Name:**

**Authorised Signature:**

# Annexure-I

## Proforma for Bank Account Details

Details of Bank Account to be furnished by the agencies for effecting payment through ECS (e-payment)

Details of Vendor / contractor / service provider / agency:

Name:

Phone number:

Email-ID:

### Bank Account details

Sl. No.	Particulars	
1	Name of the account holder (as appearing in the Bank account)	
2	Name of the Bank	
3	Name of the Branch	
4	Account Number	
5	IFSC Code	
6	Type of account	
7	PAN Number	
8	GST Identification Number	
9	Email ID	

Encl. Please enclose following documents along with this sheet

1. One cancelled cheque leaf
2. Copy of PAN and Aadhar Card
3. Copy of GST Identification Number

Signature with Seal

## Annexure- II

### Letter of Indemnity and Undertaking

The Chief General Manager,  
National Bank for Agriculture & Rural Development,  
NABARD Tower, Opposite Municipal Garden, Usmanpura,  
Ahmedabad-380013

Dear Sir

**"Tender for Supply and installation of Mosquito Net Windows for Residential Quarters at NABARD VIHAR, Ahmedabad".**

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'NABARD') has expressed desire to avail \_\_\_\_\_ (type of procurement) at \_\_\_\_\_ (place) as per the Schedule hereunder written and which are hereinafter for brevity sake referred to as \_\_\_\_\_, subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT:

We, the \_\_\_\_\_ (bidder) hereby declare and certify that we are the rightful owners/ licensees of the said article/ service/ solution offered for sale to NABARD and that the sale of the said article/ service/ solution to NABARD by us and the use thereof by NABARD does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We, the said \_\_\_\_\_ (bidder) hereby agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any action that may be brought against us for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to NABARD and will defend the same at our cost and consequences and will pay or reimburse NABARD, its officers, servants, agents and other



authorized persons from all costs and other expenses that they may be put to or incur in that connection in accordance with the terms as provided for within the end User License Agreement that accompanies the said systems.

We, the said \_\_\_\_\_ (bidder) hereby also agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any third party claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by our employees or agents, or by any other third party resulting from or by any action, omission, or operation conducted by or on behalf of us and against any and all claims by employees, workmen, contractors, subcontractors, suppliers, agent(s), employed, engaged, or otherwise working for us, in respect of any and all claims under the Labour Laws including wages, salaries, remuneration, compensation or like.

#### SCHEDULE

(Please list all the hardware/software supplied to NABARD for providing this service)

Yours faithfully

(Name and Designation) of Authorized Official

## Annexure- III

### Performance Bank Guarantee format

To

The Chief General Manager,  
National Bank for Agriculture & Rural Development,  
NABARD Tower, Opposite Municipal Garden, Usmanpura,  
Ahmedabad-380013

In consideration of National Bank for Agriculture and Rural Development (NABARD) having Head Office at C-24, G-Block, Bandra-Kurla Complex, P.O. Box No.8121, Bandra (E), Mumbai – 400 051 (hereinafter referred to as “Purchaser”) having agreed to -----  
----- (type of work) at  
----- (Place – HO/RO/TE) (hereinafter referred to as “Services”) from ----- (hereinafter referred to as “Contractor”) on the terms and conditions contained in the RFQ (Ref. NO. \_\_\_\_\_ Dated \_\_\_\_\_) and their agreement (hereinafter referred to as the “Contract”) and subject to the contractor furnishing a Bank Guarantee to the purchaser as to the due performance of the ----- (hereinafter referred to as “Proposed Services”) as per the terms and conditions as set forth in the said contract and also guaranteeing the Proposed Services as per the terms and conditions of the said contract;

1) We, ----- (Bank) (hereinafter called “the Bank”), in consideration of the premises and at the request of the contractor, do hereby guarantee and undertake to pay to the purchaser, forthwith on mere demand and without any demur, at any time up to \_\_\_\_\_ (validity date of BG) money or monies not exceeding a total sum of Rs \_\_\_\_\_/- (Rupees \_\_\_\_\_ only) as may be claimed by the purchaser to be due from the contractor by way of loss or damage caused to or would be caused to or suffered by the purchaser on failure of the contractor to provide proposed services as per the terms and conditions of the said contract.

2) Notwithstanding anything to the contrary, the decision of the purchaser as to whether the contractor has failed to provide Proposed Services as per the terms and conditions of the said contract will be final and binding on the Bank and the Bank shall not be entitled to ask the purchaser to establish its claim or claims under this Guarantee but shall pay the same to the purchaser forthwith on mere demand without any demur, reservation, recourse, contest or protest and/ or without any reference to the contractor.

Any such demand made by the purchaser on the Bank shall be conclusive and binding notwithstanding any difference between the purchaser and the contractor or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.

3) This Guarantee shall expire on \_\_\_\_\_(validity date) without prejudice to the purchaser's claim or claims demanded from or otherwise notified to the Bank in writing on or before the said date i.e \_\_\_\_\_.

4) The Bank further undertakes not to revoke this Guarantee during its currency except with the previous consent of the purchaser in writing and this Guarantee shall continue to be enforceable till the aforesaid date of expiry or the last date of the extended period of expiry of Guarantee agreed upon by all the parties to this Guarantee, as the case may be, unless during the currency of this Guarantee all the dues of the purchaser under or by virtue of the said contract have been duly paid and its claims satisfied or discharged or the purchaser certifies that the terms and conditions of the said contract have been fully carried out by the contractor and accordingly discharges the Guarantee.

5) In order to give full effect to the Guarantee herein contained, the purchaser shall be entitled to act as if we are purchaser's principal debtors in respect of all the claims of the purchaser against the contractor hereby Guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety-ship and other rights, if any, which are in any way inconsistent with the above or any other provisions of this Guarantee.

6) The Bank agrees with the purchaser that the purchaser shall have the fullest liberty without affecting, in any manner, the Bank's obligations under this Guarantee to extend the time of performance by the contractor from time to time or to postpone for any time or from time to time any of the rights or powers exercisable by the purchaser against the contractor and either to enforce or forbear to enforce any of the terms and conditions of the said contract, and the Bank shall not be released from its liability for the reasons of any such extensions being granted to the contractor for any forbearance, act or omission on the part of the purchaser or any other indulgence shown by the purchaser or by any other matter or thing whatsoever which under the law relating to sureties would, but for this provision, have the effect of so relieving the Bank.

7) The Guarantee shall not be affected by any change in the constitution of the contractor or the Bank nor shall it be affected by any change in the constitution of the purchaser by any amalgamation or absorption or with the contractor, Bank or the purchaser, but will ensure for and be available to and enforceable by the absorbing or amalgamated company or concern.

8) This Guarantee and the powers and provisions herein contained are in addition to and not by way of limitation or in substitution of any other guarantee or guarantees heretofore issued by the Bank (whether singly or jointly with other banks) on behalf of the contractor heretofore mentioned for the same contract referred to heretofore and also for the same purpose for which this guarantee is issued, and now existing un-cancelled and the Bank further mention that this guarantee is not intended to and shall not revoke or limit such guarantee or guarantees heretofore issued by the Bank on behalf of the contractor heretofore mentioned for the same contract referred to heretofore and for the same purpose for which this guarantee is issued.

9) Any notice by way of demand or otherwise under this guarantee may be sent by special courier, telex, fax, e-mail or registered post to the local address of the Bank as mentioned in this guarantee.

10) Notwithstanding anything contained herein:-

i) Our liability under this Bank Guarantee shall not exceed Rs. \_\_\_\_\_/-(Rupees \_\_\_\_\_ only) ;

ii) This Bank Guarantee shall be valid up to \_\_\_\_\_(validity date) ;

iii) Unless actions to enforce the claims is filed on or before \_\_\_\_\_ (validity date) all rights under the said guarantee shall be forfeited and Bank shall be relieved and discharged from all liabilities thereunder.

iv) The Bank is liable to pay the Guaranteed amount or any part thereof under this Bank Guarantee only and only if the purchaser serves upon the Bank a written claim or demand on or before \_\_\_\_\_ (validity date)

11) The Bank has power to issue this Guarantee under the statute/ constitution and the undersigned has full power to sign this Guarantee on behalf of the Bank.

Date this ----- day of ----- at -----

For and on behalf of ----- Bank.

sd/- -----

## Annexure- IV

### Technical Specifications

The following technical specifications are required for supply and installation of mosquito nets:

#### **Sliding window type mosquito net**

- a) Window frame with roller base to be made of aluminium section of **19mm** thickness and powder coated for smooth and elegant finish.
- b) Two aluminum section windows with roller base, sliding on a **20mm** two-track system for easy opening and closing.
- c) 1.2 gauge aluminium net with stainless steel finishing and high toughness to ensure resistance to cuts and damages. Stainless steel finishing to ensure a pleasant appearance. Aluminium net to be tightly wound inside aluminum section to ensure higher wind pressure resistance.

# Annexure- V

## **Covering letter for submission of Tender**

(Letter to NABARD on Tenderer/Bidder's letterhead)

The Chief General Manager,  
NABARD Gujarat Regional Office  
NABARD Tower, Opposite Municipal Garden,  
Usmanpura,  
Ahmedabad-380013

Dear Sir,

**“Tender Document for supply and installation of Mosquito Net Windows for Residential Quarters at NABARD Vihar, St Xavier’s College Corner, Navrangpura, P.O. Ellisbridge, Ahmedabad-380006”.**

With reference to the above TENDER, having examined and understood the instructions, terms and conditions forming part of your above inquiry, we hereby enclose our offer for supply of the equipment and services as detailed in your above referred inquiry.

We confirm that the offer is in conformity with the terms and conditions as mentioned in your above referred TENDER and enclosures.

We also understand that NABARD is not bound to accept the offer either in part or in full. If NABARD rejects the offer in full or in part, NABARD may do so without assigning any reasons thereof.

Yours faithfully,

Authorized Signatories

(Name and Designation, seal of the firm)

Date:

## **Part- II**

# PRICE BID SCHEDULE OF QUANTITY

### **PREAMBLE TO SCHEDULE OF QUANTITIES**

**The work of supply and installation of Mosquito Net Windows for Residential Quarters at NABARD VIHAR, Ahmedabad** with its Preamble to Schedule of Quantities form a part of Schedule of Quantities for contractual purpose and should be studied carefully prior to filling up the Schedule of Quantities.

1. Schedule of Quantities supersedes Technical specifications, General and Particular conditions of Contract in case there are any discrepancies between any of these sections.
2. Items are described to the best possible extent in Schedule of Quantities. However, should there be any clarifications required about any item, the same should be done by the bidder prior to quoting final rate for a particular item. No claim for any unclear and missing information shall be entertained once the contract is awarded.
3. Rate to be quoted against any item in the Schedule of Quantities shall be inclusive of all the materials, labor, equipment, facilities and direct and indirect overheads and profits necessary for safe and timely completion of item in accordance with the specifications.
4. Notes given in the Bill of Quantities should be read carefully before quoting the rates.
5. All quoted rates shall be inclusive of all taxes, Goods and Services Tax (GST) or any other taxes, levies, wages, etc. as per minimum wages Act etc. No other claim whatsoever in this respect shall be entertained. The rates shall be firm for the duration of this contract plus authorized extension period, if any.
6. Rate quoted by the contractor shall include for removal of debris out of premises to the safe AMC limit, removing stains and cleaning the site thoroughly and unless the same is done to the satisfaction of the Consultant/NABARD, the bill will not be settled.
7. The tender rates shall be firm and shall not be subjected to variations on account of fluctuations in market rates, taxes or any other reasons whatsoever during the tender period.

8. **RATES TO BE FILLED IN BILL OF QUANTITIES:** The tenderer is requested to fill up rates both in figures and words. If on check there are differences between the rates given by the contractor in words and figures or in the amount worked out by him, the following procedure shall be followed. (a) When there is a difference between the rates in figure and in words, the rates, which correspond to the amounts worked out by the contractor shall be taken as correct. (b) When the amount of an item not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractors in words shall be taken as correct. (c) When the rates quoted by the contractor in figures and in words tallies but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.

9. The clients do not bind themselves to accept the lowest or any tender and reserve the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

#### **DECLARATION BY THE CONTRACTOR**

We/ I have read and understood all the instructions/conditions stated above and We/I accept all the above terms and conditions without any reservation. We/ I have taken into account the above terms and conditions while quoting the rates.

Place:

Signature of Contractor

Date:

Name and Seal



## PRICE BID / SCHEDULE OF QUANTITY

### **(A) Bid for Mosquito Net with Frame**

**(Amount in Rupees)**

<b>Sl. No.</b>	<b>Component</b>	<b>Quantity (sq ft) Approx. estimated</b>	<b>Price per Sq ft</b>	<b>GST</b>	<b>Total</b>
		<b>A</b>	<b>B</b>		<b>C= A*B</b>
1	<p>A) <b>Window Section:</b> Aluminium section sliding window of section thickness 19mm</p> <p>B) <b>Sliding roller tracks:</b> 20mm 2 track system with roller fittings</p> <p>C) <b>Net:</b> Aluminium net of 1.2 gauge thickness with stainless steel finishing fixed inside aluminium section window</p>	7 000			

**Note:**

1. The above quoted rates shall be inclusive of all Taxes, Insurance, Transportation to site, commissioning, testing, properly handing over, including provision of all necessary manpower, etc.
2. The Supplier/Contractor in their own interest may visit the site and see the scope of work including the actual quantity of work before quoting the rates.
3. NABARD will take total quotation amount as a whole for considering L-I bidder for awarding the work.
4. Rates quoted by the firm should be valid for a minimum period of **90 days** from the date of opening of quotation.

**Accepted all terms and conditions**

**Place:**

**Date:**

**Authorized Signatory**