



NB(ODI)/ **623** /GAD-17/2018-19

Date-14-05-2018

All eligible service providers

Dear Sir,

नाबार्ड, भुवनेश्वर के कार्यालय और क्वार्टर पर जल टैंकों की सफाई के एएमसी के लिए कोटेशन की आमंत्रण

INVITATION OF QUOTATION FOR AMC OF CLEANING WATER TANKS AT OFFICE PREMISES AND QUARTERS OF NABARD, BHUBANESWAR.

Sealed quotations in prescribed format are invited for providing services to NABARD for cleaning of water storage tanks in its office building at 2/1 Civic Centre, IRC Village, Nayapalli, and Officers' and Staff quarters at Chandrasekharapur, Bhubaneswar on the terms and conditions stipulated in **Annexure-1** enclosed hereto.

We request you to forward your quotations and other particulars as per **Annexure-2**, latest by 3.00 p.m. on **22 May 2018**. Your quotation should be in a sealed cover, superscribed "Quotation for Cleaning of Water Tanks of NABARD" and addressed to the Chief General Manager, NABARD, Odisha Regional Office, General Administration Department, 2/1 Civic Centre, Nayapalli, Bhubaneswar-751 015.

Yours faithfully,

(P. K.Dash)
Asst General Manager
Encl-Annexure-I & II

राष्ट्रीय कृषि और ग्रामीण विकास बैंक
National Bank for Agriculture and Rural Development

ओडिशा क्षेत्रीय कार्यालय : 'अंकुर', 2/1, नयापल्ली सिविक सेंटर, भुवनेश्वर-751015, टेली : +91 674 2553884, 2374301 • फैक्स : (0674) 2552019
ई-मेल : bhubaneswar@nabard.org • वेबसाइट : www.nabard.org

Odisha Regional Office : 'Ankur', 2/1, Nayapalli, Civic Centre, Bhubaneswar- 751 015, Tel. : +91 674 2553884, 2374301 • Fax : (0674) 2552019
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Annexure-I

Annual Maintenance Contract-Cleaning of Water Storage Tanks in NABARD Office Building, NABARD Officer's Quarters and NABARD Staff Quarters

A) Places of Work

- 1- **NABARD Office Building at 2/1 Civic Centre, IRC Village, Nayapalli, Bhubaneswar-**
 - i) **1 underground tank- capacity 27177 ltr**
 - ii) **2 Overhead Tanks- Combined Capacity 18734 ltr**

- 2- **NABARD Officer's Quarters, HIG BDA Complex, Chandrasekharpur-**
 - i) **1 underground tank- capacity 88314 ltr**
 - ii) **24 Overhead Tanks -3 compartments of 2000ltr each in every water tank- Combined capacity 2000 ltr x 3 compartments x 24 tanks=144000 ltr**

- 3- **NABARD Staff Quarters, Chandrasekharpur, Bhubaneswar**
 - i) **1 Underground tank- capacity 98968 ltr**
 - ii) **5 Overhead Tanks -Combined capacity 18472 ltr x 5 =92360 ltr.**

B) Scope of work

Mechanised cleaning and disinfecting the water tanks by using scientific methods like

- a) Mechanised effective dewatering using pumps and extracted water must be drained to nearest drain.
- b) Sludge removal which includes cleaning of floor, roof and walls of the tank with high pressure water pumps.
- c) Removal of algae/fungus which sticks to the inner side of the tank using vacuum cleaners.
- d) Duly approved eco-friendly & non-toxic anti-bacterial spraying to kill germs & bacteria in the tanks.
- e) UV radiation treatment for destroying the floating spores of germs and invisible bacteria.
- f) Disinfection of pipelines (O/H tanks to tap) to break the beds of bacteria.
- g) Any other more useful & advanced methods or procedures can be deployed for cleaning and disinfecting.

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C) Periodicity of Cleaning-

Normally once every six months. Additionally, as and when specifically advised.

D) Other Terms and Conditions

1. Before submitting the tender, the intending bidder should visit the sites and assess the actual work to be executed.
2. The agency will provide required manpower and material to ensure that all the items indicated in the scope of work are attended to and executed to the satisfaction of the Bank.
3. The rates quoted by the agency for the work shall have to include all the costs **except GST**. GST should be shown separately in the quotation.
4. The rates quoted are firm and cannot be revised during the contract period.
5. The materials for cleaning to be used by the agency should be duly certified by the competent authority to be non-toxic, biodegradable and safe for human use and consumption.
6. Statutory TDS at the applicable rate shall be effected from all the payments by NABARD to the agency.
7. The successful bidder, in no case, shall assign or sublet the whole work or part thereof to any other agency/firm/individual.
8. NABARD reserves the right to cancel any/all of the quotations without assigning any reason therefor.
9. In case any dispute arising out of this contract/award of work between the NABARD and the agency, the decision of the Chief General Manager, NABARD, Bhubaneswar will be final and binding on the contractor.
10. All disputes are subject to Bhubaneswar jurisdiction only.

11. The contract shall normally be up to 31 March 2019 which can be renewed subsequently at the sole discretion of NABARD after review of the performance of the agency. However, NABARD reserves its rights to terminate the contract immediately on emergency basis without notice in the event of any unusual circumstances if it is observed/felt that the continuation of the contract any further would cause harm to NABARD or to public interest or public order.

12. The bidding agency should have the operating branch at Bhubaneswar.

13. The agreement can be terminated by not less than three months' notice by the agency and one month's notice by NABARD, under normal circumstances.

14. The quotations will be tentatively opened by the competent authority of NABARD after 30 minutes of the latest scheduled time for receiving the quotation and the bidding agencies are free to remain present at the time of opening of quotations at NABARD Regional Office, Ankur 2/1, Nayapalli, Civic Centre, Bhubaneswar.

15. The quotation has to be submitted strictly in the prescribed proforma as per Annexure-2. Any other format of quotation may not be taken into consideration.

ANNEXURE-II

The Chief General Manager
National Bank for Agriculture and Rural Development
Odisha Regional Office
"ANKUR", 2/1, Nayapalli
Civic Centre
Bhubaneswar-751015

Dear Sir,

Quotation for AMC of cleaning water tanks of NABARD at its office building at 2/1 Civic Centre, Nayapalli, Bhubaneswar and NABARD Officer's Quarters and NABARD Staff Quarters at Chandrasekharpur

राष्ट्रीय कृषि और ग्रामीण विकास बैंक
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Please refer to your letter No. **623** dated **14.5.2018** calling for quotation for executing the captioned work. Having examined the "Scope of Work and Other Terms & Conditions" mentioned in Annexure-1 of your letter under reference, having visited and examined the sites of the work, having acquired the requisite information relating thereto affecting the tender and having accepted the terms and conditions mentioned therein we hereby offer to execute the works specified in the said letter and quote our rate and furnish other required information in the prescribed proforma as per details below-

1	Name and address of the agency	
2	Telephone Number/s	
3	Nature of Ownership-Proprietary, Partnership, Regd. Company etc.	
4	Details of Proprietor, Partners, or CEO in case of a regd. Company. Enclose ID proof of the proprietor, copy of partnership deed or Regd. Certificate in case of company.	
5	Income Tax PAN No (Attach self-attested photocopy)	
6	GST Regd. No (Attach self-attested photocopy)	
7	Details of Bank Account	
(i)	Name of the Account holder	
(ii)	Name of the Bank, Branch & Place	
(iii)	A/c type (Savings or Current)	
(iv)	IFS code	
(v)	Account No. (Attach self-attested photocopy of a cancelled cheque)	
8	Experience of the Agency in carrying out the job. Attach details of work order received from reputed organisations.	

9. Rates Quoted:

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S.No	Name of the Work	Rate Quoted per liter capacity (in Rupees)
a.	Cleaning of Water Storage Tanks as per specifications given	

Yours faithfully,

Signature and seal of the authorised signatory of the agency

Enclosures- 1) Self-attested copy of the PAN card

2) Self-attested photocopy of a cheque

3) Self-attested copy of GST Regd.

4) Any other relevant document.

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