Notice Inviting Tender

Notice Inviting Tender – Tender for Engagement of one Fire Consultant on Contractual Basis for supervision of the operation and maintenance of fire-fighting equipment at various properties of NABARD at different locations including Head Office, BKC, Bandra East, Mumbai -400051 and maintenance of fire-fighting equipment at the residential colonies

Sealed tenders are invited in the prescribed format by the Chief General Manager, Department of Premises, Security and Procurement, from reputed firms/agencies/companies for providing of Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD Head Office, BKC, Mumbai and maintenance of fire-fighting equipment at the six residential colonies of NABARD.

Sealed Bids in TWO separate sealed Envelopes indicating clearly “Envelop - No.1 - Technical bid’ and 'Envelope No.2 – Price bid', shall be addressed by name to CHIEF GENERAL MANAGER, DPSP, NABARD, HEAD OFFICE, BKC Bandra (E) C24 G Block Mumbai - 51 and Envelopes should also be super scribed “Tender for Engagement Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD.” Last date for the submission of tender is 05 Jan 2021 by 11.00 hrs.
Envelope no. 1 shall contain:

(a) “Technical Bid” (consisting of NIT, Tender, Prequalification, General Instructions and special conditions of contract, Article of Agreement, Performa for electronic payment) with every page signed and stamped.

(b) An amount of ₹ 35,000/- (Rupees Thirty-Five Thousand only) towards Earnest Money Deposit (EMD) by way of Demand Draft (DD) from Nationalised/Scheduled Bank, drawn in favor of NABARD payable at Mumbai, to be submitted along with “Technical Bid” in a separate envelope. EMD envelop shall be super scribed as EMD “for Engagement Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD”. The Tender without EMD shall be rejected outright. No interest shall be paid on the EMD thus collected. EMD of the successful bidder shall be refunded after the successful completion of the work, whereas EMD of the unsuccessful bidders will be refunded upon the issuance of work order to and acceptance of the same by the successful bidder. Exemption of EMD may be given to the bidders on submission of Copy of Valid Registration of MSME certificate/ necessary supporting documents in support of their claim. Technical Bid will be opened **at 1400h on 05 Jan 2021** and representatives (maximum 02) of the bidders may like to participate in the said opening process.

Envelope No.2 shall contain

Price Bid shall be addressed by name to CHIEF GENERAL MANAGER, DPSP NABARD, HEAD OFFICE, BKC Bandra (E) C24 G Block Mumbai – 51

Envelope No.2 shall not contain any condition whatsoever and conditional bids shall be rejected.
The tenderer should quote the rate in figures as well as in words. If any discrepancy is found in the rate quoted in words and figures, then the rates quoted in words shall be taken.

b) Envelope No.2 will be opened on some suitable date, which will be communicated later on, after scrutiny of the documents submitted by tenderers in envelope 1. Price Bid envelopes shall be opened only in respect of those tenderers who are found to be eligible as per the prequalification criteria specified by NABARD and have complied with all the requirements in tender document.

3. The Bidder must take care to submit all the required documents at one go. However, as a special case and only in case of technical bid, the details of incomplete or missing documents will be intimated to the tenderer and the tenderer has to submit all those documents within 4 days after communicating the same, otherwise the tender will be rejected.

Before quoting, the tenderer may inspect the site, to fully acquaint himself about the site visit shall be entertained by the NABARD in any circumstances.

(a) Before quoting, the tenderer may inspect the site, to fully acquaint himself about the condition in regard to accessibility of the site, working condition of site, local authority regulations / restrictions if any, conditions affecting accommodations and movement of personnel etc. required for the satisfactory execution of the contract. No claim whatsoever for undertaking such site visit shall be entertained by the NABARD in any circumstances.

(b) The bids shall remain valid and open for acceptance for 03 months from the date of opening of Envelope No.1. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and conditions of the tender which are not acceptable to the Bank, then the bank without prejudice to any other right or remedy will be at liberty to forfeit the Earnest money of the tenderer.

The tenderer should quote the rate in figures as well as in the words. If any discrepancy is found in the rate quoted in words and figures, then the rates quoted in words shall be taken
The tender document must be filled in English. If any of the documents are missing or un-signed in price bid, the tender shall be considered invalid.

NABARD reserves the right to accept or reject any /all tender/s in part or whole of any firm / firms without assigning any reasons for doing so.

NABARD does not bind itself to accept the lowest or any tender at all. NABARD also reserves the right to negotiate or partly accept any tender or all tenders received without assigning any reasons thereof.

The tenderer, must be prepared to work in co-ordination with all the agencies engaged by NABARD to look after various aspects relating to Office Premises as and when required.

No extra claim on this account will in any case be entertained at later stage.

Any discrepancies, omissions, ambiguities in the tender documents or any other doubt as to their meaning may be reported in writing to CHIEF GENERAL MANAGER, DPSP, NABARD, HEAD OFFICE, BKC Bandra (E) C-24 G Block Mumbai - 51 who will review the questions and may issue clarifications if considered to be necessary to all the
tenderers which will then become part of the Tender Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the tender documents or any doubts as to their meaning are not brought to the notice of NABARD before seven working days prior to the last date of submission of the tender.

The successful bidder shall execute an agreement on non-judicial stamp paper with NABARD in accordance with the standard format enclosed (Articles of Agreement) within 10 days from date of issue of work order failing which the bidder’s EMD may stand forfeited.

For any clarification you may please contact DPSP- PSS section at 022- 26539176.

हस्ताक्षरित
Sd/-
(Capt. Vinoda Krishnan )
Deputy General Manager