Tender for Engagement of Fire Consultant on Contractual Basis for supervision of the operation and maintenance of fire-fighting equipment at NABARD Head Office, BKC, Bandra East, Mumbai -400051 and maintenance of fire-fighting equipment at the residential colonies
NABARD, Head Office, BKC, Bandra (E), Mumbai-51”

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<td>05 Jan 2021 1100h</td>
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<tr>
<td>Date of Site Visit</td>
<td>15 Dec 2020</td>
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<td>Date of Pre Bid Meeting</td>
<td>21 Dec 2020</td>
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<td>Date and time of opening Technical bids</td>
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PART – 1 : Technical Bid
1. Notice Inviting Tender

Ref. No. NB. DPSP-PSS/ PSS 06/2020 – 21

15 Dec 2020

M/s

Dear Sir

Notice Inviting Tender – Tender for Engagement of one Fire Consultant on Contractual Basis for supervision of the operation and maintenance of fire-fighting equipment at various properties of NABARD at different locations including Head Office, BKC, Bandra East, Mumbai -400051 and maintenance of fire-fighting equipment at the residential colonies

Sealed tenders are invited in the prescribed format by the Chief General Manager, Department of Premises, Security and Procurement, from reputed firms/agencies/companies for providing of Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD Head Office, BKC, Mumbai and maintenance of fire-fighting equipment at the six residential colonies of NABARD.

Sealed Bids in TWO separate sealed Envelopes indicating clearly ’Envelope - No.1 - Technical bid' and 'Envelope No.2 – Price bid', shall be addressed by name to CHIEF GENERAL MANAGER, DPSP, NABARD, HEAD OFFICE, BKC Bandra (E) C24 G Block Mumbai - 51 and Envelopes should also be super scribed “Tender for Engagement Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD.” Last date for the submission of tender is 05 Jan 2021 by 11.00 hrs.

1. Envelope no. 1 shall contain:

(a) “Technical Bid” (consisting of NIT, Tender, Prequalification, General Instructions and special conditions of contract, Article of Agreement, Performa for electronic payment) with every page signed and stamped.

(b) An amount of ₹ 35,000 /- (Rupees Thirty-Five Thousand only) towards Earnest Money Deposit (EMD) by way of Demand Draft (DD) from Nationalised/Scheduled Bank, drawn in favor of NABARD payable at Mumbai, to be submitted along with “Technical Bid” in a separate envelope. EMD envelop shall be super scribed as EMD “for Engagement Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD”. The Tender without EMD shall be rejected outright. No interest shall be paid on the EMD thus collected. EMD of the successful bidder shall be refunded after the successful completion of the work, whereas EMD of the unsuccessful bidders will be refunded upon the issuance of work order to and acceptance of the same by the successful bidder. Exemption of EMD may be given to the bidders on submission of Copy of Valid Registration of MSME certificate/ necessary supporting documents in support of their claim. Technical Bid will be opened at 1400h on 05 Jan 2021 and representatives (maximum 02) of the bidders may like to participate in the said opening process.
2. **Envelope No.2 shall contain**

   a) Price Bid shall be addressed by name to CHIEF GENERAL MANAGER, DPSP NABARD, HEAD OFFICE, BKC Bandra (E) C24 G Block Mumbai - 51

   b) **Envelope No.2 shall not contain any condition whatsoever and conditional bids shall be rejected.**

   c) Envelope No.2 will be opened on some suitable date, which will be communicated later on, after scrutiny of the documents submitted by tenderers in envelope 1. Price Bid envelopes shall be opened only in respect of those tenderers who are found to be eligible as per the prequalification criteria specified by NABARD and have complied with all the requirements in tender document.

3. Before filling up the tenders, the bidders may note the following:

   1. The Bidder must take care to submit all the required documents at one go. However, as a special case and only in case of technical bid, the details of incomplete or missing documents will be intimated to the tenderer and the tenderer has to submit all those documents within 4 days after communicating the same, otherwise the tender will be rejected.

      (a) Before quoting, the tenderer may inspect the site, to fully acquaint himself about the condition in regard to accessibility of the site, working condition of site, local authority regulations / restrictions if any, conditions affecting accommodations and movement of personnel etc. required for the satisfactory execution of the contract. No claim whatsoever for undertaking such site visit shall be entertained by the NABARD in any circumstances.

      (b) The bids shall remain valid and open for acceptance for 03 months from the date of opening of Envelope No.1. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and conditions of the tender which are not acceptable to the Bank, then the bank without prejudice to any other right or remedy will be at liberty to forfeit the Earnest money of the tenderer.

      (c) The tenderer should quote the rate in figures as well as in the words. If any discrepancy is found in the rate quoted in words and figures, then the rates quoted in words shall be taken as correct.

      (d) The tenderers must include in their tender price quoted for all duties, GST, any other taxes as applicable. **No extra claim on this account will in any case be entertained at later stage.**

      (e) The tender document must be filled in English. If any of the documents are missing or un-signed in price bid, the tender shall be considered invalid.
(f) **NABARD reserves the right to accept or reject any/all tender/s in part or whole of any firm / firms without assigning any reasons for doing so.**

(g) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the tenderer who resort to canvassing will be liable to rejection.

(h) The tenderer, must be prepared to work in co-ordination with all the agencies engaged by NABARD to look after various aspects relating to Office Premises as and when required.

(j) **NABARD** does not bind itself to accept the lowest or any tender at all. NABARD also reserves the right to negotiate or partly accept any tender or all tenders received without assigning any reasons thereof.

(k) Any discrepancies, omissions, ambiguities in the tender documents or any other doubt as to their meaning may be reported in writing to **CHIEF GENERAL MANAGER, DPSP, NABARD, HEAD OFFICE, BKC Bandra (E) C-24 G Block Mumbai - 51** who will review the questions and may issue clarifications if considered to be necessary to all the tenderers which will then become part of the Tender Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the tender documents or any doubts as to their meaning are not brought to the notice of NABARD before seven working days prior to the last date of submission of the tender.

(l) The successful bidder shall execute an agreement on non-judicial stamp paper with NABARD in accordance with the standard format enclosed (Articles of Agreement) within 10 days from date of issue of work order failing which the bidder's EMD may stand forfeited.

(m) For any clarification you may please contact DPSP- PSS section at 022- 26539176.

---

**Sd/-**

(Capt. Vinoda Krishnan )
Deputy General Manager
2. FORM OF TENDER

The Chief General Manager, DPSP
National Bank for Agriculture and Rural Development Head Office
G Block C-24
BKC Bandra (E) -51

Dear Sir/Madam

Engagement Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD Head Office, BKC, Bandra East, Mumbai -400051 and maintenance of fire-fighting equipments at the residential colonies of NABARD

1. I / We have examined the Terms & Conditions relating to the tender for the said contract.

2. I / We have visited the site, examined the site of Contract specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.

3. I / We hereby offer to execute the contract in strict accordance with the Terms & Conditions of the Tender Document.

4. I/ We enclose herewith interest-free ₹ 35,000/- (Rupees Thirty-Five Thousand only) towards Earnest Money Deposit (EMD) by Demand Draft payable at Mumbai in favour of “NABARD”. The sum shall be forfeited in the event of our withdrawal of Tender before expiry of the validity period of offer and/or in the event of our failure to execute the Contract when called upon to do so after acceptance of our Quotation.

5. In the event of this tender being accepted, I/We agree to enter into and execute the prescribed Agreement with NABARD as per the format mentioned by Bank.

6. I/We have valid registration in respect of Employees Provident Fund/Employees State Insurance/GST etc. Copies of the required documents mentioned in the tender notice are enclosed herewith.

7. Should this tender be accepted, I / we hereby agree to abide by and fulfill all the Terms and Conditions and Provisions of the said Contract Document annexed hereto.
Name of the person authorized to sign and submit the Tender

I) ........................................................................................................................................

II) ........................................................................................................................................

Yours faithfully

Place

Date Signature

Seal
3. **PRE-QUALIFICATION CRITERIA**

1. **Minimum Eligibility Criteria for pre-qualification of tenderers is as follows:**

   (a) **The firm should be in the approved and valid list of vendors of Maharashtra Fire Services.**

   (b) The firm/agency/company should have been in this business at least for the last 5 years and should be providing /provided fire service personnel in any two Central Government agency/Central PSU organizations /reputed private organizations/Commercial Banks in the last three years.

   (c) The Agency should have an average turnover of **Rs.50 lakhs** and above during the last three years.

   (d) The agency should have a **Certificate of Registration** with Registrar of Companies/Registrar of Firms.

   (e) The agency should have latest Audited Balance Sheet for the **last 3 years** with income tax return.

   (f) The agency should have latest Certificate from **ESI Corporation.**

   (g) The agency should have latest Certificate from **EPF Organization.**

   (h) The agency should be registered with Govt. under Contract Labour Act.

   (k) The agency should have registered with appropriate authority for Service Tax.

   (l) The agency should have latest documents ensuring compliance with the Minimum Wages Act.

   (m) The agency should have Permanent Account Number.

   (n) The agency should have all the necessary legal/statutory approvals to conduct fire-fighting business in Mumbai.

   (o) The agency should have a proper office at Mumbai with adequate manpower to take care of replacements/relievers

   **Documentary proof supporting above is required to be submitted along with Bid.**
4. General Instructions and special conditions of contact

1. **Requirement of Fire Consultant** - The agency will provide a Fire Consultant at NABARD Head Office, BKC, Bandra East, Mumbai-400051 as per the qualifications and experience indicated in the Tender.

2. **Period of Contract** - The Initial Contract period will be for **02 (Two) years**. Also, the contract may be extended at the discretion of NABARD, with mutual consent of both the parties beyond the initial contractual period.

3. **General Terms of Contract** - That the applying agency should be reputed & experienced, engaged in the business of providing firefighting services, and shall be required to provide Fire Consultant at NABARD Head Office, BKC, Bandra East, Mumbai-400051. The duty timings will be from 0900 hrs to 1700 hrs, six days a week. However, the duty timings will be flexible and could be changed according to the requirement. He will also be required to visit the residential colonies for overall supervision of fire Equipment, imparting training on firefighting, inspection of the Firefighting arrangements, during any emergencies and for any liaison work assigned by the Bank from time to time.

   The Fire Consultant deputed by the agency should not be rotated/shifted without the Banks permission.
   The agency should have credible supervisory infrastructure and network.
   The agency should note that it shall be responsible for entire risk coverage of the Fire Consultant detailed for the duration of such detailment with NABARD, Head Office, Mumbai.
   The replacement/reliever in case of leave/exigency should be having similar qualifications and experience.

4. **Termination/ Extension of Contract** - The period of agreement, the contract may be terminated by the Bank, by giving one month's notice. Also, the contract may be extended at the discretion of NABARD with mutual consent of both the parties beyond the initial contractual period.

5. **Qualification and Experience and for Fire Consultant** –
   
   (a) The Fire Consultant, should have **Minimum five years of experience** in Fire Management at the supervisory level and **must have undergone a Basic Course in Firefighting from a Government recognized institution** or should preferably have served in the Mumbai Fire Brigade or any other Municipal Fire Brigade in the State of Maharashtra will be given preference.

   (b) The Fire Consultant detailed should not be more than **45 Years of age**.

   (c) The Fire consultant must be physically fit to discharge his duties

   (d) The Fire consultant deployed must have good spoken and written skills in English Language
6. **Duties of Fire Consultant.** The Fire Consultant will perform the following duties: The Fire consultant will be responsible for all aspects of fire safety at our Head Office, besides providing advice on fire safety and related aspects at our residential colonies and our Regional Offices/Training establishments/Sub Offices. His overall duties will also include the following (i.e. the list is illustrative only)

   a) He will organize, supervise and check the firefighting system, fire extinguishers, fire detection system, public address system, water pressure in the system etc.

   b) He will train the staff members in use of Fire Extinguishers and maintain record of the same.

   c) He will hold overall charge of the equipment’s and personal working at the Fire control room.

   d) At the time of any emergency, he will direct and organize the firefighting and/or rescue operations along with the firemen, before the arrival of Mumbai Fire Brigade.

   e) He will ensure that the Banks buildings (Office and residential premises) at all centres have proper and adequate Fire protection and safe from fire.

   f) He will coordinate with the building maintenance staff for the maintenance of relevant equipment’s/installations.

   g) He will coordinate with the personal of Maharashtra Fire Services and Mumbai Fire Brigade on their arrival.

   h) He will check the water levels in the Fire tanks. He will have to handle any other work related to Fire safety of the Banks Office and residential premises, as may be assigned to him by the authorities from time to time.

   i) He will prepare incident reports of any incident occurring in the Banks Office and residential premises.

   j) He will ensure that any defects in respect of any Firefighting equipment’s provided in the Banks Office and residential premises is attended to through the maintenance contractors.

   k) He will verify and certify any such repairs/replacements etc.

   l) He will monitor constantly and submit half yearly reports regarding the Fire safety arrangements at the Banks Office and residential premises at Mumbai and other centres whenever required to do so.

The consultant deployed by the agency for the services mentioned above shall be the employee of the agency for all intents and purposes and that the person so deployed shall remain under the control and supervision of the agency and in no case, shall a relationship of employer and employee between the said person and NABARD, Mumbai shall accrue/arise implicitly or explicitly. It will be the responsibility of the agency to ensure that no liability on this count should come on NABARD, Mumbai in respect of consultant deployed by him.
7. **Execution Schedule and Penalty for Delay in Execution.** The agency will be required to depute Fire Consultant within 02 weeks of execution of the contract. Any delay in execution of the contract beyond the specified schedule will attract penalty @ 0.5% of the contract amount per week subject to a maximum of 10% of the contract amount. In case the penalty amount exceeds 10% of the contract amount, the Bank may terminate the contract and in such an event the agency shall be liable for risk and cost. On taking over the responsibility of work assigned, the agency shall formulate the mechanism for due assignment of work to the consultant in consultation with Chief General Manager, DPSP, NABARD, Mumbai or his nominee. Subsequently, the agency shall review the work assigned from time to time and advise the Bank for further streamlining their system. The agency shall further be bound by and carry out the directions/instructions given to him by Chief General Manager, DPSP, NABARD, Mumbai or the officer designated by him in this respect from time to time.

8. That in case any of the persons so deployed by the Agency does not come up to the mark or does not perform his duties properly or commits misconduct or indulges in any riots or disorderly conduct, the Agency shall immediately withdraw and take suitable action against such persons on the report of the Chief General Manager, DPSP, NABARD, Mumbai, in this respect. Further, the Agency shall immediately replace the particular person so deployed on the demand of Bank in case any of the aforesaid acts on the part of the said person.

9. That the agency shall duly check the antecedents and credentials of the personnel deployed by it. The Agency shall submit details, such as names, parentage, residential address, age qualification, work experience etc. along with recent photograph of the persons deployed by him. For the purpose of proper identification of the employee of the Agency deployed for the work, the agency shall issue identity cards bearing their photographs/identification etc. and such employee shall display his identity card at the time of duty.

10. That the Agency shall be liable for the payment of wages and all other dues which they are entitled to receive under various labour laws/acts and other statutory provisions.

11. That the Agency shall at his own cost take necessary insurance cover in respect of the aforesaid services rendered to Chief General Manager, DPSP, NABARD, Mumbai and shall comply with the statutory provisions of Contract Labour (Regulation & Abolition) Act, 1970; Employees State Insurance Act; Workman's Compensation Act, 1923; Payment of Wages Act, 1936; The Employees Provident Fund (and Miscellaneous Provisions) Act, 1952; Payment of Bonus Act, 1965; The Minimum Wages Act, 1948; Employer’s Liability Act, 1938; and/or any other rules/regulations and/or statues that may be applicable to them. The Agency shall indemnify the Bank against all claims which may be made upon the employer whether under the aforesaid statutes or any other statute in force during the currency of this contract.

12. The Agency shall be solely responsible for any violation of provision of the above mentioned legislative enactments or any other statutory provisions and shall further keep NABARD, Mumbai indemnified from all acts of omission, fault,
breaches and / or any claim, demand, loss, injury and expense arising out from the non-compliance of the aforesaid statutory provisions. Agency’s failure to fulfil any of the obligations hereunder and / or under the said Acts/rules/ regulations/ or any bye-laws or rules framed under or any of these, NABARD, Mumbai shall be entitled to recover any of such losses or expenses, which it may have to suffer or incur on account of such claims, demand, loss or injury, from the Agency’s monthly payment and PBG.

13. In the event of the Agency committing a default or breach of any of the provisions of the Labour Laws including the provisions of Contract Labour (Regulation and Abolition) Act, 1970 as amended from time to time or in furnishing any information, or submitting or filing any statement under the provisions of the said regulations and rules which is materially incorrect, he shall without prejudice to any other liability, pay to the NABARD, Mumbai, a sum as may be claimed by NABARD, Mumbai.

14. That the Agency shall take all reasonable precautions to prevent any riot or disorderly conduct or acts of his employee so deployed and ensure preservation of peace and protection of persons and property of NABARD, Mumbai. The Agency shall keep the NABARD, Mumbai indemnified against all claims whatsoever in respect of the employees deployed by the Agency. In case any employee of the Agency so deployed enters into dispute of any nature whatsoever, it will be the primary responsibility of the Agency to contest the same. In case NABARD, Mumbai is made party and is supposed to contest the case, NABARD, Mumbai will be reimbursed for the actual expenses incurred towards Counsel Fee and other expenses, which shall be paid in advance by the Agency to NABARD, Mumbai on demand. Further the Agency shall ensure that no financial or any other loss / liability comes on NABARD, Mumbai in this respect of any nature whatsoever and shall keep NABARD, Mumbai indemnified in this respect.

15. **Terms of Payment.** Bank will pay the agreed amount on performance basis, inclusive of all taxes on the basis of monthly bills submitted by the agency. No other charges of any kind shall be payable.

16. **Payment of Wages** - That the Agency shall only make the payment of wages, etc. to the persons online or through cheque and shall on demand furnish copies of wage register/muster roll, etc. to the NABARD, Mumbai before the 3rd of succeeding month for which bill has been raised for having paid all the dues to the persons deployed by him for the work under the Agreement. This obligation is imposed on the Agency to ensure that he is fulfilling his commitments, towards his employees so deployed, under various Labour Laws, with regard to the duties of Reserve Bank of India, Mumbai in this respect as per the provisions of Contract Labour (Regulation and Abolition) Act, 1970. The Agency shall comply with applicable Labour regulations from time to time in regard to payment of wages, wage period deductions from wages, recovery of wages not paid and deductions unauthorisedly made, maintenance of wages book, wage slip, publications of scale of wages and terms of employment, inspection and submission of periodical returns.

17. In the event of any question, dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is specially provided under the agreement) the same shall be referred to the sole arbitration by CGM, DPSP, NABARD, Mumbai or his nominee.
18. The Agency has to deposit the EPF as contribution locally in Mumbai only and has to ensure that his employee is given EPF Card immediately. That the Agency shall submit the proof of having deposited the amount of EPF contributions towards the persons deployed at NABARD, Mumbai in their respective names before submitting the bill for the subsequent month. In case the Agency fails to do so, the amount towards EPF contribution will be withheld till submission of required documents.

19. The Agency shall report to the Officer Nominated by CGM DPSP/Security Officer of the NABARD, Mumbai and will comply with the instructions issued by him from time to time.

20. **Confidentiality Clause** - The terms and conditions of this Agreement are absolutely confidential between the parties and shall not be disclosed to anyone else, except as shall be necessary to effectuate its terms. Further representative of the agency shall not indulge to a third party any kind of information regarding the Bank which they may acquire during the course of their association with the Bank. In the event of any such incident coming to the notice of the Bank, the Bank reserves the right to terminate the contract without giving any notice in this regard. Any disclosure of information as mentioned above shall be deemed to be material breach of this Agreement and will lead to cancellation of the contract.

21. That all precautions will be taken by the Agency towards the safety of its employees deployed at NABARD, Mumbai and it will be the sole responsibility of the Agency towards any untoward incident i.e. compensation etc., to its employees.

22. **Jurisdiction**: This agreement is subject to Mumbai jurisdiction. Any dispute whatsoever arising on any matter shall be settled within Mumbai jurisdiction only.

23. **Performance Bank Guarantee (PBG)**. The successful tenderer shall deposit PBG @ 2% of the contract amount in favour of “NABARD”, Mumbai, within 30 days of the award of contract. The PBG shall be valid for a period of 60 days beyond the date of termination of contract. **No interest will be paid on it.** The bidder shall execute an agreement with the Bank on stamp paper within a week of receipt of letter of acceptance. However, the issue of letter of acceptance by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract. The PBG deposited by the agency shall be liable to be forfeited or appropriated in the event of unsatisfactory performance of the agency and / or loss/ damage if any sustained by NABARD, Mumbai on account of failure or negligence of the workers deployed by him or in the event of breach of the terms and conditions of the agreement.

Place: 

Authorised Signatory

Date: 

Name
05. Articles of Agreement
(On Rs. 200/- Stamp Paper)

Articles of agreement made on the .................of. ......2020 between the National Bank for Agriculture and Rural Development, a body constituted by the NABARD Act 1981 and having its Head Office at C- 24, G Block, Bandra-Kurla Complex, Bandra (E) Mumbai-400051 (hereinafter called the 'NABARD') which expression shall, unless repugnant to the context mean and include its successors and assigns of the one part and M/s .................... (Herein after called “the Contractor”) which expression shall unless repugnant to the context mean and include its successors and assigns of the other part.

WHEREAS The NABARD is desirous of getting executed the Contract of “Engagement of Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD Head Office, BKC, Bandra East, Mumbai -400051 and maintenance of fire-fighting equipment at the residential colonies The Contractor has agreed to execute the said Contract i.e., Providing of Fire Consultant for supervision of the operation and maintenance of fire-fighting equipment at NABARD Head Office, BKC, Bandra East, Mumbai -400051 and maintenance of fire-fighting equipment at the residential colonies subject to the provisions hereinafter contained and subject also to the instructions to the Bidders, Notice inviting tender, form of tender, pre-qualification criteria, general instructions and special conditions of the contract the Schedule of Providing of services and Bidders Schedule of services, all of which are hereinafter collectively referred to as 'the said conditions', strictly in accordance with the said Contract annexed hereto and the conditions referred to above at or for the respective rates set out in the Bidders Schedule of Services annexed hereto, amounting to the sum as hereunder arrived at or such other sum as may become payable hereunder (herein under referred to as the said contract amount).

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT:

1. In consideration of the said Contract Amount to be paid by the NABARD to the contractor at the time and in the manner set forth in the said conditions and in accordance with the schedule of payments, the Contractor shall upon completion subject to the said conditions execute and complete the work/services shown in the said Contract and described in the said Specifications and Schedule of services.

2. The said Conditions and the Annexure thereto shall be read and construed as forming part of this agreement and the parties hereto respectfully abide by, submit themselves to the said condition and perform the agreements on their part respectively contained in said conditions.

3. Tender documents containing NIT, Conditions of Contract, Appendix thereto, Special Conditions of Contract, Technical Specifications and Schedule of Services with the rates entered therein, shall be read and stamped forming part of this agreement and the parties hereto shall positively abide by and submit themselves to the conditions and specifications and perform the agreements on
their part respectively in conditions contained.

4. The NABARD reserves to itself the right of altering the nature of the work/services by adding to, reducing or omitting any items of work or having portions of the same carried out without prejudice to this Contract.

5. The Contractor should have experienced and competent staff which will enable them to ensure proper quality check on the Contracted services

6. If the Contractor has any doubt about the work/services of the contract, it shall be the duty of the Contractor to report the matter in writing forthwith to the NABARD and for the time being, to suspend that portion of the work about which difficulty is experienced and the Contractor will abide by the direction of the NABARD.

7. The Contractor covenants and warrants that Services which are required to be provided will be in conformity with the terms and conditions of Contract.

8. All payments by the NABARD under this contract will be made at Mumbai by e-payment only.

9. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Mumbai and only court at Mumbai shall have jurisdiction to determine the same.

10. This agreement shall be signed in duplicate; the original document shall be kept in the custody of the NABARD and the duplicate with Contractor. Stamp duty shall be borne by the Contractor.

IN WITNESS WHEREOF the NABARD has set its hand hereunto through its duly authorized official and the contractor has caused these presents under its common seal/by its duly authorized representative at the place and on the date and year first hereinabove written.

As witness our hands are affixed this .... day of 2020.

Signed and sealed by the said NABARD in the presence of

.................................................................
Witness No. 1 ......

Witness No. 2 ..... 

Signed and Sealed by the said

.................................................................

................................................................. Contractor in the presence of

Witness No. 1 ..... 

Witness No. 2 .....
06. **Performa for electronic payment**

Details of Bank Account to be furnished by the contractor/service provider for effecting the payment through ECS (e-payment).

Name and address of contractor/service provider with phone Nos:

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<thead>
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<th>Sr. No.</th>
<th>Details required</th>
<th>Information furnished</th>
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<tr>
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<td>Name of the account holder (As appearing in the Bank account)</td>
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<td>Name of the Bank</td>
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<td>7</td>
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Please attach a photocopy of one cancelled check leaf of the above Bank account and the copy of PAN Card.
07. Performa Technical Bid to be submitted by vendor in Part I

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<th>Requirements</th>
<th>Particulars /Firm's Reply (Yes/NO)</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1</td>
<td>Valid license of Maharashtra Fire services certificate to be enclosed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 2      | Applying firm should be in this business for at least 5 years
Must have an office in
Mumbai, with telephone & fax
and manned during the office
hours. **Documentary proof in support To be enclosed.** |                                     |                       |
| 3      | Firm to have Annual Turn Over of Rs 50 Lakh in last three years. **Documentary proof in support To be enclosed.** |                                     |                       |
| 4      | Applying firm should have a Certificate of Registration with Registrar of companies/Registrar of Firms. **Documentary proof in support To be enclosed.** |                                     |                       |
| 5      | Firm to enclose last 03 years Audited balance sheet with income tax return and Solvency certificate. **Documentary proof in support To be enclosed.** |                                     |                       |
| 6      | Applying firm should have latest Certificate from Employees State Insurance Corporation (ESI). **Documentary proof in support To be enclosed.** |                                     |                       |
| 7      | Applying firm should have latest Certificate from EPF Organization. **Documentary proof in support to be enclosed.** |                                     |                       |
| 8 | Applying firm should comply with all requirements of contract Labour Act and other applicable Laws. **Documentary proof in support to be enclosed.** |
| 9 | Applying firm should have Credible Supervisory Infrastructure and network. **Documentary proof in support To be enclosed.** |
| 10 | Applying firm should have PAN/TIN No and latest Income Tax Return. Mention details & **Documentary proof in support To be enclosed.** |
| 11 | Applying firm should have Credible Supervisory Infrastructure and network. **Documentary proof in support to be enclosed.** |
| 12 | Applying firm should have all the Necessary legal/statutory Approvals to conduct fire safety Business in Mumbai. |
Part – 2: Price Bid

(To be submitted in separate sealed envelope)
Ref: Tender for Engagement of Fire Consultant on Contractual Basis for supervision of the operation and maintenance of fire-fighting equipment at NABARD Head Office, BKC, Bandra East, Mumbai -400051 and maintenance of fire-fighting equipment at the residential colonies

In response to the above and in full agreement with the terms and conditions and the pre-qualification criteria as stipulated by you, I/we state as under:

Commercial Bid

<table>
<thead>
<tr>
<th>Ser.</th>
<th>(a) year</th>
<th>(b) Rate per month in Rs</th>
<th>(c) Rate per year in Rs (b) X 12</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Rate for 1st Year</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Rate for 2nd Year</td>
<td>@</td>
<td>@</td>
<td>@Rate quoted for 2nd year should be equal to or more than 1st year.</td>
</tr>
</tbody>
</table>

C | Total Amount quoted = (A+B) | 1.In Figures: Rupees_____________________________ |
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</thead>
<tbody>
<tr>
<td></td>
<td>2.In words : Rupees ..........</td>
<td></td>
</tr>
</tbody>
</table>

Prices should be quoted lump-sum inclusive of all expenses incurred towards deployment including all taxes, statutory charges, cesses, service tax, GST / service charges or any other applicable tax/charges etc. levied by the Govt. as on date.

I have gone through the terms and conditions given in the tender and am agreeable with them

Yours sincerely

Firm’s Seal Authorised Signatory

Dated: