

**Notice inviting tenders  
for  
"Total Facility Management and Housekeeping Services"  
for  
Staff Quarters of  
NABARD, Karnataka Regional Office  
at**

**BTM Layout  
Nandini Layout  
Raheja Park  
Skyline Apartments  
for the year 2022-23**



**DEPARTMENT OF PREMISES, SECURITY AND PROCUREMENT  
KARNATAKA REGIONAL OFFICE BENGALURU**

The Tender Document can be downloaded from NABARD's website  
<http://www.nabard.org> and CPP Portal



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**Part -1**

**TECHNICAL BID**

## FORM OF TENDER

The Chief General Manager  
NABARD, Regional Office, Bangalore  
Karnataka- 560009

Place :  
Date :

Dear Sir,

Name of Work	<b>Total Facility Management and Housekeeping Services" for Staff Quarters of NABARD at BTM Layout, Nandini Layout, Raheja Park and Skyline Apartments in Bengaluru</b>
Validity of tender	90 days from date of opening
Mode of submitting sealed tender	By hand in the tender box kept in NABARD Regional Office, Ground floor of Building 46 Kempe Gowda Road, Bengaluru 560009
Pre-bid meeting	11 AM on 14/03/22
Time up to which sealed tenders will be accepted	3.00 PM on 25/03/ 2022
Technical Bid opening time	3.30 PM on 25/ 03/ 2022
Likely period of AMC	01/04/2022 to 31/03/2023

2. Having examined the specifications and schedule of quantities relating to the work/s specified in the memorandum hereinafter set out and having visited and examined the site of the work/s specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the work/s specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities and in accordance in all respects with the specifications and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for and in all other respects in accordance with such conditions so far as they may be applicable.
3. Should this tender be accepted, I/We hereby agree to abide by the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof the Earnest Money Deposit may be forfeited.
4. Details of the Firm/ Company/ Individual
  - i. Name of our firm / Company / Individual \_\_\_\_\_
  - ii. Address of our firm / Company/ Individual  
\_\_\_\_\_

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iii. Telephone No.: \_\_\_\_\_, Mobile No. \_\_\_\_\_

iv. E-mail address \_\_\_\_\_

v. a) Bank a/c no. is \_\_\_\_\_ with \_\_\_\_\_ Bank.

b) Type of account: Current A/c OR Saving A/c (please tick)

c) IFSC Code of bank branch: \_\_\_\_\_ (For receiving payments against bills of works)

(ii) Address of bank branch: \_\_\_\_\_

5. The names of partners of our firm are (if applicable):

(i)

(ii)

Name of the partner of the firm authorised to sign tender / agreement \_\_\_\_\_ (Specimen Signatures)

**OR**

Names of person having Power of Attorney to sign the contract. (Certified true copy of the Power of Attorney should be attached) \_\_\_\_\_ (Specimen Signatures)

Yours faithfully

Signature of Contractor/Authorised person

(Signature and addresses of witnesses)

(1)

(2)

## **General Terms & Conditions of the Contract**

1. In Construing these Conditions, the Specifications, Schedule of Quantities and Contract Agreement, the following words shall have the meaning herein assigned to them except where the subject or context otherwise requires.

(a)	"Employer"	Shall mean National Bank for Agriculture and Rural Development and shall include its assigns and successors.
(b)	"Contractor"	Shall mean the successful bidder and shall include his/their legal representative, assigns or successors.
(c)	"Site"	shall mean the site of the contract works/including any building and erections thereon and any other land (inclusively) as aforesaid allotted by the Employer for the Contractor's use.
(d)	"This Contract"	Shall mean the Articles of Agreement, the Special Conditions, the Conditions, the Appendix, the Bill of Quantities and Specifications attached hereto and duly signed.
(e)	"Notice in writing"	written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address and shall be deemed to have been received when in the ordinary course of post it would have been delivered.
(f)	"The Works"	Total Facility Management and Housekeeping Services at NABARD, Karnataka Regional Office, Bengaluru 560009.

Words importing persons include firms and corporations. Words importing the singular only also include the plural and vice versa where the context requires.

2. The Contractor shall make good any damages done to walls, floors etc. during the process of completion of the works.
3. The Contractor shall comply with the safety code as detailed in Annexure
4. The employer reserves to himself the right of altering the nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.
5. In case of any dispute in any matter related to this contract the decision of the NABARD shall be final and binding on the contractor.
6. Before quoting the rates the contractor is advised to visit the site and understand the exact nature of the works to be carried out. He should fully understand the site conditions.

7. The tenderer must quote only in the original tender form and not in his own format or some retyped format.
8. Rates should be quoted both in figures and words in columns specified. All erasures and alterations made while filling the tender must be attested by initials of the tenderer. Overwriting of figures should not be done, failure to comply with either of these conditions will render the tender void at the Bank's option. No advice of any change in rate or conditions after the opening of the tender will be entertained.
9. Each of the tender documents / pages should be signed by the person or persons submitting tender in token of his/their having acquainted himself/themselves with the General Conditions of Contract, Specifications, and Special Conditions etc., as laid down. Tender with any of the documents / pages not so signed can be rejected.
10. The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by partner who has the necessary authority on behalf of the firm to tender into the proposed contract. Otherwise, the tender may be rejected by the Bank.
11. NABARD does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders, either in the whole or in part, without assigning any reasons for doing so.
12. On receipt of intimation from the Employer of the acceptance of his / their tender, the successful tenderer shall be bound to implement the contract and within fourteen days thereof the successful tenderer shall be sign an agreement in accordance with the draft agreement and "the said Conditions" but the written acceptance by the National Bank for Agriculture and Rural Development, of a tender will constitute a binding contract, between the National Bank for Agriculture and Rural Development and the person so tendering, whether such formal agreement is or is not subsequently executed.
13. The contractor shall not sublet any portion of the Contract except with the written consent of the Employer.
14. The tenderer must obtain for himself on his own responsibility and at his own expense all the information which may be necessary for the purpose of making a tender for entering into contract and must inspect the site of the work and acquaint himself with all local conditions, means of access to work, nature of the all matters pertaining thereto.



15. The rates quoted in the tender shall include all charges including hire charges for any tools, equipment and manpower. The rates would be inclusive of all taxes and levies. The rates quoted shall not be revised during the currency of the contract. TDS would be deducted from the amount payable to the vendor as per the Government regulations. TDS certificate towards the recoveries made would be issued by the bank.
16. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted thus altering the aggregate value of the Contract. No claim shall be entertained on this account.
17. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of instructions in respect of such additional items and their quantities will be issued in writing by the Employer.
18. The successful tenderer must cooperate with the other contractors appointed by the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Employer.
19. The Employer will provide water and power required for the work free of cost at a suitable point and the contractor shall make his own arrangement to carry the same as required. The Contractor should ensure that the water and power facility provided by the Employer are not wasted.
20. Performance Guarantee: - The successful bidder has to submit performance guarantee **@ 2% of the quoted amount of AMC for one year within 30 days from the date of issue of work order by NABARD.** No interest will be paid on performance guarantee. The performance guarantee shall be refunded to the contractor on completion of AMC period and completion of all contractual obligations. The amount shall be transferred in electronic form only by NEFT in the account details given below.

<b>Particulars</b>	<b>Account Details</b>
NAME OF THE ACCOUNT	NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
BANK ACCOUNT NUMBER (VAN)	NABADMN03
NAME OF THE BANK	NABARD
NAME OF THE BRANCH	HEAD OFFICE, MUMBAI
IFSC	NBRD0000002

21. All materials and workmanship shall so far as procurable be of the respective kinds described in the Schedule of Quantities and/or Specifications and in accordance with the Employer's Instructions, and the Contractor shall, upon the request of the Employer, furnish him with all invoices, accounts, receipts and other vouchers to prove that the materials comply therewith. The Contractor shall, at his own cost, arrange for and/or carry out any test of any materials which the Employer may require.
22. The Contractor shall provide the necessary professional guidance, supervision and personal superintendence during the execution of the work or engage a competent "Supervisor" who shall constantly supervise the works in progress at the site.
23. The Contractor shall be responsible for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of himself or damages arising from carelessness, accident or any other cause whatever in any way connected with the carrying out of the Contract.
25. The Contractor shall indemnify NABARD and hold it harmless in respect of all and any expenses arising from any such injury or damages to persons or property as aforesaid and also in respect of any claim made in respect of injury or damages under any Acts of Government or otherwise and also in respect of any Award of compensation of damages consequent upon such claim.
26. The Contractor shall reinstate all damages of every sort mentioned in this Clause, so as to delivery up the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property or third parties. **The successful bidder will have to submit the copy of "Workers Compensation Policy" clearing indicating there in the number of workers deployed by him for this AMC and the address of this site.**
27. If the Contractor after receipt of written notice from the Employer requiring compliance within ten days fails to comply with such instructions. The Employer may employ and pay other person to execute any such work whatsoever, that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Employer, on the Certificate of the Bank's officer, as a debt or may be deducted by him from any money due or to become due to the Contractor. Moreover, NABARD will be at liberty to even terminate the contract as deemed fit by it. The Employer shall have power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.

28. The successful bidder shall enter into a contract with NABARD in Stamp paper of Rs. 200 the format of which is given in Annexure II

I / We hereby declare that I / We have read and understood the above instructions for the guidance to tenderer

Signature of Tenderer:

Date:

\_\_\_\_\_

Place:

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **SAFETY CODE**

1. These shall be maintained by the successful bidder in a readily accessible place first aid appliances including adequate supply of sterilized dressings and cotton wool especially in Electrical Substation area.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalisation.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
5. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
6. Workers employed on mixing and handling material such as acids / cleaning chemicals etc., shall be provided with protective footwear and rubber hand-gloves.
7. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
8. Hoisting machines and tackle used in the works, including their attachments anchorage and supports shall be in perfect condition.
9. The ropes used in hoisting or lowering material / men or as a means of suspension shall be of durable quality and adequate strength and free from defects.
10. Adequate precautions shall be taken to prevent danger from electrical equipment. No material on the site of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public. The Contractor / Agency shall provide all necessary fencing and lights to protect the public from accident and shall be bound to bear the expenses of defense of every suit, action or other proceeding at law that may be brought by any person for injury sustained owing to neglect of the above precaution and to pay any damages and costs which may be awarded in any such suit, action or proceedings to any such person.

## Scope of Work

### **1. Description of the quarters**

NABARD, Karnataka Regional office, Bengaluru located at 46 Kempe Gowda Road has staff quarters at 4 locations. The details of location wise flats is as follows:

Sr	Location	Flat type	Total No: of Flats	No of Occupied Flats	Common facility flats
1	Nandini Layout	2 BHK	52	19	2
2	Raheja Park	2 BHK	60	26	3
3	Skyline Apartments	2 BHK	36	12	2
4	BTM Layout	1 BHK	16	1	-

## 2. Schedule of Work

Sr.	Item of work	Approx. volume of work	Periodicity
<b>1</b>	<b>Nandini Layout</b>		
i	Cleaning of compound, staircases, rooftop and collection of garbage from flats and disposal of garbage	Approximate Area of 2000 Sq ft) 25 kg of garbage	Daily
ii	Cleaning of entire flat and toilets – With dry broom followed by wet mop using good quality phenyl and toilet seat/tile cleaning with good quality cleaning material.	2 flats – 2 BHK ( 750 to 800 sq ft) ( Gym & Community Hall)	Daily
iii	Cleaning of toilets/ bathrooms including toilet seats/ commodes, floor tiles, wall tiles and wash basins, flush tanks using good quality materials. (Preferably on Saturdays/ Sundays/ Holidays.)	19 flats having 2 toilets each	Once a week.
iv	Removing of cobwebs, cleaning of fans and electric light fittings with wet cloth, electric switch boards, cleaning of inaccessible spots like top surface of pelmets, window grills, removing/ washing/ refaxing of window mesh etc.	19 Flats 2 BHK (750 to 800 sq ft)	Once in three months
v	Cleaning of whole flat including the toilets – Scrubbing of entire floor with appropriate scrubbers and cleaning material to make surface clean.	19 Flats 2 BHK (750 to 800 sq ft)	Once in a year
vi	Electrical works – minor repairs relating to proper supply of electricity to the compound and the houses, malfunction in electrical fixtures like fan, geysers etc.	8 calls per month	On call basis

Sr.	Item of work	Approx. volume of work	Periodicity
vii	Plumbing works – Minor repairs relating to proper supply of water and disposal of drain/ sewer affluent.	8 calls per month	On call basis
viii	Carpentry works – Minor repairs relating to fixing of doors, windows, cupboards drawers, name plates etc.	8 calls per month	On call basis
ix	Overhead Tank cleaning and rooftop cleaning	4 tanks and roof area of approx. 5000 sq ft	Monthly
<b>Raheja Park</b>			
i	Cleaning of entire flat and toilets – With dry broom followed by wet mop using good quality phenyl and toilet seat/tile cleaning with good quality cleaning material.	3 flats – 2 BHK (800 to 1040 sq ft) ( Gym & Community Hall)	Daily
ii	Cleaning of toilets/ bathrooms including toilet seats/ commodes, floor tiles, wall tiles and wash basins, flush tanks using good quality materials. (Preferably on Saturdays/ Sundays/ Holidays.)	26 flats having 2 toilets each	Once a week.
iii	Removing of cobwebs, cleaning of fans and electric light fittings with wet cloth, electric switch boards, cleaning of inaccessible spots like top surface of pelmets, window grills, removing/ washing/ refaxing of window mesh etc.	26 flats - 2 BHK (800 to 1040 sq ft)	Once in three months
iv	Cleaning of whole flat including the toilets – Scrubbing of entire floor with appropriate scrubbers and cleaning material to make surface clean.	26 flats - 2 BHK (800 to 1040 sq ft)	Once in a year
v	Electrical works – minor repairs relating to proper supply of electricity to the compound and the houses, malfunction in electrical fixtures like fan, geysers etc.	5 calls per month	On call basis
vi	Plumbing works – minor repairs relating to proper supply of water and disposal of drain/ sewer affluent.	5 calls per month	On call basis
vi	Carpentry works – minor repairs relating to fixing of doors, windows, cupboards drawers, name plates etc.	5 calls per month	On call basis
<b>Skyline Apartments</b>			
i	Cleaning of entire flat and toilets – With dry broom followed by wet mop using good quality phenyl and toilet seat/tile cleaning with good quality cleaning material.	12 flats – 2 BHK ( 796 to 864 sq ft) (Community Hall 7 BMO room)	Daily
ii	Removing of cobwebs, cleaning of fans and electric light fittings with wet cloth, electric switch boards, cleaning of inaccessible spots like top surface of pelmets, window grills, removing/	12 flats - 2 BHK ( 796 to 864 sq ft)	Once in six months

Sr.	Item of work	Approx. volume of work	Periodicity
	washing/ refaxing of window mesh etc.		
iii	Electrical works – minor repairs relating to proper supply of electricity to the compound and the houses, malfunction in electrical fixtures like fan, geysers etc.	3 calls per month	On call basis
iv	Plumbing works – minor repairs relating to proper supply of water and disposal of drain/ sewer affluent.	2 calls per month	On call basis
v	Carpentry works – minor repairs relating to fixing of doors, windows, cupboards drawers, name plates etc.	2 calls per month	On call basis
	<b>BTM Layout</b>		
i	Cleaning of compound, staircases, rooftop and collection of garbage from flats and disposal of garbage	Approximate area of 1000 Sq ft) 1 kg of garbage	Daily
ii	Removing of cobwebs, cleaning of fans and electric light fittings with wet cloth, electric switch boards, cleaning of inaccessible spots like top surface of pelmets, window grills, removing/ washing/ refaxing of window mesh etc.	1 flat - 1 BHK 400 sq ft	Once in six months
iii	Electrical works – minor repairs relating to proper supply of electricity to the compound and the houses, malfunction in electrical fixtures like fan, geysers etc.	2 calls per month	On call basis
iv	Plumbing works – minor repairs relating to proper supply of water and disposal of drain/ sewer affluent.	2 calls per month	On call basis
v	Carpentry works – minor repairs relating to fixing of doors, windows, cupboards drawers, name plates etc.	2 calls per month	On call basis
vi	Overhead Tank cleaning and rooftop cleaning	1 tank and roof area of approx. 1800 sq ft	Monthly

Note : For the Electrical, plumbing and carpentry the material would be provided by the office or the contractor may be advised to procure the material and seek reimbursement of the same from the office.

3. The bills shall be paid to the contractor on attaching the signed list of the residents of the flats certifying that the works have been completed duly during the month. In case of dispute on workmanship of cleaning work between contractor and the resident then certification of Bank's officials shall be final.

4. The contractor shall **invariably submit Police verification report along with photograph and address of the workers / maids to the Bank's Security Officer** before engaging / hiring a worker for the cleaning work in the flats under this contract.



5. Also the flats used as community hall / Dispensary etc. the work is to carried out as per direction of Bank's officials.

## NABARD, Karnataka Regional Office

### ANNUAL COMPREHENSIVE MAINTENANCE OF FOLLOWING MAINTENANCE WORKS AT BANK'S QUARTERS AT BTM LAYOUT, NANDINI LAYPUT, RAHEJA PARK AND SKYLINE APPARMENTS

#### SCHEDULE OF QUANTITIES

##### PREAMBLE

1) Quoted rates should be workable and reasonable and should include :

- i. Payment to all the contract workers engaged by contractor on site as per minimum wages as notified by Regional Labour Commissioner, Govt. of Karnataka from time to time.
  - a. **The payment shall be made to saving bank account of the workers.**
- ii. ESI & PF benefits (Employer's contribution towards ESI & PF), wherever applicable
- iii. Any increase in minimum wages during the currency of the contract
- iv. Cost of equipment/machinery, if required
- v. Insurance (Both Workmen's Compensation and Contractor's All Risk policy)
- vi. Cost of suitable uniform to the workers
- vii. The rate quoted by you for the housekeeping work will include the cost of manpower (including supervisors), cost of equipment / machinery and the cost of cleaning materials. The cleaning materials to be provided are given in annexure.
- viii. Charges, if any, towards safe disposal of garbage from NABARD premises in safe municipal dump
- ix. Incidental expenses and all overheads and profits.

2) Electrician shall have valid electrical license.

3) The contractor should, if asked for by NABARD, furnish Rate Analysis, along with the price-bid, for the rates quoted by them in this tender.

4) Rates shall have to be quoted both in words and figures

5) NABARD reserves the right to award contracts to different contractors at different locations.

6) NABARD reserves the right to reject any or all bids without assigning any reasons.

7) The number of flats may undergo changes during the year and the payment would be made only on actual work basis.

## ANNEXURE

List of consumables and materials to be provided to the workers by the contractor in fulfilment of contract.

<b>Sr.</b>	<b>Item</b>
1.	Duster
2.	Pochha
3.	Yellow duster
4.	Harpic
5.	Liquid Soap (Dettol/Lifebuoy/Fem)
6.	Wipers
7.	Phool Jhadu (broom)
8.	Phenyl
9.	Dishwashing bar
10.	Detergent
11.	Odonil
12.	Naphthalene balls
13.	Toilet paper rolls
14.	Toilet Brush
15.	Colin
16.	Garbage disposal bag
17.	Pencil cell for wall clock
18.	Dust pans

**NOTE:** The list of items and quantity above is not exhaustive but indicative in nature. Contractor has to provide items as per requirement towards fulfilment of contract. The amount of the total contract should be quoted taking into account the supply of above the consumables/cleaning items.

**List of Documents to be submitted (Check List)**

Sl No	Title	Particulars along with documentary support (To be submitted by the bidder)
1	Registration Certificate of Company	
2	PAN card issued by the Income Tax Department with a copy of Income Tax Return of the last 3 financial years	
3	GST Registration Number	
4	Provident Fund Registration number	
5	ESI Registration number	
6	Licence under Contract Labour Regulation and Abolition Act, 1970. One self-attested proof of Authorised person of the firm/agency with name, designation and address and office telephone numbers. If bidder is a partnership firm, name, designation, address and office telephone number of Directors/Partners also.	
7	Copy Balance Sheet and Profit and Loss Account for the last three years duly certified by a Chartered Accountant.	
8	List of Previous and current employers (last 5 years) along with satisfactory performance certificate	
9	Copy of 2 work orders of at least 2 works of similar nature	
10	One self-attested ID proof of Authorised person of the firm/agency with name, designation and address and office telephone numbers. If a bidder is a partnership firm, name, designation, address and office telephone numbers of Directors/ Partners also	

## Form of agreement

The Agreement which would be entered by the successful tenderer with the National Bank is prescribed as follows:

### AGREEMENT

This agreement made at Bengaluru this \_\_\_\_\_ day of \_\_\_\_\_ 2016 (in words) between the National Bank for Agriculture and Rural Development, a body corporate incorporated under the National Bank for Agriculture and Rural Development Act, 1981 having its Regional Office at 46 K G Road, Bengaluru 560009, hereinafter referred to as "NABARD" (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successor and assignees) of the ONE PART and ( this will undergo change when the party is partnership firm or Company) Shri.....  
son of ..... aged presently residing at \_\_\_\_\_ and carrying on similar work under the name and style of M/s \_\_\_\_\_ and having their place of business at \_\_\_\_\_ hereinafter referred to as ' the party' ( which expression shall unless repugnant to the context or meaning be deemed to include the legal heirs, legal representatives, administrators and executors ) of the OTHER PART.

WHEREAS the National Bank is desirous of outsourcing the work of Cleaning of toilets, other areas, and allied works as specified in the scope of work and special conditions, at "Tender for the Housekeeping Arrangements for Office premises at 46 K G Road, Bengaluru 56009 (hereinafter referred to as the said premises) AND WHEREAS the party has offered to undertake the Housekeeping work as per the scope of work and details indicated in the special instructions AND WHEREAS the National Bank in consideration of the conditions and covenants to be observed by the party has agreed to permit the party to carry out the Facility Management and Housekeeping work hereinafter set out.

NOW, THIS AGREEMENT WITNESS THAT IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:

NABARD hereby awards the work of Housekeeping in the said premises from 01.04.2016 to 31.03.2017. If the work rendered by you is satisfactory then the bank may at its own discretion extend the contract for a period of one year or more on the same terms and conditions.

2. As compensation for the Housekeeping work, the party shall be reimbursed an amount of \_\_\_\_\_ / ( \_\_\_\_\_ only) per month plus taxes as applicable. These rates shall be firm rates. No request for increase of rates shall be entertained by the Bank on grounds of increase in cost of material, labour costs or any other reasons during the period of the agreement.

3. The compensation shall be payable to the party by NABARD within 02 weeks from the

date of receipt of the bill for the month for which services have been rendered to the satisfaction of the Bank.

4. (a) The party shall comply with the municipal and other laws, obtain license, permission as required under the contract labour laws and cover all the employees under his charge with all statutory requirements like minimum wages, PF, ESIC etc. The party shall indemnify and keep indemnified the Bank against any lapse on the party's part in complying with these conditions or any other statutory requirements in connection with the Electrical Maintenance work.

(b) The quality of maintenance work shall be of good standard subject to the satisfaction of the Chief General Manager of the Bank

(c) The party shall keep, at a conspicuous place in the said premises a complaint/suggestion register in which complaints and suggestions, if any, could be recorded by the concerned and the complaint/suggestion register shall be open to inspection by the Chief General Manager or any other officers of the Bank so deputed by him. The party shall put up the complaint register once in a week on Monday mornings and if Monday were to be a public holiday or by any other reasons the National Bank remain closed on any Monday the same shall be submitted on the next working day immediately following that day. The Chief General Manager will take such action in respect of each complaint or suggestions as the case may be and the party shall be obliged to take remedial / rectification measures as instructed by the Chief General Manager.

(d) The party shall ensure that no loss or damage is caused by an act or default on his part or his employees and agents to the Bank's furniture, fixture and fittings and other articles.

5. All payments by The Bank under this Contract will be made only at Bengaluru.

6. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Bengaluru and only Courts in Bengaluru shall have jurisdiction to determine the same.

7. That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor.

8. This agreement shall stand automatically terminated in the event of insolvency, death or mental disorder of the party.

9. If the Chief General Manager so considers that the situation so warrants then he shall be entitled to terminate this agreement without giving any prior notice and also without assigning any reason in writing and the party shall not be entitled to any compensation in the event of such termination. However, in normal course the agreement can be terminated by the party by giving three month's notice and by the Bank by giving one month's notice.

10. On the expiry or earlier termination of this agreement the party shall remove himself and his employees/servants and agents from the premises and all articles belonging to him, or to his employees or agent.

11. If any dispute arises on any matter concerning this agreement, then the decision of NABARD shall be final and binding in respect of such dispute.

12. The reference to the Chief General Manager in this agreement and the schedules hereto annexed shall mean the Chief General Manager holding, charge of General Administration Department for the Karnataka Regional Office at 46 K G Road and shall

include, in respect of any powers exercisable by him or NABARD under this agreement any officers of the Bank designated by him in that behalf from time to time.

13. This agreement shall be executed in duplicate. The Bank shall retain the original and party the duplicate. Stamp duty on original and duplicate shall be borne by the party.

IN WITNESS WHEREOF the Employer and Contractor have set their respective hands to these presents and two duplicates hereof, the day and year first herein above written.

IN WITNESS WHEREOF the Employer has set its hand to these presents through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day & year first herein above written.

SIGNATURE CLAUSE: SIGNED AND DELIVERED BY the National Bank for Agriculture and Rural Development by the hand of Shri ..... (name and designation) in the presence of (Witnesses)

- (1)
- (2)

If the party is a partnership firm or an individual, should be signed by all or on behalf of all the partners.

SIGNED AND DELIVERED BY Shri ..... in the presence of Witnesses

- (1)
- (2)

