



NB (ODI)/ **226** /GAD -DS-4/ 2017-18

Date-12.04.2018

All eligible vendors

Dear Sir

**Sub-** कन्फेंस हॉल में सार्वजनिक सार्वजनिक उद्घोषणा प्रणाली  
स्थापना के लिए कोटेशन का आमंत्रण

**INVITATION OF QUOTATION FOR INSTALLATION OF PUBLIC ADDRESS SYSTEM  
IN THE CONFERENCE HALL**

We propose to install public address system in the conference hall of NABARD office as per the specifications and terms and conditions stipulated in **Annexure-1** enclosed hereto.

We request you to forward your quotations and other particulars as per **Annexure-2**, latest by 3.00 p.m. on 20.04.2018. Your quotation should be in a sealed cover, superscribed "Quotation For Insatallation of PA system" addressed to the Chief General Manager, NABARD, Odisha Regional Office, General Administration Department, 2/1 Civic Centre, Nayapalli, Bhubaneswar-751 015.

Yours faithfully

(B. Swain)  
Asst General Manager  
Encl-Annexure-1 and 2

## **Annexure-1**

### **Specification of the Public Address System**

- i) Wireless Public Address System in the Conference Hall
- ii) Make-**Ahuja**
- iii) Details of the System

| <b>Sr No</b> | <b>Particulars</b>           | <b>Units to be installed</b> |
|--------------|------------------------------|------------------------------|
| 1            | Chairman Unit (CWS-8100C)    | 01                           |
| 2            | Delegate Unit (CWS 8200 D)   | 09                           |
| 3            | Gooseneck Microphone (GN-45) | 09                           |
| 3            | Host Unit (CWS 8300 R)       | 01                           |
| 4            | Speaker(30 wt)-(CSD-630 31)  | 04                           |
| 5            | Amplifier (SSA 160 DP)       | 01                           |
| 6            | Cord less mike (AWM-520 V2)  | 04                           |
|              |                              |                              |

### **Terms & Conditions**

- 1) The price quoted should be inclusive of all taxes and ancillary costs like transportation charges, installation costs etc. No additional cost shall be paid for such purposes.
- 2) The quotation should invariably be accompanied by manufacturer's information brochure of the articles quoted for.
- 3) The articles as per quality and specifications are to be delivered and installed in the Conference Hall of NABARD office premises, 2/1 Civic Centre, Nayapalli, Bhubaneswar within seven days from getting the order for supply. Articles not conforming to quality and specifications will be summarily returned.
- 4) After successful installation of the machines all the payments shall be made through e-payments only; the bidders should take care to furnish their correct bank details at the appropriate place in the quotation format.
- 5) The quotations shall be opened after 30 minutes from the latest time stipulated for receiving the quotation. The willing bidders may remain present during the quotation opening process.

6) The technical specifications of the machines and rate quotations has to be submitted strictly in the prescribed proforma as per Annexure-II. Any other format of quotation may not be considered.

7) The agency has to specify the provisions of after-sale service and warranty for the articles to be purchased.

8) Retention Money @ 5% of the total bill shall be recovered from the payment to the supplier and kept during the warranty period or one year whichever is longer. The amount shall be refunded after the prescribed period if no defect in the functioning of the machine, no deficiency in after-sale service or violation of other terms and conditions of supply etc. are observed during such period.

9) NABARD reserves the right to cancel the quotation process without assigning any reason.

## ANNEXURE-2

The Chief General Manager  
National Bank for Agriculture and Rural Development  
Odisha Regional Office  
"ANKUR", 2/1, Nayapalli  
Civic Centre  
Bhubaneswar - 15

Dear Sir,

### **Quotation for Installation of Public Address System**

Please refer to your Letter No **226** dated 12. 4. 2018 calling for quotation for supply and installation of public address system in your office. Having examined the "Specifications of the machines and Other Terms & Conditions" mentioned in Annexure-1 of your letter under reference, having acquired the requisite information affecting the tender and having accepted the terms and conditions mentioned therein we hereby offer to supply the machines of specified in the said letter and quote our rate and furnish other required information in the prescribed proforma as per details below-

|   |  |  |
|---|--|--|
| 1 | <b>Name and address of the agency</b>  |  |
| 2 | <b>Telephone No.s</b>  |  |
| 3 | <b>Nature of Ownership-Proprietary, Partnership, Regd. Company etc.</b>  |  |
| 4 | <b>Details of Proprietor, Partners, or CEO in case of a regd. Company. Enclose ID proof of the proprietor, copy of partnership deed or Regd. Certificate in case of company.</b> |  |
| 5 | <b>Income Tax PAN No ( Attach self-attested photocopy)</b>   |  |
| 6 | <b>GST Regd. No ( Attach self-attested photocopy)</b>  |  |
| 7 | <b>Details of Bank Account:</b>  |  |

राष्ट्रीय कृषि और ग्रामीण विकास बैंक  
**National Bank for Agriculture and Rural Development**

ओडिशा क्षेत्रीय कार्यालय : 'अंकुर', 2/1, नयापल्ली सिविक सेंटर, भुवनेश्वर-751015, टेली : +91 674 2553884, 2374301 • फैक्स : (0674) 2552019  
ई-मेल : bhubaneswar@nabard.org • वेबसाइट : www.nabard.org

Odisha Regional Office : 'Ankur', 2/1, Nayapalli, Civic Centre, Bhubaneswar- 751 015, Tel. : +91 674 2553884, 2374301 • Fax : (0674) 2552019  
E-mail : bhubaneswar@nabard.org. • Website : www.nabard.org

|       |  |  |
|-------|--|--|
| (i)   | Name of the Account holder   |  |
| (ii)  | Name of the Bank, Branch & Place:                                  |  |
| (iii) | A/c type (Savings or Current) :                                    |  |
| (iv)  | IFS code   |  |
| (v)   | Account No. (Attach self-attested photocopy of a cancelled cheque) |  |

## 8. Rates Quoted:

| Sr. No | Specifications                                     | Units | Rates Quoted (Rs) per unit (including all taxes) | Total |
|--------|--|-------|--|-------|
| i      | Chairman Unit (CWS-8100C)                          | 01    |  |       |
| ii     | Delegate Unit (CWS 8200 D)                         | 09    |  |       |
| iii    | Gooseneck Microphone (GN-45)                       | 09    |  |       |
| iv     | Host Unit (CWS 8300 R)                             | 01    |  |       |
| v      | Speaker(30 wt)-(CSD-630 31)                        | 04    |  |       |
| vi     | Amplifier (SSA 160 DP)                             | 01    |  |       |
| vii    | Cord less mike (AWM-520 V2)                        | 04    |  |       |
|        |  |       | <b>TOTAL</b>                                     |       |
| 9      | Warranty Provisions- (periodicity & coverage etc.) |       |  |       |
| 10     | After-sale Service Provisions                      |       |  |       |

**राष्ट्रीय कृषि और ग्रामीण विकास बैंक**  
**National Bank for Agriculture and Rural Development**

ओडिशा क्षेत्रीय कार्यालय : 'अंकुर', 2/1, नयापल्ली सिविक सेंटर, भुवनेश्वर-751015, टेली : +91 674 2553884, 2374301 • फैक्स : (0674) 2552019  
ई-मेल : bhubaneswar@nabard.org • वेबसाइट : www.nabard.org

Odisha Regional Office : 'Ankur', 2/1, Nayapalli, Civic Centre, Bhubaneswar- 751 015, Tel. : +91 674 2553884, 2374301 • Fax : (0674) 2552019  
E-mail : bhubaneswar@nabard.org. • Website : www.nabard.org

|  |  |  |
|--|--|--|
|  | a) Whether on-site servicing shall be provided.<br><br>b) Name, location and contact no of the authorised service provider agency. |  |
|--|--|--|

Yours faithfully

Signature and seal of the authorised signatory of the agency

Place-

Date-

राष्ट्रीय कृषि और ग्रामीण विकास बैंक

**National Bank for Agriculture and Rural Development**

ओडिशा क्षेत्रीय कार्यालय : 'अंकुर', 2/1, नयापल्ली सिविक सेंटर, भुवनेश्वर-751015, टेली : +91 674 2553884, 2374301 • फैक्स : (0674) 2552019  
ई-मेल : bhubaneswar@nabard.org • वेबसाईट : www.nabard.org

Odisha Regional Office : 'Ankur', 2/1, Nayapalli, Civic Centre, Bhubaneswar- 751 015, Tel. : +91 674 2553884, 2374301 • Fax : (0674) 2552019  
E-mail : bhubaneswar@nabard.org. • Website : www.nabard.org