NOTICE INVITING TENDER

M/s.

Dear Sir

Tender for Supply, Installation, Testing and Commissioning of 01 No. of 125 kVA DG Set under buyback arrangement for NABARD, Hyderabad at Ameerpet staff quarters.

National Bank for Agriculture and Rural Development (NABARD) invites tender for Supply, Installation, Testing and Commissioning of 01 No. of 125 kVA DG Set under buyback arrangement for NABARD, Hyderabad at following premise: NABARD staff quarters, Ameerpet, Hyderabad. Interested parties are requested to submit the Bids in sealed envelope for the aforesaid work as per detailed specifications and other requirements as mentioned more specifically elsewhere in this tender document.

2. Sealed Bids in TWO separate sealed Envelopes indicating clearly 'Envelope No.1 - Technical bid' and 'Envelope No.2 – Price bid', shall be addressed to CHIEF GENERAL MANAGER / OIC, NABARD, TELANGANA REGIONAL OFFICE, RTC X ROAD, MUSHEERABAD, HYDERABAD – 500020 and Envelops should also be super scribed “Tender for Supply, Installation, Testing and Commissioning of 125 kVA DG Set under buyback arrangement for NABARD, Hyderabad at Ameerpet staff quarters.” Last date for the submission of tender is 7 April 2020 by 1.00 pm. Technical bid will be opened on same day at 2.00 pm at NABARD RO, Hyderabad.

3. This NIT (tender document) can be downloaded from our website at https://www.nabard.org/English/Tenders.aspx. The tender document will be available on the website, till the last date of submission.
4. The two envelopes must carry the following:

**Envelope no. 1:**

a) “Technical bid” of tender with every page signed and stamped.
b) Bar Chart indicating the program for the execution of the work.
c) An initial part amount of **Rs 37,500/- (Rupees Thirty Seven thousand and five hundred Only)** towards Earnest Money Deposit (EMD) by way of online transfer to be submitted along with “Technical Bid”. The details of account number is as follows-

<table>
<thead>
<tr>
<th>Name of the Account</th>
<th>NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Name</td>
<td>NABARD</td>
</tr>
<tr>
<td>Branch Name</td>
<td>HEAD OFFICE, MUMBAI</td>
</tr>
<tr>
<td>IFS code</td>
<td>NBRD00000002</td>
</tr>
<tr>
<td>Account Number</td>
<td>NABADMN14</td>
</tr>
</tbody>
</table>

Earnest Money Deposit is to be send through online transfer, 2 days before the last date for submission of the tender. The receipt of online transfer has to be attached with Technical Bid. The Tender without EMD shall be rejected out rightly. No interest shall be paid on the EMD thus collected. EMD of the successful bidder shall be refunded after the successful completion of the work, whereas EMD of the unsuccessful bidders will be refunded upon the issuance of work order to and acceptance of the same by the successful bidder. The EMD need not be submitted by MSEs as defined in MSE Procurement policy issued by GoI or bidders who are registered with Central Procurement Organizations or empaneled with NABARD itself.

d) The Initial Security deposit(ISD), which will be 2% of the accepted value of the tender minus initial part payment i.e. EMD, shall be submitted by the successful tenderer in form of bank demand draft from a scheduled bank within 15 days of intimation to him of acceptance of his tender. No interest shall be paid on the ISD.

Retention Money Deposit at the rate of 5% (Five percent) of the total value of the work shall be deducted from first paid bill and shall constitute the Security Deposit.

The Security Deposit shall be released at the end of defects liability period of one year from the date of Virtual Completion, provided the defects are made good according to the true intent and meaning thereof after due completion of work.

e) Power of attorney authorizing the person to sign the tender.
Envelope No.2:

a. Price Bid shall be addressed to CHIEF GENERAL MANAGER/OIC, NABARD, TELANGANA REGIONAL OFFICE, RTC X ROAD, MUSHEERABAD, HYDERABAD - 500020.

b. Envelope No.2 shall not contain any condition whatsoever and any conditional price bid shall be rejected.

c. Envelope No.2 will be opened on a suitable date, which will be communicated to bidders separately. Price Bid envelopes shall be opened only in respect of those tenderers who are found to be eligible as per the pre-qualification criteria specified by NABARD and have complied with all the requirements in tender document.

5. If the last date of receipt or opening of the tenders happens to be a holiday for NABARD, then the receipt and opening of the tenders shall be shifted to next working day without change of time and venue.

6. A pre-bid meeting will be held at NABARD, TELANGANA REGIONAL OFFICE, RTC X ROAD, MUSHEERABAD, HYDERABAD - 500020 at 11.00 am on 24 March 2020 with the prospective bidders, to clarify any issues pertaining to the tender. The bidders are expected to thoroughly read the tender document before being present for the pre-bid meeting, so as to understand all aspects of the work.

7. The tenderer has to enter into Integrity Pact at his own cost on a Rs. 200/- non-judicial stamp paper with the Bank as per the format given in tender document to become eligible to participate in the tender. It would be a preliminary qualification and bid documents will not be considered in the absence of the Integrity Pact. The Integrity pact must be submitted along with Technical Bid.

8. Before filling up the tenders, the bidders may note the following:

a. The bids shall remain valid and open for acceptance for 03 months from the date of opening of Envelope No.1. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and conditions of the tender which are not acceptable to the Bank, then the bank without prejudice to any other right or remedy will be at liberty to forfeit the earnest money.

b. Time of Completion: Time is the essence of the contract. The Contractor shall be allowed to execute the work after working hours, in nights & on holidays, with the prior permission from NABARD. No extra payments will be made for the work being done during the odd hours. Date of commencement shall be either one-week, from the date of issue work order or the day on which the contractor will take possession
of site, whichever is earlier. The work shall be completed within month from the date of commencement.

c. The quantum of liquidated damages for delay in completion of the works per week shall be calculated at 0.25% of the estimated cost subject to maximum of 5% of the accepted tender amount.

d. The tenderer should quote the rates in figures as well as in the words. The rate for each item should be worked out and the requisite total amount shall be calculated accordingly. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates, figures and words. However, if a discrepancy is found in the rates in words and figures, then the rates quoted in words shall be taken as correct.

e. The tenderers must include in their tender prices quoted for all duties royalties, GST, cess and sales tax, works contract tax or any other taxes or local charges, transportation charges, installation charges, labour charges etc. if applicable. No extra claim on this account will in any case be entertained.

f. The tender document must be filled in English. If any of the documents are missing or un-signed in price bid, the tender shall be considered invalid. In case of technical bid, the details of incomplete or missing documents will be intimated to the tenderer and the tenderer has to submit all those documents within 01 week after communicating the same, otherwise the tender will be rejected.

g. NABARD reserves the right to accept or reject any/all tender/s in part or whole of any firm / firms without assigning any reasons for doing so.

h. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the tenderer who resort to canvassing will be liable to rejection.

i. All taxes including GST or any other payable/ prevailing tax on material or on finished works etc or insurance cost, transportation etc, in respect of this contract shall be payable by tenderer and the Bank will not entertain any claim whatsoever in this respect over the quoted price.

j. The tenderer, apart from being a competent contractor must co-ordinate himself with all the agencies as and when required.

k. Before quoting, the tenderer shall inspect the site, to fully acquaint himself about the condition in regard to accessibility of the site, working condition of site, locality including installations of tools and plants (T&P) and local authority regulations / restrictions if any, conditions affecting accommodations and movement of personnel etc. required for the satisfactory
execution of the work contract. No claim whatsoever on such account shall be entertained by the NABARD in any circumstances.

l. The quantities of various items given in the schedule of quantities are approximate. The quantities of work may vary at time of allotment / execution of work. Bank reserves the right to omit / delete any item(s) of work from the schedule at the time of allotment / execution of work. Contractor will be paid for the actual work done at the site duly verified by the concerned official of the bank.

m. If the rate quoted by the contractor for any item / items are not workable or abnormally lower than the market rate, the full and final payment of the contractor will be settled after the satisfactory execution of these item.

n. NABARD does not bind itself to accept the lowest or any tender at all. NABARD also reserves the right to negotiate or partly accept any tender or all tenders received without assigning any reasons thereof.

o. Any discrepancies, omissions, ambiguities in the tender documents, if any, or any doubt as to their meaning should be reported in writing to CHIEF GENERAL MANAGER, NABARD, TELANGANA REGIONAL OFFICE, RTC X ROAD, MUSHEERABAD, HYDERABAD - 500020 who will review the questions and if information sought is not clearly indicated or specified, NABARD will issue clarifications to all the tenderers which will become part of the Tender Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the tender documents or any doubts as to their meaning are not brought to the notice of NABARD before three working days prior to the last date of submission of the tender.

p. NABARD also reserves the right to divide and distribute the work to more than one tenderer at its sole discretion.

q. The successful bidder shall execute an agreement on non-judicial stamp paper with NABARD in accordance with the standard format enclosed (Articles of Agreement) within 07 days from date of issue of work order failing which the bidder's EMD may stand forfeited.

r. **Defect Liability Period:** The Defects Liability Period shall be for a period of one year and shall commence from the date of virtual completion. Any defect that may appear within the Defects Liability Period, shall be rectified by the Contractors without any extra cost to NABARD. In case of failure to do so within 10 days from such notice from the NABARD, NABARD may get such rectification works carried out through any other firm and expenditure incurred by the Bank shall be recovered from any money due to the Contractor at the cost and risk of the contractor. Only, after all the defects pointed out during the Defects Liability Period have been rectified by the
Contractor to the satisfaction of the Bank, thereafter, the Security Deposit/RMD will be refunded to the contractor.

s. All the necessary works related to the Job component like preparation of preliminary and as built drawings, liaising with the local authorities, govt. bodies for any type of NOC, clearance etc.; shall be under the scope of the party.

t. In case of any clarifications, please contact Shri Tejal Kshirsagar, Manager at (040-27685349) or email:
dpst.tsro@nabard.org

9. TERMS OF PAYMENT

The payment for the works to be executed under this contract shall be made as follows:

a) 70% of the quoted rate against delivery of materials at site against submission of the following.
  1. Manufacturer's Inspection and Test Certificates.
  2. Delivery of material at site and after submission of a Certificate that all components, parts, sub systems, consumables etc. for successful installation, commissioning and testing of the systems including maintenance have been received at site in good condition.
  3. Policies of insurance covering all the risks during transit, storage.
  4. Any other statutory documents such as excise duty etc., if required.
  5. Coordination with authorities and adherence to all statutory requirements.

b) 30% of the quoted rate on completion of erection, testing, commissioning and handing over subject to receiving clearance and certificates from Competent State Licensing / inspecting authority or any other competent authority/statutory bodies.

c) The Bank will recover 5% amount in first paid bill towards RMD and the same will be released on submission of a Bank guarantee in a form acceptable to the bank towards Retention Money Deposit for the defect liability period of 1 year from the date of handing over.

d) No payment will be made without valid insurance policies.

(M Ramesh)
Deputy General Manager