



"उत्तर प्रदेश के विभिन्न जिला मुख्यालयों में स्थित नाबार्ड डीडीएम के निवास-सह-कार्यालय हेतु स्प्लिट एयर कंडीशनरों की आपूर्ति और स्थापना" के लिए सील कोटेशन/निविदा

Tender/Sealed Quotation for

"Supply and Installations of split Air Conditioners in Residence cum Office of DDMs of NABARD in various districts of Uttar Pradesh"

परिसर, सुरक्षा और अधिप्राप्ति विभाग (डीपीएसपी)
राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड)
उत्तर प्रदेश क्षेत्रीय कार्यालय, 11, विपिन खंड
गोमती नगर लखनऊ- 226010
ई-मेल – dpsp.lucknow@nabard.org

DEPARTMENT OF PREMISES SECURITY & PROCUREMENT (DPSP)
NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT (NABARD)
UTTAR PRADESH REGIONAL OFFICE
11, VIPIN KHAND, GOMTI NAGAR
LUCKNOW - 226 010
E-Mail – dpsp.lucknow@nabard.org

निविदा दस्तावेज जारी करने की तारीख Date of Issue of Tender Document	30 मई 2018 30 May 2018
बोलीदाताओं के साथ पूर्व-बोली बैठक Pre-bid meeting with bidders	15.00 बजे 06 जून 2018 15.00 hrs. 06 June 2018
निविदा प्रस्तुत करने की अंतिम तारीख Due date for submission of tender	14.00 बजे 20 जून 2018 14.00 hrs. 20 June 2018
तकनीकी बोली के खोलने का दिनांक और समय Date & Time of Opening of Technical Bid	15.00 बजे 20 जून 2018 15.00 hrs. 20 June 2018
वित्तीय बोली खोलने की तिथि Date of Time of Opening of Financial Bid	तकनीकी बोली खोलने के बाद योग्य बोलीदाताओं को सूचित किया जाएगा Will be communicated to eligible tenderers after opening of technical bid

इस दस्तावेज में कुल 09 पृष्ठ हैं.

This document consists of 09 pages.



PART – I

Ref. No. NB.UPRO.LKO/DPSP/ / (Tender-DDM-ACs)/2018-19

dt: May 2018

To, All Bidders

[Open tender through www.nabard.org & newspapers]

Dear Sirs,

Notice for inviting sealed quotations for supply of Split type Air Conditioners to Residence cum Office of DDMs of NABARD in various districts of UP

1. National Bank for Agriculture and Rural Development invites sealed quotations for supply of Split type Air Conditioners of approved brand from dealers in UP to DDM offices **in 50 district of UP.**
2. You are requested to submit your offer in sealed envelope for the aforesaid work as per details specifications and other requirement as mentioned in the annexure – 1 as format of sealed quotation.
3. The Tender shall be a two part tender. Bidder has to provide his technical bid and financial bid in separate sealed covers superscripting the same. Both bids should be placed in another sealed cover
4. This NIT can be also downloaded from our website at <https://www.nabard.org>. The document will be available on the website, till the last date of submission.
5. The bidder shall deposit Earnest Money Deposit (EMD) amounting to **Rs. 35000/- (Rs. thirty five Thousand only)** through NRFT/RTGS/Online transfer only in NABARD Lucknow current A/c, failing which the quotation shall be rejected. No interest shall be paid on the EMD submitted by the bidders. EMD of the unsuccessful bidders would be refunded within reasonable period of time.
6. The sealed quotation shall be submitted in a sealed envelope clearly labelled as “Supply of Split Air Conditioners to DDM Offices IN UP” and Addressed to “The Chief General Manager, National Bank for Agriculture and Rural Development (NABARD), 11, Vipin Khand, Gomti Nagar, Lucknow UP 226010”.
7. The envelope super scribed with the name of tender should be dropped in the tender box located in the 2nd floor of the above office latest by **02 PM on 20 June 2018.**
8. It must be noted that unsealed tenders and / or tenders not accompanied by EMD/tender fee and /or tenders received through post/fax/email shall be summarily rejected without assigning any reason.
9. NABARD reserves the right to reject or accept any quotation, in part or in whole, without assigning any reason and NABARD's decision in all such matters shall be final and binding on all bidders.



10. **The quotation shall not include any conditions whatsoever.** In case any conditions are included in the tender, the same shall not be taken into consideration and the tender in such cases will be rejected without assigning any reason.
11. Eligibility Criteria:
 - 1) **EMD of Rs. 35,000/- and Tender cost of Rs.500/-** should be invariably submitted failing which the tender will be rejected. Tender cost is non-refundable. No interest shall be paid on EMD and the tender cost.
 - 2) The agency must be registered and complying with all statutory requirements Documents indicating registration should be attached.
 - 3) The agency/bidder should have the necessary PAN number and a self-attested copy of the same should be attached with the tender.
 - 4) The bidder should be a profit making entity during the last three consecutive years. IT return for the last three consecutive years should be attached with the tender failing which the tender will be rejected.
 - 5) The minimum Turnover of the bidder should be Rs. 5.21 lakh during each of the last three years. Necessary documentary evidences should be enclosed with the tender failing which the tender will be rejected.
 - 6) **The bidder / manufacturer should have a proper network to provide qualitative after sale service on site.** Necessary documents should be submitted. On-site service reports in different districts of UP should be enclosed as documentary evidence failing which the tender will be rejected.
 - 7) The agency must have registered with GST authority and must have valid GST number. A self-attested copy of the same should be attached with the tender.
12. **No advance will be given for the work and payment will only be made after receiving satisfactory report from all of the 50 District DDM offices.**
13. The supply, Installation, testing & commissioning of the AC unit along with stabilizer has to be onsite. i.e. in stipulated district of UP at different offices of DDMs of NABARD. The address of the offices of all 50 DDMs shall be provide to the successful bidder in due course. In case of failure to do so, NABARD shall cancel the work order. EMD and other security deposits, if any, shall stand forfeited in such case
14. Tenders received after the above time and date will not be accepted.
15. NABARD, Lucknow does not bind itself to accept the lowest or any tender and reserve the right to reject, negotiate any or all the tenders received and also to split the work without assigning any reason.
16. The tenders shall be valid for at least **03** months from the date of opening of the tenders.
17. Rates in the price bid must be quoted both in the words and figures and in case of discrepancy, rates quoted in words will prevail.



18. The quotation should be signed on each page by the bidder or his duly authorized representative. Any overwriting, correction or cancellations should be duly authenticated with seal. Tender documents should be accompanied by a certified true copy of an absolute power of attorney in favor of signatory to the documents.

Any discrepancies, omissions, ambiguities or conflicts in contract document or any doubts as to its meaning should be brought in writing to the notice of the bank. The bank will review these and where information sought is not clearly indicated or specific, will issue a clarifying bulletin to all bidders which will form part of the contract documents.

Cost of Tender: Rs 500/-

EMD and Tender document fee may be credited to our Current Account as per the details given below:-

Payee Name	: NABARD
Current Account No	: 555011000127
Name of the Bank	: KOTAK MAHINDRA BANK LTD.
Address	: Shahnazaf Road Branch, Lucknow - 226001
IFSC Code	: KKBK0000141

19. Tenders without EMD and tender fee will be rejected

20. This Notice Inviting Tender (NIT) shall also form part of the Tender Document.

Yours faithfully,

(Rajeev Kumar Baranwal)
Assistant General Manager



Form of Quotation

Date:

The Chief General Manager,
National Bank for Agriculture and Rural Development
(NABARD)
UPRO Lucknow
11 Vipin Khand Gomti Nagar
Lucknow 226010

Dear Sir,

Notice for inviting sealed quotations for supply of Split type Air Conditioners to Residence cum Office of DDMs of NABARD in various districts of UP

I /we, the undersigned have carefully gone through and clearly understood the work, specification and guidelines relating to the aforesaid work as specified in the document.

I/We hereby offer to execute the work/s specified in the said Tender within the time specified at the rates mentioned in the financial bid and in accordance in all respects of the tender with the specifications and instructions in writing referred to in the conditions of the tender, the articles of the agreement, special terms and conditions and in all other respects in accordance with such conditions so far as they may be applicable.

Memorandum:

Sr. No.	Type	Details
1.	Description of Work	Supply of Air Conditioners to NABARD DDM Offices in various districts of UP
2.	Estimated Cost	Rs. 17.50 lakh including voltage stabilizer (130 V Start), complete installation, GST/Other Charges (All inclusive)
3.	Earnest Money	The agency shall pay as earnest money a sum of Rs. 35,000/- by way of NEFT/RTGS or online transfer in "NABARD Current Account at Lucknow"
4.	Period of Contract	The completion period of the work is 03 month from the date of issuance of work order.
5.	Retention Money Deposit	5% of value of accepted tender for total warranty period.



I/We have submitted a sum of **Rs 35,000/-** as earnest money with the National Bank for Agriculture and Rural Development, which is not to bear any interest. Should I/We fail to execute the contract when called upon to do so, I/We hereby agree that this sum shall be fortified by me/us to the National Bank for Agriculture and Rural Development.

I/We further agree to complete the work within 03 months from the date of issuance of the work order by NABARD.

I/We agree not to employ Sub-Contractors other than those that may be approved by NABARD.

I/We agree to pay GST and any other tax levied by the government, as prevailing from time to time, on supply of items as laid out in Bill of Quantities including items of additional fitments as per requirement, for which the same are leviable and the rates quoted by me/us are inclusive of the same.

Our PAN is _____ (Copy of PAN to be attached)

Our GST is _____ (Copy of GST to be attached)

Our Bankers are: (Copy of a cancelled crossed cheque to be attached)

(i)

(ii)

(iii)

The Names of partners of our firm are:

(i)

(ii)

(iii)

Name of the partner of the firm authorized to sign

Or

Name of person having Power of Attorney to sign the contract

Yours faithfully

Signature of Authorized Signatory

(Signature and address of witnesses)



Details of the Air Conditioners

Sr. No.	Particulars	Details
1	No of AC to be purchased	50 (may be increase of decrease in future as per our requirements)
2	Make	O General, Daikin, Mitsubishi, Hitachi, Panasonic, Voltas, Whirlpool, Samsung or equivalent reputed brand of all India presence
3	Capacity	1.5 ton
4	Power supply	230V , Single phase 50Hz
5	Warranty	1 Year on Product and 5 Year on compressor warranty
6	Type of AC	Split type
7	Type of condenser unit	Condenser unit with copper coil
8	Voltage stabilizer	Copper coil based, Reputed Make (130 V start) inclusive of cost
9	Standard installation	Inclusive of cost
10	Star Rating	2 star and above



Details of District where the AC unit is to be supplied

Sr. no	DDM District	17	Deoria	34	Lalitpur
1	Agra	18	Etah	35	Mathura
2	Aligarh	19	Etawah	36	Maharajganj
3	Allahabad	20	Faizabad	37	Mau
4	Azamgarh	21	Farrukhabad	38	Meerut
5	Baghpat	22	Fatehpur	39	Mirzapur
6	Bahraich	23	Ghaziabad	40	Moradabad
7	Ballia	24	Ghazipur	41	Muzzafarnagar
8	Balrampur	25	Gonda	42	Pilibhit
9	Banda	26	Gorakhpur	43	Pratapgarh
10	Barabanki	27	Hamirpur	44	Raebareli
11	Bareilly	28	Hardoi	45	Saharanpur
12	Basti	29	Jalaun	46	Shahjahanpur
13	Bijnor	30	Jaunpur	47	Sonebhadra
14	Budaun	31	Jhansi	48	Sultanpur
15	Bulandshahar	32	Kanpur Nagar	49	Unnao
16	Chandauli	33	Lakhimpur	50	Varanasi

- The supply, Installation, testing & commissioning of the AC unit along with stabilizer has to be onsite. I.e. in stipulated district of UP at different offices of DDMs of NABARD. The address of the offices of all 50 DDMs shall be provide to the successful bidder in due course. In case of failure to do so, NABARD shall cancel the work order. EMD and other security deposits, if any, shall stand forfeited in such case.



PART – II

BILL OF QUANTITIES

Split type Air Conditioner

Sr. No.	Make and Model of Split AC & 90 V start Stabilizer	Star Rating (Minimum 2 star)	Rate Per Unit in Rs. inclusive of GST/applicable transportation or installations charges/ Stabilizer	Total Amounts in Rs. for 50 Split Type ACs inclusive of all
1.				
2.	Total Amount in Figures for 50 ACs			
3.	Total Amount in Words for 50 ACs			

Note:

1. The above quoted rates shall be inclusive of voltage stabilizer of reputed make (130 V start function), all taxes, duties, levies, insurance installation, transportation properly handing over including provision of all necessary manpower, tool etc.
2. It is in the interest of the bidders to understand the scope of work which includes transportation, installation and handing over of AC unit at different offices of District Development Manager (DDM) in various district of UP.
3. The stabilizer should be of good quality (130 V start) and warranty for the AC unit and cost of stabilizer is to be provided free of cost/included in the price offered.
4. No advance payment will be made by NABARD. Full payment shall be released after deducting applicable taxes if any, as per prevailing laws and deduction of applicable RMD within 15 days of satisfactory completion of the work and submission of all required documents.
5. The supply, Installation, testing & commissioning of the AC unit along with stabilizer has to be onsite. i.e. in stipulated district of UP at different offices of DDMs of NABARD. The address of the offices of all 50 DDMs shall be provide to the successful bidder in due course. In case of failure to do so, NABARD shall cancel the work order. EMD and other security deposits, if any, shall stand forfeited in such case.

Accepted all Terms and Conditions

Place:

Date:

Authorized Signatory

Seal and Sign of Bidder