

**TENDER FOR RENOVATION OF CHAIRMAN CHAMBER AT NABARD,
REGIONAL OFFICE, HYDERABAD.**



**Department of Premises, Security and Procurement, NABARD
Telangana Regional Office 1-1-61, RTC X Road, Musheerabad,
Hyderabad, 500020**

Table of Contents

Sl.No.	Particulars	Page No
1.	Notice Inviting Tender	5
2.	Pre-Qualification of Tenderers	9
3.	General Instruction To The Tenderers	12
	Scope of Work	
4.	A-Special Conditions and Standard Specification	19
5.	B-Special Instructions to Bidders	21
6.	C-Special Conditions of the Contract	23
7.	D-Safety Conditions of the Contract	25
8.	Annexure I – Specimen of Letter of Authorization	26
9.	Annexure II – Letter of Indemnity and Undertaking	27
10.	Annexure III – Virtual Completion Certificate	29
11.	Annexure IV – Articles of Agreement	30
12.	Annexure V – Form of Tender	34
13.	Annexure VI – Pre Integrity Pact	36
14.	Proforma I- General Details About The Tenderer	41
15.	Proforma II: Construction Capability And Previous Experience	43
16.	Proforma III: Technical Personnel And Special Experience	46
17.	Proforma IV- Details of GSTIN of The Tenderer	47
	Price Bid	
18.	Preamble to Schedule of Quantities	51
19.	Schedule of Quantities	53

Important Definitions

1. "NABARD" means National Bank for Agriculture and Rural Development.
2. "The Bank" means NABARD, Telangana Regional Office, Hyderabad.
3. "Recipient", "Respondent" and "Bidder" means respondent to the Tender Document.
4. "RO" means Regional Office.
5. Selected Bidder and Bank shall be individually referred to as "Party" and collectively as "Parties".
6. "Bid" means response to this Tender Document.
7. "Tenderer" or "Contractor" shall mean the individual, or Manager of the firm or company, whether incorporated or not, undertaking the works and shall include the legal heirs/representatives of such individual or the partners composing firm and theirs legal heirs and successors, or company's authorized and constituted attorneys/agents and permitted assignees of such firm or company.
8. "Contract Price" shall mean the final accepted rates in the Bill of Quantities.
9. "Accepting Authority" shall mean the Chief General Manager of the National Bank for Agriculture and Rural Development (the Employer), 'Approval' wherever used in the specifications or scope of work shall mean, approved by or approval of the 'Accepting Authority' in writing.
10. Notice in writing or written notice shall mean a notice in writing typed or written characters delivered to or sent by contractor, and shall be deemed to have been received when in ordinary course of post it would have been delivered, and/or delivered personally, or otherwise proved to have been received.
11. "Letter of Acceptance" shall mean an intimation by a letter issued by the Accepting Authority of the Employer to tenderers that his tender has been accepted in accordance with the provisions in the said letter.

NABARD

Disclaimer

The information contained in this Tender Document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of National Bank for Agriculture & Rural Development (NABARD), Telangana Regional Office, Hyderabad is provided to the bidder(s) on the terms and conditions set out in this Tender Document and all other terms and conditions subject to which such information is provided.

This Tender Document is not an agreement and is not an offer or invitation to bid by NABARD, Telangana RO, Hyderabad to any party other than the applicants who are qualified to submit the bids (“bidders”). The purpose of this Tender Document is to provide the bidder(s) with information to assist them in formulation of their proposals. This Tender Document does not claim to contain all the information each bidder may require. Each bidder should conduct its own investigations and analysis regarding any information contained in the Tender Document and the meaning and impact of that information and should check the accuracy, reliability and completeness of the information in this Tender Document and where necessary obtain independent advice. National Bank for Agriculture & Rural Development, Telangana RO, Hyderabad makes no representation or warranty, express or implied, and shall incur no liability under any law, statute rules or regulations as to the accuracy, reliability or completeness of this Tender Document. National Bank for Agriculture & Rural Development, Telangana RO, Hyderabad may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender Document.

Subject to any law to the contrary, and to the maximum extent permitted by law, Bank and its directors, officers, employees, contractors, representatives, agents, and advisers disclaim all liability from any loss, claim, expense (including, without limitation, any legal fees, costs, charges, demands, actions, liabilities expenses or disbursements incurred therein or incidental thereto) or damage (whether foreseeable or not) (“Losses”) suffered by any person acting on or refraining from acting because of any presumptions or information (whether oral or written and whether express or implied), including forecasts, statements, estimates, or projections contained in this Tender document or conduct ancillary to it whether or not the Losses arise in connection with any ignorance, negligence, inattention, casualness, disregard, omission, default, lack of care, immature information, falsification or misrepresentation on the part of Bank or any of its directors, officers, employees, contractors, representatives, agents, or advisers.

This Tender Document has been prepared solely for the purpose of enabling the Bank in defining the requirements for engaging the Services of an Agency for providing required **works/supply/services as mentioned in the Scope of Work**.

The Tender Document is not a recommendation, offer or invitation to enter into a contract, agreement or any other arrangement in respect of the services. The provision of the services is subject to observance of selection process and appropriate documentation being agreed between the Bank and any successful Bidder as identified by the Bank after completion of the selection process.

M/s.

NOTICE INVITING TENDER

1. National Bank for Agriculture and Rural Development (NABARD), Telangana Regional Office 1-1-61, RTC X Road, Musheerabad Hyderabad-500020 invites **bids** for the **Renovation of Chairman Chamber at NABARD, Premises at 1-1-61, RTC X Road, Musheerabad, Hyderabad** as per the terms and conditions contained in the Tender document. The bidding document may be downloaded from <http://www.nabard.org> or <http://eprocure.gov.in>. The other details are given below:

Date of commencement of issue of Tender	30 December 2025
Earnest Money Deposit(Bid Security)	Rs.26000 (Twenty Six Thousand Only)
Pre-Bid meeting	09 January 2026
Last date and time for receipt of Bids	As per CPP Portal
Date, Time & Venue of opening technical bids	As per CPP Portal
Date, Time & Venue of Opening of Financial Bids	will be communicated to technically qualified bidders
Place of Pre-bid meeting, Receiving and Opening Tender	NABARD, Telangana Regional Office, 1-1-61, RTC X Road, Musheerabad, Hyderabad-500020
Telephone No.	040-27685301/311
Email ID	dpstg@nabard.org

2. National Bank for Agriculture and Rural Development (NABARD) has its Telangana Regional Office at R.T.C X Road Musheerabad Hyderabad - 500 020. The detailed description of required services to be provided are detailed separately in the tender. Bidders are advised to go through the tender documents carefully before quoting the rates. *The Bidders are advised to visit the site, conduct survey of the existing conditions so as to familiarize themselves with the nature and scope of works to be carried out and get all clarifications as necessary from NABARD before quoting their rates.*

3. Tenders will be applied on CPP Portal only. The PART-I (Technical Qualification Bid) of the tender shall contain Technical Qualification bid, along with proof of having submitted EMD to online to NABARD, and terms & conditions in prescribed tender document. **The PART- II of the tenders shall contain only the financial bid in the prescribed format in CPP Portal.** No other terms & conditions should be there in the financial bid. If any terms & Conditions are stipulated in the tender document, the tender shall summarily be rejected.

4. The PART-I (Technical Qualification Bid) of the tender shall be opened first on as indicated in CPP Portal. Based on the Technical Qualification bid/ tender, the financial bids (Part-II) for competitive rates of eligible bidders will only be opened/considered.
5. NABARD reserves the right to accept or reject any tender, in whole or in part and it is not binding on the part of the NABARD to accept the lowest (L1) or any tender.
6. Tenders, which do not fulfil all or any of the NABARD's conditions or are incomplete in any respect and tenders with the Bidder's own conditions other than those specified by NABARD, are liable to be rejected. Pre bid meeting will be held on **09 January 2026** at NABARD Telangana Regional Office, RTC X Road, Musheerabad, Hyderabad - 500020
7. Any discrepancies, omissions, ambiguities in the Tender Documents, if any, or any doubt as to their meaning should be reported in writing to the "The Chief General Manager, National Bank for Agriculture and Rural Development, Telangana Regional at RTC X Road, Musheerabad, Hyderabad-500020" who will review the same and information sought if not clearly indicated or specified, NABARD will issue clarifications to all the Bidders which will become part of the Contract Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the Tender Documents or any doubts as to their meaning are not brought to the notice of NABARD before three working days prior to the date of submission of the Tender. The bidder may be from anywhere
8. The Bidders are advised to visit the Regional office to familiarize themselves with the nature of works to be carried out and get all clarifications as necessary from the Bank before quoting their rates.
9. Please note that all the information desired needs to be provided by the bidder in the formats specified by the Bank. The bidder shall bear all the costs associated with the preparation and submission of the bid and NABARD will, in no case, be responsible or liable for such costs, regardless of the conduct or outcome of tendering process.
10. It must be **noted that the only Bidders who are willing to enter into Integrity Pact (IP) with the Bank on every stage of bidding, will be eligible to participate in the bidding** process. Tenderer must implement Integrity Pact (IP) in the prescribed format in all phases of the contract. (<http://www.cvc.nic.in>)
11. The Bidder shall deposit Earnest Money Deposit (EMD) amounting to **₹26000/- (Rupees Twenty Six Thousand only)**, by online credit to NABARD in the below account, and the same will be reimbursed to the unsuccessful bidders by NABARD within 7 days of award of tender. MSE vendors are exempted from payment of EMD. The online payment proof has to be uploaded in CPP Portal.

Name of Account	NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
Bank Name	NABARD
Branch Name	HEAD OFFICE MUMBAI
IFSC Code	NBRD000002
Account Number	NABADMN14

12. The pre – qualification criteria, terms and conditions, formats of “Technical Bid”, “Price/ Financial Bid” and Pre – Contract Integrity Pact are enclosed as Annexure.

13. This Notice Inviting Tender (NIT) shall also form part of the Tender Document. In case of contradiction between the rules / provisions of this tender document and those of CPP portal, preference shall be given to the rules / provisions given in our tender document. The bidders are required to sign all the relevant documents of the tender and upload in the CPP portal in additional details link.

Yours Faithfully,

-sd-

(Somnath Bhattacharjee)
Deputy General Manager

NABARD

Instructions to the tenderers for furnishing details in prescribed proforma

1. The tenderers are required to submit their full bio-data giving details about their organization, experience, technical personnel in their organization, space capacity, competence and adequate evidence of their financial standing, etc. in the enclosed form (**Proforma-1, 2, 3 & 4**) which will be kept confidential.
2. Tenders containing false and/or inadequate information are liable for rejection. The Bids shall not contain any conditions and in case any conditions are specified, the same shall not be taken into consideration for evaluation and the bid is liable to be rejected.
3. Clarifications if any required may be obtained from the Department of Premises, Security and Procurement (DPSP), National Bank for Agriculture and Rural Development, Telangana Regional Office, 1-1- 61, Rtc 'X' Roads, Musheerabad, Hyderabad 500020, Telangana
4. While deciding upon the selection of tenderers for participating in the Price bid, emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items. Also, emphasis will be given to the applicants who have executed majority of the similar works.
5. Price bids of only those tenderers qualified in the Technical bid will be opened.
6. Decision of the bank in regard to selection of tenderers for selecting them for price bidding will be final. The Bank is not bound to assign any reason therefore.
7. Each page of the tender document shall be signed. The application shall be signed by person/persons on behalf of the organization having necessary authorization/Power of Attorney to do so. Each page of the application shall be signed. (Copy of Power of Attorney/Memorandum of Association shall be furnished along with application).
8. NABARD reserves the right to accept or reject any or all tenders, without assigning any reasons whatsoever. The work may be divided and awarded separately among the tenderers either in part or whole, at the sole discretion of NABARD.

Signature:

Seal:

NABARD

PRE-QUALIFICATION CRITERIA

Minimum Eligibility Criteria for pre-qualification of tenderers is as follows:

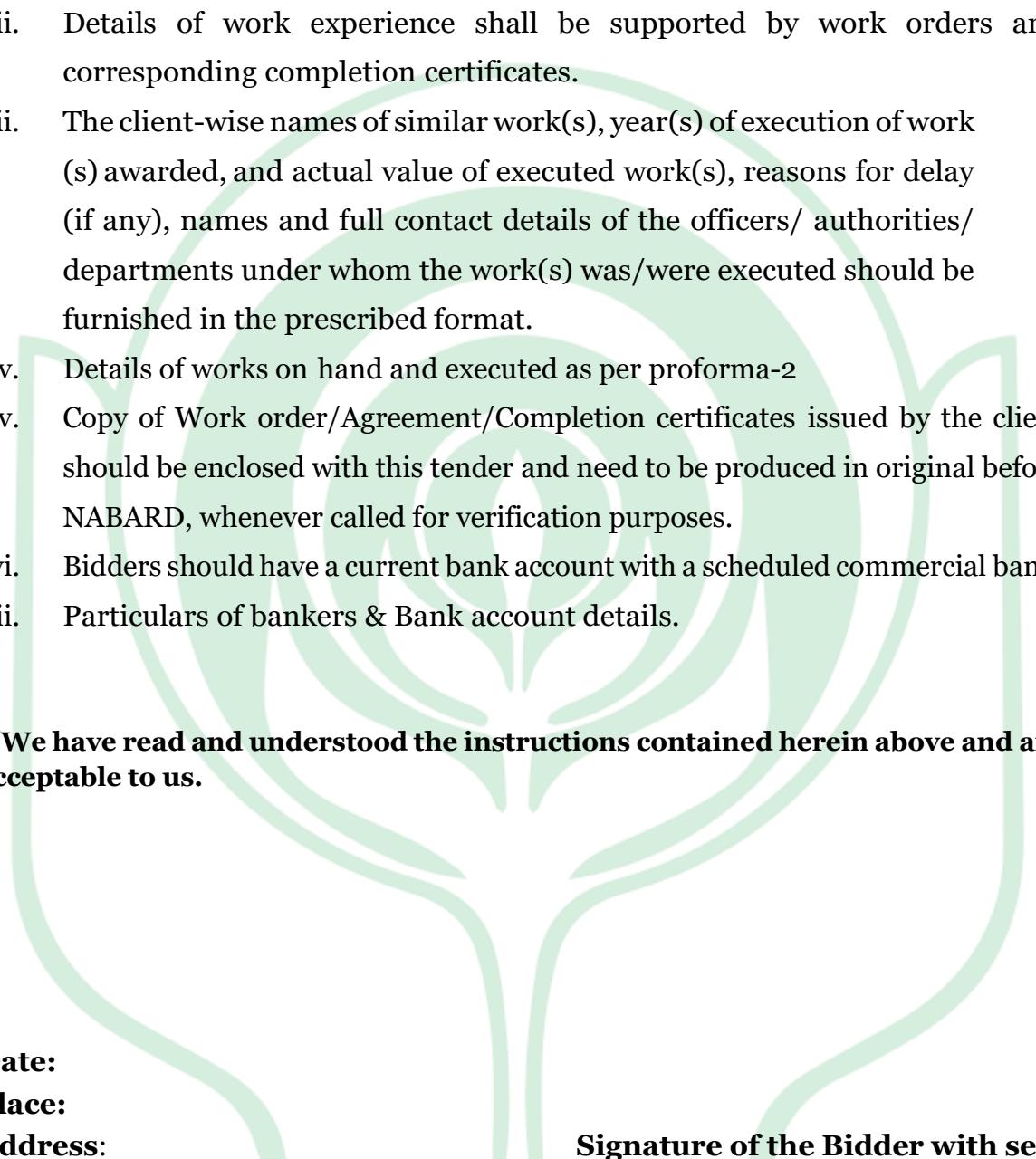
The Bidding Firm/Company:-

1. **The annual turnover of the tenderer during each of the last 3 years should be at least Rs 3.90 lakhs** (Last three years income tax returns, audited balance sheet, profit & loss account sheet to be attached along with the technical bid)
2. The tenderer should have done at least
 - a) Should have carried out **minimum 1 similar work** with Govt/PSU/Any reputed Private Organizations during last 3 years (ending 31.03.2025) with contract value (costing individually) not less than **₹10.40 lakh**.

OR
 - b) Should have carried out **minimum 2 similar works** with Govt/PSU/Any reputed Private Organizations during last 3 years (ending 31.03.2025) with contract value (costing individually) not less than **₹6.50 lakh**.

OR
 - c) Should have carried out **minimum 3 similar works** with Govt/PSU/Any reputed Private Organizations during last 3 years (ending 31.03.2025) with annual contract value (costing individually) not less than **₹3.90 lakh**.
3. The Bidders should have applicable registrations (PAN, TIN, TAN, GST, ESI, EPF, PSARA etc.) supported with documentary evidence and licenses, permissions, approvals issued by appropriate authorities such as Labour enforcement and other statutory authorities, wherever applicable and furnish copies of the same with tender (with the Pre-Qualifying Bid). Agency should have a valid license/registration as per GOI instructions or from any other competent authority to operate a manpower agency in the State of Telangana and similarly registration with appropriate competent authority. Bidders to note that copies of licenses and registration are to be submitted with the pre-Qualifying bid i.e. Part I. Tenders without required documents will be summarily rejected.
4. Quoted rates should be workable, reasonable and should include incidental and all overheads and profits. The Tenderer will furnish Rate Analysis for scrutiny of the rates by NABARD, if required.
5. **The bidders should have a registered office at Hyderabad.** Bidders are requested to submit the following documents in **PART - I** (Technical bid) for examining their qualification/suitability. Opening of **PART - II** (Financial Bid) will be subject to satisfying the prescribed eligibility criteria: -
6. **The bidders who have attended the pre bid meeting are eligible for qualifying under technical bid.**

7. Copies of Work Orders and Satisfactory Service/work Certificates from clients for executing similar works for Central/State Government offices/Public Sector Undertakings/Public Sector Banks/Autonomous Bodies, etc. during the last five years. “Similar Works” in similar Government / PSUs / Public Sector Banks / Autonomous Bodies/ Reputed Private Organisation, etc. having registered office or such similar setup in India.
8. IT returns of last three consecutive financial years – 2022-23, 2023-24 & 2024-25.
9. References of clients / particulars of bankers, specifying their names and contact numbers (landline and mobile) and names of the contact executives / officials.
10. Intending Bidders are required to submit their full biodata giving details about their Organization, experience, personnel in their Organization, spare capacity, competence and adequate evidence of their financial standing, etc. in the enclosed statement which will be kept confidential.
11. While deciding upon the selection of contractors, emphasis will be laid on the ability and competence of Bidders to undertake quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items.
12. If required, the Bank will obtain reports on past performance of the Bidder from his clients and bankers and evaluate the said reports before opening of the PART-II (Financial Bid) of the tenders. If any Bidder is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found not satisfactory, the Bank reserves the right to reject his offer even after qualifying the PART-I (Technical Qualification Bid) of the tender and PART-II of the tender will be rejected. The Bank is not bound to assign any reason for rejecting the tender.
13. After scrutiny of Part-I (Technical Qualification Bid), if any of the Bidders is found not satisfying the required eligibility criteria, the tender submitted by him will not be processed further and will be rejected.
14. Applications containing false and/or inadequate information are liable for rejection.
15. While filling up the application with regard to the list of important projects completed or on hand, the applicants shall only include those works which individually cost not less than the specified amount.
16. Clarifications, if any required, may be obtained from National Bank for Agriculture and Rural Development, Telangana Regional Office, at RTC X Road, Musheerabad, Hyderabad – 500020.
17. Tender shall be accompanied by a copy of each of the documents like,



- i. List of eligible work executed during last five years (as indicated above in clause 3)
- ii. Details of work experience shall be supported by work orders and corresponding completion certificates.
- iii. The client-wise names of similar work(s), year(s) of execution of work (s) awarded, and actual value of executed work(s), reasons for delay (if any), names and full contact details of the officers/ authorities/ departments under whom the work(s) was/were executed should be furnished in the prescribed format.
- iv. Details of works on hand and executed as per proforma-2
- v. Copy of Work order/Agreement/Completion certificates issued by the client should be enclosed with this tender and need to be produced in original before NABARD, whenever called for verification purposes.
- vi. Bidders should have a current bank account with a scheduled commercial bank.
- vii. Particulars of bankers & Bank account details.

I/We have read and understood the instructions contained herein above and are acceptable to us.

Date:

Place:

Address:

Signature of the Bidder with seal

NABARD

GENERAL INSTRUCTION TO THE TENDERERS

1. Tenderers are advised to visit the site and thoroughly understand the nature and scope of the works and be familiar with the site conditions before quoting.
2. The vendor must have own **adequate technical set up/registered office in Hyderabad** so that the complaints/works may be attended to well in time.
3. Quantities indicated in the BOQ are only tentative and shall be executed only at the sole discretion of NABARD.
4. Quoted rates should be workable and reasonable and should include incidental and all overheads and profits. The tenderer should furnish Rate Analysis for scrutiny of the rates by NABARD, if required.
5. **Rates should include all Taxes, Goods and Service tax (GST), Duties, Octroi, Levies, Wages as per Act etc. and should be firm for the entire Contract period. No escalation of rates will be allowed for the entire contract period on any account, except for changes in the Government taxes.**
6. Materials used should conform to relevant BIS Codes. BIS, CPWD Specifications, and Method of Measurements shall be followed as applicable. However, in the absence of the same and / or in case of any discrepancy, the decision of NABARD shall be final.
7. The rates shall be inclusive of costs of all materials, labour, tools & tackles, taxes, etc., and all costs and expenses, which may be required in for the completion of the work described, together with all general risks involved, liabilities and obligations set forth or applied in the documents on which the tender is based.
8. General directions and description of works and materials given elsewhere in the tender documents are not necessarily being repeated in the bill(s) of quantities. A reference shall be made to the other documents for the full information/details.
9. Unless otherwise specified in the description of items of work in bills(s) of quantities the rates shall be for all heights and levels.
10. It should be specifically noted that the **contents of Technical Bid must not reveal commercials/ Price Bid**. In the event of the same, bid shall be rejected. Bank has appointed Independent Monitor Dr. Jagdeep Kumar Ghai, P&TA, FS(Retd.) (hereinafter referred to as Monitor) for this consultation with the Central Vigilance Commission.
11. Income Tax (TDS), Goods and Service tax (GST) and other applicable taxes as per statutory provisions will be deducted from total payment due to the Tenderers.

12. All the Standard Conditions of the Contract shall be binding on the parties as per Indian Contract Act and prevailing Rules.
13. The Tenderer shall comply with all the applicable Acts, Rules, Regulations and Law (s) for entering into Construction / Maintenance Contract and NABARD will not in any way be liable or responsible for any default / irregularities / penalties on the Tenderer's part.
14. The Tenderer should obtain necessary permission that may be required for the purpose of this Contract from such authorities as may be prescribed by Law from time to time.
15. The Tenderer or his authorized representative should visit the site regularly as required by NABARD and meet them with prior appointment for any clarifications and to receive instructions, take measurements, etc. at the site.
16. The Tenderer shall be fully responsible and shall compensate NABARD with suitable Insurance cover in the event of any damage to men or material, injury/damage or death as the case may be, caused directly or indirectly due to the negligence of the Tenderer or his agents and/or his employees or workmen. The decision of NABARD in this regard shall be final and binding.
17. Agency shall provide personal protective equipment (PPE) to its entire workforce.
18. The Tenderer shall indemnify the Employer against any losses as per format given at **Annexure II**.
19. Any act of indiscipline/misconduct/theft/pilferage on the part of any employee engaged by the tenderer resulting in any loss to NABARD in kind or cash will be viewed seriously and NABARD will have the right to claim damages or levy fine and/or terminate the Contract forthwith, if necessary.
20. In case of any default or failure on tenderer's part to comply with all/any one of the Terms/Conditions, NABARD reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount/s from dues otherwise payable to tenderer and/or by taking recourse to appropriate recovery proceedings.
21. If any dispute arises on any matter concerning this Contract, the decision of NABARD shall be final and binding.
22. The Tenderer should not at any time do, cause or permit any nuisance on the site/do anything which shall cause unnecessary disturbances or inconvenience to the occupants/visitors at site or near the site of work.
23. The work should be carried out with least inconvenience to the officers. The workmen employed by the Tenderer should abide by the Rules and Regulations maintained by NABARD in the premises, especially in respect of working hours,

entry of the workers to the premises, interpersonal relation with the occupants etc.

24. The Contract can be terminated by NABARD on 15 days' notice if services are found to be unsatisfactory and if there is no improvement even after issue of two notices to the tenderer.

25. On site storage space will be provided to the tenderer subject to availability. However, if required, the tenderer may erect temporary sheds for storage purposes at his cost with the permission of NABARD. NABARD will not be responsible for Tenderer's materials. The tenderer may be required to vacate the storage space and sheds as per exigency without any extra cost to NABARD. If any statutory charges are required to be paid for erection of sheds, the same should be borne by the Tenderer.

26. The tenderer shall provide everything necessary for the proper execution of the works. NABARD will not supply any Temperature and Pressure (T & P) materials or any other equipment, labour, etc. and no payment in this respect will be made by NABARD. If required, the tenderer shall supply, fix and maintain all the scaffoldings, jhulla, T&P etc. at his cost during the execution of work and remove them as soon as the work is completed.

27. The tenderer shall not directly or indirectly transfer, assign or sublet the Contract or any part of it, without written permission of NABARD.

28. The tenderer shall guarantee that the work shall be free from any defects whatsoever for a period of **12 months Defects Liability Period** (warranty) after the submission of Virtual Completion certificate issued by the agency. Any defect which may appear within the Defect Liability Period of 12 months after the completion of work should be rectified by the Tenderer at his cost and only thereafter the Security Deposit/ RMD will be refunded to the Tenderer.

29. **RETENTION MONEY DEPOSIT (RMD)/ SECURITY DEPOSIT (SD):** Five percent (**5%**) of the gross value of the work done and claimed in the Bills shall be deducted towards Retention Money Deposit. Thus, deducted RMD in each RA bill shall be taken into account and adjusted towards Security Deposit while settling the Final Bill. The Security Deposit will not bear any interest and will be refunded after Defects Liability Period of 12 months after the submission of final stability certificate.

30. Any defects or shortcomings found during execution of work and during the defects liability period from the completion of the entire work shall be attended/rectified by the tenderer without any extra cost to the Employer. In case of failure to do so within 10 days from such notice from the Bank, the Employer may get such rectification works carried out through any other firm and expenditure incurred by the Bank shall be recovered from any money due to the Tenderer at the cost and risk of the tenderer.

31. CERTIFICATE OF VIRTUAL COMPLETION OF WORKS: The Tenderer shall report in writing to the Employer in the form of a Certificate as per the format given at **Annexure III**, as and when the works are completed in all respects. The defects liability period shall commence only from the date of actual completion.

32. VALIDITY OF OFFER: 90 Days from the date of opening of the price bid.

33. LIQUIDATED DAMAGES: 0.25% of the work value of the accepted tender per week or part of the week subject to maximum of 5% of the value of work.

34. COMPLETION PERIOD: The work should be completed within **30 days from** the 10th date of issue of work order.

35. DELAY AND EXTENSION OF TIME: If, in the opinion of the Employer the works be delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by the dispute with adjoining or neighboring owners or public authorities arising otherwise than through the Tenderer's own default or (d) by the works or delays of other Tenderers or tradesmen engaged or nominated by the Employer and not referred to in the Schedule of Quantities and/or Specifications or (e) by reason of Employer's instructions, or (f) by reason of civil commotion, local commotion of workmen or strike or lockout affecting any of the building trades or (g) in consequence of the Tenderer not having in due time necessary instructions from the Employer for which he shall have specifically applied in writing, ahead of time, giving the Employer reasonable time to prepare such instructions, the Employer shall make a fair and reasonable extension of time for completion of the Contracted works. In case of such strike or lockout, the Tenderer shall, as soon as may be, given written notice thereof to the Employer, but the Tenderer shall nevertheless constantly use his endeavors to prevent delay and shall do all that may reasonably be required to the satisfaction of the Employer to proceed with the work.

36. Force Majeure:

- a. Neither consultant nor NABARD shall be considered in default in performance of their obligations if such performance is prevented or delayed by events such as war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of god or for any other cause beyond the reasonable control of the party affected or prevented or delayed. However a notice is required to be given within 30 days from the happening of the event with complete details, to the other party to the contract, if it is not possible to serve a notice, within the shortest possible period without delay.
- b. As soon as the cause of force majeure has been removed, the party whose ability to perform its obligations has been affected, shall

notify the other of such cessation and the actual delay incurred in such affected activity adducing necessary evidence in support thereof.

- c. From the date of occurrence of a case of force majeure, obligations of the party affected shall be suspended during the continuance of any inability so caused. With the cause itself and inability resulting there from having been removed, the agreed time of completion of the respective obligations under this agreement shall stand extended by a period equal to the period of delay occasioned by such events.
- d. Should one or both parties be prevented from fulfilling the contractual obligations by a state of force majeure lasting to a period of 6 months or more, the two parties shall mutually decide regarding the future execution of this contract.

37. Consultant liable for damages, defects during defects liability period:

If the consultant or his working people shall break, deface, injure or destroy any part of building in which they may be working, or any building, enclosure, water pipe, cables, drains, electric or telephone post or wires, contiguous to the premises on which the work or any part is being executed, the consultant shall, upon receipt of a notice in writing on that behalf through the Bank's Representative, make the same good at his own expense or in default, the Employer cause the same to be made good by other workmen and deduct the expense from any sums that may be due or at any time thereafter may become due to the consultant, or from his security deposit.

38. Accidents: The consultant shall immediately on occurrence of any accident at or about the site or in connection with the execution of the work report such accident to the Employer. The consultant shall also report such accident immediately to the competent authority whenever such report is required to be lodged by the law and take appropriate actions thereof.

39. ARBITRATION:

All disputes or differences of any kind whatsoever which shall at any time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof this contract or effect thereof or to the rights or liabilities of the parties or arising out of or in relation thereto whether during or after determination foreclosure or breach of the contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Employer hereinafter mentioned be referred for adjudication to a sole Arbitrator to be appointed as hereinafter provided. For the purpose of appointing the sole Arbitrator referred to above, the Employer

will send within thirty days of receipt of the notice, to the tenderer a panel of three names of persons who shall be presently unconnected with the organization for which the work is executed from the following categories of Arbitrators:

- a)Retired High Court/Supreme Court judge who have experience in handling Arbitration Cases.
- b)Member of Council of Arbitrators
- c) Fellow of the Institution of Engineers
- d)Eminent Retired Chief Engineer from State/Central PWD/Public sector Undertaking of good reputation and integrity
- e)Fellow of Indian Institute of Architects

The tenderer shall on receipt of the names as aforesaid, select any one of the persons 'name to be appointed as a sole Arbitrator and communicate his name to the Employer within thirty days of receipt of the names. The Employer shall thereupon without any delay appoint the said person as the Sole Arbitrator. If the tenderer fails to communicate such selection as provided above within the period specified, the Competent Authority should make the selection and appoint the selected person as the Sole Arbitrator.

If the Employer fails to send to the tenderer the panel of three names as aforesaid within the period specified, the tenderer shall send to the Employer a panel of three names of persons who shall all be unconnected with either party. The Employer shall on receipt appoint him as the Sole Arbitrator. If the Employer fails to select the person and appoint him as the Sole Arbitrator within 30 days of receipt of the panel and inform the tenderer accordingly, the tenderer shall be entitled to appoint one of the persons from panel as the Sole Arbitrator and communicate his name to the Employer.

If the Arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another Sole Arbitrator shall be appointed as aforesaid. The work under the Contract shall, however, continue during the arbitration proceedings and no payment due or payable to the tenderer shall be withheld on account of such proceedings.

The Arbitrator shall be deemed to have entered on the reference on the date he issued notice to both the parties fixing date of the first hearing. The Arbitrator may from time to time, with the consent of the parties, enlarge the time for making and publishing the award.

The arbitrator shall give a separate award in respect of each dispute or difference referred to him. The Arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such place as may be fixed by the Arbitrator in his Sole discretion.

The award of the Arbitrator shall be final and binding on the both the parties.

Subject to aforesaid the provisions to the Arbitration Act. 1996 or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceeding under this clause.

The Employer and the tenderer hereby also agree that arbitration under clause shall be condition precedent to any right to action under the contract with regard to the matters hereby expressly agreed to be so referred to arbitration

I/we accept all the above Terms and Conditions in all respects without any reservation.



NABARD

SCOPE OF WORK

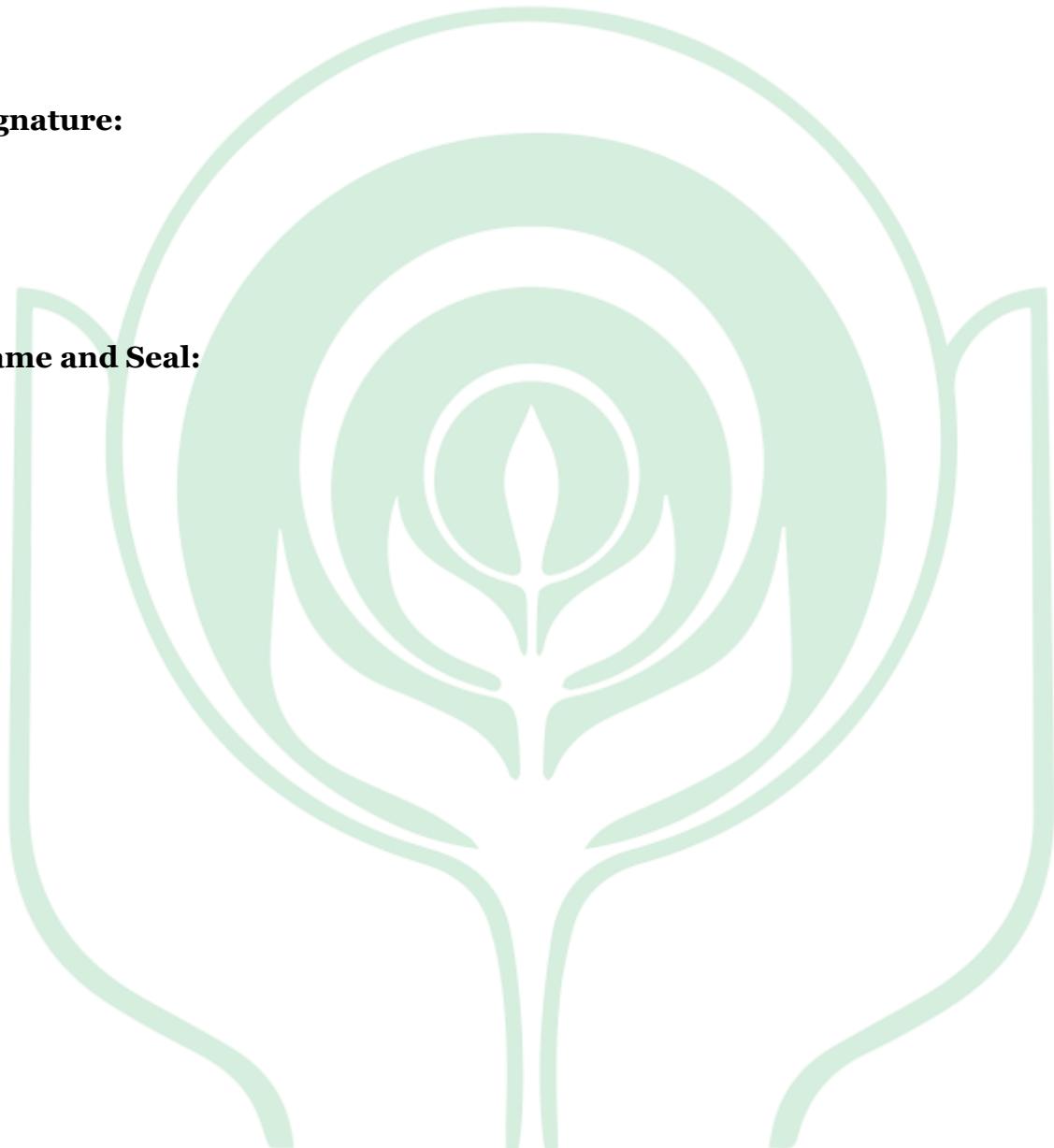
A. SPECIAL CONDITIONS AND STANDARD SPECIFICATION:

1. **The tenderer within the rates quoted (@ Bill of Quantities) should prepare an action plan and get the same approved from Bank's representative before execution. This will determine the final scope of work at the site. No leads/lifts, loading/unloading, handling, re-handling, stacking at site, toll tax, shall be paid by NABARD. GST will be paid by NABARD as per the rates prevailing at the time of payment of bill. The rates quoted shall be inclusive of all scaffolding, hoists, hoisting equipment's, tools, equipment's, testing equipment's etc., required for the smooth execution and completion of the work. Rates shall also include cost of disposing off the debris outside the NABARD premises at areas designated by Municipal Corporation.**
2. **The tenderer has to remove all surplus and released material from the site after the work get completed to avoid any hindrance/inconvenience to other agencies working in the adjoining area, and to the traveling public. In case of default, NABARD may get the work done at the cost of the tenderer by giving him 48 hours' notice in normal case or without any notice in case of an emergency which is causing complaints from flat/apartment/office occupant.**
3. **In case of any dispute regarding interpretation of any of the Special Condition of Contract, decision of the Chief General Manager, NABARD, will be final and binding on the bidder/s.**
4. **The whole of work included in the contract shall be executed by the contractor and he shall not directly entrust and engage or indirectly transfer assign or sublet the contract or any part or share thereof or interest therein without the written consent of the Employer through the Engineer and no undertaking shall relieve the consultant from the responsibility of the consultant from active superintendence of the work during its progress.**
5. **The contractor shall give necessary personal superintendence during the execution of the works and as long, thereafter, as the Employer may consider necessary until the expiry of the defects liability period, stated hereto.**
6. ****The work should be completed within the set contract period of 30 days from the date of receipt of Work Order.** Request for extension of time, to be eligible for consideration, shall be made by the contractor in writing of the happening of the event causing delay. The Contractor may indicate in such a request the period for which extension is desired.**
7. **Though mentioned above, the scope of the work is not limited strictly to the areas/units mentioned, but is required to be carried out other than those mentioned above as directed by the NABARD Engineer in charge.**
8. **All the jobs given to the agency shall be taken up on priority basis without any delay by mobilizing all the resources immediately at site.**

9. If the job is delayed beyond the given schedule, NABARD shall be at its discretion to execute job through any other suitable agency at the risk and cost of the original agency.

Signature:

Name and Seal:



NABARD

B. SPECIAL INSTRUCTIONS TO BIDDERS

1. Scope of Supply of Water and Electricity by NABARD

Only power and water will be supplied at free of cost as per the following: Power will be supplied free of cost at the nearest available source. However, Agency shall make their, own arrangements for tapping and distribution at their own cost. Water will be supplied, free of cost, at the nearest available source at one point. However, Agency shall make their own arrangements for tapping and distribution at their own cost.

2. Scope of Supply of Materials by the Agency

All materials, consumables, testing appliances, construction equipment, tools & tackles, skilled, unskilled manpower, supervision necessary for completing the work shall be procured and supplied by the agency at their own cost for timely completion of job in all respects to the entire satisfaction of Engineer-in-Charge.

3. Payment Terms

- i. Payments will be made against Running Accounts Bills certified by appointed Consultant for the project/NABARD's Engineer within 15 Days from the date of receipt of the certified bill by NABARD.
- ii. Running Account Bills and the Final Bill (against this work order) shall be submitted by the tenderer together with the duly signed measurements sheet(s) to NABARD's contact Person for this job/ his nominated representative in duplicate for certification. The Bills shall also be accompanied by quantity calculations in support of the quantities contained in the bill, actual/theoretical, wherever applicable duly certified by NABARD's Contact Person for this job/ his nominated representative.
- iii. All Running Account payments shall be regarded as on account payment(s) to be finally adjusted against payment of the Final Bill (against this Work Order). Payment of Running Account Bill(s) shall not determine or affect in any way the rights of NABARD under this Contract to make the final adjustments of the quantities of material, measurements of work and adjustments of amounts etc., in the Final Bill (against this Work Order)
- iv. The Final Bill (against this WO) shall be submitted by the tenderer within one month of the date of completion of the work fully and completely in all respects. If the tenderer fails to submit the Final Bill (against this WO) accordingly, NABARD's Contact Person for this job/ his nominated representative, may make the measurement and determine the total amount payable for the work carried out by the Tenderer and such a certification shall be final and binding on the Tenderer. NABARD's Contact Person for this job/his nominated representative, may take the assistance of an outside party for taking the measurement, the expenses of which shall be payable by the Tenderer.
- v. Payment of the Final Bill (against this WO) shall be made within 30 days from the date of receipt of the certified bill by NABARD.

4. Rate is inclusive of all taxes and no additional amount will be paid by NABARD to the tenderers. NABARD will deduct the statuary taxes that are applicable from time to time from the tendered value.

5. The bidders shall visit the site and fully understand the scope of the work before quoting for the work. Clarifications and doubts, if any shall be got clarified from the Bank's Engineer.
6. Statutory payment if any, required to be paid to authorities, on behalf of NABARD for any aspect of the work shall be reimbursed on producing relevant receipts. **No payment shall be made without producing receipts.**
7. The work shall be done strictly following decorum and discipline with least inconvenience to the residents.
8. Debris shall be periodically removed from the site. Debris/ waste materials shall be removed from the premises periodically during the progress of the work. The scrap/ waste shall not be accumulated/ dumped in the premises.
9. **Special care should be taken not to leave unfinished work overnight, and safety arrangement to be provided all around the work area while work is executed at all times.**
10. The specifications / list of approved makes shall be strictly adhered as indicated elsewhere in the document. If any item is not available as per the list of makes specified, approval has to be obtained for equivalent make, after having produced proof of non-availability of the item in the market.
11. The contract is strictly on item-rate basis. The quantities as executed measured and accepted for payment shall be settled as per rates quoted. No escalation in rates for whatsoever reasons shall be entertained.
12. As directed by the Bank, the tenderer has to carry out the work late/ work on Saturdays/ Sundays/ Holidays with prior approval so as to ensure smooth flow and timely completion of the work.
13. Permission, if any required, from the local statutory authorities / bodies shall be obtained by the tenderer at his own cost.

DECLARATION BY THE TENDERER

I / We have read and understood all the instructions/conditions made above and I / we have taken into account the above instructions/terms and conditions while quoting rates. I / We accept all the above terms and conditions without any reservation, in all respects.

Place:

Date:

Signature:

Name and Seal:
Address

C. SPECIAL CONDITIONS OF THE CONTRACT

1. Inspection of the work will be conducted by NABARD or its Consultant at every stage of work. The tenderer will proceed with the work only after getting the clearance from NABARD officials.
2. Agency shall follow professional documentation for material movement, consumption testing and inspection data, work measurements and daily logging etc.
3. The agency shall adhere to the time schedule. The agency shall be prepared to execute part order. The quantities are likely to vary.
4. Agency shall have contact telephone number to contact any time inclusive of out of office hours and holidays. The agency supervisor shall meet NABARD Official / Engineer-in-charge/ Consultant on every working day morning between 10.00 - 10.30 AM without fail.
5. Suitable and strong scaffolding as and when required has to be arranged by the agency for carrying out jobs at all elevations at their own cost and no additional claims shall be entertained on this account, if required. Wooden scaffolding is not permitted in the outer areas.
6. Agency will require to work in coordination to the working of the Office. No extra payment will be made for idle labour.
7. The entire jobs at all stages are subject to the inspection and approval by job engineer and carry out the jobs along with the other agencies.
8. Agency shall ensure the presence of their supervisor at the job site continuously during the execution of the job failing which the work permit shall be withdrawn and the jobs suspended.
9. Agency shall mobilize necessary material, manpower etc., for carrying out the jobs within two days of intimation. Agency shall mobilize material in sufficient quantities in line with the schedule of the work.
10. Agency shall maintain documents giving details of gate entries/other relevant details for the material supply.
11. Agency should strictly adhere to the safety rules and regulations.
12. Agency shall record the measurements only on NABARD approved format.
13. All measurements sheets and other attachments submitted along with the bill shall carry the bill number and date clear description of job carried out and its location.
14. The tenderer shall bring to site all the necessary tools and tackles necessary for the work including field instruments.
15. Tenderer shall employ one site engineer/ supervisor who will be responsible for all the activities at site and the necessary experienced labour force.
16. Tenderer shall bring to the attention of the NABARD in case there is any discrepancy in the items mentioned in the tender.
17. The tenderer must inform the client about the area which they are going to work on day-to-day basis.
18. All the necessary civil works connected with this work are included in the scope of work and no extra claim shall be entertained.

19. The work shall be done in strict coordination with the Bank's Officials/Engineer/Consultant and the Bank's Care Taker (CT) of the premises as per the work specifications provided by the Bank.
20. Bidders to note that all the works specified in this tender/bid shall be executed in living condition. Prior permissions have to be obtained from the NABARD wherever necessary. Work execution shall be carried out within the timings specified by the NABARD. Special sanction shall be taken from the owner for working beyond standard working hours. Bidders quoted rates shall be deemed to have taken care of the aspects and no extra claim at later date shall be entertained on this account.

DECLARATION BY THE TENDERER

1. I/we hereby declare that I/we have read and understood the General instructions, General conditions of Contract, detailed specifications and the conditions of work, etc. and hereby agree to abide by them.
2. I/we hereby confirm that the tender shall remain in force and valid for acceptance for a period of not less than 90 (ninety) days from the date of opening of the financial bid.
3. I/we also note that any additions, clarifications, etc. which we would like to bring to your attention are put in a separate sealed covering letter. I/we have ensured that only relevant entries asked for are made in the tender documents. Entries other than the relevant entry shall make the tender invalid.
4. I/we hereby confirm we will abide by the minimum wages Act as per Govt. orders revised from time to time.

DATE:
PLACE:

SEAL & SIGNATURE OF THE BIDDER

NABARD

D. SAFETY CONDITIONS OF THE CONTRACT

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization. All the workers/laborers engaged at our worksite must be covered with the medical/life insurance by the tenderer. Bank shall not bear any cost arising out of injury/hospitalization/loss of life of the workers/laborers engaged by the tenderer.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding ladder.
5. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
6. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
7. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
8. Those engaged in welding works shall be provided with welder's protective eye shields and gloves
9. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint. (ii) Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
10. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
11. Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
12. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects. All workers shall be provided with helmet, Safety Shoes and Safety belts.

Signature of the Contractor

Place:

Name:

Date:

Address:

Seal:

Annexure-I

Specimen of Letter of Authorization

(To be uploaded by bidder/tenderer on letter head)

The Chief General Manager
NABARD, Telangana Regional Office
Hyderabad

Dear Sir,

Subject: Letter of Authorization

We (name of the company) have submitted our bid for participating in Bank's Bid/Tender No. _____ dated for **Supply/Services/Works mentioned in the tender**. We also confirm having read and understood the terms of Bid/Tender as well as the scope of work & requirements.

As per the terms of Bid/Tender, we nominate Mr. _____, designated as _____, of our company to participate in the bidding process. NABARD shall contact the above named official for any and all matters relating to the bidding process.

We, hereby confirm that we will honor the bids placed by Mr. _____

On behalf of the company in the bidding process. We agree and understand that NABARD may debar us from participating in future tenders for any such failure on our part.

Signature with company seal	
Name –	Name of Authorized Representative
Company / Organization –	Designation of Authorized Representative
Designation within Company / Organization –	Signature of Authorized Representative
Address of Company / Organization –	Verified by

Annexure II

Letter of Indemnity and Undertaking

(To be submitted by the successful bidder only)

To
The Chief General Manager,
National Bank for Agriculture and Rural Development,
Telangana Regional Office,
1-1-61, RTC X Road, Musheerabad, Hyderabad-500020.

Sir

Subject: Letter of Indemnity and Undertaking

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'NABARD') has expressed desire to avail **the Supply/Services/Works** as per this tender and which are hereinafter for brevity sake referred to as manpower services, subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT:

We, the _____ (contractor/bidder) hereby declare and certify that we are the rightful owners/ licensees of the said service offered to NABARD and that the sale of the said service to NABARD by us and the use thereof by NABARD does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We, the said _____ (contractor/bidder) hereby agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any action that may be brought against us for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to NABARD and will defend the same at our cost and consequences and will pay or reimburse NABARD, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection in accordance with the terms as provided for within the end User License Agreement that accompanies the said systems.

We, the said _____ (contractor/bidder) hereby also agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents

and other authorized persons against any third party claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by our employees or agents, or by any other third party resulting from or by any action, omission, or operation conducted by or on behalf of us and against any and all claims by employees, workmen, contractors, sub-contractors, suppliers, agent(s), employed, engaged, or otherwise working for us, in respect of any and all claims under the Labor Laws including wages, salaries, remuneration, compensation or like.

Yours faithfully

(Name and Designation) of Authorized Official



NABARD

Annexure III

VIRTUAL COMPLETION CERTIFICATE

Having executed the work in terms of the contract, we hereby certify and affirm that we have virtually completed the contracted works.

We hereby certify that the work has been executed wholly to our satisfaction and with materials and workmanship in accordance with the contract.

We do certify further that we have executed the work in accordance with the applicable laws and without any transgression of such laws.

Signature of the Contractor

Name:

Seal:

NABARD

Annexure IV

Articles of agreement

(To be drafted/Printed on a Rs.200 Stamp Paper by the L1 bidder only)

THIS AGREEMENT is made at Hyderabad on this day of

2025

BETWEEN

National Bank for Agriculture and Rural Development, a body corporate incorporated under the National Bank for Agriculture and Rural Development Act, 1981 having its Hyderabad Regional Office at 1-1-61, RTC X Road, Musheerabad, Hyderabad-500020, herein after referred to as "NABARD" (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successor and assigns) of the ONE PART.

AND

Shri./M/s

..... (Individual/Proprietorship /partnership firm/Company) incorporated/registered under Act, or R/o, and having its (place of business or Office) at hereinafter referred to as 'Vendor' (which expression shall unless repugnant to the context meaning be deemed to include the legal heirs, legal representatives, administrators and executors) of the OTHER PART.

WHEREAS the NABARD is desirous of carrying out the **Supply/Services/Works** mentioned in the tender document, and has caused specifications describing the work to be done and prepared by Telangana Regional Office, NABARD, Hyderabad.

AND WHEREAS the Vendor has visited the site and fully understood the existing conditions of site for execution of work.

AND WHEREAS the Vendor has agreed to execute upon and subject to the conditions set forth in the Price Bid and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the work shown upon the said technical specifications, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable thereunder (hereinafter referred to as "the said contract amount").

NOW, THE AGREEMENT WITNESS THAT IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:-

1. In consideration of the said Contract amount to be paid at the times and in the manner set forth in the said conditions, the vendors shall upon and subject to the said conditions annexed, carry out, execute and complete the supply/work shown in the contract, described by or referred to in the schedule of quantities and in the said conditions.

2. The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.

3. The Scope of work and all the terms and conditions as enumerated in this tender is part and parcel of this agreement and binding on the parties. The vendor shall ensure that all items of work specified in the scope of work is attended to. In case of difference between the tender document and this agreement, the agreement will prevail.

4. This Agreement and documents mentioned herein shall form the basis of this contract.

5. Tender documents containing notice to the Tenderers, Conditions of Contract, Appendix thereto, Special Conditions of Contract, Technical Specifications and Schedule of Quantities with the rates entered therein, etc, shall be read and stamped forming part of this agreement and the parties hereto shall positively abide by and submit themselves to the conditions and specifications and perform the agreements on their part respectively in conditions contained.

6. NABARD reserves to itself the right of altering the nature/quantum of the work by adding to or omitting any items having portions of the same carried out without prejudice to this Contract.

7. The Vendor shall provide to NABARD a security deposit of Rs _____ (Rupees _____ Only) (Interest Free).

8. In case of breach of any terms and conditions attached to this contract, the Security Deposit of the Vendor will be liable to be forfeited by NABARD besides annulment of the contract.

9. In case any of the documents furnished by the Vendor is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/her liable for legal action besides termination of contract.

10. The NABARD shall pay the vendor, said contract amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.

11. This contract is an item rate contract for the complete work to be paid for according to necessary installation carried out at site, at the rate contained in the Schedule of Rates or as provided in the said conditions.

12. All payments by the NABARD under this contract will be made only at Hyderabad.

13. Time shall be considered as the essence of this Agreement and Tenderer hereby agrees to complete the work within **30 days from the 10th date of issue of work order**, nevertheless to the provisions of extension of time as contained in the said conditions.

14. The Vendor shall afford every reasonable facility for carrying out all works of other Contractors employed by the Employer and shall make good any damage done to walls, floors, etc. after the completion of such works.

15. The Vendor shall indemnify and keep indemnified, defend and hold good NABARD, its staff and agents against loss, damages or claims arising out of any violations of applicable laws, regulations, guidelines during the contract period and for the breach committed by the Vendor or their personnel on account of misconduct, omission and negligence by the Vendor or his staff.

16. The Vendor shall ensure proper conduct of its personnel in NABARD's premises, and enforce prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work.

17. NABARD shall not be responsible for any damages, losses, Claims, financial or other injury to any person/s engaged by Vendor in the course of their performing the functions/works, or for payment towards any compensation.

18. Time shall be considered as the essence of this contract, and the Vendor hereby agrees to commence the work/ job on the next day of receipt of the work order as provided for in the said conditions and to complete the entire work within the time period prescribed below reckoned from the date of receipt of such work order subject nevertheless to the provision for extension of time.

19. NABARD reserves the right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.

20. **DISPUTE RESOLUTION**

(a) In case of dispute regarding the quality of work and product / unsatisfactory services etc., the final authority will rest with the Chief General Manager, NABARD, RO, Hyderabad and the same will be binding on the Vendor.

(b) In the event of any claim, difference, dispute or controversy and questions whatsoever arising between the parties under this agreement and subsequent agreement shall in the first instance, be attempted to be resolved between the parties themselves.

(c) If the dispute cannot be resolved through consultations between the Parties with in 30 (thirty) days after 1(one) Party has served a written notice on the other Party requesting the commencement of such discussions, any Party may thereafter in writing, demand that the dispute be finally settled by an arbitration comprising of sole arbitrator mutually appointed by the Parties in accordance with the Arbitration and Conciliation Act, 1996 or any modifications thereof. The arbitrator shall be a person of professional repute who is not directly or indirectly connected with any of the parties to this Agreement and shall have prior experience as Arbitrator. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996. The seat and venue of arbitration shall be Hyderabad. The language of arbitration shall be English.

(d) The award of the arbitrator/s so appointed shall be final and binding on the parties.

(e) Work under the contract shall be continued by the Vendor during the arbitration proceedings unless otherwise directed in writing by NABARD. No payment due, or payable by NABARD, to the Vendor shall be withheld on account of the ongoing arbitration proceedings, if any, unless it is the subject matter, or one of the subject matters thereof

21. If the vendor becomes insolvent or found to have offered any bribe in connection with the contract or the Vendor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof NABARD may terminate the contract and forfeit the said security deposit and recover from the Vendor any loss suffered by NABARD on account of the contract being terminated.

22. This agreement is being executed in duplicate, NABARD shall keep the original and the Vendor shall keep the duplicate.

23. The Vendor shall bear the expenses for stamp duty on this agreement for both the original and the duplicate copy.

That the several parts of this contract have been read by the Vendor and fully understood by the Vendor.

IN WITNESS WHEREOF the NABARD and Vendor have set their respective hands to these presents and two duplicates hereof the day and year first herein above written.

IN WITNESS WHEREOF the NABARD has set its hand to these presents through its duly authorized official and the Vendor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day and year first herein above written.

SIGNATURE CLAUSE:

SIGNED AND DELIVERED BY the National Bank for Agriculture and Rural Development by the hand of.....

Signature

Name & Designation

In the presence of.....

Signature

Name & Address

Signed and sealed by the vendor by the

Hand of Shri/Smt.and duly constituted attorney. If the Vendor signs under its common seal, the signature clause should tally with the sealing clause in the articles of association. If the vendor is signing by the hand of power of attorney, then whether a company or individual to be specified:

Signature of the Vendor

Name of the authorized official Address:

In presence of Shri/Smt.

Signature

Name & Address

Annexure V
FORM OF TENDER

The Contract for Supply/Services/Works at NABARD, Telangana Regional Office, Hyderabad.

Please Note: Works/Work here and elsewhere in the tender shall mean **Supply/Services/Works indicated in the Bill of Quantity**.

The Chief General Manager,
National Bank for Agriculture and Rural Development,
Telangana Regional Office,
1-1-61, RTC X Road, Musheerabad, Hyderabad, 500020

Dear Sir

1. Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and provisions of the said conditions of the Contract Agreement annexed thereto.

2. Our Bankers are: (i.)

(ii.)

3. Address of the firm: Tel. No:

Fax:

Email:

Mobile No(s):

i) _____ ii) _____ ii) _____

Name of the person(s) authorized to sign the contract

i) _____ ii) _____

iii) _____

4. Name of the partners(s) of the firm authorized to sign the contract

i) _____ ii) _____

iii) _____

5. The names of the Partner's/Directors of our firm are

i) _____ ii) _____

iii) _____

6. I / We have examined and understood the Scope of Works and Schedule of Quantities and Terms and Conditions relating to the Tender for the said works after having obtained the tender invited by you.

7. I / We have visited the site, examined the site of works specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.

8. I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the rates quoted by me / us in the attached Bill of Quantities in all respects as per the Terms & Conditions and Scope of Works described in the Tender Document and the Annexures containing Terms and Conditions.

9. I / We agree to pay all Government (Central and State) Taxes such as trade tax, Excise Duty, Octroi, GST, Income etc. as applicable and other taxes prevailing from time to time and the rates quoted by us in the tender are inclusive of the same.

10. The rates quoted by me / us are firm and shall not be subjected to variations on account of fluctuation in the market rates or any other reasons whatsoever during currency of the contract period except only if the change in GST/Other Statutory payments.

11. I / We have already executed pre-bid pre-contract Integrity Pact as per the proforma given in the tender document (as per relevant stamp act of the state).

i) _____

ii) _____

iii) _____

NAME OF THE PERSON(s) AUTHORIZED TO SIGN AND SUBMIT THE TENDER
Documentary proof in respect of Letter of Authority / Power of Attorney enclosed along with the Tender.

YOURS FAITHFULLY

(SIGNATURE OF THE TENDERER with Seal)

NAME AND ADDRESS OF THE TENDERER AND SEAL

DATE:

PLACE:

Annexure VI

PRE-CONTRACT INTEGRITY PACT

(To be submitted on ₹ 200 Stamp Paper only on first page and remaining document on normal A4 size pages duly signed by the bidder)

Between

National Bank for Agriculture and Rural Development (NABARD) hereinafter referred to as
“The Principal”

And

..... hereinafter referred to as “The Bidder/Contractor”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for..... The Principal values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness /transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will, in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c. The Principal will exclude from the process all known prejudiced persons.

2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section2 – Commitments of the Bidder(s)/Contractor(s)

1. The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution:

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular

to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

a. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

b. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

c. The Bidder(s) /Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

d. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

2. The Bidder(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s) /Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form which put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process.

Section 4 – Compensation for Damages

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

1. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

Section 6 – Equal treatment of all Bidders / Contractors/ Subcontractors

1. In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

2. The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors

3. The Principal will disqualify from the tender process all bidders who do not sign the Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidders(s) / Contractor(s)/ Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor

1. The Principal appoints competent and credible Independent External Monitor for his Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

The Independent External Monitor appointed for NABARD are :

a. Dr. Sanjay Kumar Panda, IAS (Retd) 515,
Ward No.3 Sideshwar Sahi,
Cuttack City, Cuttack District, Odisha - 753 008

b. Shri Jagdeep Kumar Ghai, PTA & FS (Retd),
Flat 1032, A Wing, Vanashree Society,
Sector 58 A & B, Palm Beach Road, Nerul, Navi Mumbai, Pin: 400 706.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders /Contractors as confidential. He / she reports to the Chairman, NABARD.

3. The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

4. The monitor is under contractual obligation to treat the information and documents of the Bidder(s) /Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case.

5. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

6. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management

to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

7. The monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposal for correcting problematic situations.

8. If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act, and the Chairman NABARD has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

1. The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contract or 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

Section 10- Fall Clause

The BIDDER undertakes that it has not supplied/s not supplying similar product/systems or sub systems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and it is found at any stage that similar product/systems or sub systems was supplied by the BIDDER to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

Section 11 – Other provisions

1. This agreement is subject of Indian Law, Place of performance and jurisdiction is the Head Office of the Principal, i.e.Mumbai.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

1. Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.

2. In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

(For & On behalf of the Principal) (For & on behalf of the Bidder/Contractor)
(Office Seal) (Office Seal)

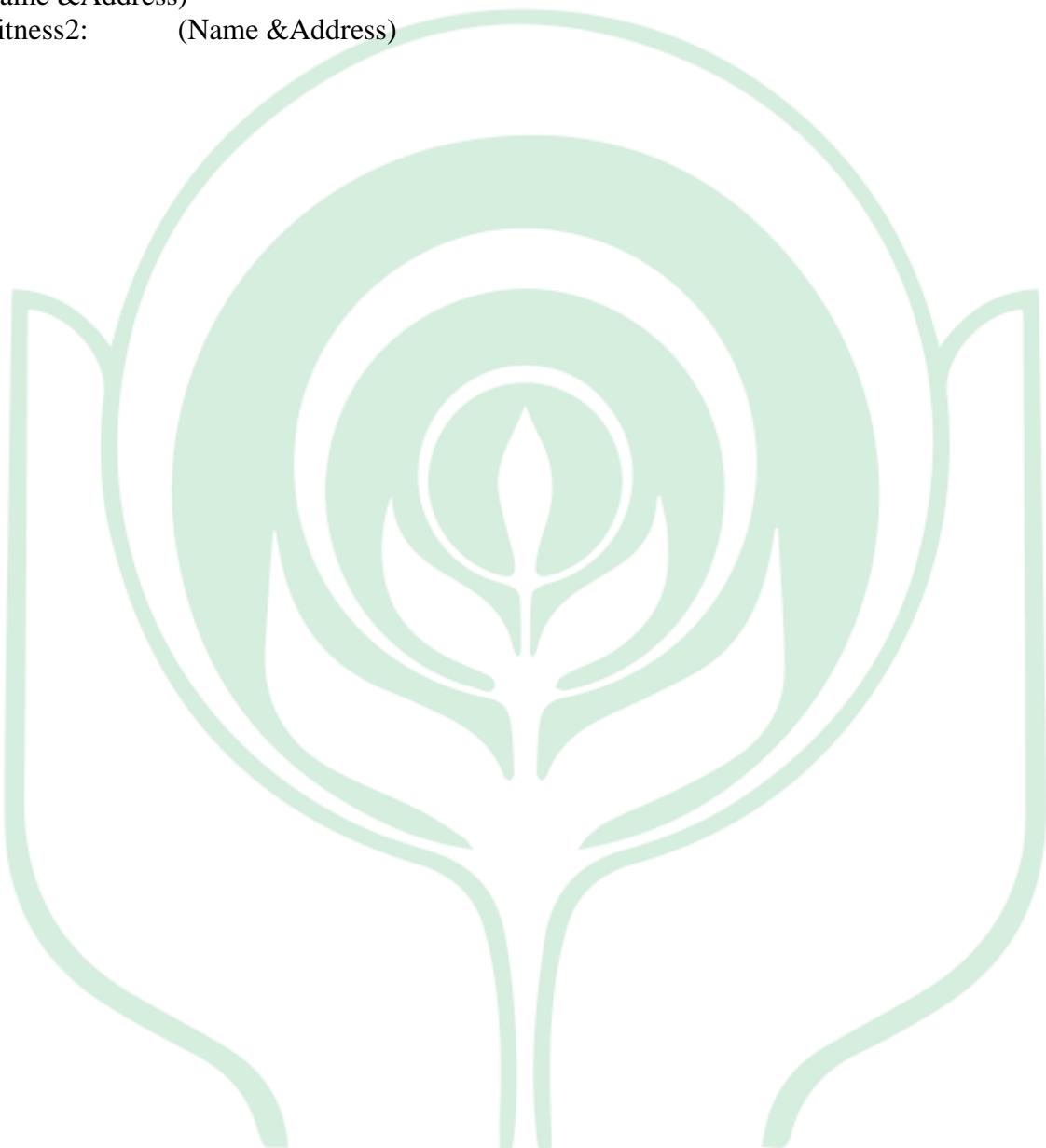
Place

Date

Witness 1:

(Name &Address)

Witness2: (Name &Address)



NABARD

PROFORMA-1

a) GENERAL DETAILS ABOUT THE TENDERER

S. No.	Description	Information to be filled up by the Tenderers
1	Name of the Tenderer /Organization and address of the Registered Office	
2	Year of establishment	
3	Type of the Organization (whether Sole Proprietorship, Partnership, Private Limited or Co-operative body, etc.)	
4	Name of the Proprietor/Partner/Directors of the Organization/Firm: (a) (b) (c) (d)	
5	Details of Registration - Whether Partnership firm, Company, etc. Name of Registering Authority, Date and Registration Number	
6	Whether registered with Government/Semi-Government/Municipal Authorities or any other Public Organization and if so, in which class and since when?	
7	Experience in the Relevant field	
8	a) Areas of business activities, other than civil construction, if any, and Place and address of such business	
9	a) Address of office through which the proposed work of the Bank will be handled; and Name & designation of Officer-in-charge	

10	Address of office through which the proposed work of the Bank will be handled and the name and designation of the Officer-in-charge	
11	Adequate and satisfactory evidence to indicate financial capacity of the Organization to undertake the said construction work with names of Bankers and their full addresses (Income-tax clearance certificate and Audited Balance Sheet and Profit and Loss Account for past three years should be attached)	
12	Yearly turn-over of the Organization during last three years (Rs.)	
13	Whether any Civil Suit/litigation arisen in the contracts executed during the last ten years/being executed now. If yes, please furnish the details. in the table given below:	

Notes: Please attach self-certified copies of the following documents:

- a) Latest Income Tax Clearance Certificate
- b) Audited Balance Sheet and Profit & Loss Account for the past three years.

Place:

DATE:

(SIGNATURE OF THE TENDERER)
ADDRESS:

NAME & SEAL

Note: Income-tax clearance certificate and Audited Balance Sheet and Profit and Loss Account for past three years should be attached separately.

b) Number of supplementary sheets attached for Proforma-1:

Signature of the Tenderer

PROFORMA-2: Construction capability and previous experience**a) List of important Projects executed by the tenderer costing Rs. 3.90 lakhs and above**

Sr. No. (1)	Name of the Project and Location (2)	Nature of work involved in the contract (e.g. residential, offices, industrial, etc. and No. of storeys)* (3)	Name and full postal address with phone Numbers of the owner. Also indicate whether Govt. or Semi-Govt. or Private Body (4)	Contract Amount (Rs.) (5)	Completion Period		Whether work was left incomplete or contract was terminated from either side? Give full details (8)	Any other relevant information (9)
					Stipulated (6)	Actual (7)		

* Note: Certificates from the clients should be furnished

NABARD

Signature of the Tenderer

b) List of important projects ON HAND costing Rs. 3.90 lakhs and above

Sr. No. (1)	Name of the Project and Location (2)	Nature of work involved in the contract (e.g. residential, offices, industrial, etc. and No. of storeys)* (3)	Name and full postal address with phone Numbers of the owner. Also indicate whether Govt. or Semi-Govt. or Private Body (4)	Contract Amount (Rs.) (5)	<u>Completion Period</u>		Whether work was left incomplete or contract was terminated from either side? Give full details (8)	Any other relevant information (9)
					Stipulated (6)	Actual (7)		

* Note: Work orders from the clients should be furnished

NABARD **Signature of the Tenderer**

c) REFERENCES

Please give reference with full postal address of two persons (Engineers, consultants or top officials of an Organization for whom you have executed Civil works of importance), who may be directly contacted by the bank about the ability, competence or capability of your Organization.

(i) Reference-1:

(ii) Reference-2:

Signature of the Tenderer

NABARD

PROFORMA-3: Technical personnel and special experience

a). List of your technical personnel, giving details about their technical qualifications and experience including that in your establishment.

Sr. No. (1)	Name (2)	Age (3)	Qualifications (4)	Work experience (5)	Nature of works handled (6)	Date from which employed in your Organization (7)	Indicate special experience such as Advanced Construction Management techniques like CPM/PERT and indicate projects in which such techniques were employed (9)

b) No. of supplementary sheets attached for Proforma-3:

NABARD
Signature of the Tenderer

PROFORMA-4
DETAILS OF GSTIN OF THE TENDERER

In order to enable us to report the details of the GST collected from you in the GST returns submitted by us, we request you to furnish your GSTIN (Goods and Services Tax Identification Number) in the following format, along with a self-attested photocopy of the GSTIN allotment communication.

GSTIN Information					
S.No	GSTIN Details	Details to be filled up by customer			
1	Name of the Customer				
2	Customer ID				
3	Account No.				
4	PAN				
5	GST Identification Number (GSTIN)				
6	TAN				
7	Composition Scheme (Please indicate)	(Yes / No)			
8	Nature of service rendered- as given the registration certificate issued by the authorities				
9	Constitution of Business (Pl. Tick)	Company	Partnership	Proprietary	Others, plz specify
10	Address of principal place of business in the state as per GST registration certificate	Address			
		City			
		PIN			
		State			

	Multiple GST registration ** (If Yes, Please fill the following details)	(Yes / No)
	GST Identification Number (GSTIN)	

	Address of principal place of business in the state as per GST Registration certificate	Address	
		City	
		PIN	
		State	
	GST Identification Number (GSTIN)		
	Address of principal place of business in the state as per GST Registration certificate	Address	
		City	
		PIN	
		State	
11	Location	SEZ/STP/DTA	
12	Contact details	Name	
		E-mail ID	
		Phone No.	
Name of the Authorized Signatory/Primary Holder			Signature
Name of the Authorized Signatory/Joint Holder 1			Signature
Name of the Authorized Signatory/Joint Holder 2			Signature

** In case of multiple GST Registration number, applicant may detail the GST registration of particular state for every transaction or else the default address mentioned in the form shall be selected by the bank for issuance of invoice

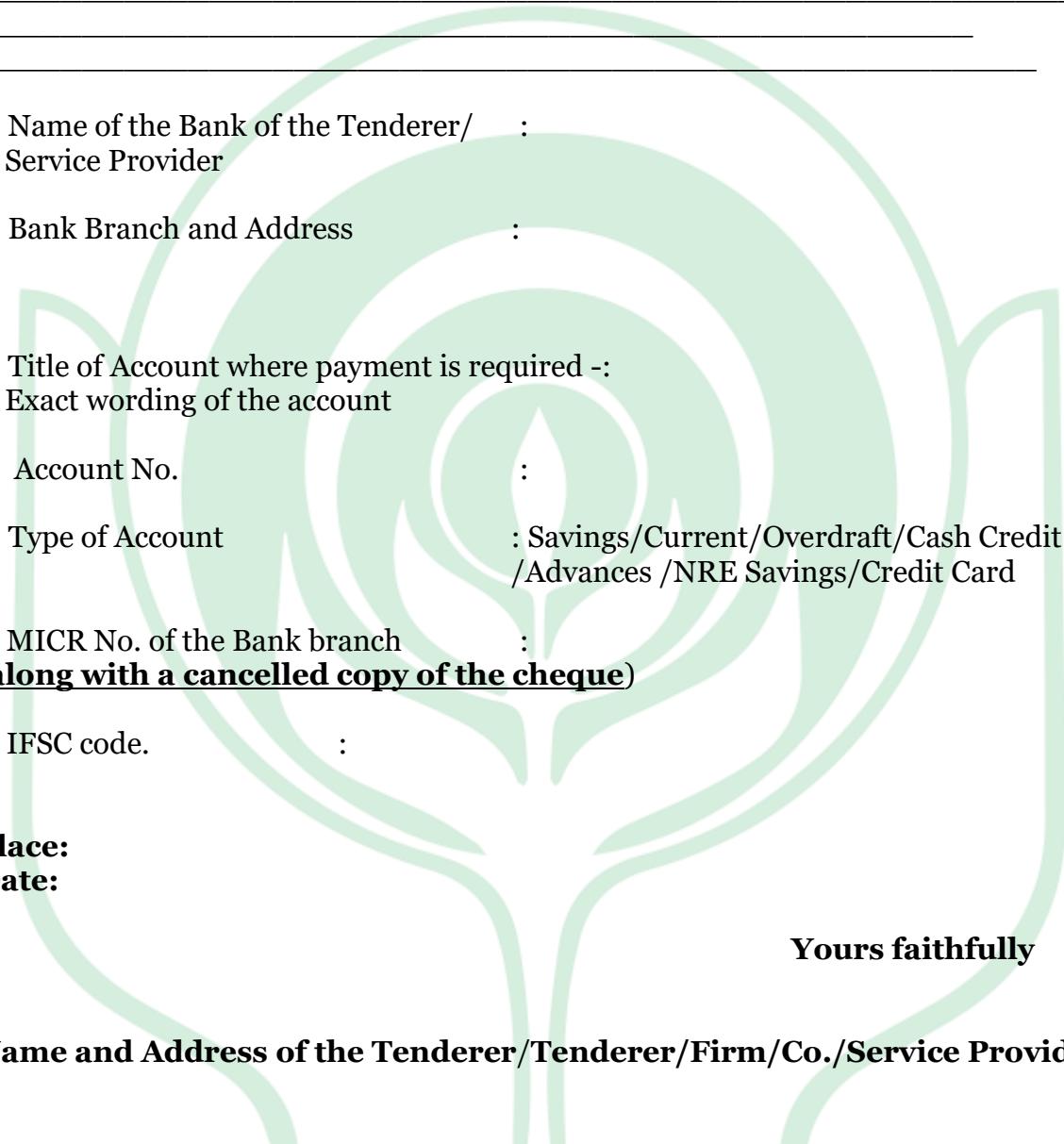
NABARD

Bank Account Details for Payments
Details to be furnished by the Tenderers/tenderers/Service Provider/Firm

1. Name of Tenderer/Firm/Co./Service Provider **with Address**

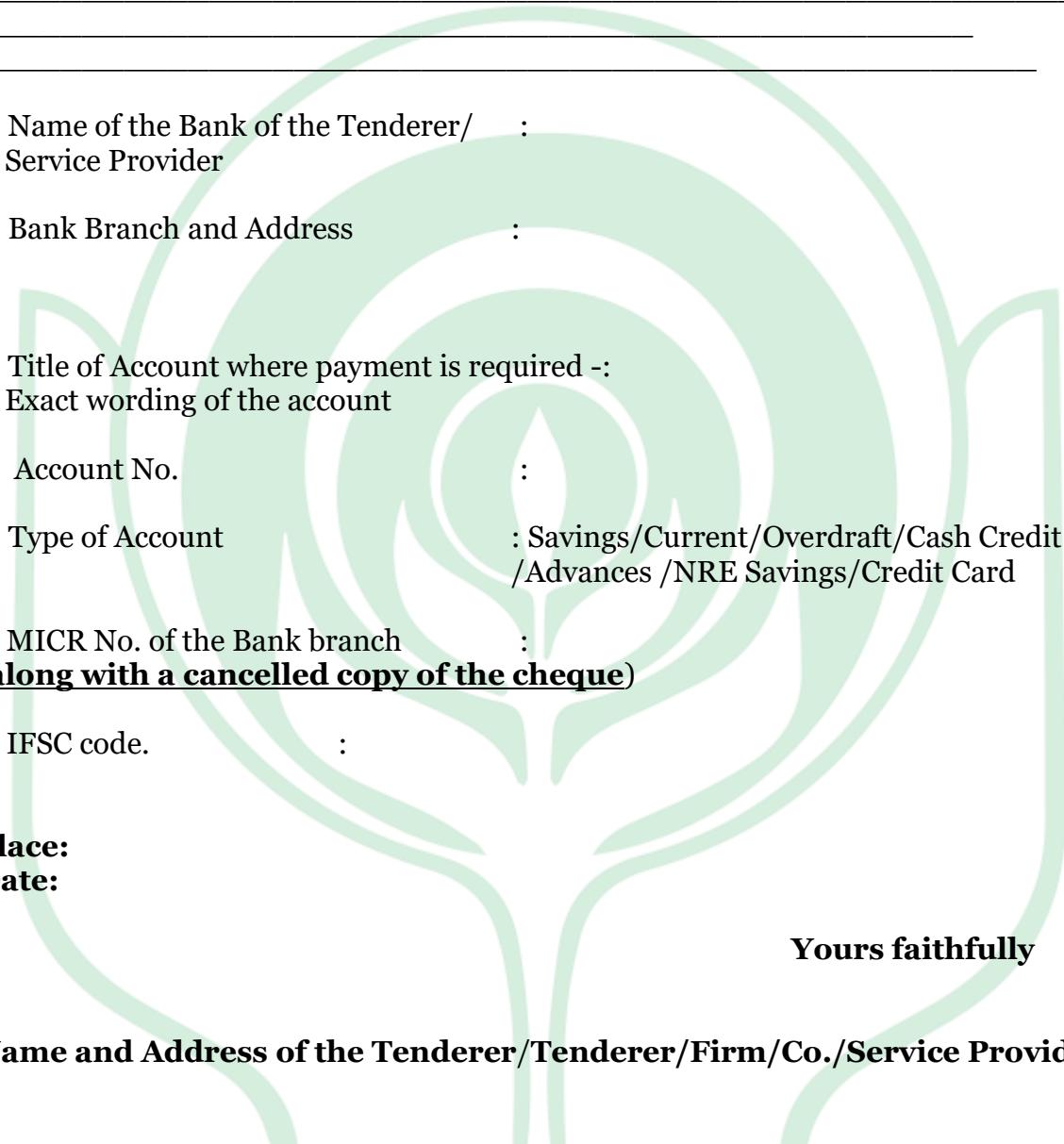
2. Name of the Bank of the Tenderer/ :
Service Provider

3. Bank Branch and Address :



4. Title of Account where payment is required :-:
Exact wording of the account

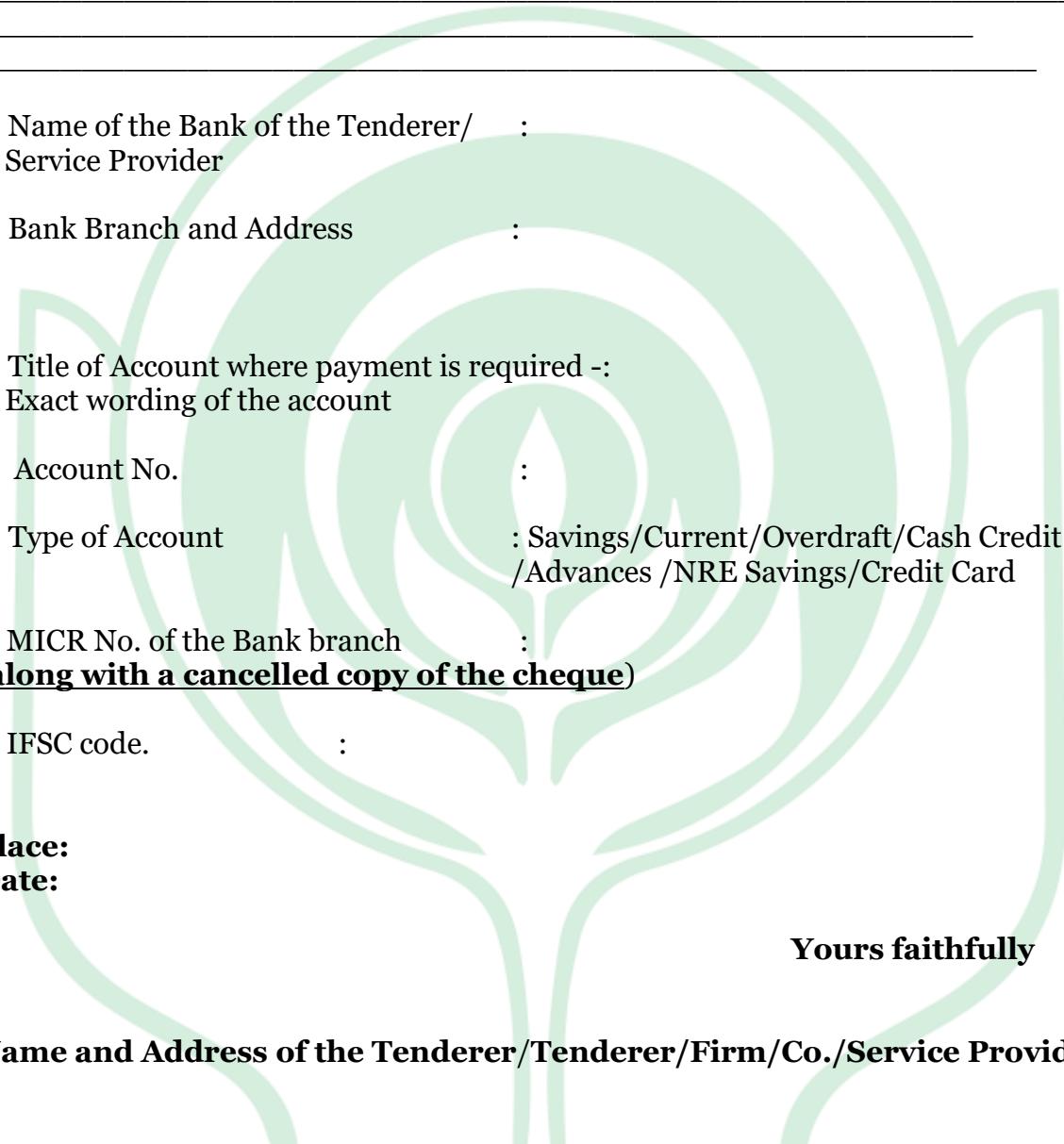
5. Account No. :



6. Type of Account : Savings/Current/Overdraft/Cash Credit
/Advances /NRE Savings/Credit Card

7. MICR No. of the Bank branch :
(along with a cancelled copy of the cheque)

7. IFSC code. :



Place:

Date:

Yours faithfully

Name and Address of the Tenderer/Tenderer/Firm/Co./Service Provider

**(Signature of the Tenderer/Tenderer/Firm/Co./Service Provider)
Address and Seal**

Note: Enclose a copy of PAN & Cancelled Cheque

NABARD



NABARD

PREAMBLE TO SCHEDULE OF QUANTITIES

1. Preamble to schedule of quantities form a part of schedule of quantities for contractual purpose and should be studied carefully prior to filling up the schedule of quantities.
2. Schedule of quantities supersedes Technical specifications, General and Particular conditions of Contract in case there are any discrepancies between any of these sections.
3. Items are described to the best possible extent in schedule of quantities. However, should there be any clarifications required about any item, the same should be done by the bidder prior to quoting final rate for a particular item. No claim for any unclear and missing information shall be entertained after opening of the financial bid and also once the contract is awarded.
4. If no rate/amount is mentioned against any of the items in Bill of Quantities, the same shall be considered to be covered in the quoted items, or the tender may be rejected at the discretion of NABARD.
5. Notes given in the Schedule of quantities should be read carefully before quoting the rates.
6. All quoted rates shall be inclusive of all taxes including goods and service tax, wages, etc. as per minimum wages Act etc. unless otherwise stated. No other claim whatsoever in this respect shall be entertained.
7. Income Tax, Works Contract Tax or any other Tax as applicable will be deducted from any payment due to the Contractors. The Contractor shall furnish necessary documentary evidence related to PAN and Certificate for Registration under Works Contract Tax/ Goods and Service Tax.

8. Rates to be filled in Price bid

The tenderer is requested to fill up rates in figures and in words. If on check there are differences between the rates given by the contractor in words and figures or in the amount worked out by him, the following procedure shall be followed.

- a) When there is a difference between the rates in figure and in words, the rates, which correspond to the amounts worked out by the contractor shall be taken as correct.
- b) When the amount of an item not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractors in words shall be taken as correct.
- c) When the rates quoted by the contractor in figures and in words tallies but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.

9. The Bank do not bind itself to accept the lowest or any tender and reserve its right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

10. Before tendering, the tenderer shall assess himself the existing condition of the buildings and the site, level of the site and give due allowance in his item rate quotation for any provisions as necessary.

DECLARATION BY THE CONTRACTOR

We/ I have read and understood all the instructions/conditions stated above and we / I accept all the above terms and conditions without any reservation. We/ I have taken in to account the above terms and conditions while quoting the rates.

Place:

Date:

Signature of Contractor (with Name and Seal)

Address:

NABARD

SCHEDULE OF QUANTITIES

RENOVATION OF CHIRMAN CHAMBER AT NABARD PREMISES, 1-1-61, RTC X ROAD, MUSHEERABAD, HYDERABAD, 500020							
S.No	Area	Description of the work	Unit	Qty	Rate (INR)	Amount (INR)	
CIVIL WORK							
1	Common	Dismantling of False Ceiling: Dismantling of existing false ceiling gypsum board in chairman's chamber, Ant room & bathroom. The work shall also include disposing off the debris and non-salvageable items and carting them away from premises.	Sqm	60			
2	Common	Providing and fixing false ceiling with 12.50 mm thick plain gypsum boards: Providing, fixing and finishing two level false ceiling using 12.50 mm thick plain gypsum boards of M/s. Saint Gobain or equivalent, fixed to the suspended grid, fabricated and fixed to the soffit of roof / beams and wall. Providing and applying Plaster of Paris step design on ceiling or wall surfaces to create a layered, aesthetic look for premium interiors. The surface of ceiling fixed as above shall be prepared by sand papering, providing, applying and finishing a coat of approved make white cement putty, one coat of approved make of cement primer and two or more coats of approved make and shade premium plastic emulsion. Rate shall include making necessary cutting for light fittings AC diffusers and other fixtures.	Sqm	65			
3	Common	Veneers: Supply and fixing of natural wood veneer sheets, thickness 0.6 mm, size 8' x 4', made from teak/rosewood/walnut (as approved), bonded on plywood substrate using approved adhesive, finished with melamine polish. All veneer species, grain pattern, and polish type shall be approved by the consultant prior to execution.	Sft	1340			
4	Chamber	Fluted Wall Panel: Providing and fixing decorative fluted wall panels made from high-quality MDF, PVC, or engineered wood (as approved), with grooves running vertically or horizontally to create a textured, elegant look. Panels shall be factory-finished with PU polish or decorative laminate in approved shade, suitable for premium office interiors such as feature walls, partitions, or backdrop panels. The panels shall be securely fixed on a plywood or metal framework using adhesive and concealed fasteners. Joints shall be finished seamlessly, and edges shall be properly sealed. Installation shall include all necessary accessories and labour to achieve a uniform, luxurious appearance. All material type, groove size, finish colour, and layout shall be approved by the architect/consultant prior to execution. Installation shall be carried out by skilled	Sft	160			

		labour ensuring precise alignment and premium finish.			
5	Chamber	Plywood: Supply and delivery of commercial plywood of IS:303 grade, moisture-resistant (MR), thickness 18mm, size 8' x 4', made from hardwood core and face veneer, pressed with phenol formaldehyde resin, suitable for interior carpentry works. All plywood thicknesses and grades shall be approved by the consultant prior to execution. Manufacturer's test certificate shall be provided.	Sft	95	
6	Common	Decorative laminates: Supply and fixing of decorative laminate sheets of 1mm thickness, size 8' x 4', of approved make and shade, bonded on plywood/MDF substrate using synthetic resin adhesive, suitable for vertical and horizontal surfaces. All laminate shades, textures, and application methods shall be approved by the consultant prior to execution.	Sft	356	
7	Chamber	Providing and fixing steel slats made from high-grade stainless steel or powder-coated mild steel (as approved), used for decorative or functional purposes in partitions, furniture, or wall panelling. Slats shall be of uniform size and thickness (e.g., 25mm to 50mm width, 1.2mm to 2mm thickness), cut to required lengths and installed with concealed fasteners or brackets. The finish shall be brushed, matte black, or powder-coated in approved colour to match the interior theme. Slats shall be aligned precisely with equal spacing and securely fixed to the substrate (plywood, metal frame, or masonry). Installation shall include all necessary accessories, welding (if required), and polishing. All material grades, finishes, and layout shall be approved by the architect/consultant prior to execution. Installation shall be done by skilled labour ensuring clean lines, durability, and premium appearance.	Sft	50	
8	Chamber	Glass Cupboard: Providing and fixing a premium glass cupboard of overall dimensions 5 feet (height) x 1 foot (depth), with two front-opening shutters made from 6mm thick toughened clear glass. The cupboard body shall be constructed using BWP grade plywood or MDF, finished with decorative laminate or PU polish (as approved), and securely anchored to the wall or floor as per site conditions. The unit shall include four internal glass shelves , evenly spaced and supported on stainless steel brackets, suitable for displaying documents, awards, or promotional materials. The shutters shall be mounted on soft-close hinges and fitted with stainless steel handles and magnetic locks. All glass edges shall be machine-polished and sealed with silicone to prevent dust and moisture ingress. All materials, shades, and finish shall be approved by the consultant prior to execution.	Sft	15	

9	Common	<p>Providing and applying high-quality Polyurethane (PU) finish on wooden surfaces including doors, partitions, and panelling, skirting and furniture elements. The work includes thorough surface preparation, application of PU sealer, sanding, and multiple coats of PU base and topcoat to achieve a smooth, rich, and durable finish with a glossy or matte sheen (as approved). The surface shall be cleaned, levelled, and sanded to a fine finish. PU sealer shall be applied followed by 2-3 coats of PU base and topcoat using spray or brush as per manufacturer's specifications. The finish shall be resistant to moisture, stains, and scratches, and suitable for high-end interior applications. All exposed edges shall be sealed and polished uniformly. All materials, shades, and finish shall be approved by the consultant prior to execution. Application shall be done by skilled labour to ensure defect-free and consistent finish across all surfaces.</p>	Sft	1500		
10	Partition	<p>Providing and fixing one solid core flush door made from BWP grade plywood conforming to IS: 710, with a thickness of 32mm, designed to function as a partition between two office spaces. The door shall be aesthetically finished on both sides with natural decorative veneer (teak/walnut/rosewood) or 1mm thick decorative laminate in an approved shade. The door shall be mounted within a custom-made wooden panelling box frame constructed from seasoned hardwood (minimum thickness 50mm), treated for termite resistance. The door shall be fixed to the panelling box using heavy-duty stainless steel hinges (minimum 4 per door) to ensure smooth and durable operation. All exposed edges shall be sealed with waterproof adhesive and finished with melamine or PU polish. The installation shall include all necessary hardware such as SS handles, locks, tower bolts, and fasteners, along with adhesives and skilled labour. Provision for acoustic insulation or glass inserts shall be included if specified by the architect/consultant. The entire assembly shall be securely anchored to adjacent walls or partitions, ensuring stability and alignment. All materials, finishes, and design details shall be approved by the consultant prior to execution.</p>	Nos	1		
11	Bathroom	<p>Providing and fixing one number of premium quality bathroom flush doors made from BWP grade plywood conforming to IS: 710, with a thickness of 30mm. The door shall be finished on both sides with 1mm thick waterproof decorative laminate in approved shade, suitable for wet areas. The doors shall be mounted within seasoned hardwood frames treated for termite resistance, and all exposed edges shall be sealed with waterproof adhesive and finished with PU or melamine</p>	Nos	1		

		polish. The door shall be fitted with stainless steel hardware including three heavy-duty SS hinges, bathroom lock set, door stopper, and handle. Provision for ventilation louver or panel shall be included as per site requirements. The installation shall include all necessary adhesives, fasteners, and skilled labour to ensure proper alignment and smooth operation. All materials, shades, and finish shall be approved by the consultant prior to execution.			
12	Common	Providing and applying internal wall painting with a premium royal finish using approved brand (e.g., Asian Paints Royale, Berger Silk, or equivalent), including surface preparation, application of primer, putty, and two or more coats of top-quality emulsion paint. The surface shall be finished to a smooth, rich, and elegant appearance with a soft sheen, suitable for high-end interiors. The scope includes cleaning the surface, filling cracks and undulations with acrylic wall putty, sanding, and applying one coat of water-based primer followed by two coats of premium emulsion paint. All corners and edges shall be neatly finished. The paint shall be applied using brush, roller, or spray as per manufacturer's recommendation to achieve a uniform and luxurious look. All materials, shades, and finish shall be approved by the consultant prior to execution.	Sft	1400	
13	Chairman Bathroom	Glass Door: Providing and fixing a glass sliding partition system in the bathroom, made from 8mm thick toughened clear or frosted glass (as approved), mounted on stainless steel or aluminium top-track sliding system with soft-close mechanism. The partition shall be designed to separate wet and dry areas, ensuring privacy and water containment. The system shall include high-quality rollers, guide channels, and anti-jump fittings for smooth and safe operation. All edges of the glass shall be machine-polished and sealed with silicone to prevent water seepage. Handles shall be of SS finish or chrome-plated, and the sliding mechanism shall be rust-proof and suitable for humid environments. Measurement should be taken before implementation. All materials, glass type, and hardware finish shall be approved by the consultant prior to execution. Installation shall be done by skilled labour ensuring proper alignment, sealing, and smooth movement.	Nos	1	
14	Chamber	Wooden Frame: Providing and fixing a premium quality embedded display frame of size 5 feet x 2 feet, fabricated from seasoned hardwood or engineered wood, finished with PU polish for a rich, royal appearance. The frame shall be designed to seamlessly integrate into the office wall panelling, enhancing the aesthetic appeal of the space. The frame shall include a	Nos	6	

		clear toughened glass panel (6mm thick) securely fixed within the wooden border, allowing visibility of printed or mounted content representing NABARD's initiatives. The glass shall be edge-polished and sealed with silicone to prevent dust and moisture ingress. The frame shall be recessed or surface-mounted as per site conditions, with concealed fasteners for a clean finish. All materials, wood species, polish tone, and mounting details shall be approved by the consultant prior to execution. Installation shall be carried out by skilled carpenters and finishers to ensure perfect alignment, smooth edges, and a premium look suitable for executive office interiors.			
FURNITURE					
15	Chamber	Providing and placing a premium two-seater sofa upholstered in high-quality genuine or synthetic leather (as approved), with internal frame made of seasoned hardwood and commercial plywood. The sofa shall feature high-density foam cushioning for superior comfort, elegant armrests, and a tufted or smooth backrest. All leather type, colour, stitching pattern, and polish tone shall be approved by the consultant prior to procurement. Sample to be provided for approval.	Nos	4	
16	Chamber	Providing and supplying ergonomic office chairs with adjustable height, tilt mechanism, cushioned seat and backrest, and 5-leg base with castor wheels. Upholstery shall be breathable mesh or leatherette (as approved), suitable for long working hours. All materials, shades, and finish shall be approved by the consultant prior to execution.	Nos	6	
17	Chamber	Providing and placing a premium centre table near the sofa unit, designed with a solid hardwood or engineered wood base finished in PU polish for a luxurious appearance. The table shall have a tempered glass top (8mm–10mm thick) with bevelled edges for safety and aesthetics. The base may include decorative elements such as fluted panels, metallic accents, or geometric patterns to enhance the fancy and elegant look. Design and finish to be approved by consultant.	Nos	1	
18	Ante Room	Providing and placing a 4-member dining set comprising one dining table and four chairs. Table top shall be made of hardwood or engineered wood with PU finish or glass top. Chairs shall be cushioned and upholstered in approved fabric/leatherette. Design to match overall office aesthetics.	Nos	1	
19	Chamber	Providing and supplying one high-back Chairman's executive chair with ergonomic design, upholstered in genuine leather or high-grade leatherette (as approved), featuring a contoured backrest, cushioned seat, and padded armrests. The chair shall include adjustable height, tilt and recline mechanism, swivel	Nos	1	

		base, and heavy-duty castor wheels for smooth mobility. All materials, upholstery shade, stitching pattern, and finish shall be approved by the consultant prior to procurement. Sample to be provided for approval.			
20	Chamber	Supplying and installing a 65-inch LED Smart TV (4K UHD) of approved brand with wall-mount bracket, concealed wiring, and remote control. TV shall support Wi-Fi, HDMI, USB, and screen mirroring features. Brand and model to be approved by consultant. Installation to include all accessories and setup.	Nos	1	
21	Common	Art Frames: Providing and installing premium quality paintings and artwork in the waiting area, ante room, and PS cabin to enhance the visual appeal and reflect the royal office ambiance. The artwork shall include framed canvas paintings, abstract or thematic prints, and culturally relevant visuals (e.g., rural development, agriculture, NABARD initiatives) mounted in elegant wooden or metallic frames. All materials, shades, and finish shall be approved by the consultant prior to execution.	Nos	4	
22	Common	Providing and replacing all existing door and cabinet hardware across the renovation premises with premium quality fittings, including stainless steel hinges, designer handles, push locks for cabin doors, tower bolts, door stoppers, and other necessary accessories. The scope includes removal of old hardware, surface preparation, and installation of new components with proper alignment and finish. All hardware shall be of approved make and finish (brushed SS, chrome, or matte black as per design intent), suitable for high-end office interiors. Push locks shall be concealed type with smooth operation and secure locking. Hinges shall be heavy-duty SS grade with rust-proof coating. Handles shall be ergonomic and aesthetically matched to the door finish. All hardware types, finishes, and installation details shall be approved by the consultant prior to execution. The work shall be carried out by skilled labour ensuring proper fitment, alignment, and durability.	L.S.	1	
SANITARY					
23	Toilet	Wash Basin with Bottle Trap: Counter or wall-mounted ceramic wash basin with chrome-plated bottle trap, pillar cock, tap and waste coupling.	Nos	1	
24	Toiled	Providing and fixing a Premium brand sensor-operated wash basin faucet with infrared technology for touchless water flow control. The faucet shall be chrome-plated, rust-proof, and designed for premium bathrooms. It shall include: Infrared sensor for automatic water activation and shut-off. Adjustable flow rate and temperature control. Battery or AC-	Nos	1	

		powered operation with concealed wiring. All necessary accessories including angle valves, connectors, and mounting hardware. Installation shall ensure proper alignment, leak-proof connections, and calibration of sensor sensitivity. Old fittings shall be dismantled and disposed of responsibly.				
25	Toilet	Mirror: 600mm x 900mm bevelled edge mirror with concealed wall mounting clips	Nos	1		
26	Toilet	Toilet Accessories Set: Including towel ring, toilet paper holder, robe hook, soap dish, and tumbler holder all in stainless steel or chrome finish	Nos	1		
27	Toilet	Providing and fixing a premium quality ceramic floor-mounted wash closet (WC) of approved brand and design, with dual flush cistern (3/6 litres), soft-close seat cover, and concealed trap. The WC shall be white or designer shade (as approved), with anti-bacterial glaze and smooth contours for easy cleaning. Installation shall include all necessary accessories such as: Inlet and outlet connections, Angle valve, Health faucet with flexible hose and wall bracket, SS bolts and silicone sealant and Proper alignment and sealing to prevent leakage. All materials, model, and finish shall be approved by the architect/consultant prior to execution. Installation shall be carried out by skilled labour ensuring proper fitment, water-tight connections, and a neat finish.	Nos	1		
28	Toilet	Providing and fixing premium quality towel handles and rods in bathrooms, made from stainless steel or brass with chrome, matte black, or brushed nickel finish (as approved). The scope includes: Towel Rods: Wall-mounted single or double rods (length approx. 600mm to 900mm) for bath towels / Towel Rings: Circular or square towel rings for hand towels near wash basins. Installation Accessories: Including wall plugs, screws, and concealed mounting brackets.	Nos	2		
ELECTRICAL						
29	Chamber	1' x 1' LED recessed luminaire , 24W, delivering minimum 2400–2600 lumens , complete with high-efficiency electronic driver, suitable for grid ceiling mounting. The fixture shall be Class II . Make: Havells / Philips or equivalent approved.	Nos	10		
30		12W LED dual-mode downlight , delivering minimum 1000 lumens , suitable for recessed mounting in false ceiling. The fixture shall have dual light modes (e.g., warm white & cool white) . Make: Havells / Philips	Nos	12		
31		25mm dia PVC conduit (ISI marked), Heavy duty. (Polycab) or Equivalent.	Nos	28		
32		20mm dia PVC flexible conduit , suitable for wiring in false ceiling (Polycab) or Equivalent.	Mts	20		
33		3-core copper conductor PVC insulated and PVC sheathed flexible cable , size 6 sq.mm , and 1100V	Mts	10		

		grade, suitable for Phase, Neutral, and Earth connections for Cassette AC unit. Make: Polycab			
34		1.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) 2 core cable, 1100V grade, suitable for lighting circuits and sensor connections. (Ph and N) make: Polycab / Finolex / Havells or equivalent	Mts	36	
35		2.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) 3 core cable, 1100V grade, suitable for socket outlet wiring. (Ph, N, & Earth) make: Polycab / Finolex / Havells or equivalent	Mts	20	
36		6A modular switchboard comprising 2 nos. 6A sockets and 2 nos. 6A switches , complete with modular plate, box. make: Gold medal / Anchor or equivalent ,	Nos	1	
37		Ceiling Mounted Motion Sensor (Passive Infrared type) , detection range up to 7 meters , suitable for automatic lighting control. The sensor shall operate on 230V AC, have adjustable time delay and sensitivity, and be of approved make: Panasonic or equivalent .	Nos	1	
38		Flexible LED Strip Light , high-brightness type, suitable for decorative or accent lighting. The strip shall be 12V/24V DC , with minimum LED density of 60 LEDs per meter colour temperature as specified (Warm White / Cool White) Make: Havells / Philips / Wipro or equivalent .	Mts	15	
39		6A modular switchboard comprising 3 nos. 6A sockets and 3 nos. 6A switches , complete with modular plate, box. For TV make: Gold medal / Anchor or equivalent ,	Nos	1	
40		Cassette AC Ceiling Unit Panel (Cover) , 4-way type, complete with airflow grill , suitable for the specified indoor cassette AC unit. The panel shall be compatible with the AC make/model (e.g., Lloyd or equivalent approved),	Nos	1	
41	Ante Room	1' x 1' LED recessed luminaire , 24W, delivering minimum 2400–2600 lumens , complete with high-efficiency electronic driver, suitable for grid ceiling mounting. The fixture shall be Class II . Make: Havells / Philips or equivalent approved .	Nos	1	
42		12W LED dual-mode downlight , delivering minimum 1000 lumens , suitable for recessed mounting in false ceiling. The fixture shall have dual light modes (e.g., warm white & cool white). Make: Havells / Philips	Nos	3	
43		25mm dia PVC conduit (ISI marked), Heavy duty. (Polycab) or Equivalent.	Nos	10	
44		20mm dia PVC flexible conduit , suitable for wiring in false ceiling (Polycab) or Equivalent.	Mts	6	
45		1.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) cable , 1100V grade,	Mts	15	

		suitable for lighting circuits and sensor connections. (Ph and N) make: Polycab / Finolex / Havells or equivalent			
46		2.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) 3 core cable, 1100V grade, suitable for socket outlet wiring. (Ph, N, & Earth) make: Polycab / Finolex / Havells or equivalent	Mts	6	
47		6A modular switchboard comprising 2 nos. 6A sockets and 2 nos. 6A switches , complete with modular plate, box. make: Gold medal / Anchor or equivalent ,	Nos	1	
48		Ceiling Mounted Motion Sensor (Passive Infrared type) , detection range up to 7 meters , suitable for automatic lighting control. The sensor shall operate on 230V AC, have adjustable time delay and sensitivity, and be of approved make: Panasonic or equivalent .	Nos	1	
49	Secretary Cabin	1' x 1' LED recessed luminaire , 24W, delivering minimum 2400–2600 lumens , complete with high-efficiency electronic driver, suitable for grid ceiling mounting. The fixture shall be Class II . Make: Havells / Philips or equivalent approved .	Nos	1	
50		20mm dia PVC flexible conduit , suitable for wiring in false ceiling (Polycab) or Equivalent.	Mts	6	
51		1.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) cable , 1100V grade, suitable for lighting circuits and sensor connections. (Ph and N) make: Polycab / Finolex / Havells or equivalent	Mts	10	
52	Chairman Toilet	1' x 1' LED recessed luminaire , 24W, delivering minimum 2400–2600 lumens , complete with high-efficiency electronic driver, suitable for grid ceiling mounting. The fixture shall be Class II . Make: Havells / Philips or equivalent approved .	Nos	1	
53		12W LED dual-mode downlight , delivering minimum 1000 lumens , suitable for recessed mounting in false ceiling. The fixture shall have dual light modes (e.g., warm white & cool white) . Make: Havells / Philips	Nos	1	
54		25mm dia PVC conduit (ISI marked) , Heavy duty. (Polycab) or Equivalent.	Mts	8	
55		20mm dia PVC flexible conduit , suitable for wiring in false ceiling (Polycab) or Equivalent.	Mts	6	
56		1.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) cable , 1100V grade, suitable for lighting circuits and sensor connections. (Ph and N) make: Polycab / Finolex / Havells or equivalent	Mts	12	
57		2.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) 3 core cable , 1100V grade, suitable for socket outlet wiring. (Ph, N, & Earth) make: Polycab / Finolex / Havells or equivalent	Mts	8	

58		6A modular switchboard comprising 2 nos. 6A sockets and 2 nos. 6A switches , complete with modular plate, box. make: Gold medal / Anchor or equivalent ,	Nos	1		
59		Ceiling Mounted Motion Sensor (Passive Infrared type) , detection range up to 7 meters , suitable for automatic lighting control. The sensor shall operate on 230V AC, have adjustable time delay and sensitivity, and be of approved make: Panasonic or equivalent .	Nos	1		
60		6A modular switchboard comprising 2 nos. 6A sockets and 2 nos. 6A switches , complete with modular plate, box. make: Gold medal / Anchor or equivalent ,	Nos	2		
61	Waiting Hall	2.5 sq.mm copper conductor PVC insulated FRLS (Flame Retardant Low Smoke) 3 core cable , 1100V grade, suitable for socket outlet wiring. (Ph, N, & Earth) make: Polycab / Finolex / Havells or equivalent	Mts	15		
62		Miscellaneous (Bends, Junction boxes, conduits, etc)	-	-		
TOTAL						
ADD GST 18%						
GRAND TOTAL						

Amount in Words (Rupees) _____

Note 1: - No change shall be allowed in this table.

Note 2: - The tenderers should visit work site and assess site conditions and scope of work before quoting the rates.

Note 3: - Rates are to be quoted inclusive of all prevailing taxes like GST, etc as per scope of the work and after visiting the site.

Note 4: - The contractor has to quote for all the items of the tender. Incomplete tenders and tenders without EMD will be rejected.

Note 5: - The patch plastering/related repair work except for painting, will have to be done by the individual firm at their cost after conducting various test, if any.

NABARD

Date:

Signature of the Bidder with seal

Place: