



Invitation to bid for the work of obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 07 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai



**Department of Premises, Security and Procurement,
NABARD Head Office
Gr. Floor, A-Wing, C-24, G Block,
Bandra Kurla Complex, Bandra (E)
Mumbai – 400051. dpsp@nabard.org**

Date of issue of tender document	15 May 2020
Last date and time for submission of tenders	04 June 2020 (14.00 hrs.)
Date and time of opening technical bids	Will be communicated
Date and time of opening of BOQ/ price bids	Will be communicated to qualified bidders
EMD Amount	Rs.19,000/- (Rupees Nineteen Thousand only)



NOTICE INVITING TENDER

Ref. NB.DPSP- Premises/ Consultant/ NP / Lift Replacement / 2020-21

15 May 2020

To the bidders

Dear Sir

Invitation to bid for the work of obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 07 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai

1. National Bank for Agriculture and Rural Development (NABARD) invites sealed quotations for the work of **“obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 7 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai”**. Offers may be submitted as per the scope of work, terms and conditions and schedule of quantities etc. enclosed with the tender document.
2. Tenderers are requested to submit their most competitive offer in a sealed envelope, super scribed with **" Obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 07 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai"** and addressed to, The Chief General Manager, DPSP, National Bank for Agriculture & Rural Development, Plot No.24 , 'G' Block , Bandra(E), Mumbai-400051. The sealed envelope containing the Tender shall be dropped in the tender box, kept in Premises Section in Ground Floor, 'A' wing of our Office not later than 14.00 Hrs. on 04 June 2020.
3. Your Sealed Envelope should contain the following:
Sealed Envelope-I containing:
Duly filled in details of Page nos. 1-22 of the tender document and supporting documents, if any, along with signature and seal on each page.
Sealed Envelope-II containing:
Duly filled in Schedule of Quantities along with signature and seal (Page 23 of the tender document).
4. **Date of opening of tenders will be informed on NABARD's website.** Quotations received late on account of any reason whatsoever as also telegraphic and faxed quotations shall not be entertained.
5. The successful bidder is required to deposit EMD of Rs.19,000/- through online transfer only (as per details mentioned elsewhere in the tender document) in favour of NABARD. In case, the firm do not deposit EMD his application will be rejected.



6. Time for completion of the work shall be on immediate basis and match with lift installation work. Time for obtaining permission to start the lift replacement work shall be 30 days from the date of issue of Work Order by the Bank. Time for obtaining lift licenses shall be 30 days from the date of commissioning of the lifts.
7. Liquidated damages for delay shall be 0.25% of the accepted tender amount per week of delay for each week beyond the scheduled date of completion or approved extended period of completion. The maximum amount of liquidated damages shall be 5% of the accepted tender amount.
8. Defect Liability Period shall be 12 months after certified date of Virtual Completion Certificate during which the contractor shall rectify the defects, if any, in the documents.
9. Validity of offer shall be 90 days from the date of opening of quotation.
10. If you need any clarifications on any point before submitting quotation, you may visit / contact our office at the address / phone mentioned above during office hours on any working day.
11. The tenderers shall not include any conditions of their own whatsoever. In case any conditions are included, the same shall not be taken into consideration. The quotation in such cases is liable to be rejected.
12. NABARD reserves the right to accept or reject any or all tenders at its sole discretion and the work may be divided and awarded separately amongst the tenderers, without assigning any reason for doing so.
13. The firms are required to submit all the required pre qualification documents based on which the firms will be first prequalified for the work. The price bid of only the prequalified firms will be opened and taken into consideration for evaluation for award of work. All documents that comprise the offer should be duly stamped and signed by authorised person of the firm.
14. The Notice inviting tender and tender document is forwarded to all the empaneled firms in their e-mail address. The firms are requested to download the same, duly fill and submit.

Yours faithfully

Sd/-

(Ajaya Sahu)

Dy. Gen Manager



FORM OF TENDER

Place :

Date :

The Chief General Manager
Department of Premises Security & Procurement
National Bank for Agriculture and Rural Development
Plot No.24, 'G' Block, BKC
Bandra (E)
Mumbai-400 051

Dear Sir,

Tender for the work of obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 7 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai.

Having examined the scope of work and schedule of quantities relating to the works specified in the memorandum hereinafter set out, having visited the site and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to carry out the work specified within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities in accordance with the terms and conditions of tender.

MEMORANDUM

- (a) Description of works : The work of obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 7 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai.
- (b) Earnest money : Rs 19,000/-
- (c) Percentage (if any) to be deducted from bills : As Applicable
- (d) Time allowed for Completion : 30 days from the date of commissioning of lifts
2. Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and Conditions of Contract annexed hereto so far as they may be applicable.
3. I/We shall deposit a sum of Rs.19,000/- as Earnest Money Deposit with the National Bank for Agriculture and Rural Development on being awarded the work, which amount is not to bear any interest. Should I/We fail to execute the contract, when called upon to do so, I/We do hereby agree that this sum will be forfeited by the National Bank for Agriculture and Rural Development from me/us.



4. Our bankers are :

- (i)
- (ii)

The names of partners of our firm are :

- (i)
- (ii)

Name of the partner of the firm authorized to sign

OR

Name of person having Power of Attorney to sign the contract. (Certified true copy of the Power of Attorney should be attached)

Declaration by the contractors

I have read and understood all the instructions / conditions in the tender document and I have taken into account the said instructions / conditions while quoting the rates.

Yours faithfully

Signature of Contractor
(Signature and addressed of witnesses)

(1)

(2)



AGREEMENT

This Agreement is entered into this day of 2020 between the National Bank for Agriculture and Rural Development (NABARD) having its Head Office at Plot No.24 , ' G' Block, BKC , Bandra (East) , Mumbai-51 hereinafter referred to as "The Bank" and M/s _____ hereinafter call the "The Party".

Whereas the Party has been awarded the Contract for the work of obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 7 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai consequent upon the Bank accepting its Tender and the Party accepting the Terms and Conditions, Special terms & Conditions, Memorandum and related items.

NOW, THIS AGREEMENT WITNESS THAT IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:-

1.The Party will make arrangements for obtaining necessary permission from statutory authorities as may be required for replacement of the existing 07 lifts and obtaining fresh licenses after installation of the lifts in NABARD's residential quarters at Nabard Park, Santacruz west, Mumbai for consideration of Rs. _____ (in words). The payments will be made as per the terms indicated in the general conditions/ instructions to the contractors.

2.The Party agrees to set right any deficiency / defect in the documentation during the warranty period free of cost. The Party will place at the disposal of the Bank, desired technical people during the defect liability period to ensure proper documentation and attend to any problems in the matter.

3.The Party will abide by all the Terms and Conditions specified in the General Conditions /instructions to the contractors etc., mentioned in the tender.

4.All the documents pertaining to the Tender will be construed as part and parcel of this agreement.

5.This agreement shall be executed in duplicate. The Bank shall retain the original and Party the duplicate. Stamp duty on original and duplicate shall be borne by the Party.

IN WITNESS WHEREOF the Bank has set its hands to these presents and a duplicate hereof through its authorised official and the Party has set his hands to these presents and the duplicate on the day/month and year first hereinabove written.



Signed and delivered by the within named

National Bank for Agriculture and Rural
Development by the hand of its authorised official

(Name and Designation)

in the presence of

(i) _____

(ii) _____

Signed and Delivered by Shri-----

In the presence of

(i) _____

ii) _____

Place : _____ **Date :** _____



General Terms and Conditions / Instructions to the Contractors

1. The contractors are advised to visit the site and understand the nature and scope of the work and doubts of any nature should be got clarified before quoting.
2. Rates should include charges for engaging structural engineer/ architect for taking measurement of sites , preparing building plan, necessary certification of building plans, approval of building plans by local authorities, depositing necessary fees with government departments for obtaining permission / licenses complete in all respects.
3. Quoted rate shall be workable and should include all overheads and profits.
4. Rates shall include all taxes , duties , octroi , levies, GST etc, and should be firm for the entire contract period. No variation in the rates and change in tax will be entertained.
5. The work should be carried out with proper documentation without any discrepancies.
6. The contractor shall submit the bill after completion of work. The Running Account bills may be submitted for payment for a minimum amount of Rs.1,00,000/-. Final bill will be settled after successful completion of work, submission of lift licenses. No advance payment will be entertained.
7. Income tax, GST and any other taxes as applicable will be deducted from total payment due to the contractor.
8. Any discrepancy in settlement of bills may be brought to the notice of the Bank within a period of one month after the settlement of the Bills. The bank will not entertain any claim regarding any dispute in settlement of the bills after stipulated period.
9. The contractor and his workmen should have valid contractors license or any other license relating to this contract.
10. The items not covered in the schedule of quantities shall be paid on the basis of market rates or the company's price list (to be made available by the contractor) plus 15% profit and overheads.
11. Contractors should abide by the minimum wages act and other statutory provisions related to the contracts in force from time to time.
12. The working hours to be observed by the contractors shall generally be from 9.30 a.m. to 5.30 p.m. However, in the case of emergency, work will have to be continued beyond the scheduled time till the same is completed for which no extra payment shall be made.

13. In case of any doubts, clarification to be sought from DPSP, NABARD.
14. All the standard conditions of the contract shall be binding on the Contractor.
15. Bank reserves the right to accept/reject any quotations / tender either in whole or in part without assigning any reasons therefor, whatsoever.
16. The contract can be terminated by the Bank on 15 days notice if work is not found to be satisfactory.
17. From commencement to completion of the work the contractor shall take full responsibility for the care of the work and take insurance policy against loss and damage of the works. The contractor shall indemnify and keep indemnified the employer against all losses and claims for injuries or damage to any person or property whatsoever. The contractor should arrange to obtain necessary insurance cover for his employees. He would be responsible for the safety of persons employed by him. The bank shall not carry any responsibility in case of any accident to his worker inside the premises.
18. Technical Inspection: - All works carried out must be proper and authentic in terms of statutory rules and regulations and acceptable to the Bank. These works shall be examined by Bank's officials before payment.
19. All works shall be carried out under guidance of Bank's Engineer and Caretaker in-charge.
20. Liaison work with BMC PWD and lift inspector authorities will have to be done by the contractor, if required.
21. The amount (wherever payable extra) shall be done only on written permission of the bank.
22. The contractor should not at any time do, cause or permit any nuisance on the site/do anything which shall cause unnecessary disturbances or inconvenience to the occupants / visitors at site or near the site of work.
23. The workers employed by the contractor can use the common facilities such as drinking water, toilet, etc. at designated places, provided at the premises. However, it should be ensured that the same should be kept in hygienic condition.
24. The workman employed by the contractor should abide by the rules and regulations for the premises especially on the working hours, entry of the workers to the premises, interpersonal relation with the staff members.

25. The contractor should obtain approvals, if any, necessary for the work from the statutory bodies on behalf of the bank. The fees, if any, will be borne by the contractor.
26. The contractor shall not directly or indirectly transfer, assign or sublet the contract or any part of it.
27. The Contractor shall comply with all the applicable Acts, Rules, Regulations, requirement of Law(s) for executing the work and the bank will not in any way be liable or responsible for any default/irregularities/penalties on the contractor's part.
28. The contractor shall comply with the provisions of Contract, Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act and all other labour laws and other Statutory Regulations (both Central and States) that may be enforced from time to time by the appropriate authorities. The bank shall not be held responsible for any penalty on failure of the any labour regulations. The bank shall have the power to inspect the wage books and physical verification of salary paid to the staff, muster books and any other records of the contractor and to ask the contractor to comply with Laws.
29. The contractor should be responsible to fulfill all the obligations in connection with the workers employed by the contractor for the purpose of the contract and all the Statutory and other liabilities if any including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund. Workman Compensation, if any, etc. in connection therewith shall be on the contractor account and payable by the concerned contractor.
30. The contractor should obtain necessary permission that may be required for the purpose of this contract from such authorities as may be prescribed by law from time to time.
31. The contractor or his authorized person should carry out the work in coordination with other contractor (Lift contractor , NPCC etc.) and should be available at the site as required.
32. The contractor should provide uniform to his workers engaged at site. The contractor should arrange to issue photo identity card for which no extra payment will be made.
33. The contractor shall be fully responsible and shall compensate the bank in the event of any damage to men or material, injury / damage or death as the case may be , caused directly or indirectly due to the negligence of the contractor or his agents and / or his employees or workmen. The decision of the bank in this regard shall be final and binding.
34. The contractor should not employ any person who is prohibited by law from being employed for fulfilling obligations under this contract.

35. Any act of indiscipline/misconduct/theft/pilferage on the part of any employee engaged by the contractor resulting in any loss to the bank in kind or cash will be viewed seriously and the bank will have the right to levy damages or fine and / or even terminate the contract forthwith or remove such offending employee of the contractor from the works.
36. In case of any default or failure on contractor's part to comply with all / any one of the terms / conditions, the bank reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amounts from dues otherwise payable to contractor and / or by taking recourse to appropriate recovery proceedings.
37. In case of dispute, if any, regarding need for replacement of a particular item, the decision of the bank shall be final.
38. The tenderer is advised to go through the tender terms and conditions and the person so authorised to sign, should sign all the pages of tender documents including conditions of contract.
39. On site storage space will be given subject to availability, the security of which will be the responsibility of the contractor. The bank will not be responsible for loss of contractor's material. The contractor may be required to vacate the storage space as per exigency without any extra cost .
40. The contractor will deposit 2 % of the accepted contract amount (including EMD if any) as Initial security deposit after the acceptance of the work order. 5 % of the contract amount (including initial security deposit) will be retained by the Bank as RETENTION MONEY DEPOSIT (RMD) from the bills, the 50 % of which will be released on issue of virtual completion of the work and remaining 50 % will be retained with the Bank as security deposit. The Security Deposit (SD) will not bear any interest . Security deposit is refunded after Defects Liability Period of 12 months from the date of Completion of works provided the Contractor has satisfactorily carried out all the deficiencies and attended to all related works to the satisfaction of NABARD.
42. The contractor shall provide everything necessary for proper execution of the work. No payment shall be made by the Bank for P&T material to be provided by the contractor . Water and electricity may be provided by the Bank subject to availability with prior permission of the bank. However , the contractor have to maintain such electrical and plumbing equipments in proper order.
43. **Safety Precautions**
The contractor shall observe all the safety precautions for the safety of the labourers and the employees of the Bank during execution of works. As a part of the contract, the Contractor must satisfy the under mentioned safety requirements and must ensure at all times that these are followed without any deviations:

- a. Smoking is prohibited.
- b. Any job where welding, soldering etc. required and where lighting of flame or using a source of heat is involved, temporary electrical connections shall not be done without prior permission from the Bank's Technical Officer. No job involving heat sources are permitted to be carried out after office hours, holidays and Sunday without prior permission.
- c. It is entirely the responsibility of the Contractor to see the safety appliances such as safety belts, life lines, helmets, rubber gloves etc. depending on the job are made available to his staff at Contractor's cost. If the Contractor needs any suggestion in the matter, he can approach the Bank's Officer-in-Charge however any lapse on safety will be viewed seriously.
- d. The Contractor shall ensure that the persons posted for the work are well conversant with the operation of fire extinguishers.
- e. The Contractor shall take all precautions to avoid accident and causes of accident. He must be careful regarding safety during working of his staff in the premises.

Scope of work

The work involves

- i) Preparation of building plans and certification of the plans through a structural engineer/consultant
- ii) Obtaining permission from BMC , PWD, Office of the electrical inspector (Lifts) etc. for carrying out the work of replacement of the lifts by submitting the relevant documents, application with the said statutory bodies. The firm will work in coordination with the lift vendor, NPCC and Bank's officials for smooth and timely execution of their work.
- iii) The contractor should take utmost care in obtaining the permission of PWD , BMC etc. in time leaving no room for the lift vendor or NPCC to make any complaint of delay in the work on account of the contractor.
- iv) The contractor will deposit necessary fees along with the applications to be filed with statutory authorities as per relevant rules and regulations. The quoted amount will include all such fees / liaising charges to be paid to statutory bodies, cost of stationeries , conveyance , visiting charges of statutory bodies etc.. No amount will be paid extra by NABARD/ employer.
- v) The contractor will get the works inspected by PWD/ BMC officials and obtain lift licenses, NOC etc. as required immediately on commissioning of the lifts so that the lifts could be operated without any problem.

vi)The contractor will check the lifts drawings ,submitted by the lift vendor and give recommendations for the same. The contractor will supervise the work as and when required for smooth execution of the lift installation work and will ensure proper quality in the work. The firm will give certification for successful completion of lift work by lift vendor.

vii)The contractor may attend to the predispatch inspection of the lift materials as and when informed by the lift vendor in co-ordination with the Bank. Conveyance and stay arrangement shall be taken care of by the Bank.

viii)The firm will submit the original lift licenses, duly approved building plan, NOC etc. with the Bank. The firm will carry out any work not mentioned in the scope of the work and if be required for smooth execution of the lift installation work at the accepted contract amount.

SPECIAL CONDITIONS OF CONTRACT

1. All payments by the Bank under this contract will be made only at Mumbai.
2. All disputes arising out of or in any way connected with this Agreement shall be deemed to have been arisen at Mumbai and Courts in Mumbai only shall have jurisdiction to determine the same.
3. That the several parts of this Contract have been read by the Party and fully understood by him/them.
4. In the terms and conditions set in here before the term "The Bank" refers to the National Bank for Agriculture and Rural Development (NABARD), The Chief General Manager refers to Chief General Manager /Incharge of DPSP , NABARD , HO , BKC , Mumbai.
"The Party" refers to the Party who has been awarded the contract for The work of obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 7 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai.
5. Rate should be quoted both in figures and words in the columns specified. Base amount and GST may be indicated separately.
6. All erases and alterations made while filling the tender must be attested by initials of the tenderers. Over writing of figures is not permitted, failure to comply with either of these conditions will render the tender void at the Bank's option. No advice of any change in rate or conditions after opening of the tender will be entertained.
7. All documents that comprise the offer should be duly stamped and signed by authorised person of the firm.



NABARD Bank Account details for transfer of EMD amount

विवरण Particulars	Account Details:
नाम Name	NABARD
बैंक खाता संख्या Bank Account Number	055505000552
बैंक खाते का प्रकार Type of Bank Account	CURRENT ACCOUNT
बैंक का नाम Name of the Bank	ICICI
बैंक शाखा का नाम और पता Name and address of branch of the Bank	BKC Branch, ICICI Bank Tower, East Wing, Ground Floor BKC, Mumbai - 400051
आईएफएससी संख्या I.F.S.C number	ICIC0000555

EMD Amount: Rs.19,000/- (Rupees Nineteen Thousand only).

Refund of EMD : The EMD will be returned to the tenderer if his tender is not accepted by the Bank but without any interest thereon. The EMD paid by the successful tenderer shall be retained by NABARD as part of security deposit for execution and fulfilment of the contract. No interest shall be paid on this deposit.

Forfeiture of EMD : The E.M.D. shall be forfeited in case the contractor fails to commence the work awarded to him within the prescribed time limit or if he fails to comply with any of the conditions of the Contract /Tender Document or if he withdraws his tender at any point of time after award of the work, in which case, he will also, not be allowed to participate in the event of any retender.

Pre-Qualification Criteria and checklist of documents

Sr No.	Criteria	Supporting document to be submitted
1	The firm should have successfully completed similar for Government / Semi-Government / Government of India Undertaking / Corporate Bodies, during last 5 years ending 31 March 2020 of at least i)3 works valuing not less than 3.80 L or ii)2 works valuing not less than 4.75 L or iii)1 work valuing not less than 7.6 L	Work orders and completion certificates in support of experience to be enclosed.
2	The firm should be based located in Mumbai and should have registered office of reasonable size with necessary equipment and supporting staff.	Document issued by Government body such as GST, shop act licence etc. to be enclosed.
3	Name and registered address	
4	The applicant should have at least 5 years' experience in liaising works with the office of PWD, BMC , lift inspector. The firm should have experience in providing consultancy for lift works.	Organisational set up of the firm including names, qualifications and experience of partners/ Associates and staff to be enclosed as per the enclosed format (Part 1 – Basic Information) and (Part III – Technical Personnel and Experience)
5	Important large such works undertaken during the last 3 years by the firm together with approximate cost of the individual work. The full postal address of the clients for whom the works have been executed shall also be given	As per the enclosed format Part II (a)
6	Important large works on which the firm is engaged at present and their estimated cost (stages of work), the full address of the clients shall be indicated against each project.	As per the enclosed format Part II (b)
7	Name and address of the Banker/s of the firm	Attach a separate neatly typed sheet on letter head
8	Average annual financial turnover during last three years ending 31 March 2019	Attach a separate neatly typed sheet on letter head of



Sr No.	Criteria	Supporting document to be submitted
	should be at least Rs.9.5 lakh	Chartered Accountant or enclose copies of audited Balance sheets & Profit & Loss for the previous three financial years.
13	Proforma for electronic payment	As per enclosed proforma
14	Client confidential report of works and site <u>inspection of executed works, if required</u>	Shall be done by NABARD

If the space in the proforma is insufficient for furnishing of full details, such information may be supplemented on separate sheet stating therein the part of the proforma and serial number. Separate sheets shall be used for each part of the application.

Note: The pre-qualification shall be subject to fulfilment of all the above conditions and at the sole discretion of NABARD/ Employer.

Part – I (Basic Information)

1	Name of the Applicant/ Organisation and address of the registered office.	
2	Type of the Organisation (whether Sole Proprietorship/Partnership/Private Limited/Limited or Cooperative Body etc.)	
3	Name of the Proprietor/Partners/Directors of the Organisation/ Firm	a.
		b.
		c.
		d.
4	Details of Registration (Whether Partnership firm, Company, etc.) – Registering Authority, Date, Registration No., etc. mentioning the business / activity of the firm	
5	Experience in the field of lift liaising/consultancy.	years
6	Technical personnel available in the organization: Details to be furnished in Part-III	
7	Address of office through which the proposed work of NABARD will be handled and the name and designation of the Officer-in-Charge. Adequate and satisfactory evidence to assess financial capacity of the Organisation to undertake the said work with names of Bankers and their full address. (Solvency certificate from the Bank and Income Tax clearance certificate shall be attached)	
8	Details of office(s) and its location,: Attach a separate sheet	
9	Technical Personnel employed.	
10	Yearly turnover of the company, during last 3 years (year-wise)	
11	Ability to provide Bank Guarantee or other equivalent forms of security from a Scheduled Bank.	
12	Whether any Civil Suit / Litigation arisen in the contracts executed during the last	



	5 years/being executed. If yes, please furnish the name of the project, employer, nature of work, contract value, work order and date and brief details of litigation.	
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Attach a separate sheet, if required

Signature of the Applicant
With seal



Part-II - (Previous and Current works)

List of Important works executed by the firm during last Five years costing Rs .4.75 lakhs and above:

Note: Separate sheet to be furnished for different works for viz. (a) office buildings (b) residential buildings and (c) commercial buildings like hospital, factory, cinema etc.

Name of the work and location	Nature of work involved in the contract (e.g., Residential, offices, industrial, etc.)	Name of the owner Also indicate whether Government/ Semi Government/ Government of India Undertaking or Private Body with full address & full name of the official from the owns side for whom the work was executed *	Contract Amount	Completion Period	Stipulated Actual	Whether the work was left incomplete or contract was terminated from either side. Give full details.	Any other relevant information

*Email address of contact person of the client to be furnished



b) List of Important works on Hand costing Rs.4.75 lakhs and above:

Name of the work and location	Nature of work involved in the contract (e.g., Residential, offices, industrial, etc.)	Name of the owner Also indicate whether Government/ Semi Government/ Government of India Undertaking or Private Body with full address & full name of the official from the owns side for whom the work was executed *	Contract Amount	Completion Period	Stipulated Actual	Whether the work was left incomplete or contract was terminated from either side. Give full details.	Any other relevant information

*Email address of contact person of the client to be furnished



Part III - Technical Personnel and Experience

List of Technical Personnel, giving details about their technical qualifications, experience etc.:

Name	Age	Qualification	Experience	Nature of works handled	Name of the projects handled costing more than Rs.4.75 Lakh.	Date from which employed in your organization	Any other remarks

Signature of the Applicant

NOTE : Indicate other points, if any, to show your technical and managerial competency to emphasize any important points in your favour.

Annexure-4

PROFORMA FOR ELECTRONIC PAYMENT

Details of Bank account to be furnished by the contractors/ service providers for effecting payment through ECS (e-payments)

Name and address of consultant with phone nos.

	Name of the account holder (As appearing in the Bank account)	
1	Name of the Bank	
2	Name of the Branch	
3	Account number	
4	RTGS/ NEFT/ IFS Code	
5	Type of account (Savings, current, etc.)	
6	PAN Number	
7	GST Registration No	

EMD DEPOSIT DETAILS THROUGH NEFT/ RTGS		
A	DEPOSIT AMOUNT (RS.)	
B	UTR NO.	
C	DEPOSIT DATE	

Signature

- Encl.: - (1) one cancelled cheque leaf
 (2) Copy of PAN card
 (3) GST registration Certificate



Bill of Quantities

Name of Organisation- National bank for Agriculture and Rural Development

Name of work- The work of obtaining permission for replacing the existing lifts and obtaining fresh licenses from statutory authorities for 7 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai.

Sl No.	Description of work	Unit	Qty	Rate in Rs.	Amount
1	The work of obtaining permission for replacement of the existing lifts and obtaining fresh licenses from statutory authorities for 7 lifts in NABARD's residential quarters at Nabard Park, Santacruz, Mumbai as per the scope of work and instruction of Bank's officer.	LS	One work		
				GST	
				Total	

Total amount in words : ()

*** Payment will be made based on submission of original lift licenses.**

(Signature of the contractor)

Name:

Date:

Seal: