

PRICE BID



Tender

For

Annual Maintenance Contract

for

**Gardening, Electrical Maintenance (HT & LT) and
Plumbing & Sanitary Works at**

NABARD's Uttarakhand Regional Office Building

for the period 01/03/2020 to 31/03/2021

BILL OF QUANTITIES

(A) Description of Property: **NABARD Regional Office Building** having building of G+ 6 floors and one basement and common areas in I T Park, Dehradun.

There are toilets on all floors. There are two staircases from ground floor to terrace floor.

The minor increase and decrease in the area may take place during the year and no extra payment and deduction will be made in this regard.

The contract will be valid from 01/03/2020 to 31/03/2021 which may be renewed, if services are found satisfactory for a period of two years, one year at a time. The tenderer is advised to quote the rates with due provisions as necessary, based on the scope of works and specification/description of items as well as terms and conditions contained in the Tender Document.

TENDER FOR HOUSEKEEPING AT NABARD REGIONAL OFFICE BUILDING/PREMISES, DEHRADUN

S. No.	Description of work
	Gardening
1	<p>For Garden maintenance works (work through experienced gardener/s) as per scope of works for satisfactory upkeep and maintenance of the gardens as per requirement of work at site on all days of a month with one weekly off (preferably Sunday)</p> <p>Timings: 08:00 AM to 04:00 PM</p> <p>Minimum manpower: Gardener – 1 no. (Semi-skilled) Helper – 1 no. (unskilled)</p>
	Electrical Maintenance
2	<p>Qualified electricians/DG Set operator in three shifts. They should possess Electrical Trade ITI Certificate from Govt. approved or Govt. recognized institution, have practical experience of 8-10 years for working on HT/LT system, and have wireman's license. He should also have valid electrical wireman license issued by local authorized Electrical Inspectorate, for the operation and maintenance of the said electrical equipment's & voltage level. They should preferably be capable of reading & writing and capable of expressing clearly in local language</p> <p>Timings: Shift 1 : 06:00 AM to 02:00 PM - 2 nos. Shift 2 : 02:00 PM to 10:00 PM – 2 nos. Shift 3 : 10:00 PM to 06:00 AM – 1 no.</p>

	Minimum manpower: Electrician - 6 nos. (Skilled)
	Plumbing
3.	For plumbing and sanitary works (work through experienced plumbers) as per scope of works for satisfactory upkeep and maintenance as per requirement of work at site on all days of a month with one weekly off (preferably Sunday) Timings: 08:00AM to 04:00 PM Minimum manpower: Plumber – 1 no. (skilled)

Lumpsum amount quoted per month (exclusive of GST):

Base rate : _____ (in figures)
 Add GST : _____ (in figures) [@ _____ (rate in %)]
 Total : _____ (in figures)
 _____ (in words)

Note :

1. Base rates are to be quoted exclusive of all prevailing taxes, levies like GST, etc. and as per scope of housekeeping work & BOQ and after visiting the site.
2. No escalation or increase in the rates will be given during the Contract period. The rates will be considered for revision on completion of contract period, subject on mutual consultation
3. The rates have to be quoted by including GST even if the contractor is not registered with GSTN. The rates will be compared only after comparing rates with taxes while evaluation of the price bids.
4. Before deployment of staff, their bio-data/ competence shall be verified by the Bank's designated official in the beginning of contract as well as while changing the staff/labour.

5. The contractor has to give satisfactory services for all works of contract and bank reserves the right to remove/delete any particular work from the awarded contract.
6. The Contractor has to submit bill on a monthly basis. The bill of the preceding month shall have to be submitted by first week of the successive month.
7. Deductions will be done in the bill payments as per the applicable penalty clauses in the tender document.
8. The Contractor will comply with Labour Laws requirements and maintain the muster roll and wage register etc. and produce the same in the NABARD office, if required. The contractor shall submit the necessary information/data to the concerned statutory authorities in the desired format.
9. For pro-rata deduction, the total no. of days in a month will be taken as 30 days.

Accepted all terms & conditions of price bid

Place :

Date :

Address :

(Signature of the Tenderer)

Annexure III

Tender for Housekeeping for RO premises

Contractor/s may factor-in existing minimum wages and future revisions and quote accordingly.

Sl. No.	Description	Details	Unskilled	Semi-skilled	Skilled
A	Minimum wages (as per Central Govt. or Uttarakhand State Govt., whichever is higher) inclusive of Special Allowance / VDA.				
B	EPF (Employer portion) % of A			
C	ESI Contribution % of A			
D	Bonus				
E	Others (to be specified - viz. reliever charges, uniform, insurance, etc.)				
	Sub Total				
F	Add Service Charge, Contractors Profit, Overheads and eligible material cost for consumables				
	Total				
G	GST				
H	Grand Total				

Accepted all terms & conditions of price bid

Place :

Date :

Address :

(Signature of the Tenderer)