



NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

Department of Premises, Security and Procurement, Kerala Regional Office, Punnen
Road, Statue, Post Box No 220, Thiruvananthapuram

Tender for Renovation of Conference Hall at Fifth floor for NABARD's Kerala Regional Office at Thiruvananthapuram

NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT (NABARD), Kerala Regional Office, Thiruvananthapuram invites **e - tenders** from all eligible / established vendors / bidders for Renovation of Conference Hall at Fifth floor of NABARD's Kerala Regional Office at Thiruvananthapuram.

The TENDER document can be downloaded free of cost from NABARD's website www.nabard.org.

This document contains 65 pages

Last date for submission of Tender: 15:00PM hours on 06.04.2023

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**Tender for Renovation of Conference Hall at Fifth
floor for NABARD's Kerala Regional Office at
Thiruvananthapuram**



NABARD

**PART- 1
TECHNICAL BID**

**NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
(NABARD), KERALA REGIONAL OFFICE, PUNNEN ROAD,
THIRUVANANTHAPURAM, KERALA – 695001**

(Last date of receipt of Tender: 15:00 Hours on 06th April 2023)

(Date of Opening of Technical Bid: 16:00 Hours on 06th April 2023)

**(Date of Opening of Price Bid: Will be indicated separately, after detailed
evaluation of technical bid)**

FORM OF TENDER

Date

The Chief General Manager
NABARD, Kerala Regional Office
Punnen Road,
Thiruvananthapuram - 695001

Dear Sir,

Tender for Renovation of Conference Hall at Fifth floor of NABARD's Kerala Regional Office at Thiruvananthapuram

Having examined the Technical bid and price bid of tender document relating to the works specified in the Memorandum hereinafter set out, having visited and examined the site of the works specified in the said Memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said Memorandum within the time specified, at the rates mentioned in the Price Bid and in accordance with all respects of the tender and with such materials are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

- a) Description of work : Tender for Renovation of Conference Hall at Fifth floor of NABARD's Kerala Regional Office at Thiruvananthapuram
- b) Earnest Money : ₹ 30,220/- (To be transferred to NABARD account latest by 5 April 2023, 1700 hrs. It may be noted that tender without EMD remittance will be rejected)
- c) Time allowed for completion : 60 days
of the work
- d) Retention Money Deposit : 5% from every R.A. Bill.

We understand that the time for completion shown above shall be reckoned from the date of issue of the Work Order.

Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and provisions or the said Conditions of the tender annexed hereto so far as they may be applicable or in default thereof to forfeit the EMD and pay to the National Bank for Agriculture and Rural Development, the amount mentioned in the said tender conditions.

Our Bankers are:

i)

ii)

The names of partners of our firm are:

i)

ii)

iii)

Name of the partner of the firm
Authorized to sign:

OR

Name or person having Power of
Attorney to sign the contract
(*Certified copy of the Power of
Attorney should be attached*):

Yours faithfully,

Signature of Tenderer



NB. Kerala./4265 /DPSP/ P-65/2022-23

15th March 2023

M/s

NOTICE INVITING TENDER

Dear Sir

Tender for Renovation of Conference Hall at Fifth floor of NABARD's Kerala Regional Office at Thiruvananthapuram

National Bank for Agriculture and Rural Development (NABARD) invites e-tenders in two parts from all eligible bidders for Renovation of Conference Hall at Fifth floor for NABARD's Kerala Regional Office at Thiruvananthapuram as per the terms and conditions contained in the tender.

2. Please note that to submit e-tender through electronic mode, interested bidders should have Digital Signature Certificates (DSC) to login onto NABARD's eProcurement portal (<https://nabard.eproc.in/>)

3. Tenderers are requested to submit their bids through e-tendering (e-bid) mode by login e-Procurement portal of NABARD (<https://nabard.eproc.in/>) for the aforesaid Tender as per detailed technical specifications and other requirements as mentioned more specifically elsewhere in this e-tender document. For this purpose, tenderers will be required to register themselves on e-Procurement portal of NABARD and create user ID and Password. Bidders may follow 'Bidding Manual' available on e-Procurement portal of NABARD or seek assistance of Help Desk / Support Team of M/s C1 India Pvt. Ltd., the facilitating agency, engaged by NABARD for e-procurement process (contact details are given on next page), for more information regarding e-bid process and procedure of submission of e-bid

4. The e-tender will be available to the bidders /contractors on e-Procurement portal of NABARD (<https://nabard.eproc.in/>) for download from 17th March 2023 and also on NABARD's website (for reference purpose) <https://www.nabard.org/> as well as from Central Public Procurement Portal. There will be no charges for downloading the tender documents from the web site.

राष्ट्रीय कृषि और ग्रामीण विकास बैंक

National Bank for Agriculture and Rural Development

केरल क्षेत्रीय कार्यालय

राष्ट्रीय कृषि और ग्रामीण विकास बैंक केरल क्षेत्रीय कार्यालय, पुन्नन रोड, स्टैच्यू, तिरुवनंतपुरम - 695001 टेलि: 0471 2701600/700 ई-मेल: trivandrum@nabard.org

Kerala Regional Office

National Bank for Agriculture and Rural Development, Kerala Regional Office, Punnen Road, Statue Thiruvananthapuram - 695001

Tel :- 0471 2701600/2701700 • E-mail: trivandrum@nabard.org



5. Tenderers are advised to submit e-tender (e-bids) through eProcurement portal of NABARD (<https://nabard.eproc.in/>) only, after carefully following the instructions related to systems and procedures as indicated on the link and step-wise tutorials (Vendor Guide) provided for submission of e-bids. Tenderers can upload their tender documents directly from their PC in the designated folder created for them in On-line Bid form. Please refer the section on uploading various Tender documents in the help guide provided in the Bidding Manual (Vendor Guide) available in the home page at NABARD e-Procurement portal. In case of any further guidance, help and support while submission of e-bids, NABARD has engaged M/s C1 India Pvt. Ltd. As a facilitating agency who have created exclusive 'Help Desk'/'Support Team' for facilitation of bidders. Their contact details are mentioned as under:

- i. Fairlin Jivin 0124-4302000 ext 112 , email- fairlin.jivin@c1india.com
- ii. Ujwala Shimpi 0124-4302000 ext 114 , email id- ujwala.shimpi@c1india.com
- iii. Saranraj Niacker 0124-4302000 ext 110 , email id- saranraj.niacker@c1india.com
- iv. All the email to be CC marked to dpsp.trivandrum@nabard.org
- v. Any clarification with regards to the tender or tender uploading may also be contacted at 0471-2701673/654/643

6. The tenderer/bidder shall submit two separate e-bids for the captioned Tender i.e. Technical Bid and Financial Bid, which should be completed in all respect. The same can be downloaded online from the NABARD's e-Procurement website viz. <https://nabard.eproc.in>

7. Instructions regarding Technical Bid, Financial Bid, electronic bid (e-bid) submission process and description & scope of work and the services required have been elaborated in the Terms and Conditions of the tender and other parts of the tender document.

8. It must be noted that the only Bidders who are willing to enter into Integrity Pact (IP) with the Bank on every stage of bidding, will be eligible to participate in the bidding process. Tenderer must implement Integrity Pact (IP) in the prescribed format (Annexure-12) in all phases of the contract. Signed Integrity Pact along with the technical bid is to be uploaded in the portal <https://nabard.eproc.in/>.

9. e-Tenders must be submitted online not later than 15:00 PM on or before 06th April 2023. Tenders received after stipulated date and time shall not be entertained. Bidders are requested to make note of dynamic time being displayed on e-Procurement portal of NABARD to ensure that the bids are submitted on time.

10. The Technical Bids will be opened online on 06th April 2023 at 16:00pm at NABARD Kerala Regional Office in presence of the interested bidders who choose to be present or in any eventuality, on the date and time as decided by NABARD. All the bidders are



advised in their own interest to be present on the specified date. No separate intimation will be given in this regard. Please note, not more than two representatives from each bidder will be entertained. The representative has to furnish an authorization letter from the respective bidder on their letterhead for participating in the technical bid opening.

11. The Financial Bid shall be opened at a later date after detailed evaluation of the technical bid. The date of opening of Financial Bid shall be intimated separately only to the technically qualified bidders.

12. The Financial Bid should not contain any conditions whatsoever and any such conditional bids received shall be rejected.

13. NABARD does not bind itself to accept the lowest bid (L1).

14. The decision of the bank shall be final and binding with regard to technical and financial bids and the e-tendering process.

15. The tender will be rejected, if any bidder proposes any deviation from the prescribed technical criteria requirement.

16. The bids shall remain valid and open for acceptance for 3 months from the date of opening of price/ financial bid.

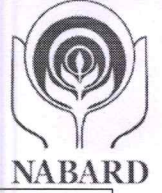
17. All documents that comprise the offer should be signed and sealed by the firm, as a token of acceptance to the terms and conditions specified in the tender.

18. NABARD reserves the right to accept or reject any /all tender/s in part or whole of any firm / firms without assigning any reasons whatsoever. The decision of the Bank in this regard shall be final. In the event of intending tenderers failure to satisfy the bank, the bank reserves the right to reject the tender.

19. NABARD reserves right to change/modify/amend any or all provisions of the tender document. Such revision/amendment or corrigendum/addendum, if any, will be made available on NABARD's e-Procurement portal, and NABARD's website only.

20. Earnest Money Deposit (EMD) - The EMD for respective category of participation is to be directly credited in NABARD's Bank Account No, as detailed below, one day before the opening of technical bid. The copy of the deposit challan is to be uploaded onto the portal. The eligible bidders may quote for any one of the category or both. Accordingly the EMD amount for the respective category/categories has to be remitted. Eligible bidders while remitting the EMD amount to NABARD account shall add the following text message for identifying the bidder of the payment

"Renovation of Conference Hall at Fifth floor for NABARD's Kerala Regional Office at Thiruvananthapuram -(<<BIDDER NAME>>)"



Sl.	Item & Quantity	EMD (₹)	Amount in words
1	Renovation of Conference Hall at Fifth floor for NABARD's Kerala Regional Office at Thiruvananthapuram	30,220	Rupees Thirty Thousand Two Hundred and Twenty Only

Account Name: NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT

Bank Name : NABARD

Branch Name : HEAD OFFICE, MUMBAI

NABARD's Account No. : NABADMN30


IFSC No : NBRD00000002.

21. EMD is exempted for MSE Certificate holder as defined in MSE Procurement Policy issued by GoI or bidders who are registered with Central Procurement Organizations and vendors empaneled with NABARD.

22. Pre-Contract Integrity Pact: Pre-contract Integrity Pact as per the format given below may be filled and submitted along with the Technical Bid, failing which the tender will not be considered. The pre contract integrity pact soft copy is to be uploaded on the web site & hard copy is to be submitted to NABARD Regional Office, Punnen Road, Statue, Thiruvananthapuram on Rs. 100 non-judicial Stamp Paper only on first page and remaining document on normal A4 size pages duly signed by the bidder. The Name of the Independent External Monitor (IEM) Shri Pramod Kumar Sangewar, IRSS (Retd.) H. No. 12-5-65/1, Flat No. log Sri Harsha Sethuram Unique Vijayapuri Colony, South Lalaguda Secunderabad Telangana State, 500017.

23. The pre-bid meeting of the tender will be convened on 28 March 2023 at 02:30 PM at NABARD Regional Office, Punnen Road, Statue, Thiruvananthapuram. All bidders have to mandatorily participate in the pre-bid meeting, during the meeting along with discussions on the proposed work, a 3D walkthrough video of the envisioned conference Hall will be shown to bidders to understand the requirements thoroughly.

Yours Faithfully


(Sajeev S)

Deputy General Manager

Pre Contract Integrity Pact

(To be submitted on Rs. 100 Stamp Paper only on first page and remaining document on normal A4 size pages duly signed by the bidder)(Tenders without Pre-Contract Integrity Pact on Rs.100 stamp paper shall be rejected out rightly)

(The pre Contract integrity pact soft copy is to be uploaded on the web site & hard copy is to be submitted to NABARD Regional Office, Punnen Road, Statue, Thiruvananthapuram)

Between

National Bank for Agriculture and Rural Development (NABARD) hereinafter referred to as “The Principal”

And

..... hereinafter referred to as “The Bidder/Contractor”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for “**E-tender for Renovation of Conference Hall at Fifth floor of NABARD’s Kerala Regional Office at Thiruvananthapuram.** The Principal values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness /transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

- a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will, in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

(1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution: Notice Inviting **E-tender for for Renovation of Conference Hall at Fifth floor of NABARD's Kerala Regional Office at Thiruvananthapuram**

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

e. The Bidder(s) /Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Bidder(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s) /Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form which put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s) /Contractor(s) from the tender process.

Section 4 – Compensation for Damages

(1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

(1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process. Notice Inviting **E-tender for Renovation of Conference Hall at Fifth floor of NABARD's Kerala Regional Office at Thiruvananthapuram, Kerala**

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

Section 6 – Equal treatment of all Bidders / Contractors/ Subcontractors

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors

(3) The Principal will disqualify from the tender process all bidders who do not sign the Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidders(s) / Contractor(s)/ Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor

(1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement. The Independent External Monitor appointed for NABARD is: Note: The Name of the Independent External Monitor (IEM) mentioned in section 8 is Shri Pramod Kumar Sangewar, IRSS (Retd.) H. No. 12-5-65/1, Flat No. log Sri Harsha Sethuram Unique Vijayapuri Colony, South Lalaguda Secunderabad 5000 17 Telangana State

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders /Contractors as confidential. He / she reports to the Chairman, NABARD.

(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

(4) The monitor is under contractual obligation to treat the information and documents of the Bidder(s) /Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also

signed declarations on 'Non-disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case. Notice Inviting **E-tender for Renovation of Conference Hall at Fifth floor for NABARD's Kerala Regional Office at Thiruvananthapuram**

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposal for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act, and the Chairman NABARD has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

Section 10 – Other provisions

(1) This agreement is subject of Indian Law, Place of performance and jurisdiction is the Head Office of the Principal, i.e. Mumbai.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.



(5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.

(6) In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)

(For & on behalf of the Bidder/Contractor)

(Office Seal)

(Office Seal)

Signature:

(SIGNATURE OF THE TENDERER)

Name: _____

Name: _____

Date _____

Date _____

Place _____

Place _____

Witness 1: (Name & Address)

Witness 1: (Name & Address)

Witness 2: (Name & Address)

Witness 2: (Name & Address)

GENERAL INSTRUCTIONS TO THE CONTRACTORS/ TENDERERS

1. Contractors are advised to visit the site and thoroughly understand the nature and scope of the works and be familiar with the site conditions before quoting.
2. The pre-qualification that has to be mandatorily that has to be complied with for participating in this bidding process is as listed below. The documents indicating the following criteria is to be included along with the bid for verification process.
 - a) The bidder should have **experience** of similar works during the last **7 years**
 - b) The annual turnover of the bidder during each of the last **3 years** should be at least **₹4.54 lakh** and above
 - c) The firm should have done at least:
 - i) **three** similar works valuing not less than **₹ 6.05 lakh** of the estimated cost;
 - or
 - ii) **two** similar works valuing not less than **₹7.56 lakh** of the estimated cost;
 - or
 - iii) **one** similar work valuing not less than **₹12.09 lakh** of the estimated cost.
3. The quantities indicated in the Bill of Quantities (BOQ) are only tentative and, shall be executed only at the sole discretion of NABARD.
4. Quoted rates should be workable and reasonable and should include incidental and all overheads and profits. The contractor should furnish Rate Analysis for scrutiny of the rates by NABARD, if required.
5. Rates should include all Taxes, Duties, Levies, Wages as per Act, GST, loading, unloading, transportation of material to site, carting away the debris etc. and should be firm for the entire Contract period. No escalation of rates will be allowed for the entire contract period and extended time if any on any account.
6. Materials used should conform to relevant National/ International Codes.
7. Specifications and Method of Measurements shall be followed as applicable. However, in the absence of the same and / or in case of any discrepancy, the decision of NABARD will be final.
8. The items not covered in the Schedule of Quantities of the Contract Document shall be paid at the rates as per Rate Analysis based on the market prices supported by documentary proof with 15% towards Contractor's Overhead

charges, plus Works Contract Tax and GST as applicable. The Rate Analysis shall be submitted by the Contractor for scrutiny and approval of NABARD.

9. Income Tax, GST, Works Contract Tax and other taxes as applicable will be deducted from total payment due to the Contractor.
10. The Contractor should have valid License relating to his Contract and the workmen employed by the Contractor should also have the valid License and experience in their trade.
11. The Contractor should take necessary Insurance cover (CAR policy – contractor's all risk policy and workmen compensation policy at 1.25 times tender value) at his cost for his persons employed at site and for third Party. Policies should be taken in the joint names of NABARD and the Contractor for which first name should be NABARD. The policy in original shall be deposited to NABARD within 14 days of awarding the work.
12. All the Standard Conditions of the Contract shall be binding on the parties as per Indian Contract Act and prevailing Rules.
13. The entire work is required to be completed as specified in the tender.
14. The Contractor shall comply with the provisions of Contract, Labor (Regulation & Abolition) Act, 1970, Minimum Wages Act and all other Labor Laws and other Statutory Regulations (both Central and State) that may be enforced from time to time by the appropriate authorities. NABARD shall not be held responsible for any penalty on failure of the any Labor Regulations. NABARD shall have the power to inspect the Wage Register and for physical verification of salary paid to the staff with reference to any records of the Contractor and to insist the Contractor to comply with Laws.
15. The Contractor should be responsible to fulfil all the obligations in connection with the workers employed by the Contractor for the purpose of the Contract and all the Statutory and other liabilities, if any, including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund, Workman Compensation, if any, etc. in connection therewith shall be on the Contractor's account and payable by the Contractor.
16. The Contractor should obtain necessary permission that may be required for the purpose of this Contract from such authorities as may be prescribed by Law from time to time.
17. The Contractor or his authorized representative should visit the site regularly and if necessary meet NABARD's Engineer with prior appointment for any clarifications and to receive instructions, take measurements, etc. at the site.
18. The Contractor shall be fully responsible and shall compensate NABARD with suitable Insurance cover in the event of any damage to men or material, injury / damage or death as the case may be, caused directly or indirectly due to the negligence of the Contractor or his agents and / or his employees, or workmen. The decision of NABARD in this regard shall be final and binding.

19. Any act of indiscipline / misconduct / theft / pilferage / careless activities on the part of any employee engaged by the Contractor resulting in any loss to NABARD in kind or cash will be viewed seriously and NABARD will have the right to claim damages or levy fine and / or terminate the Contract forthwith, if necessary.
20. In case of any default or failure on Contractor's part to comply with all / any one of the Terms / Conditions, NABARD reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount/ s from dues otherwise payable to Contractor and / or by taking recourse to appropriate recovery proceedings.
21. If any dispute arises on any matter concerning this Contract, the decision of NABARD shall be final and binding.
22. The Contractor should not at any time do, cause or permit any nuisance on the site / do anything which shall cause unnecessary disturbances or inconvenience to the staff/visitors at site or near the site of work.
23. The work should be carried out with least inconvenience to other residents in the quarters. The workmen employed by the Contractor should abide by the Rules and Regulations maintained by NABARD in the premises, especially in respect of working hours, entry of the workers to the premises, interpersonal relation with the occupants etc.
24. The Contractor should obtain approvals, if any, necessary for the work from the statutory bodies on behalf of NABARD. The fees and other statutory charges, if any, will be reimbursed to the Contractor based on the original receipts produced to NABARD.
25. The Contract can be terminated by NABARD on 15 days' notice if services are found to be unsatisfactory and if there is no improvement even after issue of three notices to the contractor.
26. On-site storage space will be provided to the Contractor subject to availability. NABARD will not be responsible for Contractor's materials. The Contractor may be required to vacate the storage space and sheds as per exigency after making good the area clean without any extra cost to NABARD.
27. The Contractor shall provide everything necessary for the proper execution of the works. NABARD will not supply any 'T & P' and materials or any other equipment, materials, labor, etc. and no payment in this respect will be made by NABARD.
28. The Contractor shall supply, and maintain suitable single or double bamboo/MS scaffoldings with working plat forms at all levels, T&P etc. as required at his own cost during the execution of any work and remove them as soon as the work is completed without any damage to existing structure/fittings/fixtures.
29. The Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part of it, without written permission of NABARD.

30. Any defect which may appear within the **Defect Liability Period of 12 months** after the Virtual completion of work should be rectified by the Contractor at his cost and risk and only thereafter the Security Deposit will be refunded to the Contractor.
31. The Earnest Money Deposit (EMD)/ Security Deposit (SD) will not bear any interest. If the bidder withdraws his tender before expiry of the validity period of the bidder or if the Contractor fails to execute / complete the works satisfactorily, NABARD has the right to forfeit the EMD / SD. Any Tender where the EMD has not been deposited to NABARD account through online transfer on or before the due date, will be rejected. The EMD of all the unsuccessful bidders will be refunded.
32. Security Deposit: In addition to ISD, Retention Money Deposit (RMD) will be deducted @ 5% of the gross value of the work done / each Running Bill and Final Bill till the Security Deposit (i.e. ISD plus RMD) amounts to 5% of contract value. This amount shall not bear any interest. The EMD already with NABARD shall be taken into account and adjusted towards Security Deposit (SD) while settling the Final Bill. The Security Deposit (SD) will not bear any interest. 50% of the total security deposit is refunded after virtual completion of the work and rest 50% will be refunded after Defects Liability Period from the date of Virtual Completion of works provided the Contractor has satisfactorily carried out all the rectification works and attended to all defects to the satisfaction of NABARD.
33. Defects LIABILITY period: **One year** from the date of Virtual Completion of works certified by NABARD.
34. Validity of Tender: Three months from the date of opening of Tender.
35. Liquidated Damages: 0.25% of the accepted Tender Value per week or part of the week subject to maximum of 5% of the value of work.
36. PAYMENT: The contractor shall be entitled to receive upto Rs5.00 lakh as Running Bill payment after completion of work of approximately 50% of value of the contract and after submission of the bill with joint measurements with the Architect deputed by the Bank/Banks Engineer.

We accept all the above Terms and Conditions in all respects without any reservation.

(SIGNATURE OF THE TENDERER)

Place:

Name:

Date:

Seal:

SPECIAL CONDITIONS

1. The Tender is strictly on Item Rate basis.
2. All the pages of the Tender Document shall be signed by the Tenderer.
3. NABARD takes no responsibility for delay / loss in post or non-receipt of Tender Documents.
4. Tenders submitted by unauthorized agents and FAX / Telex / Telegraphic bids shall not be entertained / considered.
5. **Tenderers are advised to visit the site at their cost, conduct inspection of existing conditions so as to familiarize themselves with the site conditions, nature of works etc. and get all clarifications as necessary from NABARD before quoting the rates.**
6. The contractor should provide suitable scaffolding made out of bamboos / MS Pipes and stands with working platforms to his workers for carrying out the work hassle free, smoothly and safely. The rates quoted include the charges for supplying and erecting scaffolding and its removal after completion of work.
7. Special care shall be taken by providing suitable covers like tarpaulins, polythene sheets etc. to prevent dust nuisance , if any, in the influence area of his work in the premises .
8. The work shall be carried out without any inconvenience to the staff / residents, the rates quoted shall include all the above precautions and for handling and re-arranging the materials used in the work or otherwise and also to place in its original position after completion of work and any damage to property caused by the Contractor shall be made good by the Contractor at his cost. The contractor has to wash and clean the floors in the influence area of his activities at his cost after his daily completion of work.
9. Rates should include for removal of debris out of work site to the safe limit earmarked in the premises daily basis, removal of debris out of the premises and dumping to Municipal Corporations dump yard periodically, removing stains, cleaning the site thoroughly and unless the same is done to the satisfaction of the NABARD's Engineer, the Bill will not be accepted.
10. The Contractor shall make necessary arrangement for watch and ward of his materials, tools, machines, scaffolding etc. stored for the execution of the work at his own risk and cost and NABARD will not be responsible on any account.
11. If the last date of receipt of Tender is a holiday, then submission of Tenders shall be shifted to next working day without change of time and venue.
12. The tenderers should quote their rates strictly adhering to Terms and Conditions stipulated in the Tender Document. Unsolicited correspondence

after opening of the Tender shall not be entertained. Conditional / deviated tenders may be rejected without making any reference to the bidders.

13. No tenderer will be allowed to withdraw his Tender during the validity period. Subletting of the Contract is not permitted.
14. Rates should be filled in the Tender neatly and as far as possible, no correction shall be made. The rates quoted should be written legibly in words and figures. If on check, differences are observed between the rates given by the Contractor in words and figures or in the amount worked out by him, the following procedure shall be followed.
 - a. When there is a difference between the rates in figures and in words the rates which corresponds to the amounts worked out by the Contractor shall be taken as correct.
 - b. When the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the Contractor in words shall be taken as correct.
 - c. When the rates quoted by the Contractor in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the Contractor shall be taken as correct and not the amount.
15. No advance shall be paid towards mobilization and cost of materials.
16.
 - a. No compensation shall be admissible for any loss suffered by the Contractor during the execution of the work. It shall be the Contractor's sole responsibility to protect NABARD's staff and its employees against accidents from any cause and the contractor shall indemnify NABARD against any claims for damage for injury to person or property, resulting from any such accidents with necessary Insurance cover.
 - b. The Contractor should take necessary Insurance cover (CAR policy – contractor's all risk policy) at his cost for his persons employed at site and for Third Party and workmen compensation policy. Policies should be taken in the joint names of NABARD and the Contractor in which first name should be NABARD.
 - c. Any damages caused to the building / premises during the execution of the work shall be made good by the Contractor at his risk and cost and if necessary, through suitable Insurance cover.
 - d. The contractor at his cost and risk should shift / displace the Bank's furniture / fixtures etc. as per the needs to facilitate the job during the time of work and should re-shift the goods at its initial place without any damage.
17. The Contractor shall use necessary safety equipment and maintain all safety measures during the execution of works and ensure compliance of Safety Code as per Rules and Regulations in force.

18. The Contractor shall engage necessary qualified and experienced supervisory staff at his cost during the execution of the work for attending to day to day affairs. He shall keep record of daily work schedule and keep inform the progress to the Banks Engineer on daily basis.
19. The Contractor shall submit the bills along with the accepted and jointly recorded measurements with Architect/consultant deputed by the Bank / Banks Engineer and duly certified by the consultant/ NABARD's Engineer.
20. The Contractor should have necessary Contract License and comply with the Labour Laws as applicable.
21. Notwithstanding anything stated above, NABARD reserves the right to assess the Bidders capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NABARD.
22. The decision of NABARD in awarding the work shall be final and can not be subjected to arbitration.
23. NABARD reserves the right to accept/ negotiate / reject any Tender either in whole or in part without assigning any reasons therefore whatsoever and without entering into any further correspondence and hence, NABARD shall be under no obligation to accept the lowest or any other Tenders received in response to this Tender. The decision of NABARD in this regard shall be final and undisputable.
24. NABARD also reserves the right of supersession of any of the conditions, stipulated in the Tender Document.
25. Rates quoted by the contractor shall be as indicated in the tender and is firm throughout the contract period and extended period if any.

DECLARATION BY THE CONTRACTOR

We / I have read and understood all the instructions / conditions made above and we / I have taken into account the above Instructions / Terms and Conditions while quoting the rates. We / I accept all the above Terms and Conditions without any reservation, in all respects.

Place :

DATE :

(SIGNATURE OF THE TENDERER)
ADDRESS :
NAME and SEAL

SCOPE OF WORK

- Dismantling by removal, breaking & Disposing of existing false ceiling, Wall paneling as required. Removal of existing wall panel wrap and repair of the wall paneling as required on site including clearing and cleaning the site as directed
- Providing acoustic wall paneling as per the design and technical specification over the existing panel with 3 mm thick Interior ACP wall cladding, all including cutting, smoothing all edges and grew as required shown in the design.
- Providing wood finished WPC fluted wall cladding of required size
- Providing & fixing gypsum Board False ceiling by installing grid as per specification and drawing.
- Providing and fixing of Ac Vent to the required length to the existing ducts and electrical connectivity
- Installing multicolored Microchip controlled Led Strip including all circuit protection, insulation, extension of power supply, fault finding provisions etc.
- Installing focus lights along the false ceiling above the conference table
- Providing and fixing of 50mm thick wood finished rack / palet on the wall.
- Dismantling the existing granite slab and refixing the same in new location over a 12mm thick double plywood platform for support.
- Smoothening the edges of the existing conference room table and finishing the top with ceramic coating.
- Covering the stainless steel legs with water proof 18mm plywood finished with 1mm laminate of approved design and brand.
- Making and Fixing of Gold Plated Brass Logo of the NABARD as per the design given in the drawing.
- Supply and fixing 4X6 verified tiles for flooring and skirting.
- Supply and fixing carpet in the center of the conference table.
- Adjusting the height of the existing Glass door suitable to the final floor height.
- Providing and fixing film on glass as per design

(SIGNATURE OF THE TENDERER)

Place:

Name:

Date:

Seal:

TECHNICAL SPECIFICATIONS

Renovation of conference Hall at NABARD RO Building at Punnen Road Statue Trivandrum concluded its civil work including repairing, renovating wall finishes, Fall ceiling electrification Lighting , storages and flooring as per the given drawings, BOQ, Technical specifications and as is Video demonstration.

1. For all items of work described in the Bill of quantities, the work shall be carried out strictly in accordance with description in General Specifications, particular BOQ specifications and drawings. The description, drawings and specifications shall be taken complementary to each other and shall form part of this contract.

2. The quoted rates shall be deemed to include all necessary hardware, tools & plants, props, material, labour, duties, taxes, insurance premium etc., all needed to make the individual item functional, to the complete satisfaction of the Engineer-in-charge, whether specifically mentioned in the individual item or not.

3. Approved Samples of Materials: The contractor shall produce samples of all materials at least one weeks before incorporation in the work and shall obtain approval of these in writing from the Engineer-in-charge, before he places bulk order for the materials. Materials to be incorporated in the work shall conform to latest relevant ISI specifications, ISI marked goods where manufactured shall be used. (This will apply to the materials where specific brand, names of manufacturer not stipulated) where brand, names are given then the material should be out of the brands, names as specified.

4. Bar Chart: Contractor shall submit Bar Chart to the Engineer-in-charge and NABARD RO for the entire work in the contract.

5. The above bar chart shall be submitted by contractor within one week of acceptance of contract. Bar chart as submitted shall be scrutinized by the Engineer-in-charge and NABARD RO Mutually agreed Bar chart shall be finalized within 7 days of submission by the contractor. The contractor shall carry out the changes as suggested by NABARD RO. The mutually agreed Bar chart shall be signed by contractor, Engineer-in-charge and NABARD RO IS CALLED employer. This shall be binding on contractor for progressing the work for completion by due date.

6. Standard of Work: To determine the acceptable standard of workmanship and also to decide if any variations are required in the layout of internal services or finishes, the contractor shall execute on samples for areas as required. Approval of these in writing from the Engineer-in-charge, before he places bulk order for the materials. Materials to be incorporated in the work shall conform to latest relevant ISI specifications, ISI marked goods where manufactured shall be used. (This will apply to the materials where specific brand, names of manufacturer not stipulated) where brand, names are given then the material should be out of the brands, names as specified.

7. All items of works, services and finishes such as paneling, door shutters, false ceiling , Glazing, joinery including all fittings and hardware, electrification, entire wall finishes and painting etc. shall be completed in all respects before putting up for inspection and approval.

8. The contractor must clearly understand that this project involves coordination with different agency working at a time, hence immaculate planning and co-ordination with the Engineer-in charge and other agency shall be needed and the contractor must ensure that his team consists of qualified and compatible workers/interior designers/engineers.

9. Material Specifications:

a) Partitions and cabinet work :-

- **General:** Partitions, cabinets, etc. shall be fabricated and assembled in the workshop as far as practicable and then brought inside the building ready to set in place. The various members shall be worked in the best manner known to the trade, mortised and tenoned, doweled, blocked and glued together so as to avoid the use of nails as far as possible. The details shall be closely followed, molding clearly cut and miters accurately made. Free edge of shutters, shelves, partitions, sides etc. shall be provided with first class rubber wood edging, glued and nailed in approved manner.
- Drawer bottoms shall be of 6 mm commercial ply, unless otherwise shown. Drawer front, sides and back shall be of first class Steam Beach wood. The drawers shall slide on SLIDING CHANNELS unless otherwise specified. In partitions 12mm thk commercial ply is to be used to cover the frame work.
- **Preservative treatment:** All wood work in contract with masonry shall be painted with approved asphalt or anti termite & fire retardant coating (Viper or equivalent) before placing. Care shall be taken to keep exposed surfaces clear from tar etc. felt shall be used to isolated wood from masonry wherever practicable. All concealed wood etc. shall be treated fully and liberally with so lignum before placing in position.
- **Painting and Polishing:** All exposed teak faces of partitions, doors, cabinet work etc. shall be Duco painted/ polished to approve finish. Door shutters, internal faces of cupboards and cabinets etc. shall be enamel painted to approved finish. Drawer bottoms, sides of drawers, etc. oiling etc. shall be carried out as specified. All the paints & polishes should be of LOW VOC content as per Green building norms.
- **Protection of work:** The contractor shall be responsible for the temporary doors and closing in opening necessary for the protection of the work during progress. He shall also provide and maintain any other temporary substitute for this purpose.

b) Commercial Plywood

Plywood to be used shall be grade BWR, i.e., it shall have bounded with BWR (Boiling Water Proof) type synthetic resin adhesive shall be equal or superior quality that is laid down in IS: 303- 1960.

c) Door Shutters – Flush Shutters :-

- All Flush door shutters shall be 35mm thick single leaf solid core type non-decorative Industrial made conforming to IS – 2202 and ISI certified with block board core (confirming to the requirements as per IS-1659), for which the manufacturer shall produce the necessary evidence. The flush shutters shall be made with internal lipping of hardwood 25 mm thick and Adhesive used shall be phenol formaldehyde synthetic resin conforming to BWP types specified in IS-848-1974. Solid core flush door shutters of approved make to be both side post formed laminated door finished of approved shed color. The door shall have 8.0mm thick glass view panel of size 300x1200mm with itching pattern to be fixed with 18mm thick post formed molding. The door is to be fixed in post formed laminate finished jambs made up of 18.0mm ply of size 50cm of matching shade. The cost of door shall include cost of door jamb, s.s. finish nickel plated 150mm door closer, door stopper handles, latch, aldop, s.s. finish silencer etc. complete in all respect as per drawing and direction given by Engineer in charge.

- Contractor shall obtain the approval for the name of the manufacturer of the flush door shutters from the Engineer-in-charge before placing the supply order. While asking for the approval, copy of the “Bureau of Indian Standard” letter under which manufacturer has been authorized to mark the product with ISI marking should be attached. Engineer-in-charge, before giving the approval shall ensure that the validity date of license has not expired.

- **Testing of Flush Door Shutters:-**

On receipt of the shutters at site, the Engineer-in-charge shall be entitled to get the samples of door shutters tested in any approved laboratory. From each lot of shutters, one shutter shall be selected at random by the Engineer-in-charge. The cost of the door shutters selected as samples, their transportation to the laboratory and cost of testing by the laboratory shall be borne by the Contractor, and shall be deemed to be included in the quoted rates.

- **REBATING:**

a) The shutters shall be single leaf or doubled leafed as shown in the drawings and as directed by Engineer-in-charge. In case of double leafed shutters, the meeting of the stiles shall be rebated by one third the thickness of the shutter.

b) On all door shutters, laminate, 1.0 mm thick. Shall be pasted with adhesives as specified by the manufacturers. The laminate shall be as per approved shade & texture, of make

c) The bottom of shutters shall be 5mm above the finished floor level.

d) Vision panel, wherever needed shall be 8.0mm. thick. etching pattern glass of the size as mentioned in the drawings. The panel shall be fixed within the cut-out made from within the door shutter. The cut edges shall be fixed with TW lipping 35 x 8mm. The lipping shall be flushed with the outer edges of the door and the glass fixed in the center of this lipping with quarter round

beadings, 15x15 mm.

d) Laminates

- Thickness of the laminate to be used shall be 1.0 mm.
- Joints in the laminates will not be permitted until and unless the same is unavoidable or is required as per the drawings

e) Hardware

- Extent and intent: The intention of the contract is that that the building interior as shown shall be completely equipped with required hardware. Any required item not noted or listed shall be finished in a grade equal to and in harmony with similar item listed.
- General: All hardware shall be of the best quality of its type and strictly in conformity with the materials and finish described in schedule of hardware. If called upon to do so, the contractor shall arrange to get hardware specially manufactured to the design, requirements
- Samples: Samples of each different item of hardware including screws or any particular item of hardware shall be submitted to the Architect for approval.
- Quality: All hardware shall be of perfect fit, uniform in finish and free from imperfections that affect serviceability or mar the appearance. Guarantee: The contractor shall be responsible for the proper working of all hardware, for a period of one year from the date of completion of the interior work.

f) Adhesives

- **For Wood work and allied work.** Adhesive shall be Phenol Formaldehyde Synthetic resin conforming to B.W.P. (Boiling Water Proof) type specified in IS: 848-1974. Only synthetic resin adhesive shall be used for bonding cores members to one another, including core frame, and for lipping, glazing frame, Venetian frame and other exposed parts where such binding is done.
- **For Tile Works over the finished Floor :** Cement based high polymer modified quick set tile adhesive (water based) conforming to Is :15477 in average 6mm thickness recommended.

g) Nails, spikes, screws and bolts

- Nails, spikes and bolts shall be of the best quality mild steel or wrought and of length and weights approved by the Architect. Nails shall comply with IS: 1959-1960 or equivalent approved quality, samples, Bolts with I.S. or equivalent approved quality samples. Brass headed nails are to comply with B.S. 1210. Wire staplers shall comply with B.S.1494 or equivalent.
- Rough Carpentry: Materials unless otherwise called for, all framing and other concealed wood members shall be of first class hard wood.

- **Workmanship:** All carpenter's work shall be done by skilled workmen using proper tools. All joints shall as far as possible, be mortised and tenoned and glued with best quality approved waterproof glue. Where mortise tenon joints are not possible, the joints shall be securely nailed with the longest nails that may be used without splitting the wood. Wherever it is necessary or adequate joints cannot be formed by nailing, the members shall be lapped or jointed by GI straps or extra wood blocks. All joints shall be done with neatness and as approved and directed by the Architect.

h) False ceiling works:-

6 Gypsum false ceiling:-

Fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts and bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum ply to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the ply with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering up to 150 mm or both sides of joint and two coats of primer suitable for ply, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with :12.49.3 12.5 mm thick tapered edge gypsum moisture resistant ply.

➤ Acoustical False ceiling:-

Mineral Fiber Acoustical Suspended Ceiling System with 16mm thick regular edge tiles of size 595x595mm as approved by Engineer-in-charge, in true horizontal level suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 gsm/sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38mm made from 0.30mm thick (minimum) sheet, spaced at 1200mm center to center and cross "T" of size 24x25mm made of 0.30mm thick (minimum) sheet, 1200mm long spaced between main "T" at 600mm center to center to form a grid of 1200x600 mm panel to form grids

of 600x600mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, wherever, required, cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27x37x25x1.6 x mm fixed to ceiling with 12.5 mm Dia and 50 mm long dash fasteners, 4mm GI adjustable rods with galvanized butterfly level clips of size 85x30x0.8 mm spaced at 1200mm center to center along main T, bottom exposed width of 24 mm of all T sections shall be pre-painted with polyester paint, all complete for all heights as per specifications and as directed by Engineer-in-charge.

The tiles should have Humidity Resistance (RH) of 99%, NRC 0.5, Light Reflectance $\geq 83\%$, Thermal Conductivity $k = 0.052 - 0.057 \text{ w/m K}$, Colour White, Fire Performance UK Class 0 / Class 1 (BS 476 pt - 6 and 7) in module size of 600 x 600 x 16mm with Bio Block coating on the face of the tile, suitable for Green Building application, with Recycled content of 38 - 41%. The Tile and Grid system used together should carry a 15 year warranty.

➤ **Sounds cape False ceiling:-**

Sounds cape shapes Acoustical clouds which are 30 mm thick, flat glass fiber panels with Humidity Resistance RH 90% & Recycled Content of minimum 30%, come in various shape options like Square / Convex / Concave / Circle / Hexagon / Trapezoid / Parallelogram (Left & Right) / Rectangle (Small & Large) and in standard Traffic White color with LR 90% or in the color specified by the Architect / Engineer in charge (Ivory / Pale Green / Pastel Blue / Traffic Grey / Pale Brown). or in the color specified by the Architect / Engineer in charge (Ivory / Pale Green / Pastel Blue / Traffic Grey / Pale Brown). The back of each panel to have embedded square frame bracket system of 610x610mm in which provisions are already made for integration of installation system for suspension of individual or grouped panels etc. complete in all respect as per drawing and direction given by Engineer in charge.

i) **Acoustical Paneling:-**

Acoustical wall paneling BWR ply, Melamine / veneer laminated finish, perforated wooden grooved slats (2mm grooves @ 8mm centers) / (2mm Slats @ 16mm pitch) / (2mm grooves @ 32mm centers) / (2mm grooves @ 64mm centers), back lined with black acoustical fleece, tongue-groove edge for a seamless look, FR grade, installed by using GI strut system. The GI strut system includes GI Cross channel having thickness 0.45mm, length 3600mm, knurled web 40mm, depth 10mm and equal flanges 15mm is fastened vertically/horizontally at every 600mm centers. Aluminum core cross channel having thickness 0.5mm, length 2400mm, web 15mm and 27mm, depth 18mm and flanges of 7mm with suitable edge and centre brackets is then fixed perpendicular to the cross channel with the help of fasteners at every 400mm centers. The Contractor to Provide expansion joints of 3mm at every 5mts both ways etc. complete in all respect as per drawing and direction given by Engineer in charge.

j) HVAC Extending

Extending of AC Duct, Electrical Wires as required is included in this contract.
Flooring Adjusting/ Repairing /re fixing of Existing Openings

k) DISMANTELLING

- Dismantling work are to be done on all floors for complete floor area. Rates to include all Liaisons with Local Authority, Police & other Govt. department as required from time to time. Item includes removing unserviceable material (malba) from site floor to Ground floor at place earmarked on day to day basis by back stairs and handover the usable material to the bank. Site is to be cleaned and prepared for new work. Dismantling work are to be done in phased manner in night or holidays as per Engineer-in-charge and NABARD RO
- Dismantling, breaking & disposing of existing false ceiling as required. Item includes filling of bigger holes in roof with cement concrete and also carriage of all unusable material from all floors to Ground floor and stacking them on ground floor, as per Engineer-in-charge and NABARD RO.
- Dismantling in parts of existing electrical fixtures and fittings along with removal of wirings, switch sockets, DB, repairing of holes due to removal of fittings switches and boxes in wall ceiling floor etc. item includes stacking of fixtures/ fittings wires etc as per Banks instructions and disposing of malba on Ground floor from all floors as per bank's engineer/Architect. (Full floor both wings and common areas included in floor area)
- Dismantling, removing & Disposing of wooden/ Aluminum or any other material existing Low height partitions, Full height partitions with doors, paneling, loose furniture, & un serviceable material to be disposed off from all floors to Ground floor and stacking them on ground floor, as per Engineer-in-charge and NABARD RO.
- Dismantling in parts of existing electrical fixtures and fittings along with removal of wirings, switch sockets, DB, repairing of holes due to removal of fittings switches and boxes in wall ceiling floor etc. item includes stacking of fixtures/ fittings wires etc as per Banks instructions and disposing of malba on Ground floor from all floors as per Engineer-in-charge and NABARD RO.
- Removal of malba by mechanical means (By Trucks / Tempo) the existing Malba from the site to outside of municipal limits as per direction of Engineer-in-charge (approx 200-225 cft / truck.)Contractors are advised to visit the site before quoting.

i) Safety Code

- The Contractor shall maintain in a readily accessible place first aid appliances including adequate supply of sterilized dressings and cotton wool.

- An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
- No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. Clear and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
- Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
- Workers employed on mixing and handling material such as asphalt, cement, mortar shall be provided with protective footwear and rubber hand gloves.
- Hoisting machine and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
- The Employer reserves the right to instruct the Contractors to take additional safety precautions if found necessary.
- All workers shall be provided with helmet, Safety Shoes and Safety belts.

DECLARATION BY THE CONTRACTOR

We / I have read and understood all the instructions / conditions made above and we / I have taken into account the above Instructions / Terms and Conditions while quoting the rates. We / I accept all the above Terms and Conditions without any reservation, in all respects.

Place :

DATE :

(SIGNATURE OF THE TENDERER)
ADDRESS :
NAME and SEAL

LIST OF APPROVED MAKE OF MATERIALS / TRADE.

Unless otherwise mentioned any one of the approved makes or brands shall be allowed to be used. Other specific equivalent brands with BIS mark may be allowed to be used if approved by NABARD.

The tenderer shall distinctly understand that **it will not be their prerogative to insist on a particular brand** from the list. Final selection will be done with the approval of NABARD.

If the schedule of quantities prescribes a particular brand of materials or fittings, the same shall be considered while quoting the rates.

Sr. No	Item	Approved Make
List of Approved Make for Civil Work		
1	Ordinary Portland Cement	Ambuja, Ultratech or equivalent
2	White Cement	Birla, J.K or equivalent
3	Structural tubular sections	Tata, Asian, Jindal, or equivalent.
4	Coarse Aggregates (machine cut) Approved quarry from 6mm to 40mm sizes (Hard black trap stone)	Sevalia, Vadagam or approved by Client
5	Stone Rubbles & Gravels Approved quarry from (Hard black trap stone)	Sevalia, Vadagam or approved by Client
6	Commercial Plywood - IS -303 (BWR/MR)	Green, Duro, Century
7	Decorative ply (Veneer)	Green, Duro, Century, Silicon(evoke)
8	MDF	Nuwood ,Maftalal, Duratuff.
9	Prelam particle board	Novapan, Bhutan .(exterior grade only)
10	Laminate sheet	Greenlam, , Sundeck, Bloom , Marino,
11	Vitrified Tiles	Somany, , Kajaria Nitco, Johnson

12	Joint Filler / silicon paint	Wacker, Dowcorning, Sika, Chokshi, Saudal.
13	Paint, primer	Asian, Berger, ICI,
14	putty	Birla , Berger, Asian
15	Polish	MRF, Asian, ICI, Taralac
16	Adhesives	Fevicol, Kitcol, Araldite, BAL.
17	Anchor fastener / bolts	Hilti. Fischer, Mungo
18	Linseed oil	Saffola
19	Aluminum finish	Color anodized / pure polyester powder coating
20	Polymer bonding agent	Monobond (Krishna Conchem), Roff Bond Repair (Pidilite Industries)
21	Non-shrink grout	Polygrout -HS (Krishna Conchem), Roff Grout GP (Pidilite Industries)
22	Tile Chemical	Bal, Laticrite, Kerakoll
23	PVC spacer	BAL Endura / Kerakoll / BASF
24	Self Levelling Chemicals	Ardex / BASF / Cico / Sika
INTERNAL WIRING, FIXTURES & ACCESSORIES		
1	Rigid Fr Pvc Conduit	Nihir, Precision, Polycab, Bec
2	Accessories Of Conduit	Nihir, Precision, Polycab, Bec
3	Copper Flexible Wires	Finolex, Polycab, Rrcable, Havells
4	Tissino Type Switches & Sockets	Pointer-Trump, Ssk-Topline Pc, Anchor-Penta Cheery,
5	Modular Type Switches & Sockets	Legrand-Myrius-Blenze, Mk-Wrap Round, Anchor- Woods, Havells-Crabtree-Athena, L&T Englaze
6	Pvc Tape	Steel Grip, Anchor

7	M.S. Conduit	Bec,Akg,Steel Craft
8	Light Fixtures & Lamps	Philips,Wipro,Crompton,Lighting Technology, Tisva, Nirvana, Xal, Osram, Ensava,Bajaj, Endo
CABLE TRAY, RACEWAY & ACCESSORIES		
1	Cable Tray	Indiana,Rushabh,Profab
2	Aluminium Floor Raceway	Mk /Legrand
3	Gi Floor Raceway	Mk /Legrand
4	Pvc Wall Raceway	Mk, Profab,Legrand
LIST OF APPROVED MAKES OF MATERIAL (Interior)		
1	Carpet Flooring	Dupond Sarona,Flotex , Interface,Milliken
2	Hardware & Fittings	Dorma , Geze ,Hafele. Kitch, Godrej , Enox ,
3	Glass	Saintgobain,Modiguard , Asahi , Jajoo
4	Wood	Teak, Sal, Sycamore
5	Flush Door	Greenply, Centuryply, Europly, Nippon,
6	Ply (Bwp - Is 710 & Bwr Is 303)	Greenply, Centuryply, Europly, Nippon
7	Laminate	Greenply, Centuryply, Europly, Royal Touch , Formica, Nippon
8	Veneer	Greenlem, Centuryply, Europly, Timex ,Natural Decowood
9	Mdf Board /Viroc	Green ,Ventura , Century
10	Alluminium Section	Jindal , Domal Series , Hindalco
11	Paint	Jotun, Asian, Berger

12	Fabric	Verosol, De Decora, Opera, Sj,Montero
13	Glass Film	3m Dinoc Film,Avery,Garvey
14	Hardware & Fittings	Gezze ,Dorma,HefeLe,Kitch , Ozone
15	Gypsum Board	Saint Gobain, Aerolite, Boral, Ultra, Armstrong
16	Metal Ceiling	Metalium , Supersil , Saint Gobain
17	Accoustic Board	Ecotone , Artoise , Aerolite
19	Acp	Viva, Eurobond , Alstrong, Aludecor, Alucobond , Alstone ,

I / We agree to execute the work with the supply of materials as per the specifications indicated above.

Place :

DATE :

(SIGNATURE OF THE TENDERER)

ADDRESS :

ANNEXURE -I

ARTICLES OF AGREEMENT

(On a Rs 200/- Non- Judicial stamp paper)

THIS ARTICLES OF AGREEMENT made on the _____ day of the month _____ between the National Bank for Agriculture and Rural Development having its Kerala Regional Office at Thiruvananthapuram- 695001 (hereinafter referred to as “the Employer”) on the one part

and

(hereinafter referred to as “the Contractor”) on the other.

WHEREAS the Employer is desirous of carrying out the.....
..... has caused specifications describing the work to be done.

AND WHEREAS the said specifications and the Schedule of Quantities have been signed by or on behalf of the parties hereto. AND WHEREAS the Contractor has agreed to execute upon the subject to the Conditions set forth herein and to the conditions set forth in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as “the said Conditions”) the works shown upon the said Drawings and / or described in the said specifications and included in the Schedules of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable thereunder (herein after referred to as “the said Contract Amount”).

NOW IT IS HEREBY AGREED AS FOLLOWS

1. In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said Conditions, the Contractor shall upon and subject to the said Conditions execute and complete the work shown upon the said drawings and described in the said Specifications and the Schedule of Quantities.
2. The Employer shall pay the Contractor the said Contract Amount, or such other sum as shall become payable, at the times and in the manner specified in the said conditions.
3. In the said conditions herein before mentioned, the Chief General Manager, NABARD Kerala Regional Office, Thiruvananthapuram shall act on behalf of the employer.

4. The said Conditions and Appendix thereto shall be read and construed as forming part of this Agreement, and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part respectively in the said Conditions contained.
5. The agreement and documents mentioned herein shall form the basis of this Contract.
6. This Contract is neither a fixed Lump sum Contract nor a piece work Contract but is a Contract to carry out renovation work to be paid for according to actual measured quantities at the rates contained in the Schedule of Rates and probable quantities or as provided in the said conditions.
7. The Contractor shall make good any damages done to walls, floors, etc., after the completion of such works.
8. The Employer reserves to itself the right of altering the nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.
9. Time shall be considered as the essence of this Contract and the Contractor hereby agrees to commence the work soon after the site is handed over to him or from tenth day after the date of issue of formal work orders as provided for in the said Conditions whichever is later and to complete the entire work within three months subject nevertheless to the provisions for extension of time.
10. All payments by the Employer under this contract will be made only at Thiruvananthapuram.
11. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Thiruvananthapuram, and only Courts at Thiruvananthapuram shall have jurisdiction to determine the same. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or disputes being referred to the Courts.
12. That the several parts of the Contract have been read by the Contractor and fully understood by the Contractor.

Signature Clause:

SIGNED AND DELIVERED BY

By the hand of shri

(Name and Signature)

_____ in the presence of

(1) _____

Address _____



(2)

Address _____

(Witness)

**SIGNED AND DELIVERED BY THE NATIONAL BANK FOR
AGRICULTURE AND RURAL DEVELOPMENT**

By the hand of Shri

(Name and Designation)

_____ in the presence of

(1) _____

Address _____

(2)

_____ Addr
ess _____ (witness)

ANNEXURE-II
VIRTUAL COMPLETION CERTIFICATE

Having executed the work in terms of the contract, we hereby certify and affirm that we have virtually completed the contracted works.

We hereby certify that the work has been executed wholly to our satisfaction and with materials and workmanship in accordance with the contract.

We do certify further that we have executed the work in accordance with the applicable laws and without any transgression of such laws.

Signature of the Contractor / Tenderer:

Name:

Address:

Seal:

Place:

Date:

ANNEXURE - III
LETTER OF INDEMNITY AND UNDERTAKING
(to be submitted by the successful Tenderer)

The Chief General Manager,
National Bank for Agriculture and Rural Development
Kerala Regional Office,
Punnen Road, Statue, Post Box No.220
Thiruvananthapuram -695001

Dear Sir,

“Tender for for Renovation of Conference Hall at Fifth floor for NABARD’s Kerala Regional Office at Thiruvananthapuram”

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as ‘NABARD’) has expressed desire to avail _____(type of procurement) at _____(place) as per the Schedule hereunder written and which are hereinafter for brevity sake referred to as _____, subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT:

We, the _____(Tenderer) hereby declare and certify that we are the rightful owners/ licensees of the said article/ service/ solution offered for sale to NABARD and that the sale of the said article/ service/ solution to NABARD by us and the use thereof by NABARD does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We, the said _____(Tenderer) hereby agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any action that may be brought against us for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to NABARD and will defend the same at our cost and consequences and will pay or reimburse NABARD, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection in accordance with the terms as provided for within the end User License Agreement that accompanies the said systems.

We, the said _____(Tenderer) hereby also agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other



authorized persons against any third party claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by our employees or agents, or by any other third party resulting from or by any action, omission, or operation conducted by or on behalf of us and against any and all claims by employees, workmen, contractors, subcontractors, suppliers, agent(s), employed, engaged, or otherwise working for us, in respect of any and all claims under the Labour Laws including wages, salaries, remuneration, compensation or like.

SCHEDULE (Please list all the hardware supplied to NABARD for providing this service on a separate sheet)

Yours faithfully

Place :
DATE :

(SIGNATURE OF THE TENDERER)

Annexure IV

Basic Information

S.No.	Particulars	Tenderers Response
1.	Name of the Applicant/ Organization and address of Registered Office	
2.	Year of establishment	
3.	Type of the Organisation (like Sole Proprietorship, Partnership, Private Limited Company, Limited Company, or Cooperative Society, etc.)	
4.	Name of the Proprietor/ Partners/ Directors of the Organisation/ Firm	1. 2. 3. 4. 5.
5.	Details of Registration a) Whether registered as partnership firm or company, etc. b) Name of Registering Authority c) Registration No. d) Date of Registration	a) b) c) d)
6.	Whether registered/ empaneled for similar works with: a) Government/ Semi-Government/ Municipal Authorities or any other Public Organisation (Yes/No) b) If yes, name of authority; and c) Since when	a) b) c)
7.	Details of experience in the field of civil construction	
8.	a) Areas of business activities, other than civil construction, if any, and b) Place and address of such business	a) b)
9.	a) Address of office through which the proposed work of the Bank will be handled; and b) Name & designation of Officer-in-charge	
10.	Adequate and satisfactory evidence to indicate financial capacity of the person/ Organisation to undertake the said construction work	
11.	a) Names of bankers b) Full address of bankers	
12.	Yearly turnover of the Organisation during the last three years	2021-22 Rs.lakh 2020-21 Rs.lakh 2019-20 Rs.lakh

13.	Will the applicant be able to provide Bank Guarantee or other equivalent form of security from a scheduled nationalized bank? (Yes/No)	
14.	Number of supplementary sheets attached	
15.	<p>a) Whether any civil suit/ litigation has arisen in the contracts executed by the applicant during the last five years (Yes/No)</p> <p>b) If yes, please give following information (suit-wise/ project-wise):</p> <p>i) Name of the Project & Organisation</p> <p>ii) Nature of work</p> <p>iii) Work Order No. and Date</p> <p>iv) Present stage of work</p> <p>v) Value of contract</p> <p>vi) Brief details of litigation</p>	

Notes: Please attach self-certified copies of the following documents:

- a) Latest Income Tax Clearance Certificate
- b) Audited Balance Sheet and Profit & Loss Account for the past three years.

Place:
DATE:

(SIGNATURE OF THE TENDERER)
ADDRESS:

NAME & SEAL

Annexure V

PREVIOUS EXPERIENCE- EXECUTED

- a) List of important electrical projects **EXECUTED** by the organization/ applicant during the last seven years costing **₹4.53/6.04/12.09 lakh** and above as indicated in the prequalification criteria (with emphasis on multi-storied building with controlled concrete and ancillary services)

Sr. No.	Name of the Project and Location	Nature of work involved in the contract (e.g. residential, offices, industrial, etc. and No.of storeys)	Name and full postal address of the owner and Architect. Also indicate whether Government or Semi- Govt. or Private body	Contract Amount (Rs.)
1	2	3	4	5
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Sr. No.	Completion period (Stipulated)	Completion period (Actual)	Whether work was left incomplete or contract was terminated from either side? Give full details.	Any other relevant information
1	6	7	8	9
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Place:

DATE:

(SIGNATURE OF THE TENDERER)

ADDRESS:

NAME & SEAL

Annexure VI

PREVIOUS EXPERIENCE- ON HAND

- b) List of important projects **ON HAND** costing **₹4.53/6.04/12.09 lakh** and above as indicated in the prequalification criteria (with emphasis on multi-storied buildings with controlled concrete and ancillary services)

Sr. No.	Name of the Project and Location	Nature of work involved in the contract(e.g. residential, offices, industrial, etc. and No.of storeys)	Name and full postal address of the owner and Architect. Also indicate whether Government or Semi-Govt. or Private body	Contract Amount (Rs.)
1	2	3	4	5
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Sr. No.	Completion period (Stipulated)	Completion period (Expected)	Present stage of work with reasons if the work is getting delayed	Any other relevant information
1	6	7	8	9
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Place:
DATE:

(SIGNATURE OF THE TENDERER)
ADDRESS:

NAME & SEAL

Annexure VII

LIST OF AVAILABLE PLANTS, MACHINERIES, EQUIPMENTS, ETC.

Sr.No.	Name of Plant/ Machinery/ Equipment and Accessories	Total No.of units/.Sq.mt	No.of units/Sq.mt. that can be spared for Bank's work
1	2	3	4
1.	Concrete Mixers – with capacity		
2.	Vibrators		
	a) Needle type		
	b) Form work/ stab type		
3.	Weigh batcher with capacity		
4.	Concrete Cube Testing Equipment with capacity		
5.	Steel tubular scaffolding, also indicate the height to which it can be erected		
6.	Slab shuttering area		
	a) Steel		
	b) Timber		
7.	Pumps with capacity		
8.	Air Compressors		
9.	Welding, bar cutting and bending equipment		
10.	Floor polishing machines		
11.	Hoists with capacity		
12.			
13.			

Signature of the Applicant

References:

Please give reference with full postal address of two persons (Engineers, Architects or top officials of an organization for whom the applicant has executed construction works of importance), who may be directly contacted by the Bank or by the Bank's Architects about the ability, competence or capability of the applicant's organization.
Number of supplementary sheets attached for Part II -

.....

Place:

DATE:

(SIGNATURE OF THE TENDERER)

ADDRESS:

NAME & SEAL

Annexure VIII

TECHNICAL PERSONNEL AND SPECIAL EXPERIENCE

1. List of applicant's technical personnel, giving details about their technical qualifications and experience including that in the applicant's organization

Sr. No.	Name	Age	Qualifications	Construction works handled	Nature of experience
1	2	3	4	5	6

Sr. No.	Names of projects handled costing more than Rs.____lakh	Date from which employed with the applicant	Indicate special experience such as Advanced Construction Management techniques like CPM/PERT and indicate projects in which such techniques were employed
1	7	8	9

2. Indicate other points, if any, to show applicant's technical and managerial competency to indicate any important point in applicant's favour
3. No. of supplementary sheets attached for Part III.

Place:

DATE:

(SIGNATURE OF THE TENDERER)

ADDRESS:

NAME

PROFORMA FOR ELECTRONIC PAYMENT

Details of Bank account to be furnished by the contractor/ service provider for effecting payment

Name and address of contractor/ service provider with phone nos.

.....

1	Name of the account holder (As appearing in the Bank account)	
2	Name of the Bank	
3	Name of the Branch	
4	Account number	
5	RTGS/ NEFT/ IFS Code	
6	Type of account (Savings, current, etc.)	
7	PAN Number	
8	GSTN Number	

Signature

Please attach (1) a photocopy of one cancelled cheque leaf of the above Bank account and (2) copy of PAN card and (3) allotment letter / registration letter under GSTN.

Place:

DATE:

(SIGNATURE OF THE TENDERER)

ADDRESS:

NAME

DRAWING

The drawing for the proposed work is displayed in pages 59 to 65 of this tender document. The detailed drawings are also uploaded NABARD's website (for reference purpose) <https://www.nabard.org/> as well as from Central Public Procurement Portal. Kindly go through the drawings before quoting for the tender.

Place:

DATE:

(SIGNATURE OF THE TENDERER)

ADDRESS:

NAME



NABARD

PART- II

PRICE BID

**Tender for for Renovation of Conference Hall at
Fifth floor for NABARD's Kerala Regional Office
at Thiruvananthapuram**

SCHEDULE OF QUANTITIES

(Rate to be quoted in this sheet only)

This is an item rate tender. The Amount quoted shall be firm and shall include all costs, allowances, Transportation, taxes, levies, Works Contract tax and excluding GST (Which should be quoted separately). The rates quoted for each and every item should be self-sustaining and reasonable.

SL No	Description	No	QTY	Unit	Rate	Amt.
1	Dismantelling and Removal and Clearing					
	Dismantling, removal, breaking & Disposing of existing false ceiling, Wall paneling as required. Item includes filling of bigger holes in roof with cement concrete and also carriage of all unusable material from the floors to basement floor and stacking them on basement floor, as per the direction of Banks official at site, etc. complete.					
a	Removal of existing wall panel wrap and repair of the wall panelling as required on site including clearing and cleaning the site as directed by the employer or the engineer in charge. Complete. Walls all around including Column Covering including its side faces all complete as per the direction and satisfaction of of Banks official at site, etc. complete..	1	125.00	M ²		
b	False Ceiling complete removal and repairing correcting existing grids available and suitable for the new design, etc. complete.	1	170.00	M ²		
2	Acoustic Wall Panelling					

	Measurement of height shall be taken from finished floor level up to the level of false ceiling, The rate include Provision of extra frame work as necessary vertical members to be taken up to RCC ceiling joined with a horizontal member at top and for skirting. Item rate includes making cutouts for electrical switch plates, switch boxes, light fittings light etc. making provision for laying conduit; as per drawings & directions. All wood framework to be applied with 2 coats of fire retardant paint and 1 coat of wood preservative with anti termite. (Ply & Board make to be ARCHID ASSAM, Green CLub, Centaury Premium only.) as directed by Banks official at site, etc. complete.					
a	Acoustic wall panelling as per the design and technical specification over the existing panel with 3 mm thick Interior Aluminium Composite panel (ACP) wall cladding, all including cutting, smoothing all edges and grew as required shown in the design with all required fixtures and using approved quality double sided adhesive Tape, screwing the ACP sheet over the existing panel with a layer of 6mm poly form sheet all complete.	1	100.00	M ²		
b	Wood finished Wood plastic composites (WPC) fluted wall cladding of required size including al labour charges, all fittings and accessories complete.	1	32.00	M ²		
c	Notice Board On Wall					
	Frame shall be similar colour of wall cladding with pin board.	2	2.50	M ²		

3	FALSE CEILING					
	Acoustic False ceiling in varying height as per the design.(Measurement shall be taken of the plan area only nothing extra for cove or vertical designs up to 9" height) Suspending system and frame work shall match to compliment the layout of A.C. Ducts / grills, electrical / fire protection wiring / fixtures, Return Air grills etc. Rate to include provision of extra frame work needed due to layout referred above and fixtures etc. Rates to include the wiring provision for LED strip and focus lights. Rate to include provision for Seamless Rail or bracket to hold pictures, Paintings etc. Rates to include necessary scaffolding, as directed by Banks official at site, etc. complete.					
a	Providing & fixing Gypsum Board False ceiling Main ceiling sections at 1200 c/c & Cross members at 450 c/c. The grid work to be suspended from ceiling with Hangers at every 1200 c/c both directions. The Frame work to be as per manufacturer's specifications. False ceiling is finished with 12.5 mm the. gypsum board for (Saint gobain make) to be screwed to the frame. The board is finished with filling the tapered edges of the board with jointing compound and finishing with PAPER tape of INDIA GYPSUM. The ceiling is finished with a two coat of paint as per approved manufacturer. The item includes all necessary cut outs for electrical / air	1	175.00	M ²		

	conditioning grills and necessary frame work for them. Item includes Cove and curve designs, the rate should take into consideration of the same, no extra payment will be made in this regards.as directed by Banks official at site, etc. complete. (Only Plan area is considered for area calculations)					
b	The false ceiling is to be installed as per the specification. The final finish is to be done using Ceiling Canvas pasted with preferred Picture printed or selected on the ceiling face as shown in the Design. Rate to include all canvas, printing of the selected picture, fixing in position, scaffolding charges etc. all including conveyance, Material cost as directed by Banks official at site, etc. complete..	1	9.50	M ²		
c	AC Vent					
	Providing and fixing of AC Vent to the required length to the existing ducts and electrical connectivity all including Complete. Ref: Tech spec. Including prepare and Provide the electrical layout get approved from the employer/ Engineer in charge prior the commencement of the work.	1	25.00	M		
d	LED STRIP					
	Multicoloured Micro chip controlled Led Strip including all circuit protection, insulation, extension of power supply, fault finding provisions etc. Complete. Including prepare and Provide the electrical layout get aproved from the employer/ Engineer in charge	1	120.00	M		

	prior the commencement of the work etc. complete.					
e	Focus Lights					
	Focus Lights along the false ceiling above the conference table @ 1m c/c, including all circuit protection, insulation, extension of power supply, fault finding provisions etc. Complete. Including prepare and Provide the electrical layout get approved from the employer/ Engineer in charge prior the commencement of the work etc. complete.	1	30.00	Nos		
4	Rack/pallet					
a	Providing and fixing of 50mm thick wood finished rack / pallet on the wall, including all accessories labour charges complete. Measurement in running meter.	1	6.00	M ²		
b	Dismantling the existing granite slab and refaxing the same in new location over a 12mm thick double plywood platform for support.	1	2.00	Nos		
5	Conference Table					
a	Polishing Wooden Surface					
	The Existing Conference table with wooden edge band need to be reshape with routers to smooth the curve and polish match to the natural teak wood as per the direction of Engineer in charge. That's including all labor charges materials complete.	1	35.00	M		
b	Polishing Table top					
	Ceramic Coating similar colour of the existing Conference table including all Material cost and labour charges all complete. Scratch proof Nano ceramic coat over the existing table top. Preyank Solar (German Brand) or equivalent 9h Anti scratch Polish Liquid Ceramic Coat	1	20.00	M ²		

	detailing glass coat, Paint Care super Hydrophobic Glass coating German technology apply over the existing table top as per the manufacturer's instructions by Skilled labour with machine buffers					
c	Leg Covering of the Conference Hall					
	All the legs of the existing Conference table need to covered tightly with finished 18mm thick water proof ply wood sheath topped with 1mm laminate of approved colour and brand.	1	13.00	Nos		
6	NABARD Logo					
	Making and Fixing of Gold Plated Brass Logo of the NAABRD including all polishing, conveyance, and labour charges complete. The size of the full logo is given in the drawing. The pattern and font and its size will be during execution.	1	1.00	Nos		
7	Floor Finishing					
	Supplying and paving to line and level 4x6 foot vitrified tiles in floor and skirting over the existing floor with permitted adhesive and joints filled with pigment to match the shade of tile, of approved shade all including Labour charges conveyance, repairing, levelling existing floor, complete. basic cost for the tile should be ₹80/- per sqft at ex-showroom rate without GST	1	180.00	M ²		
	Centre of the Conference table floor area placed with Carpet average cost of ₹150/sqft (excluding GST) including material cost, conveyance and laying charges all complete.	1	15.00	M ²		
8	Doors/ Openings					

	Adjusting the height of the existing Glass door suitable to the final floor height, all including dismantling reaffixing, reducing the height of the glass, cutting polishing the edges etc. with all existing Fixtures Like top and bottom pivot, stoppers, Handles, lock systems etc. including all labour charges, transportation and handling charges etc., complete.					
	Single swing doors	2	3.25	M ²		
	double swing door	2	4.00	M ²		
9	Glass Work					
	Blinding Glass Panels					
	Providing and fixing film on glass as per design to proper level, with out air bubbles / cuts / folds including all tools,, tackles, transportation etc. Complete to the satisfaction of the employer/ Engineer in charge frosted Film pasted on interior side of the glass panels and Doors as per the Design including removal of existing film, cutting, pasting, levelling with all materials and all labour charges, as directed by Banks official at site, etc. complete.	1	15.00	M ²		
	Total					
	GST @ 18%					
	Grand Total					

Note:

The Contractor should go through the structural details to get the final quantity, the Quantity may vary depend on the site condition, if any difference found shall be quote separately.

Grand Total Amount without GST (In Words).....

.....

Grand Total Amount with GST (In Words).....

.....

Note:

1. The basic rate means the market price of the material. The contractor has to submit the bill of authorised dealer from whom procurement of material is done by the contractor in respect of items for the basic rate has been mentioned in the Price Bid. The permissible variation in basic rate will be 5% in the mentioned value beyond that necessary deduction/extra payment will be made to contractor as applicable.
2. The tenderers should visit work site and assess site conditions and scope of work before quoting the rates.
3. Rates are to be quoted inclusive of all prevailing taxes like GST, etc. as per scope of the work and after visiting the site.
4. The contractor shall include all prevailing taxes like GST etc. in the quoted rates as stated in the Clause of General Instruction of the Technical bid.
6. The contractor has to quote for all the items of the tender. Incomplete tenders and tenders without EMD will be rejected.

Accepted all terms & conditions of technical & price/financial bid

Place:

Date :




Address of the contractor:

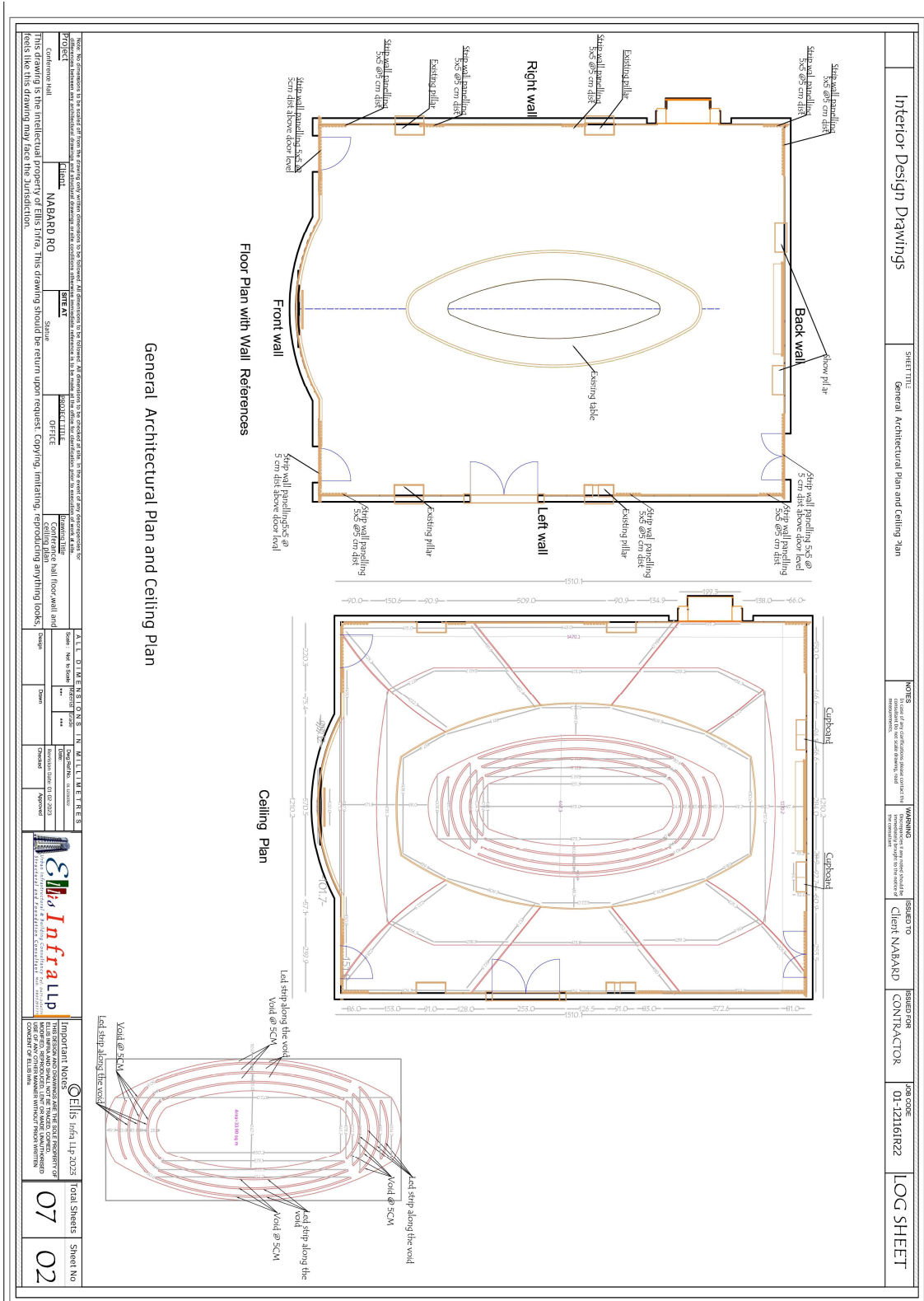
Name & Seal:

(Signature of the Tenderer)



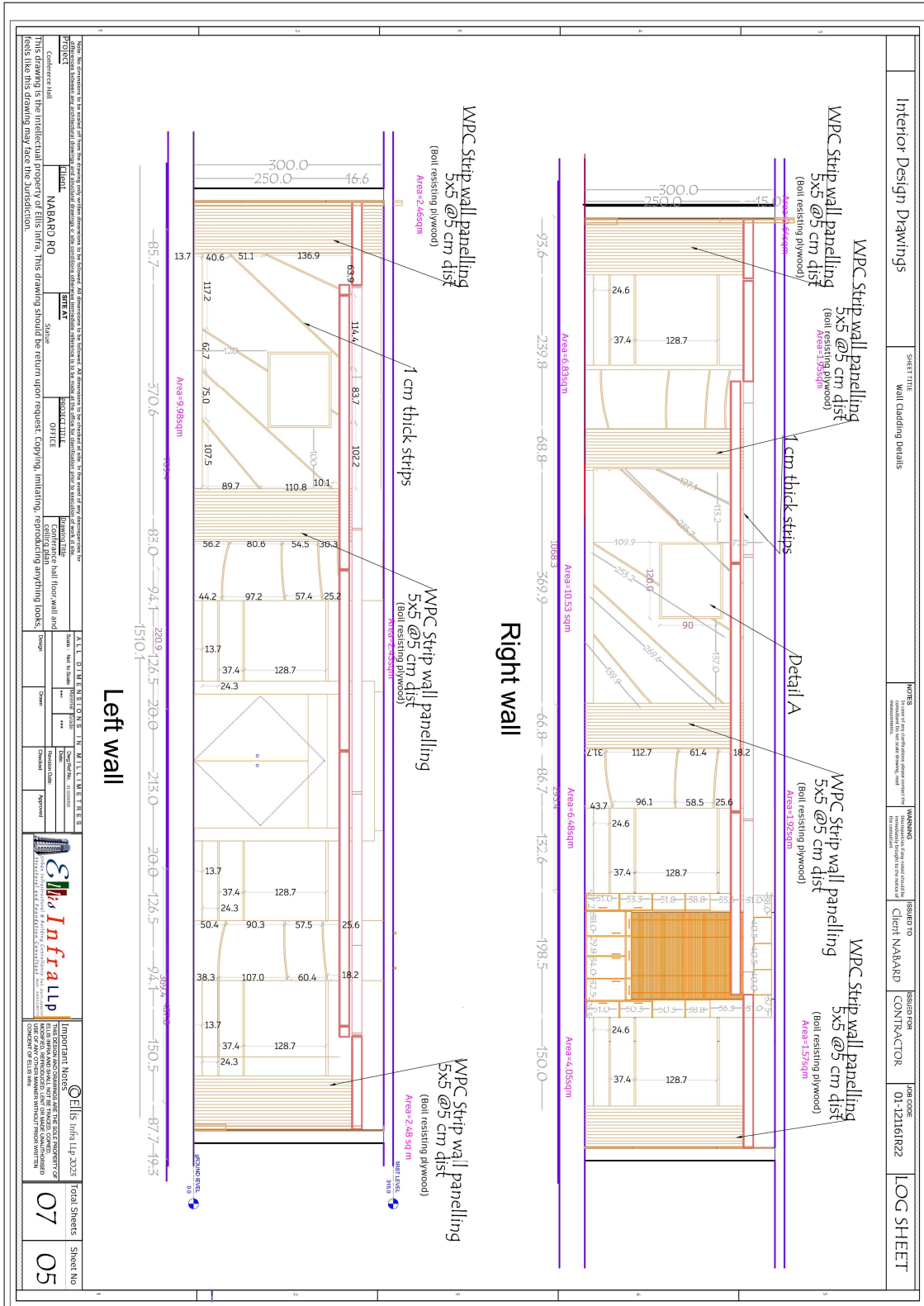
DRAWINGS

Interior Design Working Drawing									
JOB CODE 01-121161R22		PROJECT Office Building Renovation at Trivandrum		LOGSHEET					
DRAWING TITLE Conference Hall		Date 22-02-2023							
DESIGN ANALYSIS		INDIA							
For Ellis Infra Vahan Infrastructure and Building Consultancy LLP		Chief Consultant Jorim Christo B.Tech, M.Tech, M.Arch, MIPCE, AEC Architect, Chartered Structural Consultant, Town Planner, Geo Technical Engineer.							
Notice This drawing is an instrument of professional and shall not be modified, copied or used for another purpose without the written consent of Ellis Infra Vahan Ellis Infra will initiate appropriate legal proceedings against any violators or abettors of the above clause. This drawing is issued for the specified purpose only and shall not be used for any other purpose. This drawing is used for anything else other than the specified purpose.		Architect  Jorim & Jorim Architects Architects & Engineers, Urban Infrastructural & Town Planners P.O. Box 111111, Trivandrum, Kerala, India. Phone: 0471-2424277 Fax: 0471-2424278 Email: info@jorimarchitects.com		Client NABARD 					
Interior Architectural		Interior Consultant  Ellis Infra LLP Urban Infrastructure & Building Consultancy Pvt. Ltd. 0471-2424277 Structural and Foundation Consultant Mob: 9895351771		Number Of Sheets 007					
		Revisions ***** Revision Date: *****		Architectural Drawing Dwg Ref No. 01-121161R22					
				ANALYSIS TYPE Interior Working Drawing					
Design Code National Building Code		Type Of Structure Reinforced Concrete Structure							
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DESIGNED FOR Safe, Sound Environment And Social Wellness									





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