



NABARD Consultancy Services
(A wholly owned subsidiary of NABARD)
(An ISO 9001: 2015 Company)

NABARD Consultancy Services (NABCONS), a wholly owned subsidiary of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com) invites **only online applications** from Indian Citizens for the following posts as Core Contract Staff.

The details of vacancies at NABCONS are as under:

S. No.	Posts	No. of posts	Place of Initial Posting*
1	Senior Consultant	3	New Delhi
2	Consultant	7	New Delhi-05 Mumbai -01 Hyderabad- 01
3	Consultant- International Business	1	New Delhi
4	Consultant- Civil Engineer	2	New Delhi-01 Guwahati-01
5	Associate Consultant -GIS	1	New Delhi
	Total	14	

* This is initial place of posting. However, the Consultant can be shifted to any of the offices/projects of NABCONS as per business requirement.

1. Senior Consultants (03 positions)

Job Description

- Lead the team of Consultants.
- Coordination and Preparation of Technical and Financial proposals in response to enquiries, EOI and bids.
- Facilitating timely and qualitative execution of assignments as a Coordinator and / Team Member.
- Review & Finalisation of Report writing and presentations as per requirement.
- Coordination with other business units of NABCONS – Regional Offices and Zonal offices, Identification of Business opportunities including client relationship and converting it into business.
- Other duties as assigned from time to time.

Educational Qualification:

- Graduation in any subject from a recognised institution with minimum 60% or equivalent grade points , **and**
- Post-graduation in Agriculture/ Allied sector to Agriculture/ Food Technology/ Engineering/ Economics/ Management from a recognised management institution with minimum 55% or equivalent grade points.

Experience:

- Minimum 9 years of experience with at least 5 years' experience in a reputed consultancy organisation operating in the area of Agriculture and rural development
- Candidates should have executed minimum 5 Consultancy assignments over the last three years relating to the field of Agriculture and rural development.
- Candidate should have demonstrated ability to lead team of Consultants.
- Knowledge of practical use of tools such as MS Office, Google tools, including advanced Excel features for day-to-day functioning.
- Should be energetic with excellent written & oral communication and presentation skills.

2. Consultants (07 positions)

Job Description

Identification of business opportunities including client relationship and converting it into business .

- Report writing and presentations as per requirement

- ii. Preparation of technical and financial proposals in response to enquiries, EOI and bids.
- iii. Identification of agencies with whom NABCONS may partner for business.
- iv. Facilitating timely and qualitative execution of assignments as a Coordinator and / Team Member.
- v. Other duties as assigned from time to time.

Educational Qualification

- i. Graduation in any subject from a recognised institution with minimum 60% or equivalent grade points , **and**
- ii. Post-graduation in Agriculture/Allied sector to Agriculture/Food technology/ Engineering / Economics/ Management from a reputed institution with minimum 55% or equivalent grade points.

Experience:

- i. Minimum 5 years of experience with at least 4 years' experience in a reputed consultancy organisation operating in the area of Agriculture and rural development.
- ii. Candidates should have executed minimum 3 Consultancy assignments over the last three years relating to the field of Agriculture and rural development.
- iii. Knowledge of practical use of tools such as MS Office, Google tools, including advanced Excel features for day-to-day functioning.
- iv. Should be energetic with excellent written & oral communication and presentation skills.

3. Consultant- International Business (01 position)

Job Description

- i. Preparation of technical and financial proposals in response to EOI and bids.
- ii. Identification of business opportunities for international assignments and converting it into business.
- iii. Identification of agencies located in India and abroad with whom NABCONS may partner for International Business.
- iv. Facilitating timely and qualitative execution of assignments including report writing.
- v. Maintain database of CVs of domain experts, business profiles etc.
- vi. Other duties as assigned from time to time.

Educational Qualification:

- i. Graduation in any subject from a recognised institution with minimum 60% or equivalent grade points , **and**
- ii. Post-graduation in Agriculture/Allied sector to Agriculture /Food technology/ Engineering/ Economics/Management from a recognised institution with minimum 55% or equivalent grade points.

Experience:

- i. Minimum 9 years of experience with at least 5 years' experience in a recognised consultancy organisation operating in the area of Agriculture and rural development
- ii. Candidates having experience in international assignments will be given preference.
- iii. Knowledge of practical use of tools such as MS Office, Google tools, including advanced Excel features for day-to-day functioning.
- iv. Should be proactive with excellent written & oral communication and presentation skills.

4. Consultant- Civil Engineer (postions-02)

Job Description

- i. Preparation of master plan for projects in consultation with Architect,
- ii. Preparation of Technical and commercial proposals
- iii. Preparation of Bill of Quantity.
- iv. Project Planning and management
- v. Preparation of Tender documents as per applicable laws and procedures.
- vi. Knowledge of MEP/QA/QC/safety Procedures
- vii. Bid Process Management.
- viii. Coordination with Regional Units of NABCONS during execution of assignments.
- ix. Any other work assigned by NABCONS from time to time.

Educational Qualification and experience

- i. Graduation (BE/B.Tech.) in Civil Engineering from a recognised Institution with minimum 60% or equivalent grade points .
- ii. Post-Graduation in Civil Engineering will be preferable

Experience

- i. Minimum 05 years' experience in planning, designing and execution of Commercial projects especially Food Parks, Cold Storages etc.
- ii. Working knowledge of STAAD/E-TABS/AutoCAD.
- iii. Good command over English and MS Office Suite and presentation skills.

5. Associate Consultant -GIS(01 position)

Job responsibilities

- i. Scouting for business and networking with potential/existing clients
- ii. Technical and financial proposal development
- iii. Conceptualizing, mapping, developing, designing, planning, implementing & coordinating RS, GIS and MIS database.
- iv. Image procurement, processing and creation of RS database.
- v. Prepare GIS and MIS based DPR and interactive GIS presentations.
- vi. RS - GIS based impact assessments (land use change) of the project interventions.
- vii. Manage and administer relevant software licenses.
- viii. Conduct training programmes on GIS capacity building.
- ix. Information and analysis of GIS/RS Database for management and decision making.
- x. Interacting with Software Developers for GIS based software development.
- xi. Report writing as per requirement of the project.
- xii. Other duties as assigned from time to time.

Educational Qualifications

- i. B. Tech. in GIS / Remote Sensing / Geomatics / Geo-informatics from a recognised institution with minimum 60% or equivalent grade in Graduation
OR
Post-Graduate / Ph.D. in above mentioned subjects with minimum 55% or equivalent grade.
- ii. Knowledge on use of GIS related hardware and software and its application in Watershed and Natural Resource Management related activities.
- iii. Candidates having Certification on ArcGIS from ESRI shall be preferred.

Experience

- i. Minimum 3 years of relevant experience working directly with projects on GIS / Remote Sensing / Geomatics / Geo-informatics in organized sector.
- ii. Working experience in GIS tools like ArcGIS, ERDAS Imagine, Autodesk Map 3D, Auto CAD, other open source GIS software, etc.

Remuneration:

Position wise remuneration for above mentioned posts is as under. TDS will be deducted as per the applicable rates.

Position	Consolidated Remuneration
Senior Consultant	Rs.1,25,000/- per month
Consultant	Rs.87,500/- per month
Associate Consultant	Rs.55,000/- per month

(Higher remuneration may be considered in case of highly deserving candidates)

Other Facilities:

- i. Lunch and mobile/ internet allowance of Rs.3500/- PM.
- ii. PF and Gratuity as per Company's policy. It may be mentioned that the option for PF is irrevocable and once exercised cannot be changed in future.
- iii. Health Insurance for self and family including dependent parent's upto premium amount of Rs.15000/- per year.
- iv. Candidates are eligible for performance linked annual increment.
- v. Halting / travelling and conveyance during official visits will be applicable as per Company's policy from time to time.
- vi. The staff shall be entitled for casual leave of 12 days and ordinary leave of 18 days (OL can be availed after 01 Year of Contract) during the calendar year during the contract period on proportionate basis provided that not more than their total 06 days casual leave may be availed at a stretch including Saturday/Sunday/Holiday on one occasion, absence beyond above period will be treated without pay.
- vii. The selected would need to make their own arrangements for stay at their place of posting. However, residential accommodation, if available with the Company may be provided on rental basis.

Age:

Position	Age (as on submission of application)
Senior Consultant	Preferably below 50 years
Consultant	Preferably below 45 years
Associate Consultant	Preferably below 35 years

Contract Period:

Initial contract for one year which may be extended for a further period in block of three years based on periodic performance review, as per extant Company's policy. The contract is terminable with one month notice period from either side at any time during the contract period. However, Company shall reserve the right to relieve your services as per its requirement. Such notice or compensation in lieu thereof shall not be necessary on the part of the company where termination is for misconduct as specified by the company from time to time. Contract may also be terminated if the performance is not found satisfactory.

Selection Process:

- i. The candidates shortlisted as per the eligibility criteria may be subjected to a Drafting skill test, computer skill followed by Personal Interview.
- ii. Place of Interview will be indicated at the time of issuing call letters to the shortlisted candidates.
- iii. Post wise place of posting is indicated in the Section 1. For the post Sr. No. (2), candidates may give option for locations indicated, in order of preference. However, their place of posting would be based on administrative requirements.

How to Apply:

Interested candidates may apply online in the prescribed format within 10 days by clicking on the following links and filling the details therein from 21 June 2019 to 30 June 2019. Applications submitted successfully will only be considered.

S. No.	Posts	Link to apply
1	Senior Consultant	https://forms.gle/ufrx1ck7PTRzEE3m6
2	Consultant	https://forms.gle/aLhQ1sRzjp3UsmrN6
3	Consultant- International Business	https://forms.gle/Y7FT88AYRTw3iDnZ6
4	Consultant – Civil Engineer	https://forms.gle/HmP41yeyf4EPGNTv7

5	Associate Consultant -GIS	https://forms.gle/nYTs8GmMtYsj7dMg9
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In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

Last date for receipt of applications: -30 June 2019

General Information:

- Only Shortlisted candidates will be called for the interview. Location for the Selection process will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification at the time of Interview.
- Place of posting of the person appointed will initially be as mentioned in the appointment letter. They are however liable to be posted anywhere in India as per office requirement.
- For the eligible shortlisted candidates already working with NABCONS, in case of selection for any of the posts, they will have to resign from their existing contract and sign the fresh contract.
- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com). The validity of the waitlisted panel will be for one year.
- No correspondence will be entertained from any ineligible and non-selected candidate. In all matters regarding the selection process, documents to be produced for the selection process, minimum qualifying standards, number of vacancies, results etc., the company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to the candidate being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting at his/her own cost. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibility criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of applications with reference to candidate's qualification, suitability, experience, etc.
- Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances applications submitted by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason.